



Village of Buena Vista

## Regular Council Meeting AGENDA

August 26, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 251 582 361 042 5 Passcode: QY7Es9fU

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
  - 2.1 Regular Meeting of Council Agenda – August 26, 2025
3. **CONFLICT OF INTEREST DECLARATION**
4. **ADOPTION OF MINUTES**
  - 4.1 Draft Regular Meeting of Council Minutes – July 22, 2025
5. **BUSINESS ARISING FROM MINUTES**
6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**
  - 6.1 Buena Vista Parks & Rec Board Everything Zucchini – Saturday, September 13
7. **DELEGATION**
  - 7.1 Jon Barber – Adair Street Agreement
8. **FINANCIALS**
  - 8.1 List of Accounts for Approval 2025-00076 to 00081 and 2025-00082 to 00085
  - 8.2 Payroll – Public Works July 6-19, 2025; July-August 2, 2025; and August 3-16, 2025  
Administration July 16-31, 2025; and August 1-15, 2025;  
Council Remuneration July 1-31, 2025
  - 8.3 Bank Reconciliation Savings (Infrastructure) Account – January to July 2025
  - 8.4 Bank Reconciliation Operating (Cash) Account – January to June 2025
  - 8.5 2024 Public Reporting on Municipal Waterworks
9. **REPORTS OF STAFF**
  - 9.1 Administration Report – July 14 – August 18, 2025
  - 9.2 Public Works Report – July 14 – August 18, 2025
  - 9.3 Water Treatment Plant Daily Record – July 2025
10. **REPORTS OF COUNCIL**
11. **BOARDS & COMMITTEES**
  - 11.1 Parks & Recreation Board Meeting Minutes – August 5, 2025
12. **UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- 13.1 Regina Beach Lions Memorial Forest Dedication Ceremony -Invite for Representative to Attend
- 13.2 STARS Donation Request – Determine Annual Amount
- 13.3 Regina Beach Local Library Board Meeting Minutes – July 21, 2025

**14. BYLAWS & POLICIES**

- 14.1 Bylaw No. 05/2025 A Bylaw of the Village of Buena Vista to Authorize Expenditures and Provide for Purchasing Authority – 2<sup>nd</sup> Reading
- 14.2 On-Call Duty & Compensation Policy Amendment

**15. COMMUNICATIONS**

- 15.1 Regional Bylaw Services – July 23, August 9, 13 & 20, 2025
- 15.2 South Shore First Responders Board Meeting Minutes -July 30, 2025; Treasurer's Report; Budget; Responder Calls

**16. CLOSED SESSION**

**17. ADJOURNMENT**



Village of Buena Vista

## Regular Council Meeting MINUTES

July 22, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

**Present:** Mayor Karen Smith via Microsoft Teams, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz, Councillor Chris Duke

**Administration:** Acting Chief Administrative Officer Melissa Pollock

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:05 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 238/25

Moved by Councillor Duke

*That the July 22, 2025 Regular Meeting of Council Agenda be adopted as presented.*

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 239/25

Moved by Councillor Sax

*THAT the June 24, 2025 Regular Meeting of Council Minutes be adopted as presented.*

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

6. **RECOGNITION, ACKNOWLEDGEMENTS & COMMUNITY EVENTS**

- Buena Vista Parks & Recreation Board Community Picnic – August 22
- Regina Beach Library fundraiser BBQ at Papa Geordies rescheduled for September 13 from 10:00-2:00

7. **DELEGATION**

7.1 *No delegations*

## 8. **FINANCIALS**

### 8.1 **LIST OF ACCOUNTS FOR APPROVAL**

RESOLUTION NO. 240/25

Moved by Councillor Duke

*THAT Council approves the following accounts for payment: AP Batches 2025-00068 to 2025-00071, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$148,437.11.*

CARRIED

RESOLUTION NO. 241/25

Moved by Councillor Duke

*THAT Council approves the following accounts for payment: AP Batches 2025-00072 to 2025-00075, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$68,768.47.*

CARRIED

### 8.2 **PAYROLL**

RESOLUTION NO. 242/25

Moved by Councillor Sax

*THAT Council approves the following payrolls:*

- *Public Works June 8-21, 2025 in the amount of \$7,694.88;*
- *Public Works June 22 – July 5, 2025 in the amount of \$8,472.44;*
- *Administration June 16-30, 2025 in the amount of \$4,764.74;*
- *Administration July 1-15, 2025 in the amount of \$4,594.33; and*
- *Council Remuneration June 2025 in the amount of \$1,604.73.*

CARRIED

## 9. **REPORTS OF STAFF**

### 9.1 **ADMINISTRATION REPORT**

RESOLUTION NO. 243/25

Moved by Councillor Schultz

*THAT Council has reviewed the Administration Report for the period of June 20 – July 11, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

### 9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 244/25

Moved by Councillor Schultz

*THAT Council has reviewed the Public Works Report for the period of June 20 – July 11, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

**9.3 WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 245/25

Moved by Councillor Duke

*THAT Council has reviewed, accepts and files Water Treatment Plant Daily Operations for the period of June 2025 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.*

CARRIED

**10. REPORTS OF COUNCIL**

Councillor Miller reported that he attended the Regina Beach Library Board meeting on July 21, 2025. The used book sale is August 2, 2025 and Cllr Miller has volunteered to help at it. November 12<sup>th</sup> there is library board training. The library is still struggling with heating issues in the building and have been working with the Cultural Centre to attempt to get this rectified.

**11. BOARDS & COMMITTEES**

**11.1 Primary Health Care Board Meeting – July 15, 2025**

Acting Chief Administrative Officer reported that due to a lack of quorum, the meeting was limited to informal discussion. A few things to note are: Flu & Covid Clinic has been scheduled for October 30, and the Board is looking at hosting a diabetes information clinic in the fall.

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

**13.1 RESOLUTION NO. 246/25**

Moved by Councillor Schultz

*That Council set the date for the annual Ratepayers Meeting to be held on Tuesday, August 19, 2025 at 7:00 p.m. at Regina Beach Memorial Hall.*

CARRIED

**13.2 RESOLUTION NO. 247/25**

Moved by Councillor Miller

*WHEREAS Council is in the process of drafting an updated Parks & Recreation Board Bylaw and Council has recognized that the existing bylaw from 2011 includes provisions for board member terms and term limits which have not been consistently followed; and WHEREAS Council recognizes and sincerely thanks the long-standing board members for their dedicated service; and WHEREAS interest has been expressed by new residents who have interest in serving and contributing to the Board;*

*THEREFORE BE IT RESOLVED THAT Council affirms the importance of adhering to the bylaw provisions and ensuring proper board governance moving forward; and FURTHER THAT the CAO and Mayor and/or Council members currently serving on the Parks & Recreation Board, will meet with the Chair to discuss upcoming changes; and FURTHER THAT Council will put a call for nominations for board positions, beginning with an announcement at the Ratepayers Meeting.*

CARRIED

**13.3 RESOLUTION NO. 248/25**

Moved by Councillor Schultz

*That Council approve Administration to proceed with the FCC Fund grant application, enabling the municipality to access funding opportunities for enhancement to the Heritage Park Ball Diamonds.*  
CARRIED

**14. BYLAWS & POLICIES**

**14.1 RESOLUTION No. 249/25**

Moved by Councillor Sax

*THAT Council read Bylaw No. 04/2025 A Bylaw of the Village of Buena Vista for the Purpose of Providing Remuneration to Council a third time, adopted and attached hereto.*

CARRIED

**14.2 RESOLUTION No. 250/25**

Moved by Councillor Sax

*THAT Council read Bylaw No. 05/2025 A Bylaw of the Village of Buena Vista to Authorize Expenditures and Provide for Purchasing Authority a first time; and FURTHER THAT Administration incorporates the proposed amendments prior to second reading.*

CARRIED

**15. COMMUNICATIONS**

**15.1 RESOLUTION NO. 251/25**

Moved by Councillor Sax

*THAT Council receives and files the Regional Bylaw Services for June 28, July 2 and July 11, 2025.*

CARRIED

**15.2 RESOLUTION NO. 252/25**

Moved by Councillor Schultz

*THAT Council receives and files the RCMP Policing Report for May 2025 and RCMP Update for June 2025.*

CARRIED

**15.3 RESOLUTION NO. 253/25**

Moved by Councillor Schultz

*THAT Council temporarily close the portion of Adair Street north of Schwann Ave, effective immediately, until such time as a service agreement is in place and a long-term solution has been approved by Council.*

CARRIED

**16. CLOSED SESSION**

**17. ADJOURNMENT**

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:05 p.m.*

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Mayor

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Acting Chief Administrative Officer



Buena Vista Parks & Rec Board Presents

# **EVERYTHING ZUCCHINI**

**PRIZE FOR  
LARGEST  
ZUCCHINI**

**Saturday, September 13  
Memorial Hall - Regina Beach  
10:00 - 2:00**

***YUM!***

*Groups or individuals are invited to participate in "Everything Zucchini". Set up a table of baking goods, preserves or anything else you can think of that uses zucchini.*

*All profits are yours & there is no charge for a table.*

**Soup & Bread lunch with coffee or cold drink \$10  
Coffee & Cake \$5**

**TO BOOK A TABLE OR FOR MORE INFORMATION CALL OR TEXT DONNA 306-550-1963**



Name: Jon barber

Address: 180 Adair

Phone:

E-mail:

Subject matter to  
be discussed Adair street  
with Council:

Request being  
made of Council  
(be specific):

Hello council. My delegation is in regards to finishing the rebuild of Adair street. It is my opinion that the agreement we made in the fall was sufficient. In all honesty I underestimated the amount of work and material it took to get the road to the condition it is in now. I believe that the town is getting a benefit in my estimation of 35 to 40000 dollars. We hauled, graded and compacted 1200 cubic meters of fill at no cost to the town. I would appreciate consideration in this regard. Adair street was unusable for most traffic prior to my work . The town of Buena Vista has benefited from my efforts. The agreement council wants me to agree to is targeted at a contractor which was not the case in this instance. I would like to ask for tax abatement for my efforts. I am neither a developer nor a contractor under our initial agreement. My family will become a new member of the community who will construct a new dwelling and pay taxes and be a good addition to Buena Vista in the future.

Upload any  
supporting  
documents:

ROAD DEVELOPMENT AND MAINTENANCE AGREEMENT

**BETWEEN:**

*VILLAGE OF BUENA VISTA  
1050 Grand Ave  
Buena Vista, SK. S2V 1A2*

(hereinafter called the "Municipality" )

**AND:**

*Jonathan Barber  
PO Box 129  
Regina Beach, SK S0G 4C0*

(hereinafter called the Developer")

(collectively, the "Parties")

This agreement made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Between:

The Urban Municipality of the Village of Buena Vista, a municipal corporation in the Province of Saskatchewan

-And

Jonathan Barber

**WHEREAS** pursuant to the provisions of *The Municipalities Act*; and

**WHEREAS** all public roads (including lanes, streets and original road allowances) are owned by the Crown and other than provincial highways, municipalities are given the authority to direct, control and manage all streets and roads within their municipality; and

**WHEREAS** a municipality has discretion over where and when roads may be built and over the construction and maintenance standards; and

**WHEREAS** the parties named above desire to associate with each other for the purpose of developing the portion of the road allowance known as Adair Street north of Schwann Ave and south of the Old Rail Easement (Walking Path) to a higher standard to support development of the adjacent residential lots at the request of the Developer; and

**WHEREAS** the parties acknowledge that the development of this portion of the road allowance is required to have legal and physical primary access to the residential lots on the (100 Block of Adair),

and the road to be developed must meet the primary access standards laid out by the Municipality for the entire portion of the road allowance, as identified by the engineered drawings, and

**WHEREAS** to limit the real and serious risks to the Municipality and to the Developer given the nature of the slopped terrain of the valley wall, it is imperative that the quality standards are met before the road can be officially opened as a primary access to accept building applications for said residential properties, and

**NOW THEREFORE**, in consideration of the mutual covenants, terms and conditions contained herein, the parties hereto agree as follows:

1. The preamble hereto shall form an integral part of this agreement.
2. The legal description of the land considered within the scope of this Agreement shall be the portion of the road allowance known as Adair Street at the northern boundary of the intersection of Schwann Ave and the southern boundary of the Old Rail Easement (Walking Path); described as

LEGAL LAND DESCRIPTION ORA 31-21-22-2 Ext. 0  
Max. Lat./Long. 50.784-104.940 (South Boundary of Old Rail Easement)  
Max. Lat./Long. 50.783-104.940 (North Boundary of Schwann Ave)  
Highlighted on the Map, Appendix B  
(Herein known as "the road allowance")

3. This agreement does not limit or restrict the Municipality's legal rights, entitlements, and discretion over the road allowance at any time before, during or after the terms of this agreement are complete, and FURTHER; this agreement does not limit or restrict the legal rights, entitlements, and ownership of the road allowance by The Crown.
4. The Municipality accepts the Developer's offer to develop the portion of the road allowance described herein to the standard set forth by the Municipality in order to support the anticipated development of the residential lot owned by the Developer adjacent to the road allowance's East boundary.
  - a. The Developer shall perform the necessary work with the necessary equipment and materials to bring the road allowance to the minimum graveled standard as set forth in the engineered drawings in Appendix A.
  - b. The Developer shall bear all costs associated with the necessary work to bring the road allowance to the standard set forth above.
  - c. The Municipality shall bear the costs associated with the provision of the engineered drawings and the costs of having engineers engaged by the Municipality perform quality tests that the Municipality requires.
5. The Municipality shall not be responsible for any damages or losses the Developer incurs while performing the work on the road allowance per this agreement. This includes losses of machinery and/or damages to adjacent property therefore:
  - a. The Developer shall during the term of this Agreement secure and maintain, from an

insurer allowed by law to issue insurance policies in Saskatchewan, the following policies of insurance covering the Developer in respect of obligations to construct hereunder:

- i. a comprehensive general liability insurance policy for bodily injury (including death) and property damage having limits of not less than \$2,000,000 inclusive per occurrence, which policy shall provide for: a non-owned automobile liability extension; an extension for unlicensed vehicles, and operation of attached machinery; and
- ii. an automobile third party liability insurance policy (owner's form) for bodily injury (including death) and property damage having limits of not less than \$2,000,000 per occurrence, covering all vehicles used in the performance of this Agreement and such insurance shall include passenger liability extension.

## 6. INSPECTION AND TESTING

6.1. The Municipality and its servants shall have free access to the places of work and may perform inspections and tests to determine whether the construction is in compliance with the Municipality's requirements. All inspection and test results shall be available to the Developer upon request.

6.2. The Municipality's inspection and testing shall be supplementary to and not in lieu of inspections and testing as may be conducted or required to be conducted by the Developer's engineer.

6.3. The Developer shall conduct or cause to be conducted material testing in accordance with industry standards for quality control and shall promptly submit or cause to be submitted all test results to the Municipality's Chief Administrative Officer (CAO). Without restricting the generality of the foregoing the CAO may establish minimum standards, frequencies and timing of testing of materials, compaction, and cores.

6.4. The CAO may, in addition to any other requirement or direction authorized in the Contract Documents require the Developer to cause the temporary stoppage of Work in the event the CAO has cause to believe that the road allowance development is not being constructed in accordance with requirements or in a fashion which fails to comply with any law. In such event the CAO or his designate shall forthwith apprise the Developer of the stoppage and arrange for the immediate inspection of the work or inquiry into the compliance with laws.

7. Services constructed by the Developer pursuant to this Agreement shall be the property of the Municipality as soon as constructed, but shall remain subject to the Developer's obligations to repair and maintain as are set forth herein.

8. Upon the issuance Construction Completion Certificate, the warranty period for the road construction shall commence. The warranty period shall be 1 year.

8.1. If during the warranty period any defects or deficiencies attributable to faulty workmanship, substandard materials or the failure otherwise to construct the road in accordance with approved plans and specifications become apparent and the CAO requires repairs or replacement (herein referred to as "warranty work") to be done, the Developer shall, within 30 days after the delivery of a notice in writing to the Developer or within such

other period of time as is reasonable having regard to seasonal conditions or as the Parties may otherwise agree, cause the repairs or replacements to be done. If, in the sole opinion of the CAO any emergency arises the Municipality may perform the warranty work without notice to the Developer and the Developer shall reimburse the Municipality for all reasonable costs of the warranty work, having regard to the exigent circumstances.

8.2. Warranty work is a continuing obligation which must be carried out until the date of issuance of the Final Acceptance Certificate

8.3. Eight weeks prior to the expiration of the warranty period, the Developer may apply for Final Acceptance Certificate. The CAO shall arrange for an inspection of the road within 3 weeks of receipt of such application, which inspection shall be carried out jointly with the Village's engaged engineer for this development. Where following inspection it appears that the Developer has maintained, repaired and/or replaced all in accordance with approved plans and specifications, the CAO shall issue Final Acceptance Certificate, whereupon subject only to express provisions herein to the contrary the Municipality shall accept, and assume maintenance and operational responsibilities with respect to the road. In the event that it requires repair or replacement, the CAO shall cause a list of required repairs and replacements to be delivered to the Developer and issuance of the Final Acceptance Certificate shall be withheld until the Developer remedies such outstanding items.

9. Upon issuance of Final Acceptance Certificate, the road to which each certificate relates shall be dedicated to public use and shall be maintained, operated and repaired or replaced, as the case may be, by the Municipality; EXCEPTING HOWEVER that neither the issuance of any certificates nor the expiration of warranty periods shall relieve the Developer of its obligation to execute the work according to approved plans and specifications and such liability of the Developer to the Village shall be subject only to relevant laws in force from time to time in the Province of Saskatchewan for the limitation of actions.
10. The Developer covenants and agrees that all services, covenants, agreements or undertakings otherwise of the Developer to be kept or observed hereunder shall be completed and discharged on or before the date for completion specified in this Agreement.
11. The Developer may by notice in writing request an extension of time within which to complete the Services. No extension of time shall be allowed unless such written request is made by the Developer and approved by the CAO.
12. DEFAULT
  - 12.1. The following shall be events of default by the Developer:
    - a) failure or refusal to complete the Services within the time specified herein;
    - b) abandonment of the work or the failure otherwise to continue with construction for a period of 30 consecutive days, seasonal conditions permitting;
    - e) failure or refusal to repair or replace defective or deficient Services in accordance with the requirements of the Municipality.

## 13. REMEDIES

13.1. Without restricting the generality of Article 12, the Municipality shall have the following remedies in the event of an event of default by the Developer:

- a) entering the Development Area and constructing the Services, at the cost of

- the Developer;
- b) terminating the Developer's rights to continue to construct the Services;
- d) commencing legal action(s) for damages or for the enforcement of the covenants of the Developer.

14. Where in this Agreement the CAO requires the Developer to perform, repair, maintain or replace any Work or Services and the Developer disputes its obligation to perform such work or repair, maintain or replace such Work, including warranty work, the Developer shall perform the measures required hereunder promptly notwithstanding its objection to or dispute with the direction. The Developer shall however be entitled by written notice to the CAO to dispute its obligation to perform such Work and its liability for costs attendant thereon, in which event any Work performed by the Developer shall be effected without prejudice to the Developer's dispute and the costs attendant upon such work shall be subject to a referral to arbitration pursuant to The Arbitration Act for Saskatchewan, at the instance of either party.
15. Where any Work including warranty work is performed by the Municipality the Developer's liability for costs thereof shall also be referred to arbitration if the Developer disputes its liability for cost of the work or the calculation of such costs.
16. In the event of arbitration each Party shall on a timely basis and in any event not less than 14 days prior to the date set for the arbitration hearing provide to the other Party full particulars of the provisions of the agreement documents upon which that party relies together with a disclosure of any tests, reports, field sheets, or inspection results as may be relevant to the disposition of the arbitration whether or not such Party intends to rely upon such materials.

## 17. GENERAL PROVISIONS

17.1. The captions, section numbers, article numbers are for convenience only.

17.2. This agreement shall be governed by and construed in accordance with the laws of the Province of Saskatchewan. Both Parties shall only engage a case within the Province of Saskatchewan.

17.3. This agreement may not be modified or amended except by an instrument in writing signed by the Parties or by their successors or assigns.

17.4. The words "hereof", "herein" and "hereunder" and similar expressions used in any section or subsection relate to the whole of the agreement and not to that section or subsection only unless otherwise expressly provided. The use of the neuter singular pronoun to refer to the Developer or the Municipality is and is deemed a proper reference even though the Developer or the Municipality is an individual, partnership, corporation or a group of two or more individuals, partnerships or corporations. The necessary and grammatical changes required to make the provisions of the Contract Documents apply in the plural sense where there is more than one Developer and to either corporations, associations, partnerships, or individuals, males or females shall in all instances be assumed as though in each case fully expressed. Unless the contrary intention appears the words "Developer" and "Municipality" shall mean respectively "the Developer, its successors and/or permitted assignees" and "the Municipality, its successors and/or permitted assigns".

17.5. If for any reason any term, covenant or condition of this agreement, or the application thereof to any person or any circumstance, is to any extent held or rendered unenforceable or illegal then such term, covenant or condition and is deemed to be independent of the remainder of the Contract Documents and to be severable and divisible therefrom and its unenforceability or illegality does not affect, impair or invalidate the remainder of this agreement or any part thereof.

18. Any notice or demand required or permitted to be given to the Municipality by the Developer shall be in writing and may be delivered to the following address:

Chief Administrative Officer  
Village of Buena Vista  
1050 Grand Ave, Buena Vista, Saskatchewan S2V 1A2

and notices to be given to the Developer by the Municipality shall be delivered to the address set forth above within this agreement or to such alternate address within Saskatchewan as the Developer may by notice in writing advise.

19. The parties agree to perform and do all acts necessary in order to authorize, execute and perform this agreement.

20. No assignment hereof may be made by the Developer in whole or part without the prior written approval of the CAO.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

On behalf of the Village of Buena Vista

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

On behalf of Developer \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

Date Printed  
08/12/2025 10:23 AM

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00076 to 2025-00081

Page 1

Bank Code - ABW - ABW - Automatic Withdrawal

**AUTOMATIC WITHDRAWAL**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
072025-002 June	07/29/2025	RBC 510-290-100 - GG - Cont. - Banl	Correct Jun Trans Fee -A#1	-15.00	-15.00
082025 2025/26-01940	08/12/2025	Munisoft 510-410-140 - GG - Supplies - C	Receipt Paper (2000)	180.87 ✓	
		510-290-120 - GG - Cont - IT Se	Jul -IT Services Premium	268.18 ✓	
		110-340-110 - GST Receivable	Both Tax Code	21.34	
		900-110-110 - GST Paid	Both Tax Code	21.34 NL	470.39 ✓
082025-001 July	08/12/2025	RBC 510-290-100 - GG - Cont. - Banl	Jul 2 Monthly Fee -A#156	100.00	
		510-290-100 - GG - Cont. - Banl	Jul 7 Activity Fee -A#156	240.95	
		510-290-100 - GG - Cont. - Banl	Jul 4 NSF Fee -A#156	7.00	
		510-290-100 - GG - Cont. - Banl	Jul 31 Int Fee -A#156	8.08	
		510-290-100 - GG - Cont. - Banl	Jul 31 Mon Fee -A#156	110.14	466.17 ✓
Total Automatic Withdrawal:					921.56
Total ABW:					921.56



**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00076 to 2025-00081

Bank Code - AP - AP-General Oper

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>11253</b> 1230-50018949	<b>08/12/2025</b>	<b>ATS Traffic</b> 530-470-100 - TS - Supplies - Ti	Street Sign -Adair	30.06	
		110-340-110 - GST Receivable	GST Tax Code	1.50	
		900-110-110 - GST Paid	GST Tax Code	1.50 NL	31.56 ✓
<b>11254</b> PV-2025-012	<b>08/12/2025</b>	<b>Buena Vista Parks &amp; Rec Board</b> 570-500-110 - R&C - G&C - Par	Sask Lotteries Grant CG:25	7,074.00	7,074.00 ✓
<b>11255</b> 8713	<b>08/12/2025</b>	<b>Hyvac Sewer Service Ltd.</b> 585-295-200 - SWR - Cont - Sev	July -Edgewood Sep Rmvl-	3,864.52	
		110-340-110 - GST Receivable	GST Tax Code	193.23	
		900-110-110 - GST Paid	GST Tax Code	193.23 NL	4,057.75 ✓
<b>11256</b> 2742/2745	<b>08/12/2025</b>	<b>JRA Construction Services Ltd.</b> 580-290-110 - UT - Cont - Fire H	Fire Hyd-Hydrov/Excav-111	4,633.98	
		580-290-105 - UT - Cont - Curbs	C/S Valve Rplc-720Pleasan	3,866.80	
		110-340-110 - GST Receivable	Both Tax Code	401.71	
		900-110-110 - GST Paid	Both Tax Code	401.71 NL	8,902.49 ✓
<b>11257</b> 413729/413730	<b>08/12/2025</b>	<b>Bradley Lazorko</b> 520-250-100 - PS - Cont - Bylaw	Bylaw Remediation R#97	380.00	
		520-250-100 - PS - Cont - Bylaw	Bylaw Remediation R#554	540.00	920.00 ✓
<b>11258</b> RP-2025-512	<b>08/12/2025</b>	<b>Minister of Finance</b> 520-210-110 - PS - Cont - RCMI	Jan-Mar Municipal Policing	9,599.56	
		520-210-110 - PS - Cont - RCMI	Apr-Dec Municipal Policing	29,530.17	39,129.73 ✓
<b>11259</b> July	<b>08/12/2025</b>	<b>Muir Barber Ltd.</b> 530-410-100 - TS - Supplies - S	Duct Tape -Shop Supplies	20.00	
		530-410-100 - TS - Supplies - S	Carpenter Pencil -Shop Sup	1.48	
		580-430-100 - UT - Supplies - V	Disinfectant Wipes x2 -WTF	12.76	
		570-410-100 - R&C - Supplies -	2"x6"x12' Treat Lumb x2-Pic	37.55	
		570-410-100 - R&C - Supplies -	1/2" Treat Plywood x6-PicTI	343.32	
		570-410-100 - R&C - Supplies -	Screws - Picnic Tables	18.59	
		570-600-130 - R&C - Purch of C	Screws -Garbage Bins	9.41	
		570-600-130 - R&C - Purch of C	Garage Cans x4-Garbage E	76.28	
		570-600-130 - R&C - Purch of C	Garage Cans x2 -Garbage l	53.40	
		570-600-130 - R&C - Purch of C	5/4"x6" 10' Treat Lumb x16-	195.21	
		570-600-130 - R&C - Purch of C	2"x4" 12' Treat Lumb x4-Grl	45.75	
		570-600-130 - R&C - Purch of C	5/4"x6" 12' Treat Lumb x8-C	117.03	
		570-600-130 - R&C - Purch of C	Screws-Garbage Bins	11.02	
		570-600-130 - R&C - Purch of C	Lag Screws x10 -Grbg Bins	3.71	
		570-600-130 - R&C - Purch of C	Crrg Glv Bolt x4 -Grbg Bins	1.31	
		570-600-130 - R&C - Purch of C	Hinge x2 -Grbg Bins	17.15	
		570-600-130 - R&C - Purch of C	Hex Pltd Bolt x20 -Grbg Bin	13.15	
		570-600-130 - R&C - Purch of C	Hex Nuts x20 -Grbg Bins	5.51	
		570-600-130 - R&C - Purch of C	2"x4" x12' Treat Lumb-Grbg	68.63	
		570-600-130 - R&C - Purch of C	Hinge x2 -Grbg Bins	21.92	
		570-600-130 - R&C - Purch of C	Stain -Grbg Bins	80.26	
		570-600-130 - R&C - Purch of C	1/4 Flat Washer x55-Grbg E	2.92	
		570-600-130 - R&C - Purch of C	5/4" x6" x10' Treat Lumb-Gr	97.60	
		570-600-130 - R&C - Purch of C	Hinges x4 Hrdwr x12 -Grbg	60.89	
		570-600-130 - R&C - Purch of C	Sander -Grbg Bins	38.15	

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00076 to 2025-00081

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		570-600-130 - R&C - Purch of C	Sand Paper -Grbg Bins	10.85	
		570-600-130 - R&C - Purch of C	Hinges x2 -Grbg Bins	21.92	
		570-600-130 - R&C - Purch of C	Stain -Grbg Bins	48.00	
		570-600-130 - R&C - Purch of C	Rollers/Handle -Grbg Bins	22.44	
		570-600-130 - R&C - Purch of C	Screws/Hrdwr -Grbg Bins	24.66	
		570-600-130 - R&C - Purch of C	Brush Set -Grbg Bins	8.58	
		570-600-130 - R&C - Purch of C	Dec Screws -Grbg Bins	16.65	
		570-600-130 - R&C - Purch of C	2"x4" x 12' Treat Lumb x6-C	68.62	
		570-600-130 - R&C - Purch of C	5/4"x6' Treat Lumb x6-Grbg	87.77	
		580-430-100 - UT - Supplies - V	Infltbl Pool-WTP	37.04	
		570-410-100 - R&C - Supplies -	Washers/Nuts/Bults -Picnic	26.12	
		530-410-140 - TS - Supplies - V	Bolts/Nuts -Tie Down Truck	6.91	
		580-430-140 - UT - Supplies - C	Spray Paint -Marking Crbst	18.38	
		530-410-130 - TS - Supplies - S	Chainsaw File x2	12.38	
		570-410-100 - R&C - Supplies -	Screws -Picnic Tables	20.98	
		110-340-110 - GST Receivable -	Both Tax Code	84.18	
		900-110-110 - GST Paid	Both Tax Code	84.18 NL	1,868.48 ✓
<b>11260</b>	<b>08/12/2025</b>	<b>Papa Geordies Gas &amp; Grocery</b>			
July		530-400-110 - TS - Supplies - S	Shop -Coffee/Creamer	30.66	
		510-410-140 - GG - Supplies - C	Office - Bathroom Tissue	22.77	
		530-425-111 - TS - Supplies - F	Fuel -Jul	832.98	
		510-410-180 - GG - Supplies - M	Office -Refreshments-Tear	9.13	
		110-340-110 - GST Receivable -	Both Tax Code	1.48	
		900-110-110 - GST Paid	Both Tax Code	1.48 NL	
		110-340-110 - GST Receivable -	GST Tax Code	41.65	
		900-110-110 - GST Paid	GST Tax Code	41.65 NL	938.67 ✓
<b>11261</b>	<b>08/12/2025</b>	<b>Peter's Sewer Service</b>			
46639		570-340-130 - R&C - Cont - Ball	Concession Septic Pump x2	285.72	
		110-340-110 - GST Receivable -	GST Tax Code	14.28	
		900-110-110 - GST Paid	GST Tax Code	14.28 NL	300.00 ✓
Total Computer Cheque:					63,222.68

Total AP: 63,222.68

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00076 to 2025-00081

Bank Code - EFT - EFT - Direct Deposit

**WIRE TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>78</b> 1001976	<b>08/12/2025</b>	<b>Drop Solutions Inc.</b>			
		580-450-100 - UT - Supplies - V	Activated Alumina x135 Bo	21,950.94	
		110-340-110 - GST Receivable	GST Tax Code	1,097.55	
		900-110-110 - GST Paid	GST Tax Code	1,097.55 NL	23,048.49 ✓
<b>79</b> 05WV5169	<b>08/12/2025</b>	<b>Mainline Fleet Service</b>			
		530-425-112 - TS - Supplies -Ve	Brake Fluid 4L -3-Tonne	59.42	
		110-340-110 - GST Receivable	Both Tax Code	2.80	
		900-110-110 - GST Paid	Both Tax Code	2.80 NL	62.22 ✓
<b>80</b> 1148/1139/1177	<b>08/12/2025</b>	<b>Big Rock Trucking Ltd.</b>			
		530-440-100 - TS - Supplies - R	Base 32 -365.02Tonnes	10,494.35 ✓	
		530-440-100 - TS - Supplies - R	Base 32 -80.5 Tonnes	2,314.38 ✓	
		530-440-100 - TS - Supplies - R	Base 32 -80.66 Tonnes	2,318.98 ✓	
		110-340-110 - GST Receivable	GST Tax Code	756.38	
		900-110-110 - GST Paid	GST Tax Code	756.38 NL	15,884.09 ✓
<b>81</b> 063-209482	<b>08/12/2025</b>	<b>Gregg Distributors LP</b>			
		570-600-130 - R&C - Purch of C	Garbage Cans x4	332.16	
		110-340-110 - GST Receivable	Both Tax Code	15.67	
		900-110-110 - GST Paid	Both Tax Code	15.67 NL	347.83 ✓
<b>31</b> SIN33313	<b>08/12/2025</b>	<b>Traffic Logix Corporation</b>			
		530-280-100 - TS - Cont - Memt	Traffic Logix Subscription	500.00	
		110-340-110 - GST Receivable	GST Tax Code	25.00	
		900-110-110 - GST Paid	GST Tax Code	25.00 NL	525.00 ✓
<b>82</b> Jul	<b>08/12/2025</b>	<b>J D Industrial Supplies</b>			
		530-410-110 - TS - Supplies - Si	Whipper & Chisel Blade Att	615.86 ✓	
		530-410-110 - TS - Supplies - Si	Chainsaw Bar & Chain	106.00 ✓	
		530-410-130 - TS - Supplies - Si	Whipper Line	52.96 ✓	
		530-410-110 - TS - Supplies - Si	Hedge Trimmer & Extensior	270.30 ✓	
		110-340-110 - GST Receivable	Both Tax Code	49.30	
		900-110-110 - GST Paid	Both Tax Code	49.30 NL	1,094.42 ✓
<b>82</b> 2507319	<b>08/12/2025</b>	<b>Professional Bldg. Insp. Inc.</b>			
		560-200-150 - P&D - Cont. - Bui	PBI Fees - July	863.33	
		110-340-110 - GST Receivable	GST Tax Code	43.17	
		900-110-110 - GST Paid	GST Tax Code	43.17 NL	906.50 ✓
<b>83</b> 411	<b>08/12/2025</b>	<b>Gourlay &amp; Associates</b>			
		520-260-100 - PS - Cont - Bylaw	Bylaw Enforce Services -Ju	553.85	
		110-340-110 - GST Receivable	Both Tax Code	26.13	
		900-110-110 - GST Paid	Both Tax Code	26.13 NL	579.98 ✓
<b>84</b> 2025-00097	<b>08/12/2025</b>	<b>Town Of Regina Beach</b>			
		210-700-810 - Long Term Debt	Lagoon Project Loan -Aug	3,306.64	
		580-700-110 - UT - Interest	Lagoon Project Loan Int -Au	2,389.67	5,696.31 ✓
<b>5</b> 7102294	<b>08/12/2025</b>	<b>Flocor</b>			
		580-430-140 - UT - Supplies - C	Curbstop Rods x4	403.65	
		580-430-140 - UT - Supplies - C	Curbstop Box x4	605.47	
		580-430-140 - UT - Supplies - C	Curbstop Cplg w/Pipe Stop	160.36	
		580-430-140 - UT - Supplies - C	Curbstop 3/4 PE Insert x12	68.18	

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**Village of Buena Vista**  
**List of Accounts**  
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**WIRE TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		580-430-140 - UT - Supplies - C	Curbstop 1 PE Insert x12	209.75	
		580-430-140 - UT - Supplies - C	Curbstop x4	510.71	
		110-340-110 - GST Receivable	Both Tax Code	92.36	
		900-110-110 - GST Paid	Both Tax Code	92.36 NL	2,050.48 ✓
86	08/12/2025	<b>Capital Fire Protection Ltd</b>			
95051		570-420-110 - R&C - Supplies -	Fire Extinguisher Rink	71.02	
		530-250-110 - TS - Cont - Health	Fire Extinguisher -Kubota	71.02	
		530-250-110 - TS - Cont - Health	Fire Ext Annual Maint x15	225.00	
		510-200-120 - GG - Cont - Health	Fire Ext Annual Maint x1-Of	15.00	
		570-290-100 - R&C - Cont - Ball	Fire Ext Annual Maint x1-Cc	15.00	
		580-210-110 - UT - Cont - Health	Fire Ext Annual Maint x2-W	30.00	
		530-250-110 - TS - Cont - Health	Fire Ext Hyd Test & Rechar	58.30	
		530-250-110 - TS - Cont - Health	Fire Ext Annual Maint -OnS	79.50	
		530-250-110 - TS - Cont - Health	Fire Ext Recharge x1	42.40	
		110-340-110 - GST Receivable	Both Tax Code	15.20	
		900-110-110 - GST Paid	Both Tax Code	15.20 NL	
		110-340-110 - GST Receivable	GST Tax Code	14.25	
		900-110-110 - GST Paid	GST Tax Code	14.25 NL	636.69 ✓
Total Wire Transfer:					50,832.01
Total EFT:					50,832.01

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**Village of Buena Vista**  
**List of Accounts**  
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Bank Code - CC - CC - Credit Card

**CREDIT CARD**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>082025</b> C52561	<b>08/12/2025</b>	<b>Air Tech Products</b>			
		530-420-100 - TS - Supplies - V	Break Lines x2 - 3 Tonne	338.53	
		110-340-110 - GST Receivable	Both Tax Code	15.97	
		900-110-110 - GST Paid	Both Tax Code	15.97 NL	354.50 ✓
<b>082025-001</b> 173239	<b>08/12/2025</b>	<b>Allied Printers &amp; Promotions</b>			
		510-410-150 - GG - Supplies - F	Tote Bags x10 -Prom items	307.40	
		510-410-150 - GG - Supplies - F	Hats x10 -Prom items	190.80	
		110-340-110 - GST Receivable	Both Tax Code	23.50	
		900-110-110 - GST Paid	Both Tax Code	23.50 NL	521.70 ✓
<b>082025-002</b> CA51XB8LYAC	<b>08/12/2025</b>	<b>Amazon</b>			
		510-600-140 - GG - Purch of Ca	TV - Council Chambers	264.99	
		110-340-110 - GST Receivable	Both Tax Code	12.50	
		900-110-110 - GST Paid	Both Tax Code	12.50 NL	277.49 ✓
<b>082025-003</b> July 12	<b>08/12/2025</b>	<b>Amazon</b>			
		510-600-140 - GG - Purch of Ca	Video Conf Webcam-Counc	349.79 ✓	
		510-600-140 - GG - Purch of Ca	TV Wall Mount-Council Cha	31.79 ✓	
		510-410-140 - GG - Supplies - C	Push Pins -Office Bulletin B	4.23 ✓	
		510-440-100 - GG - Supplies - C	Rubber Sheets -Bulletin Bo	70.32 ✓	
		110-340-110 - GST Receivable	Both Tax Code	21.52	
		900-110-110 - GST Paid	Both Tax Code	21.52 NL	477.65 ✓
<b>082025-004</b> 11142	<b>08/12/2025</b>	<b>Hi-Tec Profiles Inc.</b>			
		570-600-130 - R&C - Purch of C	Brands - Garbage Cans	127.20	
		110-340-110 - GST Receivable	Both Tax Code	6.00	
		900-110-110 - GST Paid	Both Tax Code	6.00 NL	133.20 ✓
<b>082025-005</b> Jul	<b>08/12/2025</b>	<b>PitneyWorks</b>			
		510-400-110 - GG - Supplies - F	Postage Refill -Jul 15	808.40	
		110-340-110 - GST Receivable	GST Tax Code	40.00	
		900-110-110 - GST Paid	GST Tax Code	40.00 NL	848.40 ✓
<b>082025-006</b> 600068741	<b>08/12/2025</b>	<b>Rebel</b>			
		510-240-110 - GG - Cont - Web	Domain Renewal	20.99	
		110-340-110 - GST Receivable	GST Tax Code	1.05	
		900-110-110 - GST Paid	GST Tax Code	1.05 NL	22.04 ✓
Total Credit Card:					2,634.98

Total CC: 2,634.98

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00076 to 2025-00081

Bank Code - OB - OB - Online Banking

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>082025</b> July 31	<b>08/12/2025</b>	<b>Gov of SK</b> 210-210-190 - School #1 - Remi	Notice to File -EPT Jun	1.42	
		210-210-190 - School #1 - Remi	EPT -Jul	330,161.80	330,163.22 ✓
<b>082025-001</b> July	<b>08/12/2025</b>	<b>Gov of SK</b> 210-200-100 - Payroll Deduction	PW Pyrl Ded -Jul	7,242.67 ✓	
		210-200-100 - Payroll Deduction	PW Pyrl Ded RP0002 -Jul	1,081.08 ✓	
		210-200-100 - Payroll Deduction	Admin Pyrl Ded -Jul	4,544.34 ✓	12,868.09 ✓
<b>082025-002</b> 1	<b>08/12/2025</b>	<b>Gov of SK</b> 210-200-100 - Payroll Deduction	Council Rem Ded -Feb	1.00 ✓	
		210-200-100 - Payroll Deduction	Council Rem Ded -Mar	18.84 ✓	
		210-200-100 - Payroll Deduction	Council Rem Ded -Apr	36.70 ✓	
		210-200-100 - Payroll Deduction	Council Rem Ded -May	1.00 ✓	57.54 ✓
<b>082025-003</b> 8208234	<b>08/12/2025</b>	<b>Loraas Disposal South Ltd.</b> 540-200-130 - EH - Cont - Wast	Waste Collection Jul x4	8,226.25 ✓	
		540-210-300 - EH - Cont - Recy	Recycle Collection Jul x4	3,767.16 ✓	
		530-290-100 - TS - Cont - Other	Loraas Bin Empty -Shop	203.51 ✓	
		540-210-300 - EH - Cont - Recy	MMSW Rebate (8203876)	-5,235.50 ✓	
		110-340-110 - GST Receivable	GST Tax Code	609.85	
		900-110-110 - GST Paid	GST Tax Code	609.85 NL	7,571.27 ✓
<b>082025-004</b> July MEPP	<b>08/12/2025</b>	<b>MEPP (PEBA)</b> 210-200-140 - MEPP Payable	PW Jun22-Jul5 -MEPP	1,535.62 ✓	
		210-200-140 - MEPP Payable	PW Jul 6-19 -MEPP	1,535.62 ✓	
		210-200-140 - MEPP Payable	Admin Jul1-15 -MEPP	1,228.56 ✓	
		210-200-140 - MEPP Payable	Admin Jul16-31 -MEPP	1,330.58 ✓	5,630.38 ✓
<b>082025-005</b> Jul	<b>08/12/2025</b>	<b>RBC</b> 510-290-100 - GG - Cont. - Banl	VISA Annual Fee -PW Cool	12.00 ✓	12.00 ✓
<b>082025-006</b> 17900	<b>08/12/2025</b>	<b>SUMA</b> 510-120-120 - GG - Benefits - G	GBI Admin Fee -Aug	22.00	
		530-120-120 - TS - Benefits - Fc	Arnold -Group Bene-Aug	360.60	
		510-140-330 - GG - Benefits - A	Guillemin -Group Bene-Aug	455.51	
		510-140-330 - GG - Benefits - A	McConnell -Group Bene-Au	440.43	
		530-130-130 - TS - Benefits - La	Neudeck, C -Group Bene-A	493.69	
		530-130-130 - TS - Benefits - La	Neudeck, J -Group Bene-Ai	404.90	
		510-130-230 - GG - Benefits - C	Pollock -Group Bene-Aug	623.35	
		530-130-130 - TS - Benefits - La	Warawa -Group Bene-Aug	326.53	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	3,128.11 ✓
<b>082025-007</b> Jun 10-Jul 10	<b>08/12/2025</b>	<b>SaskEnergy</b> 530-300-110 - TS - Cont - Shop	Shop Energy-Jun10-Jul10	56.86 ✓	
		510-300-110 - GG - Cont - Office	Office Energy-Jun10-Jul10	48.08 ✓	
		110-340-110 - GST Receivable	GST Tax Code	5.26	
		900-110-110 - GST Paid	GST Tax Code	5.26 NL	110.20 ✓
<b>082025-008</b> Jun10-Jul15	<b>08/12/2025</b>	<b>SaskPower</b> 530-300-120 - TS - Cont - Shop	Shop Power -Jun10-Jul15	213.48 ✓	
		510-300-120 - GG - Cont - Office	Office Power -Jun11-Jul15	139.00 ✓	
		570-340-110 - R&C - Cont - Con	Concession Power -Jun10-	95.38 ✓	

**Village of Buena Vista**  
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**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		580-300-170 - UT - Cont - Boos	Bstr Stn Power -Jun10-Jul1	179.43 ✓	
		530-310-200 - TS - Cont - Edgev	Edgewood Power -Jun10-Ju	61.16 ✓	
		580-300-180 - UT - Cont - WTP	WTP Power -Jun10-Jul15	355.00 ✓	
		110-340-110 - GST Receivable	Both Tax Code	32.48	
		900-110-110 - GST Paid	Both Tax Code	32.48 NL	
		110-340-110 - GST Receivable	GST Tax Code	60.25	
		900-110-110 - GST Paid	GST Tax Code	60.25 NL	1,136.18 ✓
<b>082025-009</b>	<b>08/12/2025</b>	<b>SaskTel</b>			
Jul 13-Aug 13		510-300-140 - GG - Cont - Offici	Office Phone -Jul13-Aug13	276.64 ✓	
		510-300-155 - GG - Cont - Offici	Office Security -Jul13-Aug1	29.95 ✓	
		580-300-195 - UT - Cont - WTP	WTP Phone -Jul13-Aug13	69.39 ✓	
		580-300-195 - UT - Cont - WTP	WTP Internet -Jul13-Aug13	55.90 ✓	
		510-300-140 - GG - Cont - Offici	Office Fax -Jul13-Aug13	45.18 ✓	
		110-340-110 - GST Receivable	Both Tax Code	22.50	
		900-110-110 - GST Paid	Both Tax Code	22.50 NL	499.56 ✓
<b>082025-010</b>	<b>08/12/2025</b>	<b>Saskatchewan Health Authority</b>			
3509340		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Jul16	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Jul 23	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-Ju	21.90 ✓	
		110-340-110 - GST Receivable	GST Tax Code	3.30	
		900-110-110 - GST Paid	GST Tax Code	3.30 NL	69.00 ✓
Total Online Banking:					361,245.55

Total OB: 361,245.55  
Grand Total: 478,856.78

Certified Correct This August 11, 2025

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

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**Village of Buena Vista**  
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Bank Code - AP - AP-General Oper

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11262 PV-2025-013	08/26/2025	McMartin, Trenton 110-320-140 - Utility Accounts R	WMD Refund A#242	125.00	125.00
11263 Aug 19	08/26/2025	Regina Beach Leisure Time Club 510-250-140 - GG - Cont - Facil	Mem Hall Rental-Ratepayer	100.00	100.00
Total Computer Cheque:					225.00
Total AP:					225.00



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**Village of Buena Vista**  
**List of Accounts**  
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Bank Code - CC - CC - Credit Card

**CREDIT CARD**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
082025-007 Aug 16	08/19/2025	Amazon			
		510-410-140 - GG - Supplies - C	Erasers	4.52	
		510-410-140 - GG - Supplies - C	Coil Notebooks x7	38.68	
		510-410-140 - GG - Supplies - C	Highlighters	23.31	
		510-410-140 - GG - Supplies - C	Office Candies	36.03	
		110-340-110 - GST Receivable	Both Tax Code	4.84	
		900-110-110 - GST Paid	Both Tax Code	4.84 NL	107.38
082025-008 217668	08/19/2025	HBI Office Plus Inc.			
		510-410-140 - GG - Supplies - C	Printer Paper x5	333.85	
		110-340-110 - GST Receivable	Both Tax Code	15.75	
		900-110-110 - GST Paid	Both Tax Code	15.75 NL	349.60
082025-009 Aug 8	08/19/2025	Pitney Bowes			
		510-410-140 - GG - Supplies - C	Postage Ink Cart x4	640.20	
		110-340-110 - GST Receivable	Both Tax Code	30.20	
		900-110-110 - GST Paid	Both Tax Code	30.20 NL	670.40
082025-010 P1274003	08/19/2025	Tractorland			
		530-420-100 - TS - Supplies - V	Mower Blades -Kubota	146.59	
		110-340-110 - GST Receivable	Both Tax Code	6.91	
		900-110-110 - GST Paid	Both Tax Code	6.91 NL	153.50
Total Credit Card:					1,280.88
Total CC:					1,280.88

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**Village of Buena Vista**  
**List of Accounts**  
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Bank Code - EFT - EFT - Direct Deposit

**WIRE TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
87 B14915AH	08/19/2025	DMM Energy			
		530-425-110 - TS - Supplies - D	Diesel Fel 1613.90L-Aug18	2,010.92	
		110-340-110 - GST Receivable	GST Tax Code	100.55	
		900-110-110 - GST Paid	GST Tax Code	100.55 NL	2,111.47
88 P99657	08/19/2025	Bobcat of Regina			
		530-420-100 - TS - Supplies - V	Drive Belt -Side By Side	148.36	
		110-340-110 - GST Receivable	Both Tax Code	7.00	
		900-110-110 - GST Paid	Both Tax Code	7.00 NL	155.36
89 801845	08/19/2025	J D Industrial Supplies			
		530-410-100 - TS - Supplies - S	Hedge Trimmer & Ext Attch	301.21	
		110-340-110 - GST Receivable	Both Tax Code	14.21	
		900-110-110 - GST Paid	Both Tax Code	14.21 NL	315.42
				Total Wire Transfer:	2,582.25
				Total EFT:	2,582.25

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**Village of Buena Vista**  
**List of Accounts**  
Batch: 2025-00082 to 2025-00085

Page 4

Bank Code - OB - OB - Online Banking

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>082025-011</b> Jul10-Aug12	<b>08/19/2025</b>	<b>SaskEnergy</b>			
		530-300-110 - TS - Cont - Shop	Shop Energy -Jul10-Aug12	40.62	
		510-300-110 - GG - Cont - Office	Office Energy -Jul10-Aug12	47.50	
		110-340-110 - GST Receivable	GST Tax Code	7.40	
		900-110-110 - GST Paid	GST Tax Code	7.40 NL	95.52
<b>082025-012</b> Jul 15-Aug15	<b>08/19/2025</b>	<b>SaskPower</b>			
		580-300-150 - UT - Cont - Well #	Well #1 Power -Jun26-Jul26	88.56	
		580-300-160 - UT - Cont - Well #	Well #2 Power -Jun26-Jul26	100.49	
		510-300-120 - GG - Cont - Office	Office Power -Jul15-Aug15	130.56	
		530-300-120 - TS - Cont - Shop	Shop Power -Jul15-Aug15	194.06	
		580-300-170 - UT - Cont - Boos	Bstr Stn Power -Jul15-Aug1	157.29	
		570-340-110 - R&C - Cont - Con	Concession Power -Jul15-A	89.50	
		580-300-180 - UT - Cont - WTP	WTP Power -Jul15-Aug15	1,069.78	
		530-310-200 - TS - Cont - Edge	Edgewood Power -Jul15-A	59.73	
		570-310-110 - R&C - Cont - Rink	Rink Power (will be CR)	128.53	
		110-340-110 - GST Receivable	GST Tax Code	128.99	
		900-110-110 - GST Paid	GST Tax Code	128.99 NL	2,147.49
<b>082025-013</b> Aug 13	<b>08/19/2025</b>	<b>SaskTel</b>			
		510-300-155 - GG - Cont - Office	Office Security -Jun23-Jul2	29.95	
		580-300-195 - UT - Cont - WTP	WTP Phone -Aug13-Sep12	69.40	
		580-300-195 - UT - Cont - WTP	WTP Internet -Aug13-Sep1	55.90	
		510-300-140 - GG - Cont - Office	Office Fax-Aug13-Sep12	45.19	
		510-300-140 - GG - Cont - Office	Office Phone-Aug13-Sep12	276.68	
		110-340-110 - GST Receivable	Both Tax Code	22.51	
		900-110-110 - GST Paid	Both Tax Code	22.51 NL	499.63
<b>082025-014</b> 3510983/35115	<b>08/19/2025</b>	<b>Saskatchewan Health Authority</b>			
		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Aug6	21.90	
		580-290-100 - UT - Cont - Labor	Water Samp-Aug13	21.90	
		110-340-110 - GST Receivable	GST Tax Code	2.20	
		900-110-110 - GST Paid	GST Tax Code	2.20 NL	46.00
Total Online Banking:					2,788.64

Total OB:	2,788.64
Grand Total:	6,876.77

Certified Correct This August 19, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

***Deposit Register***Pay group : **002 (Public Works)**Pay period : **15 (06Jul2025 to 19Jul2025)**Cheque date : **25Jul2025**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	25Jul2025	020	Neudeck, Joel	004	2627.72
00000002	25Jul2025	024	Warawa, Lorne D	004	2159.14
00000003	25Jul2025	048	Kobayashi, Jacob D.	004	1476.81
00000004	25Jul2025	049	Dyer, Henry R.	004	1476.81
00000005	25Jul2025	50	Arnold, Ian C.	003	2165.25

**Pay Group Totals :**

Number of Deposits:5

Total Amount of Deposits:9905.73

***Deposit Register***Pay group : **002 (Public Works)**Pay period : **16 (20Jul2025 to 02Aug2025)**Cheque date : **08Aug2025**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	08Aug2025	020	Neudeck, Joel	004	2236.66
00000002	08Aug2025	024	Warawa, Lorne D	004	1935.41
00000003	08Aug2025	048	Kobayashi, Jacob D.	004	1306.58
00000004	08Aug2025	049	Dyer, Henry R.	004	1306.58
00000005	08Aug2025	050	Keith, John	004	88.52
00000006	08Aug2025	50	Arnold, Ian C.	003	2046.06

**Pay Group Totals :**

Number of Deposits:6

Total Amount of Deposits:8919.81

**Deposit Register**Pay group : **002 (Public Works)**Pay period : **17 (03Aug2025 to 16Aug2025)**Cheque date : **22Aug2025**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	22Aug2025	020	Neudeck, Joel	004	2495.23
00000002	22Aug2025	024	Warawa, Lorne D	004	1771.10
00000003	22Aug2025	048	Kobayashi, Jacob D.	004	1432.25
00000004	22Aug2025	049	Dyer, Henry R.	004	1306.58
00000005	22Aug2025	50	Arnold, Ian C.	003	1502.42

**Pay Group Totals :**

Number of Deposits:5

Total Amount of Deposits:8507.58

slb \$ 2,268.30  
Error Corrected  
Seen next page

MP

Deposit Register

Pay group : 002 (Public Works) Pay period : 17 (03Aug2025 to 16Aug2025) Cheque date : 22Aug2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account			Amount
00000001	22Aug2025	50	Arnold, Ian C.	003	002	40378	0332984	2268.30

***Deposit Register***Pay group : **004 (CAO & Assistant)**Pay period : **14 (16Jul2025 to 31Jul2025)**Cheque date : **31Jul2025**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	31Jul2025	026	Guillemin, Karen	002	1140.01
00000002	31Jul2025	040	Pollock, Melissa D.	001	2246.95
00000003	31Jul2025	047	McConnell, Catherine M.	002	1640.14

**Pay Group Totals :**

Number of Deposits:3

Total Amount of Deposits:5027.10



***Deposit Register***Pay group : **004 (CAO & Assistant)**Pay period : **15 (01Aug2025 to 15Aug2025)**Cheque date : **15Aug2025**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	15Aug2025	026	Guillemin, Karen	002	915.42
00000002	15Aug2025	040	Pollock, Melissa D.	001	2158.64
00000003	15Aug2025	047	McConnell, Catherine M.	002	1644.17

**Pay Group Totals :**

Number of Deposits:3

Total Amount of Deposits:4718.23

# Deposit Register

Pay group : 003 (Council)

Pay period : 07 (01Jul2025 to 31Jul2025)

Cheque date : 31Jul2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	31Jul2025	051	Smith, Karen L.	005	150.00
00000002	31Jul2025	052	Duke, Christopher	005	130.00
00000003	31Jul2025	053	Miller, Spence	005	260.00
00000004	31Jul2025	054	Sax, Robert G.	005	130.00
00000005	31Jul2025	055	Schultz, Steven D.	005	130.00

Pay Group Totals :

Number of Deposits:5  
Total Amount of Deposits:800.00

## Monthly Bank Reconciliation -Cash Account Jan-25

Bank Statement Date: 01/31/2025

Ending Balance from Bank Statement \$74,684.23

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 2,920.81

**Total Deposits in Transit** \$ 2,920.81

**Subtotal** \$77,605.04

Subtract Outstanding:

	Amount
o/s cheques	\$ 250.00
o/s Cheques prior Jan	\$ 375.23

**Total Outstanding** \$ 625.23

**Adjusted Bank Balance** \$76,979.81

GL Statement Date: 01/31/2025

Ending Balance from General Ledger \$85,981.77

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 500.00
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 3,265.17

**Subtotal** \$89,246.94

Subtract

	Amount		
SHA Payments	\$ 288.75	Munisoft Payment	\$6,922.52
SUMA Membership	\$1,758.56		
VISA Payments	\$3,297.30		

**Total Outstanding** \$ 12,267.13

**Adjusted GL Balance** \$76,979.81

**Difference** \$0.00

## Monthly Bank Reconciliation -Cash Account Feb-25

Bank Statement Date: 02/28/2025

Ending Balance from Bank Statement \$77,156.00

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ -
Cash	\$ 50.00
GST Rebate	\$ 23,645.42

**Total Deposits in Transit** \$ 23,695.42

**Subtotal** \$100,851.42

Subtract Outstanding Cheques:

Amount	
o/s cheques	\$ 1,672.99
o/s Cheques prior Feb	\$ 130.00
VISA pd A#116 in error	\$ 400.00

**Total Outstanding Checks** \$ 2,202.99

**Adjusted Bank Balance** \$98,648.43

GL Statement Date: 02/28/2025

Ending Balance from General Ledger \$101,049.58

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 1,295.00
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 4,060.17

**Subtotal** \$105,109.75

Subtract

Amount	
MEPP - Feb	\$4,345.36
Feb Bank Fees	\$484.70
ABW - Munisoft	\$228.66
O/B - SHA	\$46.00
VISA	\$1,356.60

**Total Outstanding** \$ 6,461.32

**Adjusted GL Balance** \$98,648.43

**Difference** \$0.00

## Monthly Bank Reconciliation -Cash Account Mar-25

Bank Statement Date: 03/31/2025

Ending Balance from Bank Statement \$110,872.87

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 1,100.00
Cash	\$ -

**Total Deposits in Transit** \$ 1,100.00

**Subtotal** \$111,972.87

Subtract Outstanding:

Amount	
o/s cheques	\$ 1,337.04
o/s Cheques prior Mar	\$ 130.00
EFT	\$ 9,896.58
O/B	\$ 15,534.35
VISA pd A#116 in error	\$ 400.00

**Total Outstanding Checks** \$ 27,297.97

**Adjusted Bank Balance** \$84,674.90

GL Statement Date: 03/15/2025

Ending Balance from General Ledger \$71,934.56

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 9,975.17
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 12,740.34

**Subtotal** \$84,674.90

Subtract

Amount
--------

**Total Outstanding** \$ -

**Adjusted GL Balance** \$84,674.90

**Difference** \$0.00

## Monthly Bank Reconciliation -Cash Account Apr-25

Bank Statement Date: 04/30/2025

Ending Balance from Bank Statement \$82,117.45

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 1,795.13
Cash	\$ 200.00
eCheque	\$ 75.00
Debit	\$ 75.00

**Total Deposits in Transit** \$ 2,145.13

**Subtotal** \$84,262.58

Subtract Outstanding

Amount	
o/s cheques \$ 702.49	VISA pd A#116 in error \$ 400.00
o/s Cheques prior Apr \$ 649.32	

**Total Outstanding Checks** \$ 1,751.81

**Adjusted Bank Balance** \$82,510.77

GL Statement Date: 04/30/2025

Ending Balance from General Ledger \$92,786.90

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 500.00
Debit	\$ 75.00
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 3,340.17

**Subtotal** \$96,127.07

Subtract

Amount	
Apr Bank Fees \$ 534.80	VISA Pymts \$ 4,694.71
PW Payroll \$ 6,248.09	EFT- Schultz \$ 212.12
O/B Loraas \$ 1,508.99	

**Total Outstanding** \$ 13,198.71

**Adjusted GL Balance** \$82,928.36

**Difference** (\$417.59)

## Monthly Bank Reconciliation -Cash Account May-25

Bank Statement Date: 05/31/2025

Ending Balance from Bank Statement \$149,288.79

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 16,594.73
Cash	\$ 225.00
eCheque	\$ -
Debit	\$ -

**Total Deposits in Transit** \$ 16,819.73

**Subtotal** \$166,108.52

Subtract Outstanding

Amount	
o/s cheques	\$ 33,912.11
VISA pd A#116 in error	\$ 400.00

**Total Outstanding Checks** \$ 34,312.11

**Adjusted Bank Balance** \$131,796.41

GL Statement Date: 05/31/2025

Ending Balance from General Ledger \$129,992.12

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 150.00
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 2,915.17

**Subtotal** \$132,907.29

Subtract

Amount	
Bank Fees	\$ 304.65
O/B SHA	\$23.00
CC - Amazon	\$365.64

**Total Outstanding** \$ 693.29

**Adjusted GL Balance** \$132,214.00

**Difference** (\$417.59)

## Monthly Bank Reconciliation -Cash Account Jun-25

Bank Statement Date: 06/30/2025

Ending Balance from Bank Statement \$129,753.52

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 11,793.95
Cash	\$ 100.00
eCheque	\$ 6,737.96

**Total Deposits in Transit** \$ 18,631.91

**Subtotal** \$148,385.43

Subtract Outstanding

Amount	
o/s cheques	\$ 15,026.25
o/s Cheques prior Apr	\$ 673.36
VISA pd A#116 in error	\$ 400.00

**Total Outstanding Checks** \$ 16,099.61

**Adjusted Bank Balance** \$132,285.82

GL Statement Date: 06/30/2025

Ending Balance from General Ledger \$201,344.09

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 4,233.35
O/S Auditor Correction	\$ 2,765.17

**Total Deposits in Transit** \$ 6,998.52

**Subtotal** \$208,342.61

Subtract

Amount	
Jun Bank Fees	\$ 487.78
CC - Amazon	\$139.84
ABW -Pitney Bowes	\$262.87
ABW -Munisoft	\$8,356.26
RBC Annual Loan Pymt	\$ 66,595.80

**Total Outstanding** \$ 75,842.55

**Adjusted GL Balance** \$132,500.06

**Difference** (\$214.24)



## Monthly Bank Reconciliation - Infrastructure Account Jan-25

Bank Statement Date: 01/31/2025

Opening Balance from Bank Statement \$2,315,611.18

Add Deposits:

	Amount
<u>Deposit Interest</u>	<u>\$ 6,052.08</u>

**Total Deposits in Transit** \$6,052.08

**Subtotal** \$2,321,663.26

Subtract Transfers Out:

	Amount
<u>Account Transf to A#156</u>	<u>\$ 15,000.00</u>
Account Transf to A#156	\$ 20,000.00

**Total** \$35,000.00

**Ending Bank Balance** \$2,286,663.26

GL Statement Date: 12/31/2024

Opening Balance from General Ledger \$2,315,611.18

Add Deposits Recorded:

	Amount
<u>Deposit</u>	
<u>Deposit Interest</u>	<u>\$ 6,052.08</u>

**Total Deposits in Transit** \$6,052.08

**Subtotal** \$2,321,663.26

Subtract Transfers Out

	Amount
<u>Account Transf to A#156 -Jan15</u>	<u>\$15,000.00</u>
Account Transf to A#156 -Jan31	\$20,000.00
<b>Total</b>	<u>\$35,000.00</u>

**Ending GL Balance** \$2,286,663.26

**Difference** \$0.00

**Monthly Bank Reconciliation -Infrastructure Account**  
**Feb-25**

Bank Statement Date: 01/31/2025

Opening Balance from Bank Statement \$2,286,663.26

Add Deposits:

	<u>Amount</u>
Deposit Interest	\$ 5,623.59

**Total Deposits in Transit** \$5,623.59

**Subtotal** \$2,292,286.85

Subtract Transfers Out:

	<u>Amount</u>
Account Transf to A#156	\$ 30,000.00
VISA Pymt	\$ 400.00

**Total** \$30,400.00

**Ending Bank Balance** \$2,261,886.85

GL Statement Date: 01/31/2024

Opening Balance from General Ledger \$2,286,663.26

Add Deposits Recorded:

<u>Deposit</u>	<u>Amount</u>
Deposit Interest	\$ 5,623.59

**Total Deposits in Transit** \$5,623.59

**Subtotal** \$2,292,286.85

Subtract Transfers Out

	<u>Amount</u>
Account Transf to A#156 -Feb 4	\$30,000.00
VISA Pymt	\$400.00
<b>Total</b>	<u>\$30,400.00</u>

**Ending GL Balance** \$2,261,886.85

**Difference** \$0.00

**Monthly Bank Reconciliation -Infrastructure Account**  
**Mar-25**

Bank Statement Date: 02/28/2025

Opening Balance from Bank Statement \$2,261,886.85

Add Deposits:

	Amount
Deposit Interest	\$ 4,716.05

**Total Deposits in Transit** \$4,716.05

**Subtotal** \$2,266,602.90

Subtract Transfers Out:

	Amount
Account Transf to A#156	\$ 55,000.00
	\$ -

**Total** \$55,000.00

**Ending Bank Balance** \$2,211,602.90

GL Statement Date: 02/28/2024

Opening Balance from General Ledger \$2,262,286.85

Add Deposits Recorded:

	Amount
Deposit	
Deposit Interest	\$ 4,716.05

**Total Deposits in Transit** \$4,716.05

**Subtotal** \$2,267,002.90

Subtract Transfers Out

	Amount
Account Transf to A#156	\$55,000.00
VISA Pymt	\$400.00
<b>Total</b>	<u>\$55,400.00</u>

**Ending GL Balance** \$2,211,602.90

**Difference** \$0.00

## Monthly Bank Reconciliation Apr-25

Bank Statement Date: 03/31/2025

Opening Balance from Bank Statement \$2,211,602.90

Add Deposits:

	Amount
<u>Deposit Interest</u>	<u>\$ 5,108.73</u>

**Total Deposits in Transit** \$5,108.73

**Subtotal** \$2,216,711.63

Subtract Transfers Out:

	Amount
<u>Account Transf to A#156</u>	<u>\$ 10,000.00</u>
<u>Transaction Fee</u>	<u>\$ 15.00</u>

**Total** \$10,015.00

**Ending Bank Balance** \$2,206,696.63

GL Statement Date: 03/31/2024

Opening Balance from General Ledger \$2,212,002.90

Add Deposits Recorded:

<u>Deposit</u>	Amount
<u>Deposit Interest</u>	<u>\$ 5,108.73</u>

**Total Deposits in Transit** \$5,108.73

**Subtotal** \$2,217,111.63

Subtract Transfers Out

	Amount		
<u>Account Transf to A#156</u>	<u>\$10,000.00</u>	VISA Pymt	\$400.00
<u>Transaction Fee</u>	<u>\$15.00</u>		
<b>Total</b>			<u>\$10,415.00</u>

**Ending GL Balance** \$2,206,696.63

**Difference** \$0.00

**Monthly Bank Reconciliation -Infrastructure Account  
May-25**

Bank Statement Date: 04/30/2025

Opening Balance from Bank Statement \$2,206,696.63

Add Deposits:

	Amount
<u>Deposit Interest</u>	<u>\$ 4,649.52</u>

**Total Deposits in Transit** \$4,649.52

**Subtotal** \$2,211,346.15

Subtract Transfers Out:

	Amount
<u>Account Transf to A#156</u>	<u>\$ 150,000.00</u>

**Total** \$150,000.00

**Ending Bank Balance** \$2,061,346.15

GL Statement Date: 04/30/2024

Opening Balance from General Ledger \$2,207,096.63

Add Deposits Recorded:

<u>Deposit</u>	Amount
<u>Deposit Interest</u>	<u>\$ 4,649.52</u>

**Total Deposits in Transit** \$4,649.52

**Subtotal** \$2,211,746.15

Subtract Transfers Out

	Amount
<u>Account Transf to A#156</u>	<u>\$150,000.00</u>
<u>VISA Pymt</u>	<u>\$400.00</u>
<b>Total</b>	<u>\$150,400.00</u>

**Ending GL Balance** \$2,061,346.15

**Difference** \$0.00

**Monthly Bank Reconciliation -Infrastructure Account  
Jun-25**

Bank Statement Date: 05/30/2025

Opening Balance from Bank Statement \$2,061,346.15

Add Deposits:

	Amount
Deposit Interest	\$ 4,482.11
Account Transfer A#156	\$ 260,000.00

**Total Deposits in Transit** \$264,482.11

**Subtotal** \$2,325,828.26

Subtract Transfers Out:

	Amount
Account Transf to A#156	\$ 50,000.00
Transaction Fee	\$ 15.00

**Total** \$50,015.00

**Ending Bank Balance** \$2,275,813.26

GL Statement Date: 05/30/2024

Opening Balance from General Ledger \$2,061,746.15

Add Deposits Recorded:

Deposit	Amount
Deposit Interest	\$ 4,482.11
Account Transf A#156	\$ 260,000.00

**Total Deposits in Transit** \$264,482.11

**Subtotal** \$2,326,228.26

Subtract Transfers Out

	Amount		
Account Transf to A#156	\$50,000.00	VISA Pymt	\$400.00
Transaction Fee	\$15.00		
<b>Total</b>			<u>\$50,415.00</u>

**Ending GL Balance** \$2,275,813.26

**Difference** \$0.00

## Monthly Bank Reconciliation -Infrastructure Acct Jul-25

Bank Statement Date: 06/30/2025

Opening Balance from Bank Statement \$2,275,813.26

Add Deposits:

	Amount
Deposit Interest	\$ 4,500.33
Account Transfer A#156	\$ 550,000.00

**Total Deposits in Transit** \$554,500.33

**Subtotal** \$2,830,313.59

Subtract Transfers Out:

	Amount
Account Transf to A#156	\$ 100,000.00

**Total** \$100,000.00

**Ending Bank Balance** \$2,730,313.59

GL Statement Date: 06/30/2024

Opening Balance from General Ledger \$2,276,213.26

Add Deposits Recorded:

Deposit	Amount
Deposit Interest	\$ 4,500.33
Account Transf A#156	\$ 550,000.00

**Total Deposits in Transit** \$554,500.33

**Subtotal** \$2,830,713.59

Subtract Transfers Out

	Amount
Account Transf to A#156	\$100,000.00
VISA Pymt Corrected	\$400.00
<b>Total</b>	<u>\$100,400.00</u>

**Ending GL Balance** \$2,730,313.59

**Difference** \$0.00



### **2024 Public Reporting on Municipal Waterworks:**

- Total waterworks revenues (R) - \$450,207
- Total waterworks expenses (E) - \$490,095

Comparison of waterworks revenues to expenditures plus debt payments,  
expressed as ratio:

R = (\$450,207)

---

E = (\$490,095)

For 2024, waterworks revenues covered 0.92 % of the waterworks (not including debt payments) – in 2023 waterworks revenues covered 0.83% of the waterworks expenditures.

Note that the following information required pursuant to section 54 of *The Municipalities Regulations* is available for inspection at the municipal office during regular office hours:

- Waterworks rate bylaw
- 2024 waterworks financial overview as per the above
- Current reserves





## **ADMINISTRATION REPORT TO COUNCIL**

### **August 26, 2025 Council Meeting**

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**Melissa Pollock, Acting Chief Administrative Officer**

**July 12 – August 16, 2025**

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**Updates:**

- Assistant CAO holidays August 1-8

**Completed work this period:**

- CAO meetings with Public Works Operations Coordinator
- Development/Building Permit Applications
- Ratepayers Meeting Preparation & meeting on August 19
- Ratepayers Meeting information posted on website
- Meeting with Parks & Rec Board Chair
- Completed 2024 Public Reporting on Waterworks Financial
- Bank Reconciliations / work on setting up financial reports to match auditors reports
- Change of Ownership (3)
- Mill Rate Return
- Bylaw Enforcement – 2 remediations
- Letters/warnings issued to high water consumers who appear to be outdoor watering during non-allotted times
- Meeting with Water Security Agency EO
- Some work on Zoning bylaw update

**Work Planning for this month & Upcoming Months:**

- Prepare condensed version of ratepayers meeting package for mail out
- Complete amendments for draft Parks & Recreation Board Bylaw
- Complete reports for monthly financial reporting
- Fire/Fireworks Bylaw
- Governance Policy
- Noise Bylaw/Special Events Application
- Work on SOPs for water
- Zoning bylaw complete update
- Performance Reviews with Administration staff
- Proposed Subdivision – rezoning/water study
- Bylaw updates drafted / Register with Bylaw Court
- Policies & Health & Safety Program
- Register names for landfill road (Dinu & Rose) & complete update with Civic Address Registry (CAR)
- Asset Management
- Violence Prevention/ Teamwork & Collaboration/ Conflict Resolution Training for all staff
- Complete electronic filing cleanup/organization

**Resident & Community Matters:**

- The office & PW staff have received many compliments and thank you's about the Ratepayers Meeting – residents are loving the transparency & appreciate all the work PW is doing

*In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB, website & Voyent Alert, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, building permits, change of ownerships, tax certificates, etc. that also consume a significant amount of time.*



## **PUBLIC WORKS REPORT TO COUNCIL**

### **August 26, 2025 Council Meeting**

---

**Melissa Pollock, Acting Chief Administrative Officer**  
**July 12 – August 16, 2025**

---

#### **Updates:**

- Summer students, along with full time staff (as a refresher), completed PME (power mobile equipment) training

#### **Completed work this period:**

- Operations Coordinator meetings with CAO
- Completed clean up & organization of shop seacan
- Fixed up ball diamond picnic tables (new tops, seating/sanded & painted)
- Clean culverts/ditch 1100 block Grand to Adair St / Lakeview / Buena Vista Bay / 1400 Grand / 100 & 200 Block Woodland
- Grade landfill road
- Install culvert Highwood & Grand / Build up road, ditch and gravel
- Grade 1300 block Highwood to Grand from new culvert install
- Repair JD mower tire & schute
- Sweep 1400 block Grand
- Major tree trim on Shady Lane completed / starting cut trees along Grand
- Cut down 3 trees on Woodland that were dead & a posed a risk
- Hired a contractor to remove a few trees that are too big for us – posing a risk
- Finished building new garbage bins
- Ball Diamond mowing & clean up for tournament
- Filled potholes on Shady/10<sup>th</sup> & Highwood intersection
- Filled washouts on walking path / picking up branches
- Install break lines on 3 tonne
- 50 hrs service Kubota mower / oil change
- Shop cleaning
- Whipping & mowing / mowed walking path
- Speed signs installed on Dinu Rd
- New speed bumps installed on Woodland Ave

#### **Water Treatment Plant**

- Meter Reading for July billing
- Water Turn On's for seasonal properties (2)
- Curbstop locating & mapping – Woodland Bay
- Curbstop repair – July 14
- Regular maintenance
- Well check
- Meter Repair (1)
- MIU Reading for high consumers who appear to be outdoor watering during non-allotted times

**Work Priority over the next month:**

- Tree trimming along roadsides

**Work Planning for this month & upcoming months:**

- Two fire hydrants to be raised
- Well house fence
- Organize/plan curbstop repairs
- Complete ongoing training as time allows
- Curbstop Project – ongoing/will resume as soon as possible
- Violence Prevention/Teamwork & Collaboration/Conflict Resolution training for all staff
- Health & Safety Program
- Mapping/exercising all water valves
- Work on SOP's for water breaks, etc. with CAO
- Complete shop organization

*In addition to the above, keep in mind that all staff have routine, day-to-day activities such as daily water testing, well testing/checks, booster station, garbage collection, service requests, meetings/discussions with CAO, shop & WTP cleaning, maintenance on equipment/vehicles, and on-call duties that also consume a significant amount of time.*



**Tenet**  
**Minutes**  
**August 5<sup>th</sup>, 2025**

**Present:** Peg Frey, Donna Hall, Jeff Jacobs, Nancy Koszman, Jan Franklin, Sharon Mtemayr, Ruebi Erfle, Steve Schultz, Cathy Klemm, Gary McLennan

**Absent:** Mark Percy

Meeting called to order 7pm.

Motion to adopt the amended agenda Nancy, 2<sup>nd</sup> Jan carried

Motion to adopt previous minutes Sharon, 2<sup>nd</sup> Cathy carried

**Old Business**

**Bottles-** Shed is full and a sort is needed. Sort Tuesday the 12<sup>th</sup> @6pm. and hopefully we can get a trailer and haul them in on the 13<sup>th</sup>. Steve volunteered to drive.

**Disc Golf-** 17 teams entered and a very good day was had by all

**Banners-** Donna brought the new banners. **Motion to purchase the banners - Reubi 2<sup>nd</sup> Steve carried. Cost is \$220.00.** In discussion we decided that we would purchase flag poles and have them erected in front of the skating rink along the road as this is the recreation area. Gary will check into the cost of erecting 3 flag poles. Once he has prices and we have the money the Village will be appraised of this venture.

**Tent-** We have one rented for the barbeque. Gary advised that Costco had 10 x 10 tents for approx.. 170.00. but was not in a position to purchase due to the vehicle. He went back a week later but could not find them. Will check their web site.

**T-shirts-** ALL distributed.

**Parade-** Another success. Next year we will have more water guns

**Grad-** the winner of the scholarship was Jersey Simmons.

**FINANCIAL REPORT**

Nancy provided an updated budget to everyone, copy on file. We have \$562.60 in our account and \$815.83 in the Heritage account.

Community grant is \$7040.00 Donna advised that there will be changes next year as certain things that we have used this money for are no longer approved.

**New Business**

**Community Picnic**

**Tables-** Gary advised that the Village repaired all the tables up at the ball park and they are really nice now. We can use them along with the tables out side the rink shack,, the new tables we just bought and the tables without seats. We deiced that we would still need to get chairs

from the United Church. Gary will talk with the crew and offer them \$150.00 to pick up all the stull required for the picnic. Steve will also bring this up with the crew.

Food- Weiners, buns and corn- Donna & Peg

Condiments Donna

Onions- Sharon

Butter- Sharon'

Napkins- Donna

Corn bowls- Sharon]

Watermelon- Peg

Coolers- require 2 coolers

Husking corn at Sharon's on **Thursday**

Entertainment- Mark

Face Painting- Sharon

Posters- Ruebi

Water Balloons- Donna

Gifts- Sharon \$50 .liimit

Mugs- Cathy

Stickers- Alex

Name Tags

Ice Tea/water- Peg

Potato chips

Corn hole game- Donna

Barbeque- Gary advised that he has It working now and we will have to look for a new one for the future.

Meeting adjourned 8:06 pm. Next meeting Sept. 2<sup>nd</sup>, 2025.

s



**Regina Beach & District Lions  
Lion James Sinclair Memorial Forest  
PO Box 613, Regina Beach, Saskatchewan S0G 4C0**

**To: Mayor of Buena Vista  
Village of Buena Vista**

**Wednesday, August 06, 2025**

**Re: Dedication Ceremonies  
Regina Beach & District Lions – Lion Jim Sinclair Memorial Forest**

Dear Mayor:

We would like to invite you or your representative to attend the Dedication Service of Trees in the Lion Jim Sinclair Memorial Forest located at Regina Beach, Saskatchewan on:

**Sunday, September 7<sup>th</sup>, 2025  
Commencing at 1:30 PM  
At the Memorial Forest in Regina Beach**

We are still preparing the program. We are hopeful that both District Governors representing the Lions of Saskatchewan will attend and we ask that they read the names of those being honored. As names of recipients are read we have arranged for a piper to play in the background. **We do appreciate, if you could attend and that you say a few words about the Lions and greetings from yourself & the Village of Buena Vista.** We remind you as this is a dedication service for the trees to recipients who have passed on; as done last year. We understand your schedule is a busy one and we understand if you are unable to attend. If so would you please have a delegate from Town Council to attend on your behalf. That would be terrific. If you could arrive around 1:00 pm so directions and final set up can be explained, (it would be appreciated).

This Forest is for not just Lions but for all who wish to, as family & friends wish to honor loved ones. We will be dedicating & honoring as of this date - **36** new trees to be dedicated from all over Saskatchewan and we have **696** plus trees dedicated in our forest. The Memorial Forest is a Tourist attraction to our communities. All proceeds above maintenance of the Forest will be presented to the Lions Foundation of Canada Dog Guide program to assist in providing Service Dogs to Canadians free of charge.

We would appreciate a response at your earliest convenience so that programs can be finalized and printed. Reply to Lion Ken Peters at [pdgken@gmail.com](mailto:pdgken@gmail.com) or by phone at 306 536-3294 (cell)

We look forward to your being with us for the special occasion. This Forest is located on the James Sinclair land. The dedication will be held in the large dark brown building to the east side of Pappa Geordies store as was last year. If you require any further information etc. PLEASE feel free to call.

Yours in Service

Lion PDG Ken Peters, PDG  
Memorial Forest Chairperson

[Regina Beach & District Lions Memorial Forest - Chairperson – PDG Lion Ken Peters 306 536-3294]



**Subject:** STARS Year In Review and Missions

RECEIVED  
AUG 12 2025

Dear Mayor & Council,

No one plans for the worst day of their lives. Fortunately, STARS aims to be here to deliver vital care to people when they need it most, no matter where they live, work, or play.

Since 2012, we've carried out more than 11,000 missions in Saskatchewan currently averaging 3 missions a day from our Saskatoon & Regina bases. In our last fiscal year, we flew more than 921 missions in Saskatchewan alone.

Technology and medical care are always evolving. We are innovators who find and create new opportunities to save lives. We educate, consult, and share our expertise with others who can benefit – with the goal of advancing care for all. As we've grown and evolved, STARS has never wavered from our mission.

STARS is a charitable not-for-profit organization that responds to community needs. To do this, we rely on a model that blends support from several sources, and with more than \$12.4 million to fundraise each year, we continue to rely on community support to stay operational.

Allies like you have always been in our corner, and **today we are once again asking for your financial contribution by donating a volunteer \$2 levy or straight donation** to continue to build a strong foundation for STARS. When you support STARS, you ride along with us on every mission.

If you have a question or want to make a donation, please feel free to contact me at 306-659-1507 any time.

Sincerely,

Shari

**SHARI LEMON**

Donor Relations & Development Officer

**t:** +1 306-514-0049

**e:** [slemon@stars.ca](mailto:slemon@stars.ca)





August 11, 2025

Dear Mayor & Council,

No one plans for the worst day of their lives. Fortunately, STARS aims to be here to deliver vital care to people when they need it most, no matter where they live, work, or play.

Since 2012, we've carried out more than 11,000 missions in Saskatchewan currently averaging 3 missions a day from our Saskatoon & Regina bases. In our last fiscal year, we flew more than 921 missions in Saskatchewan alone.

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If you have a question or want to make a donation, please feel free to contact me at 306-659-1507 any time.

Sincerely,

**STARS**

Shari Lemon

Donor Relations & Development Officer



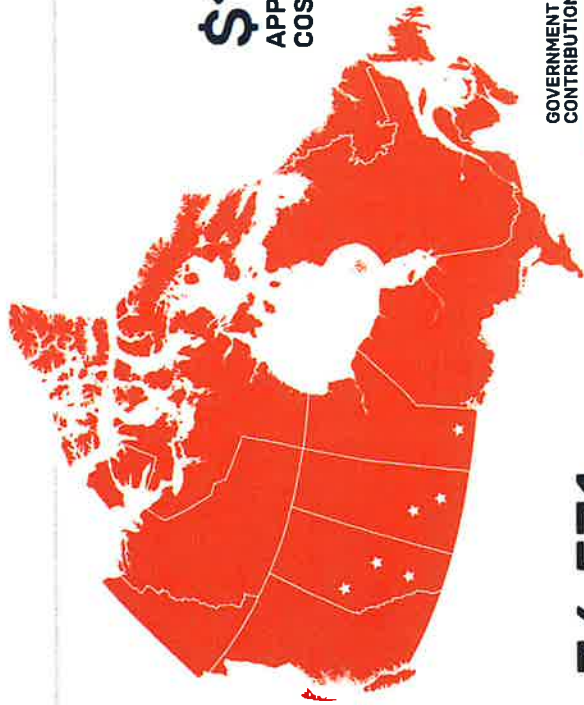
306-242-0200



Nutrien Hangar, 2475 Airport Rd  
Saskatoon, SK S7L 1M4



info@stars.ca | stars.ca



**36,571**  
ANNUAL DONORS

## FUNDING

**\$12.2M**  
APPROXIMATE ANNUAL  
COST PER BASE\*



## FUNDING SOURCES

\*based on STARS' most recent audited financials



## MISSIONS

1,540

921

1,233

**=3,694**  
YEARLY MISSIONS\*

**10**  
AVERAGE DAILY MISSIONS

\*includes helicopter and fixed wing

## STARS EMERGENCY LINK CENTRE

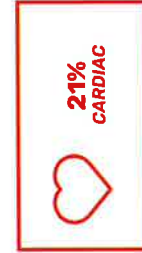
**38,420**  
EMERGENCY REQUESTS HANDLED

**105**  
AVERAGE EMERGENCY REQUESTS A DAY

**63K+**  
MISSIONS TO DATE SINCE 1985

## INCIDENT TYPES

STARS RESPONDS TO A VARIETY  
OF CRITICAL CARE CALLS



Since 1985, STARS has flown more than **63,000 missions** across Western Canada. Below are **921 missions** carried out from our two bases in **Saskatchewan** in the past year.



Abbey, Aberdeen, Ahtahkakoop Cree Nation 8, Alice Beach, Allan, Arcola 16, Assiniboia 6, Avonlea 2, Baldwinton, Balgonie 3, Beardy's and Okemasis First Nation 4, Beatty, Beechy 2, Belle Plaine, Big River 3, Big River First Nation 2, Biggar 14, Birch Hills 5, Borden, Broadview 8, Bruno 2, Buena Vista, Buffalo Pound Park, Canora 4, Carievale, Caron 2, Carrot River, Carry the Kettle Nakota Nation, Central Butte, Chitek Lake, Christopher Lake, Clavet 3, Cochin 2, Colonsay 2, Conquest, Coronach, Cote First Nation, Coteau Beach, Cowessess First Nation, Craik, Craven, Cupar, Dafoe, Dalmeny, Davidson 5, Davin, Debden 3, Delisle 2, Denholm, Deschambault Lake, Disley, Dorintosh, Dundurn, Edam, Edenwold, Elbow 2, Elrose, Ernfold, Esterhazy 8, Estevan 34, Eston, Findlater 2, Fishing Lake First Nation 2, Fort Qu'Appelle 21, Frobisher, George Gordon First Nation 2, Glaslyn 2, Glen Ewen, Govan, Gravelbourg, Green Lake, Greig Lake 2, Grenfell, Hafford, Halbrite 2, Hanley 2, Happy Valley No. 10 RM, Heward 2, Humboldt 13, Indian Head 11, James Smith Cree Nation 2, Kamsack 3, Keeler, Kelvington 4, Kerrobert 2, Killaly, Kindersley 13, Kipling 4, La Ronge 2, Langham, Lanigan 2, Leader 3, Leross, Leroy 2, Lestock 3, Lily Plain, Little Bear Lake, Little Black Bear First Nation, Little Pine First Nation, Little Red River Cree Nation, Lloydminster 12, Loon Lake 6, Lumsden 2, Macdowall 2, Maidstone 2, Makwa, Makwa Sahgaiehcan First Nation, Maple Creek, Markinch, Maymont, McLean, Meadow Lake 8, Melfort 13, Melville 5, Meota, Midale, Middle Lake, Milden, Mildred, Milestone 4, Mistatim, Mistawasis First Nation 2, Mistusinne 2, Montmartre, Montreal Lake Cree Nation, Moose Jaw 35, Moosomin 16, Moosomin First Nation, Mortlach, Mosquito First Nation 3, Mount Hope No. 279 RM, Muenster, Muscowpetung First Nation 2, Naicam, Nipawin 12, Nokomis, Norquay, North Battleford 33, Ochapowace Nation, Onion Lake 2, Outlook 7, Outram, Oxbow 5, Pasqua First Nation, Peepeekisis First Nation 4, Pelican Lake First Nation, Pelican Narrows, Pense 4, Perdue 4, Peterson, Piapot First Nation, Pierceland, Pike Lake 3, Pilger 2, Pleasantdale, Plunkett 3, Porcupine Plain 4, Poundmaker Cree Nation 2, Preeceville 3, Prince Albert 62, Quill Lake, Rabbit Lake, Radville 3, Rama, Raymore 2, Red Earth Cree Nation 4, Red Pheasant Cree Nation 3, Redvers 4, Regina 55, Regina Beach 4, Riverhurst, Roblin, Rockglen, Rosetown 5, Rosthern 10, Sandy Bay 2, Saskatoon 21, Saulteaux First Nation, Scott, Sedley, Shamrock, Shaunavon 2, Shell Lake, Shellbrook 16, Shields, Sintaluta 2, South Lake, Speers, Spiritwood 4, St. Brieux, St. Denis, St. Walburg 2, Stewart Valley, Stoughton, Strasbourg, Struan, Sturgeon Lake First Nation 2, Sunset Cove, Sweetgrass First Nation 2, Swift Current 23, Tessier 2, The Key First Nation, Thunderchild First Nation, Tisdale 6, Tribune, Turtleford 11, Tyvan, Unity 7, Valparaiso 2, Vibank, Viceroy, Victoire 2, Vonda, Wadena 8, Wakaw, Waseca 2, Watrous 7, Watson, Weyakwin, Weyburn 18, White City 2, Whitewood 2, Wilcox, Wilkie 2, Witchekan First Nation 3, Wolseley 3, Wynyard 12, Yarbo, Yellow Creek, Yellow Quill First Nation, Yorkton 35.

# Regina Beach Local Library Board Meeting Minutes

Date: July 21st, 2025

**Call to order: 7:03pm**

## **Attendance (please include first and last names)**

Names of board members present:

Donna Gliddon, Gord Wilson, Darlene Freitag, Virginia Percy, Shannon Waugh, Margaret Gibson, Spence Miller.

Librarian- Laura Davies

Assistant Librarian- Joan Cobler

Names of board members absent: Sandi Metz

## **1. Adopt Agenda**

Motion: To adopt agenda as stated.

Moved by: Gord Wilson, 2<sup>nd</sup> Virginia Percy. All in favor.

## **2. Review minutes of the March 17<sup>th</sup> AGM meeting**

Motion: To adopt minutes as circulated.

Moved by: Gord Wilson 2<sup>nd</sup> Margaret Gibson. All in favor.

## **3. Board Governance**

- a. Board member volunteer time since last meeting (hours): 50hrs
- b. Board member volunteer time year to date (hours): 199hrs
- c. Review our local branch 1 year strategic plan and goals:
  - i. Goal #1: Build Volunteer Capacity
    - Town website
    - Buena Vista website.
    - Volunteer brochure
  - ii. Goal #2: Increase Branch Visibility
    - Participate in Town events
    - Adopt a pot
    - July 1<sup>st</sup> Parade- Huge success with a wonderful response from our patrons.
    - Community Christmas tree
  - iii. Goal #3: Community engagement
    - Day care story time and activity.
    - Indigenous reading in conjunction with school.
    - New born kits - More kits needed at the primary health centre.

NOT THE LIBRARY YOU REMEMBER



- Author readings in conjunction with Leisure time club.
  - Author Anne Lazurko book ready November time.

#### 4. Correspondence:

Nothing to discuss.

#### 5. Librarian's Report (see attached)

Motion: To accept Librarian's Report

Moved by: Shannon Waugh 2<sup>nd</sup> Gord Wilson All in favor

Motion Passed X Motion Failed

Items discussed-

- Buena Vista parks and rec have notified us that we are unable to use the grant they give us for the courses that we run any longer. Sask lotteries are requesting that all activities fall into the 'Sport, Culture and Recreation' categories
  - Need ideas for new programs within these limitations.
  - Laura to approach Donna Hall for any examples of appropriate programs she has been provided by Sask lotteries.
- Spence mentioned approaching Buena Vista village office for grant. Laura to contact Melissa.
- Looking to arrange Mario kart tournament in the early fall.

#### 6. Financial Report –

Total revenue since last meeting: \$5

Total expenditures since last meeting: \$ 1,654.20 (Including the cash float for the book sale.)

Current bank balance: \$ 5,214.30

Motion: To accept Financial Report

Moved by: Gord Wilson Seconded: Shannon Waugh

Motion Passed X

#### 7. Facility Report

Items for this report can be generated by board members, the librarian and/or patrons.

- Discussion items: Signage and parking with Cultural Centre.

Items discussed-

- Signage- Sign design has been approved by the Cultural Centre with amendments-





- 'Elevator' and arrow are being removed and bottom green bar being centered.
- We will responsible for 1/6 of the cost. Quote hasn't been received yet.
- Include this in the budget submission.

- Parking lot – No updates as of yet.

- b. Discussion item: Back up and supplementary heating for the library.

Items discussed-

- No updates as of yet.
- Spence has indicated that Buena Vista village will withhold the money they give to the Cultural Centre until the problem is rectified.

## 8. Old Business and review “to-do” list from last meeting

- a. Discussion item: Drop box refurbishment complete.

- b. Discussion item: BBQ rescheduled to September 13<sup>th</sup>, 10am to 2pm.

- AM team- Shannon, Josh, Joan, Gord and Darlene. (Gord will pick up everything on the Friday)
- PM team – Barry, Donna, Margaret, Joan and Gord.

- c. Parade participation next year confirmed. Begin planning float.

- d. Used Book Sale.

- July 23<sup>rd</sup>- Memorial hall 1-4pm book sort- Donna, Darlene, Joan and Margaret.
  - Evening moving books to the back room in the hall – Shannon and Laura in addition.
- Shannon will update spreadsheet with everyone's time slots.
- Friday 1<sup>st</sup> 9pm- Setting up tables ready for sale- Shannon, Joan, Donna, Laura, Gord and Darlene.
- Saturday- AM shift- Virginia, Gord, Shannon, Donna and Joan.
  - PM shift- Gord, Shannon, Donna, Joan, Josh, Darlene and Spence.
  - Shannon will update spreadsheet.



## 9. New Business

- a. Discussion item: 2026 is our 60th Anniversary – suggest we chose a date in the summer and do it as a Patron Appreciation event at the library. Tabled to September 22nd meeting.
- b. Discussion item: Email Response Guide lines and Protocols Tabled to September 22nd meeting.

c. Discussion item: HQ - Library board training dates:

Mon. Nov 3 6-9 p.m.

Thurs. Nov 6 6-9 p.m.

Wed. Nov 12 6-9 p.m.

Tues. Nov 18 6-9 p.m.

Sat: Nov 22 9-12 p.m.

Sat. Nov 22 1-4 p.m.

Mon. Nov 24 6-9 p.m.

- Board has decided Wednesday November 12<sup>th</sup> will work for the majority.
- Laura will book a slot with HR.

d. Discussion item: Remembrance Day Celebrations tabled to September 22nd meeting

e. Participation in Town tree lite event tabled to September 22nd meeting

f. Larry Hall of the Last Mountain Lake Cultural Centre presentation of exterior wall signage – Presentation cancelled until a later date.



## Next meeting and Adjournment

Next meeting: September 22nd, 2025, 7:00pm

Motion to adjourn made by: Donna Gliddon at 8.01pm

For next meeting:

### Meeting minutes approval:

Date: \_\_\_\_\_

Chairperson signature: \_\_\_\_\_

Secretary signature: \_\_\_\_\_



## **BYLAW NO. 05/2025**

### **A BYLAW OF THE VILLAGE OF BUENA VISTA TO AUTHORIZE EXPENDITURES AND PROVIDE FOR PURCHASING AUTHORITY**

**WHEREAS**, Sections 160 and 161 of *The Municipalities Act*, authorize Council to provide for the manner in which the municipality authorizes expenditures and purchases;

**AND WHEREAS**, it is deemed necessary and expedient to adopt a bylaw to regulate expenditures and the purchase of goods, services, and construction for the Village of Buena Vista;

**NOW THEREFORE** the Council of the Village of Buena Vista, in the Province of Saskatchewan, enacts as follows:

#### **SHORT TITLE**

1. This Bylaw may be cited as the *Expenditures and Purchasing Bylaw*.

#### **DEFINITIONS**

2. Whenever in this Bylaw the following words or terms are used, they shall, unless the context provides otherwise, be held to have the following meanings:
  - 2.1. **Canadian Free Trade Agreement (CFTA)** means the agreement among the federal government, provinces, and territories of Canada that aims to reduce and eliminate barriers to the free movement of persons, goods, services, and investments within Canada. The CFTA applies to municipal government procurement above certain thresholds and requires open, fair, and transparent procurement processes that do not discriminate against suppliers from other provinces or territories;
  - 2.2. **Chief Administrative Officer (CAO)** means the Administrator of the Village appointed pursuant to Section 110 of *The Municipalities Act*;
  - 2.3. **Council** means the Mayor and Councillors of the Village of Buena Vista that have been duly elected by *The Local Government Elections Act*;
  - 2.4. **Emergency** means a situation where the health, safety or welfare of the public or protection of property is at immediate risk;
  - 2.5. **Goods and Services** means all materials, equipment, supplies, construction, and services obtained by the Village;

- 2.6. **Municipality** means the municipal corporation of the Village of Buena Vista and the area of land over which it has jurisdiction; and
- 2.7. **New West Partnership Trade Agreement (NWPTA)** means the trade agreement between the provinces of British Columbia, Alberta, Saskatchewan, and Manitoba, which establishes a single economic region by removing barriers to trade, investment, and labour mobility within these provinces. The NWPTA applies to municipal government procurement of goods, services, and construction above specified thresholds, requiring open, non-discriminatory, and transparent purchasing process.

### 3. GENERAL EXPENDITURE AUTHORITY

- 3.1. No expenditure of municipal funds shall be made unless:
- a) Provided for in the annual approved operating or capital budget;
  - b) Authorized by a motion or resolution of Council; or
  - c) Required in an emergency as defined in this Bylaw.
- 3.2. The CAO, or designate, shall be authorized to pay the following accounts in a timely manner, without prior resolution of Council, provided that such payment:
- a) Is within the limits of the approved budget;
  - b) Is necessary for the continued operation and obligations of the municipality; and
  - c) Is reported to Council at its next regular meeting.
- 3.3. Authorized accounts include but are not limited to:
- a) Utilities, including power, natural gas, sewer services, telephone, internet charges;
  - b) Insurance premiums, including liability, vehicle, and workers' compensation premiums;
  - c) Payroll and related statutory remittances, including source deductions (income tax, CPP, EI), pension contributions, and benefit premiums;
  - d) Debt servicing payments, including debenture, loan, and lease payments;
  - e) Contracted services and maintenance, where payment is required under an existing agreement or contract (e.g., waste/recycling collection, equipment maintenance);
  - f) Routine operational expenses, such as postage and bank service fees;

g) Collections on behalf of other taxing authorities; and

h) Payment of credit card bills.

#### 4. TRANSFERS BETWEEN OPERATING AND INFRASTRUCTURE ACCOUNTS

4.1. The CAO shall be authorized to transfer monies between the operating account and the infrastructure account as necessary to:

a) Ensure the operating account maintains a minimum balance of \$75,000 at all times to avoid interest charges or penalties; and

b) Transfer excess funds beyond normal operational requirements from the operating account to the infrastructure account, in order to maximize interest earnings for the municipality.

4.2. All such transfers shall:

a) Be properly recorded in the municipality's financial records.

4.3. Any transfer not provided for in this section or that is outside of the approved financial plan shall require prior resolution of Council.

#### 5. PURCHASING PROCEDURES

5.1. The Village shall give potential suppliers and contractors fair opportunity to supply goods and services to the Village, by conducting competitive processes in accordance with the following thresholds: The following procedures apply to the purchase of goods, services, and construction:

Estimated Value (excluding taxes)	Procedure	Approval
Up to \$5,000	Direct Award: No competitive quotes required, Written quotations are encouraged where practical	CAO (if within budget)
\$5,001 - \$25,000	Direct Award: At least three (3) written quotations where practical	CAO (if within budget)
\$25,001 - \$74,999	Formal Bidding: Request for Proposal (RFP) or invitation to Tender	Council resolution
>\$75,000 (goods/services)	Competitive process compliant with NWPTA/CFTA	Council resolution
>\$200,000 (construction)	Competitive process compliant with NWPTA/CFTA	Council resolution

- 5.2. Council may require tenders, quotations, or RFPs at any dollar value at its discretion.
- 5.3. All purchasing processes for amounts exceeding trade agreement thresholds shall comply with applicable trade agreements including, but not limited to, the New West Partnership Trade agreement (NWPTA) and the Canadian Free Trade Agreement (CFTA).
- 5.4. All purchases shall be made with the best long-term interest of the Municipality. While price is an important consideration, the lowest price will not necessarily be accepted in every case. The municipality will balance cost-effectiveness with product quality, durability, and any ongoing or lifecycle costs associated with the purchase.

## **6. EMERGENCY EXPENDITURES**

- 6.1. In the event of an emergency:
- a) The CAO, in consultation with the Mayor or Deputy Mayor, is authorized to make necessary expenditures to address the emergency, regardless of the dollar value.
  - b) A report of any emergency expenditures shall be provided to Council at the next Regular Meeting of Council.

## **7. CONFLICT OF INTEREST**

- 7.1. All employees and Council involved in the purchasing process shall adhere to *The Municipalities Act* conflict of interest provisions and disclose any potential conflicts.

## **8. TRANSITIONAL, REPEAL AND COMING INTO FORCE**

- 8.1. Bylaw No. 6/12, and any and all amendments thereto, be hereby repealed in their entirety.
- 8.2. This Bylaw shall come into force and take effect on the final reading by the Village of Buena Vista Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

INTRODUCED AND READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2025.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

READ a third time and adopted this \_\_\_\_ day of \_\_\_\_\_, 2025.



# VILLAGE OF BUENA VISTA

## Briefing Note

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<b>To:</b>	Mayor and Council
<b>Date:</b>	August 26, 2025
<b>Subject:</b>	On-Call Duty & Compensation Policy - Amendment

### PURPOSE:

To seek Council's approval for updates to the On-Call Duty & Compensation Policy No. 20/2024 (in red in the attached draft amended policy).

### KEY UPDATES & RATIONALE:

- Phone Transfer During Illness or Leave:
  - Staff who go home sick or away on a leave (e.g., vacation, leave, illness) should not be expected to respond to the on-call phone. The updated procedure ensures that the on-call phone is promptly to another employee.
    - This protects the employee well-being and ensures no disruption to municipal services.
    - It standardizes the process for coverage during absences, reducing confusion or oversight.
- Mandatory Completion of the On-Call Duty Call-Out Form
  - All after-hours calls that result in response must be documented using the On-Call Duty Call-Out Form. This was updated to ensure:
    - Every call is properly recorded, helping track workload, time, and any follow-up needs
    - It ensures legitimate calls are responded to
    - If there are any associated costs (e.g., an emergency water shutoff), the form ensures that office administration is made aware so appropriate billing or follow-up can occur.

### CONCLUSION:

These procedural updates are administrative in nature and are designed to ensure staff coverage is handled appropriately during absences and that municipal operations remain accountable, consistent, and well-documented. This improves internal efficiency, protects staff, and supports accurate communication with residents.

### RECOMMENDATION

That Council adopts the amended policy.



# VILLAGE OF BUENA VISTA

## Policy

<b>Department:</b>	Human Resources	<b>Policy No.:</b> 20-2024	<b>Resolution:</b> 321/24
<b>Title:</b>	<u>ON-CALL DUTY &amp; COMPENSATION</u>	<b>Effective Date:</b>	October 8, 2024
		<b>Last Review Date:</b>	December 10, 2024
<b>Next Review Date:</b>	October 2025	<b>Revision Date:</b>	December 10, 2024 Resolution No. 389/24 <b>August 26, 2025</b> <b>Resolution No.</b>

### PURPOSE

1. This Policy establishes a uniform procedure for administering on-call duty for employees, and to provide fair and equitable compensation to employees who have the responsibility for being on-call. This policy sets a process for those employees to receive appropriate compensation when placed on-call.

### SCOPE

2. The Village requires public works employees to be on-call for matters and emergencies related to the Village's water/wastewater systems, and respond to calls requiring immediate attention after business hours to protect and/or ensure public safety. This Policy applies to qualified full-time permanent employees of the Public Works department of the Village of Buena Vista.

### DEFINITION

3. In this Policy:
  - a) **On-Call (Standby)** shall be defined as a pre-authorized period of time, outside of an employee's regular hours of work, when the employee is required to be available and fully prepared to respond to telephone calls and, if necessary, to report to the workplace to resolve emergency situations outside of the employees regular scheduled hours;
  - b) **Call-In** shall be defined as an occasion when an employee who is on-call is contacted and is required to attend the workplace.

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## EMPLOYEE ASSIGNMENT

4. The Village requires one full-time, regular public works employee to be on-call duty at all times outside of public works regular scheduled hours.
5. An employee is assigned on-call duty for the purpose of being ready and able to handle matters and emergency situations arising at times other than regularly scheduled hours.
6. When employees are on standby they are available for work in various ways:
  - a) They may be required to travel to the workplace and/or some other site to deal with emergency situations that require their presence.
  - b) They may be required to deal with problems related to the water treatment plant by working from home using the Village supplied tablet.
7. The employee assigned to on-call duty is free to engage in personal activities during the on-call shift, but is required to:
  - a) Be reachable by telephone and or text message during times outside of the employee's regular hours of work;
  - b) Be able to report to work within a reasonable time from receipt of the contact; and
  - c) Maintain a state of mental alertness and physical dexterity, same as requirement for performance of their regular duties. The employee shall remain free of the influence of alcohol, drugs or prescription drugs that would adversely affect their ability to safely and effectively respond to an emergency situation and perform their job duties in a satisfactory manner. ~~and~~
  - d) ~~Notify their supervisor and/or CAO in the event they are unable to cover their scheduled on-call shift due to illness, family emergency, etc.~~
8. The on-call employee must notify the Operations Coordinator and/or CAO in the event they are unable to cover their scheduled on-call shift due to illness, family emergency, etc.
9. If an employee who is on-call becomes sick and leaves work during their shift, the on-call phone and related responsibilities must be transferred to the Operations Coordinator or to a designate assigned by the Operations Coordinator.
10. If an employee is scheduled to be on-call during approved vacation or on a leave, the on-call phone and related responsibilities must be transferred to the Operations Coordinator or to a designate assigned by the Operations Coordinator.



11. While assigned on-call duty, an employee is required to field all telephone calls from the Village's emergency line and/or CAO. Responses may include, but are not limited to, responding to the call, speaking to a resident, following up on calls related to the situation at hand, or attend to the workplace.
12. On-call duty assignments shall be assigned to employees on a rotating basis.
13. On-call duty rotation shall be Thursday 4:00 p.m. to Thursday 9:00 a.m., unless otherwise determined by the CAO.
14. The on-call employee shall be responsible for the daily water testing, Village drive through and garbage collection in the summer months during their on-call assignment (Friday – Thursday), including weekend and statutory holidays.
15. No employee will be assigned on-call duty while on annual vacation leave.
16. An employee assigned on-call duty must ensure they forward the shop and water treatment plant phone to their cellphone by 4:00 p.m. on the Thursday their on-call duty begins.
17. An employee assigned on-call duty must ensure they are taking the Village assigned tablet, equipped with the Water Treatment Plant program, home during their on-call assignment to avoid having to call-in to work at overtime hours.
18. If the employee has a conflict and is unable to be on-call during their assigned time, it is the employee's obligation to pre-arrange with their immediate supervisor for a replacement to cover the employee's on-call shift. The CAO must be notified of this change.

#### **CALL-OUT RESPONSE REPORTING**

19. If an employee responds to an on-call call-out, they must complete an On-Call Duty Call-Out Tracking Form.
20. The completed form must be submitted to the Operations Coordinator immediately on the next working day following the call-out.
21. The Operations Coordinator is responsible for bringing the submitted form to the CAO.

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## COMPENSATION FOR ON-CALL DUTY

22. Compensation for being on-call (standby) is intended to recognize those situations where there is a likelihood that the employee will be contacted and/or that a call-in will occur. Employees shall receive standby pay of \$2 per hour for every hour on-call outside of the employee's regular hours of work (123) hours per on-call duty assignment from Thursday 4 p.m. to Thursday 9 a.m.). This compensation will remain the same regardless of the day of the week or if on a statutory holiday.
23. On-call duty pay is in addition to any other compensation to which the employee is otherwise entitled.
24. Hours that an employee is assigned on-call duty shall not be considered hours worked for the purpose of computing overtime, pension, or annual vacation leave.
25. On-call duty pay cannot be converted to time off in lieu.
26. Employees who are required to be on-call will also be compensated for their phone usage through the *Cellphone Usage & Reimbursement Policy No. 10/2024*.
27. Employees who are on-call duty (standby) and are called in to work are entitled to receive both the standby pay and pay for the time worked.
28. If a call-in is required, the following compensation will be paid:
  - a) Call-in shall receive a minimum of three (3) hours of compensation at 1.5 times their regular pay when responding;
  - b) Call-in shall receive a minimum of 3 hours of compensation at 2.5 times their regular pay when responding on a Village approved statutory holiday; and
  - c) If the employee time worked exceeds the 3-hour call-back minimum, the employee shall receive pay for the actual hours worked at the applicable overtime rate.
29. If a call-in was required, the employee must report this to the CAO on the next working day.
30. If an employee is unsure if a call-in is required and necessary, they must contact the CAO immediately for guidance to ensure frivolous matters are not being attended to on overtime rates.
31. Employees who have been on-call duty and/or had a call-in must submit their compensation claims on the designated portion of their timesheet, including standby hours and any call-in details.

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## **VIOLATIONS AND DISCIPLINARY ACTION**

- 32. An on-call employee who fails to respond when called and/or who fails to find a replacement are subject to disciplinary action up to and including termination.
- 33. Any violation of this Policy shall be addressed by the CAO and/or Council through the Village's *Disciplinary Policy*.

## **POLICY REVIEW**

- 34. This policy is subject to change at any time; and shall be reviewed annually and be amended as, and when, amendments to legislation and/or policies necessitate amendments.

## **COMING INTO FORCE**

- 35. This Policy shall come into force on the day of adoption by Council.

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Mayor

SEAL

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Chief Administrative Officer

# ON-CALL DUTY CALL-OUT TRACKING FORM

Date of Call-Out:

Time of Call-Out:

Time Arrived on Site:

Time Completed:

Responding Staff Member (s):

Location of Call-Out:

Reason for Call-Out / Description of Issue:

Actions Taken / Work Performed:

Was the Issue Resolved:

- ☐ Yes  
☐ No

Follow-Up Required:

- ☐ Yes  
☐ No

Follow Up Actions (if applicable):

Additional Notes:

Report Submitted By:

Date:

Employee Signature:



# Regional Bylaw Services

Enforcement – Training – Consulting

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## TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

### WEEKLY REPORT 2025-07-23

**840 Woodland Bay** – There have not been any further reports of nuisance barking at this property. Close file.

**1057 Schwann Ave.** – There have not been any further reports of nuisance late night party noise at this location. Close file.

**155 Lakeview Cres.** – There have not been any further reports of nuisance barking at this property. Close file.

**201-6<sup>th</sup> St.** – Upon inspection, the grass has been mowed and trimmed. Close file

**208 Edgewood Dr.** – I contacted Brad Lezorko, and arrangements have been made for remediation at this property next.

Bob Gourlay – Bylaw Officer - Regional Bylaw Services



# Regional Bylaw Services

Enforcement – Training – Consulting

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## TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

### WEEKLY REPORT 2025-08-09

**1212 Grand Ave.** – Upon inspection the truck type camper has been removed from the RoW. Close file.

**1154 Highwood Ave.** – Upon inspection, the grass and weeds on this empty lot remain overgrown. All statutory notifications have been executed on property. The municipality is now authorized under *s366(1), Municipalities Act* to take whatever action or measure is necessary to remedy the contravention of this bylaw or prevent a recurrence.

**420 Pleasant Ave.** – This is an old file from 2023 regarding an approach constructed on to the rail path. No action was taken by the municipality. Close file.

**1248 Highwood Ave.** – Upon inspection, I did not observe any vehicles parking too close to the fire hydrant. Close file.

**1224 Highwood Ave.** – Upon inspection, the garden on this property is protected by safety fencing and does not appear unsightly. Close file.

Bob Gourlay – Bylaw Officer - Regional Bylaw Services



# Regional Bylaw Services

Enforcement – Training – Consulting

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**TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA**

**WEEKLY REPORT 2025-08-13**

Met with office staff to discuss current bylaw issues.

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Services



# Regional Bylaw Services

Enforcement – Training – Consulting

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## TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

### WEEKLY REPORT 2025-08-20

**Lic. 047 MVH** – The office received a report of a trailered boat parked on the RoW for an extended period. Upon inspection, there was a trailered boat parked on the RoW in the 1200 block of Highwood Ave. I chalked the tire and took a file photo.

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Services



## **South Shore First Responders Board Meeting Minutes**

### **Wednesday, July 30, 2025, 7 pm at the Fire Hall**

**In Attendance:** Kathy Burnett, Shelley Brodziak, Betty Deck, Diana Osiowy, Wayne Romphf, Dr. Kathy Ferguson (arrived at 7:23 pm)

**Absent:** Janet Brodziak, Jerzy Simmons

**Called to Order:** 7 pm.

**Minutes of the Last Meeting:** *Moved by Betty Deck, Seconded by Wayne Romphf. Adopted.*

#### **Old Business:**

**Meeting Days:** The meeting scheduled for Wednesday, July 23, was postponed to July 30, 2025, to ensure maximum attendance and participation.

**BBQ Fundraiser:** Our fundraiser will take place on August 9, 2025, at Papa Geordies. Volunteers are asked to arrive at 10:15 am for setup. The sale starts at 10:30 am and will run until 2:00 pm. Firefighters will bring fire engines, and First Responders will do CPR training.

**Laundry Equipment:** The Groves Extractor has been installed and is working well.

**Community Communication/ Education Plan Newsletter:** Kathy Burnett contacted the Regina Beach Town Office regarding the monthly newsletter. We can contribute for free, and an email address was provided. We will also reach out to other member communities to see if they have newsletters or webpages where we can contribute.

**Front Door:** The front door to the fire hall has been changed, but it's not working properly. The sill is already coming off, the door has to be forced closed, and there are no mats. Kathy Burnett will discuss with the Town Office to resolve.

**Sink Install:** A new sink was installed in the First Responders' office in June, and expenses will be reimbursed.

*Kathy Burnett moved via email that we pay \$50 for the installation of the sink in the First Responders' office to Arnold Buehler.*

*Wayne Romphf seconded.*

*Carried*

**Weyburn Weekend Training:** In June, there was a request via email for a First Responder to attend a free 2-day ASIST training in Weyburn. Janet Brodziak confirmed that there were funds available for training in the budget.

*Janet Brodziak moved via email to send a First Responder to Weyburn for a free training weekend and to reimburse for two nights' hotel in Weyburn, not to exceed \$600.*

*Wayne Romphf seconded.*

*Carried*

*Shelley Brodziak moved that we establish a mileage rate of \$0.70 per km for 2025.*

*Betty Deck seconded.*

*Carried*

**Narcan Nasal Training & Supply:** Options were discussed to set up a community training day.

**New Business:**

**Treasurer's Report:** Janet Brodziak was unable to attend the meeting but provided an update via email. See attached reports.

**Coordinator's Report:** Shelley Brodziak provided an update. There have been no significant changes or fluctuations in callouts.

The annual First Aid Course is scheduled for November 15 & 16, 2025, at Memorial Hall, and is free for community members. The deadline to register will be October 31<sup>st</sup>. Posters have been made, maximum registration is 18 – 20. Drinks & snacks will be provided.

Bus Extrication training was postponed until fall. There will be several recertifications this fall, including BLS. There are no current equipment needs. Call-out reports were provided.

*Shelley Brodziak moved that we continue to budget for and hold a free annual First Aid Course for community members.*

*Kathy Ferguson seconded*

*Carried*

**Cheque Signing Authority:** The current cheque signers are Janet Brodziak, Shelley Brodziak & Kathy Burnett. Kathy Burnett has requested that her signing authority be moved to Diana Osiowy because of year-round availability.

*Betty Deck moved that Kathy Burnett be removed as a cheque signer and Diana Osiowy be added.*

*Kathy Ferguson seconded*

*Carried*

**Kinookimaw Event & New Member:** Grand Chief called to enquire about availability of our First Responders and equipment for a family camping event in Kinookimaw running July 14 - 16. The Chief was informed that First Responders must be dispatched via 911.

We have been informed that a new board member has been nominated by the Kinookimaw Residents Association. Kathy Burnett will establish contact.

**Donation:** A call was received from a resident who was treated for an injury by First Responders, grateful for the response and handling of the call. A donation was offered and will be routed through the Town Office, so a tax deductible receipt will be provided. A letter of appreciation will be forwarded to the Responder who took the call.

*Kathy Ferguson moved that we send a letter of appreciation to the First Responder, as drafted.*

*Shelley Brodziak seconded.*

*Carried*

**Mental Health Proposal:** A proposal was circulated to establish a mental health support program for First Responders. A framework will be developed to establish needs and next steps.

**Confidentiality:** Concerns have been raised regarding the circulation of gossip and inaccurate information within the communities about emergency calls and response activities. Some members have reported receiving inquiries from the public about specific incidents, new programs, and other internal matters, often fueled by misinformation.

*Kathy Ferguson moved that all Board members sign the annual confidentiality agreement (the same agreement signed by First Responders) and that an annual confidentiality review be conducted for both Board members and First Responders.*

*Shelley Brodziak seconded.*

*Carried*

**Next Meeting:** Wednesday, October 22, 2025, at 7:00 pm, at the Regina Beach Fire Hall.

**Adjourned:** 8.27 pm

**Attached Reports:** Treasurer's Report July 12, 2025

Budget 2025 – July

SSFR Calls – July 29, 2025

## South Shore First Responders 2024

### Treasurers Report

Balance as of July 12, 2025 \$ 25,361.77

#### Income

Kinookimaw	\$	726.00
Buena Vista	\$	2,196.00
Lumsden Beach	\$	261.00
Town of Regina Beach	\$	5,508.00
RM Lumsden 189	\$	345.00

\$ 9,036.00

#### Expenses

09-Jan Insurance	\$	1,414.40
09-Jan BLS Training inv 29321	\$	33.30
09-Jan Cash on hand	\$	100.00
01-Mar Training Reimbursement	\$	170.00
01-May Donation RBFD for Extractor (washer)	\$	4,880.77
05-Jul Sink Installation	\$	93.74

RM Grant	\$	1,000.00
AED	\$	(2,503.10)
Remainder	\$	(1,503.10)

Lions Donation \$ 5,000.00

Comp, TV, Printer	\$	(1,660.87)
Remainder	\$	3,339.13

Total Expenses to date \$ 6,692.21

Balance as at July 10, 2025 \$ 27,705.56 see budget for projected expences

Projected balance after budgeted expences

## South Shore First Responder Inc. Budget 2025

This is a tentative budget subject to change as time and populations change

This is a working document that **MAY** change with every meeting.

Revised May 2025

### Income

Regina Beach 1836 units@ 3	5508
Buena Vista 732 units @3	2196
Kinnokimaw 242 units @3	726
Lumsden Beach 87 units @ 3	261
RM Lumsden 189 115 units @3	345

**9036 Total**

### Expences

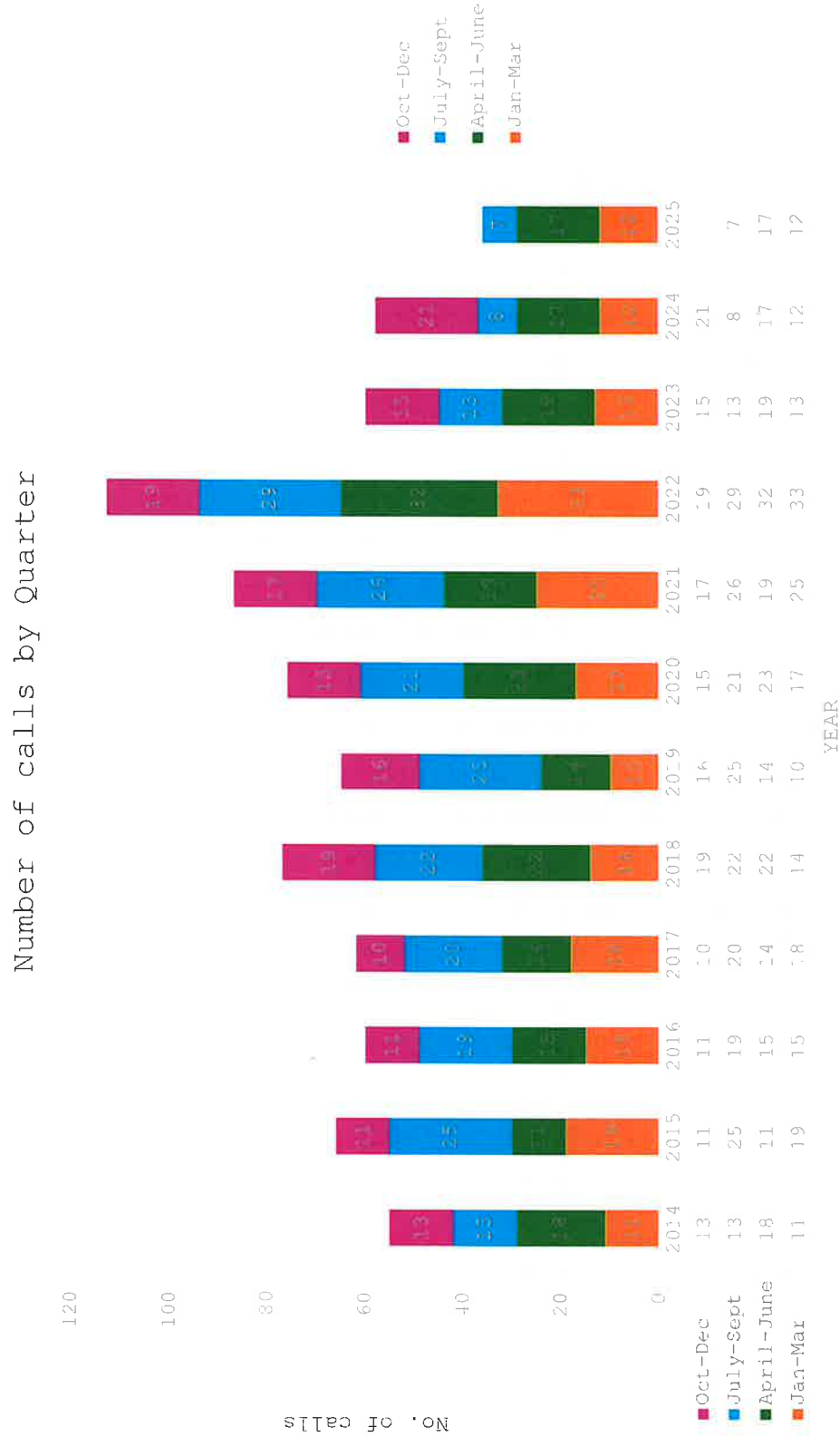
		<b>2025</b>
Maintenance	\$ 4,000.00	\$ 93.74
Insurance	\$ 1,500.00	\$ 1,414.40
Saving 1000\$ year for AED replacement	\$ 6,000.00	
Honourarium Responders 25\$	\$ 2,000.00	
Honourarium For Co-ordinator	\$ 2,000.00	
Training & Books	\$ 1,000.00	\$ 203.30
Community Training and info nights	\$ 3,000.00	
Equipment & Misc	\$ 500.00	
Petty Cash Co-ordinator		
Petty Cash Treasurer		\$ 100.00
*Gifts and Donations RBFD washer	\$ 5,000.00	\$ 4,880.77
Office Expense	\$ 200.00	
<b>Total Projected Expences</b>	<b>\$ 25,200.00</b>	

Balance at July 10, 2025	<b>\$ 27,705.56</b>
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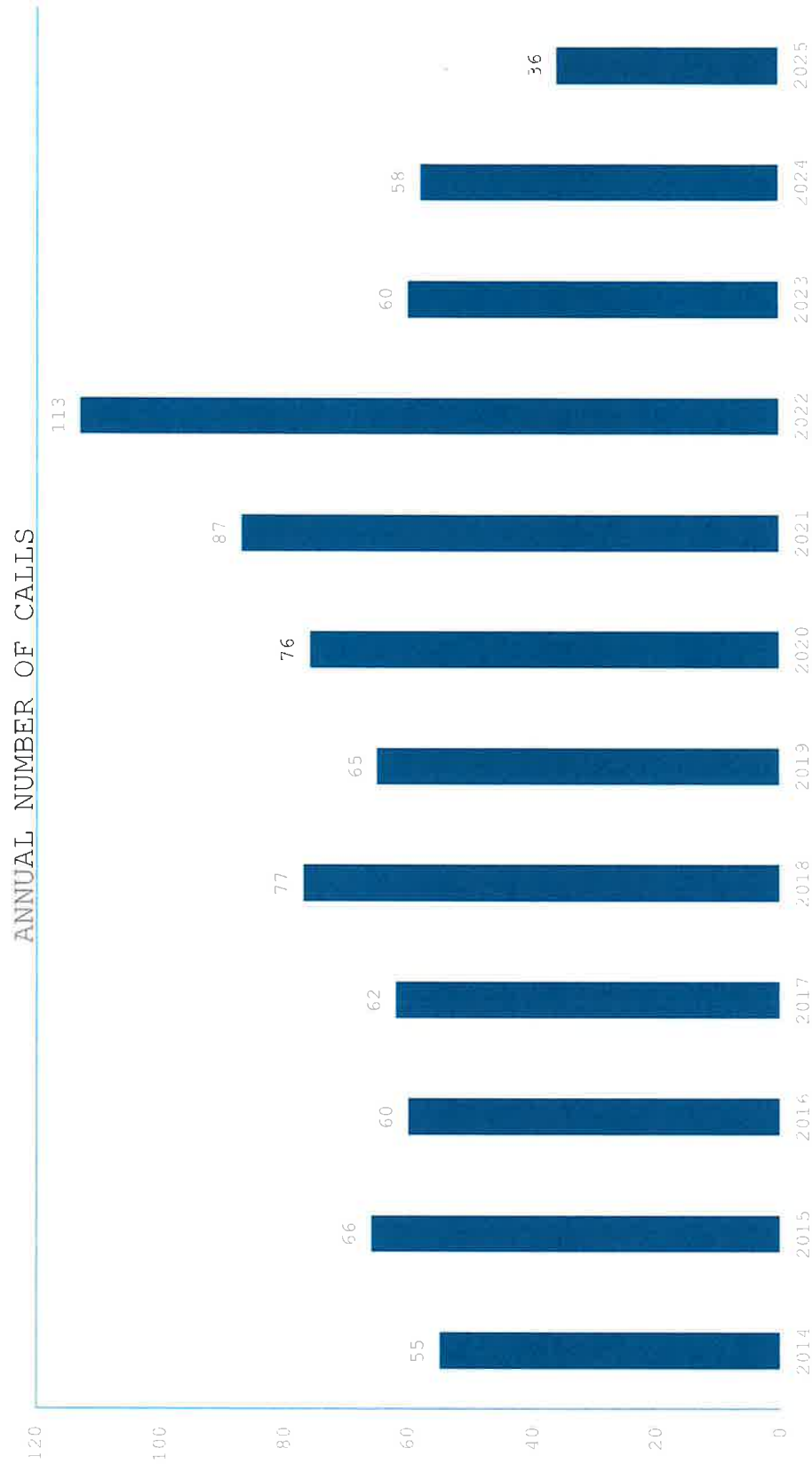
<b>Projected Expences</b>	<b>\$ 25,200.00</b>
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<b>Balance after projected and paid expenses</b>	<b>\$ 2,505.56</b>
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**SOUTH SHORE FIRST RESPONDER CALLS AS OF JULY 29, 2025:**



**SOUTH SHORE FIRST RESPONDER CALLS AS OF JULY 29, 2025:**



**SOUTH SHORE FIRST RESPONDER CALLS AS OF JULY 29, 2025:**

