

**Agenda**  
**Village of Buena Vista**  
**Regular Council Meeting on March 12, 2024 at 7:00p.m.**  
**1050 Grand Avenue,**  
**Buena Vista, Saskatchewan**

**Call to Order**

**Agenda Approval**

**Approval of Minutes**

- Minutes of Regular Council Meeting – February 27, 2024

**Statement of Financial Activities**

- Bank Reconciliations – February 1 – 29, 2024
- Public Works Payroll February 18 – March 2 \$5,871.09

**Payment of Accounts**

- Payment of Accounts in the amount of \$102,087.48
  - Cheques #10885 – 10896 in the amount of \$76,294.23
  - Online Banking Accounts in the amount of \$24,960.75
  - Automatic Withdrawal in the amount of \$832.50

**Staff and Council Reports**

- Administrator's Report
- Public Works Report

### New Business

- Parks & Rec Board Minutes – March 5, 2024

### Correspondence

- SUMAssure Certificate of Insurance

### In Camera

### Adjournment



**Village of Buena Vista  
Minutes of the Regular Meeting  
1050 Grand Ave, Buena Vista  
February 27, 2024**

**PRESENT:**

Mayor  
Councillor  
Councillor

Gary McLennan  
Philip Thompson  
Steven Schultz

Administrator  
PW Foreman

Krista Manz  
Joel Neudeck

**Absent:**

Councillor  
Councillor

Chris Duke  
Mike Ziglo

**Call to Order:**

A quorum being present, Mayor McLennan called the meeting to order at 7:30p.m.

**Adoption of Agenda:**

**049/24**      That Council approve the agenda as presented.

Motion: Cllr Thompson  
Second: Cllr Schultz

**Carried**

**Adoption of Minutes:**

**050/24**      That the Minutes of Regular Council Meeting – February 13, 2024, be approved as a true record.

Motion: Cllr Thompson  
Second: Mayor McLennan

**Carried**

**Statement of Financial Activities:**

**051/24**

That Council approve the Financials as presented.  
Bank Reconciliations Jan 1-31, 2024  
Public Works Payroll Feb 4 - Feb 17, 2024, \$5,790.71  
Admin Payroll Feb 16 – Feb 29, 2024 \$4,734.88

Motion: Cllr Thompson  
Second: Cllr Schultz

Carried

**Payment of Accounts:**

**052/24**

That council approve the payments in the amount of \$22,352.52  
Cheques #10871 – #10875 Destroyed by printer  
Cheques #10876 - #10884 in the amount of \$10,798.06  
Online Banking Payments in the amount of \$11,248.32  
Credit Card Payments in the amount of \$306.14

Motion: Cllr Thompson  
Second: Cllr Schultz

Carried

**Staff and Council Reports:**

**053/24**

That Council accept the CAO report as presented.

Motion: Cllr Thompson  
Second: Cllr Schultz

Carried

**054/24**

That Council accept the Public Works Report as presented.

Motion: Cllr Thompson  
Second: Cllr Schultz

Carried



**Unfinished Business:**

**055/24** That Bylaw 02/24 A Bylaw of the Village of Buena Vista to Fix the Rates to be Charged for the Use of the Group Holding Tank in the Edgewood Subdivision be read a second time.

**Carried**

Motion: Cllr Schultz  
Second: Cllr Thompson

**056/24** That Bylaw 02/24 A Bylaw of the Village of Buena Vista to Fix the Rates to be Charged for the Use of the Group Holding Tank in the Edgewood Subdivision be read a third time and adopted.

**Carried**

Motion: Cllr Thompson  
Second: Cllr Schultz

**New Business:**

**057/24** That Council accept the List of Lands in arrears as presented, and to exclude from the list of lands, properties in which the amount of taxes in arrears does not exceed half of the immediately preceding year's tax levy. That Taxservice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.

Motion: Cllr Schultz  
Second: Cllr Thompson

**Carried**

**Correspondence:**

- Community Policing Reports January 2024.
- Regina Beach & District Lions Club 45<sup>th</sup> Anniversary Invitation

All correspondence and information received and filed.

Adjournment:

058/24      That the meeting be adjourned at 7:53pm

Motion: Cllr Thompson  
Second: Cllr Schultz

Carried

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Mayor Gary McLennan

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Administrator Krista Manz



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Village of Buena Vista  
Bank Reconciliation - Detailed

Page 1

**Cash Infrastructure**  
For Ending Date 02/29/2024

110-110-190 - Cash - Infrastructure

**GL Balance to 02/29/2024**

**1,837,424.87**

Service Charges: 0.00

Interest Charges: 0.00

Interest Revenue: 4,931.11

**Adjusted Book Balance 1,842,355.98**

**Bank Statement Balance: 1,842,355.98**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

**Adjusted Bank Balance 1,842,355.98**

Notes

## Monthly Bank Reconciliation Feb-24

Bank Statement Date: 02/29/2024

Ending Balance from Bank Statement \$178,457.32

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 887.71
Cash	\$ 618.00
eCheque	\$ 4,822.82

**Total Deposits in Transit** \$ 6,328.53

**Subtotal** \$184,785.85

Subtract Outstanding Cheques:

Cheque Number	Amount		
10855	\$ 69.00	10881	280.60
10860	24.20	10882	92.00
10866	219.51	10883	2,739.71
10867	643.51	10884	6,515.25
10878	\$ 295.28	10876	393.09
10879	\$ 149.14	Prior Feb	1,236.50
10880	\$120.99	PW Payroll	5871.09

**Total Outstanding Checks** \$ 18,649.87

**Adjusted Bank Balance** \$166,135.98

GL Statement Date: 02/29/2024

Ending Balance from General Ledger \$166,619.57

Add Deposits Not Recorded:

Deposit	Amount
---------	--------

**Total Deposits in Transit** \$ -

**Subtotal** \$166,619.57

Subtract

	Amount		
SaskPower	\$ 483.59		

**Total Outstanding** \$ 483.59

**Adjusted GL Balance** \$166,135.98

**Difference** \$0.00



**Deposit Register**

Pay group : 002 (Public Works)

Pay period : 05 (18Feb2024 to 02Mar2024)

Cheque date : 08Mar2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	08Mar2024	013	Neudeck, Catrina	004	1979.44
00000002	08Mar2024	020	Neudeck, Joel	003	2261.98
00000003	08Mar2024	024	Warawa, Lorne D	004	1629.67

**Pay Group Totals :**

Number of Deposits:3

Total Amount of Deposits:5871.09

Date Printed  
03/08/2024 2:03 PM

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2024-00010 to 2024-QkCh

Page 1

Bank Code - ABW - ABW - Automatic Withdrawal

AUTOMATIC WITHDRAWAL					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
032024	03/08/2024	De Lage Landen Financial Services Canada			
9457797		510-280-100 - GG - Cont. - Post	Copier Lease - Mar 1-May 3	795.00	
		110-340-110 - GST Receivable	Both Tax Code	37.50	
		900-110-110 - GST Paid	Both Tax Code	37.50 NL	832.50
			Total Automatic Withdrawal:		832.50
				Total ABW:	832.50



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03/08/2024 2:03 PM

**Village of Buena Vista  
List of Accounts**  
Batch: 2024-00010 to 2024-QkCh

Page 2

Bank Code - AP - AP-General Oper

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10885 24426	03/06/2024	Crestview Chrysler 530-600-150 - TS Purchase of C	2022 Ram 2500 Big Horn	57,770.00	
		110-340-110 - GST Receivable	Both Tax Code	2,725.00	
		900-110-110 - GST Paid	Both Tax Code	2,725.00 NL	60,495.00
10886 Mar 8/24 Mar 6/24	03/08/2024	Buena Vista Parks & Rec Board 480-150-100 - Donations	SaskPower Charitable Don	500.00	500.00
		530-260-100 - TS - Insurance/V	Registration -2022 Ram 250	1,578.50	1,578.50
			Payment Total:		2,078.50
10887 INV1104673	03/08/2024	ClearTech Industries Inc. 580-450-100 - UT - WTP - Chen	Sodium Hypochlorite x2	266.90	
		580-450-100 - UT - WTP - Chen	NaOI Containter Deposit x2	180.00	
		110-340-110 - GST Receivable	GST Tax Code	22.35	
		900-110-110 - GST Paid	GST Tax Code	22.35 NL	469.25
10888 RE-0004713471	03/08/2024	Commercial Truck Equip. 530-410-130 - TS - Maint/Parts	Vibrator Kit -Sander	519.88	
		110-340-110 - GST Receivable	Both Tax Code	24.52	
		900-110-110 - GST Paid	Both Tax Code	24.52 NL	544.40
10889 38024	03/08/2024	Commissionaires 520-260-100 - PS -Bylaw Enforc	Bylaw Enforc Services Jan	318.00	
		110-340-110 - GST Receivable	GST Tax Code	15.90	
		900-110-110 - GST Paid	GST Tax Code	15.90 NL	333.90
10890 6937921	03/08/2024	Flocor 580-430-100 - UT - Materials &	WM Parts-gasket/scotchlok	74.58	
		110-340-110 - GST Receivable	Both Tax Code	3.52	
		900-110-110 - GST Paid	Both Tax Code	3.52 NL	78.10
6936872		580-430-100 - UT - Materials &	WMR Belt Clip Batt	352.10	
		110-340-110 - GST Receivable	Both Tax Code	16.61	
		900-110-110 - GST Paid	Both Tax Code	16.61 NL	368.71
6939303		580-430-100 - UT - Materials &	WM Chamber	41.69	
		110-340-110 - GST Receivable	Both Tax Code	1.97	
		900-110-110 - GST Paid	Both Tax Code	1.97 NL	43.66
			Payment Total:		490.47
10891 SI274555	03/08/2024	Water Blast Manufacturing 530-410-130 - TS - Maint/Parts	Hose Ends Hotzy	29.19	
		110-340-110 - GST Receivable	Both Tax Code	1.38	
		900-110-110 - GST Paid	Both Tax Code	1.38 NL	30.57
10892 8567	03/08/2024	Hyvac Sewer Service Ltd. 585-295-200 - UT- Sewage Pur	Feb -Sewage Removal	1,836.48	
		510-300-150 - GG - Office Septi	Feb 22 -Office Septic Rem	66.67	
		530-300-150 - TS - Shop Septic	Feb 22 -Shop Septic Rem	66.67	
		580-300-140 - UT - Water - WTP	Feb 29 -WTP Septic Rem	66.67	
		110-340-110 - GST Receivable	GST Tax Code	101.81	
		900-110-110 - GST Paid	GST Tax Code	101.81 NL	2,138.30
10893 8060540	03/08/2024	Loraas Disposal South Ltd. 540-200-130 - EH - Waste Colle	Feb. 5 & 9 Waste Collectior	4,606.74	
		540-210-300 - EH - Cont. - Recy	Feb. 8 & 22 Recycling Colle	3,566.51	
		540-200-130 - EH - Waste Colle	Feb. 14 Waste Container R	212.29	

Date Printed  
03/08/2024 2:03 PM

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2024-00010 to 2024-QkCh

Page 3

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable	GST Tax Code	419.28	
		900-110-110 - GST Paid	GST Tax Code	419.28 NL	8,804.82
10894	03/08/2024	Munisoft			
2024/25-00310		510-410-190 - GG - Office - Soft	IT Services Premium -Feb	218.36	
		510-410-190 - GG - Office - Soft	Server to WrkStn -Credit	-37.10	
		110-340-110 - GST Receivable	Both Tax Code	8.55	
		900-110-110 - GST Paid	Both Tax Code	8.55 NL	189.81
10895	03/08/2024	Princess Auto Ltd.			
4653876		530-410-130 - TS - Maint/Parts	Crane	476.99	
		530-410-100 - TS - Shop Supply	Fuel Nozzle/Valve/Nipple/C	187.86	
		110-340-110 - GST Receivable	Both Tax Code	31.36	
		900-110-110 - GST Paid	Both Tax Code	31.36 NL	696.21
10896	03/08/2024	Saskatchewan Health Authority			
3463501		580-290-100 - UT - Water - Lab	Water Sample Testing -Feb	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
Total Computer Cheque:					76,294.23
Total AP:					76,294.23



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03/08/2024 2:03 PM

Village of Buena Vista  
List of Accounts  
Batch: 2024-00010 to 2024-QkCh

Page 4

Bank Code - OB - OB - Online Banking

ONLINE BANKING					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
032024 RP0001	03/08/2024	Gov of SK 210-200-100 - Payroll Deduction	Fed Payroll Ded -Feb	11,421.57	
		210-210-190 - School #1 - Remi	EPT -Feb	7,308.17	18,729.74
032024-001 MEPP	03/08/2024	MEPP (PEBA) 210-200-140 - MEPP Payable	MEPP -Feb	5,747.42	5,747.42
032024-002 Feb/2024	03/08/2024	SaskPower 580-300-150 - UT - Power - Wel	Well #1 -Feb	361.95	
		580-300-160 - UT - Power - Wel	Well #2 -Feb	98.61	
		110-340-110 - GST Receivable	GST Tax Code	23.03	
		900-110-110 - GST Paid	GST Tax Code	23.03 NL	483.59
Total Online Banking:					24,960.75
Total OB:					24,960.75
Grand Total:					102,087.48

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

BUENA VISTA PARKS & RECREATION

Minutes

Mar 5th, 2024

**Present** Cathy Klemm: Donna Hall, Gary McLennan , , Jan Franklin, , Sharon Mitemmayr:  
Stephanie Caswell, Jeff Jacobs

**Absent**, Peg Fry, Mark Percy, Nancy Koszman, Alex Neuls, Ruebi Erfle

Meeting called to order at 7:05pm

Motion to accept agenda -Sharonj 2<sup>nd</sup> Janx- carried

Motion to accept Previous minutes-Cathy 2<sup>nd</sup> Nancy carried

Business Arising

- **Rink schedule-** Decided to close the rink due to the weather
- **Winter Carnival-** all positive. \$196.65 in the donation jar.
- **Bus Trip-** very successful trip- 24 attended

**FNANCIAL REPORT**

- Nancy advised that we have \$5,524.75 in our account and \$609.43 in the Heritage account. Donna advised that she talked with Bob Shaw, Executor, of the Evendon estate. We will receive ½ this year, probably around June and the remainder next year Due to the lawyer for heart and Stroke in Toronto who cause the delays in selling the apartment block Shaw feels that each of the 10 benefactors has lost approximately \$150K. Nancy then proposed the 2024 budget and it was reviewed. She have it updated for the next meeting.

**REC. DIRECTOR**

Steph presented a calendar outlinging March events. She advised that she has 120 registered for swimming and has a waiting list. There will be more high level lessons this year. The Day Care is scheduled for July with 23 kids to begin with. 15 spots have been taken. The delay has been due to water line problems . She has 55 families on the waiting list.

**NEW BUSINSS**

- **Chili Challenge-** it was decided that the Chili Challenge has run its course and we should come up with a new fund raiser. This was tabled to the next meeting.
- **Cemetery-** Jan advised that she was at RB office wanting to get purchase a spot at the cemetery and was told that she was a "non-resident" and would have to pay the additional fee. Gary will be looking into this for Jan.
- **Elections-** will be held at the next meeting.

Motion to adjourn- . jan and Sharon

Meeting adjourned at 8:100pm. Next meetingApril 2<sup>nd</sup>, 2024



**CERTIFICATE OF  
INSURANCE**



Certificate Number SUMAssure 2023-310

This Document certifies that insurance has been effected under the following Master Policies:

- **Property and Excess Property** - Policy No. A2800157/5
- **Boiler and Machinery** - Policy No. 17607732
- **Crime** - Policy No. 10544012
- **General Liability and Public Officials Errors and Omissions Liability** - Policy No. CAGL12411

This Certificate is evidence that:  
**THE INSURER(S) DESCRIBED HEREIN, do hereby insure**  
**Village of Buena Vista**

hereinafter called the Insured, for the coverages and limits of liability shown below,  
subject to all the terms and conditions of the Master Policies as listed above.

Mailing Address	1050 Grand Avenue Buena Vista, SK S2V 1A2
Loss Payable	The Insured or as they may direct
Policy Period	Effective: <b>December 31, 2023</b> Expiry: <b>December 31, 2024</b> both dates 12.01 a.m. Standard Time at the address of the Insured as stated herein
Premium	\$29,806

**DECLARATIONS**

PLEASE REVIEW ALL SECTIONS CAREFULLY AND ADVISE IF ANY CHANGES ARE REQUIRED

<b>1. PROPERTY INSURANCE (ALL RISKS)</b>	
Property Insured:	
Property of Every Description (Including Unlicensed Municipal Equipment and Fire Fighting Equipment)	As Per Statement of Values on file with the insurer
Locations Insured	As listed on the Statement of Values on file with the Insurer
Territorial Limits	Canada and the Continental United States
Margin Clause	115%
<b>Basis of Loss Settlement</b>	
Building(s) / Contents	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
Equipment	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
Municipal Unlicensed Equipment	
-Covered Municipal Unlicensed Equipment less than 10 years old	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
-Covered Municipal Unlicensed Equipment older than 10 years old	Actual Cash Value
-Covered Firefighting Equipment (Regardless of Age)	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
A completed and signed Statement of Values including Schedule of Municipal Unlicensed Equipment and Fire Fighting Equipment must be filed with the Insurer(s) annually.	

**CERTIFICATE OF  
INSURANCE**



<b>Extensions of Coverage</b>	
Accounts Receivable	\$1,000,000
Arson Reward	\$10,000
Automatic Coverage (no reporting)	\$1,000,000
Automatic Coverage, 90 days reporting – in excess of:	\$1,000,000
Bylaws	\$5,000,000
Civil Authority	\$250,000   30 Days
Consequential Loss	\$250,000
Course of Construction, per project	\$250,000
Debris Removal	Lesser of 25% of loss or \$5,000,000
Defense, Settlement, and Supplementary Payments	\$100,000
Electronic Data Processing Equipment and Media	\$500,000
Errors & Omissions (Inadvertent/Unintentional)	\$1,000,000
Expediting Expense	\$1,000,000
Exterior Trees, Plants, Shrubs, and Lawns (excluding Windstorm/Hail)	\$25,000
Fine Arts	\$100,000
Fire Fighting Expenses and Fire Extinguishing/Fire Fighting Materials	\$500,000
Land and Water Pollution Cleanup (Sudden & Accidental) (180 days incurred/reported)	
- Each occurrence and annual aggregate	\$100,000
Leasehold Interest	\$500,000
Master Key	\$50,000
Money and Stamps	\$10,000
Personal Property of Officers, Employees, and Guests (per individual)	\$25,000
Professional Fees	\$1,000,000
Property in Transit	\$500,000
- Roadways, sidewalks, pavements, street signs, light standards, traffic signals or hydrants	\$10,000
- All Other Land Improvements	\$1,000,000
Service Interruption (off premises)	\$1,000,000   3 km
Third Party Vehicles	\$100,000
Valuable Papers	\$1,000,000
Vacancy Notice Requirement – 180 Days	Yes
Waterborne Coverage, Special Conditions	\$25,000
<b>Deductible(s)</b>	
Earthquake	5% of Property Value, Minimum \$100,000
Flood	\$50,000
Municipal Unlicensed Equipment and Fire Fighting Equipment	\$2,500
All Other Losses	\$2,500

<b>BUSINESS INTERRUPTION INSURANCE</b>	
<b>Limit(s) of Liability:</b>	
Loss of Revenue (Gross Earnings Form)	\$500,000
Indemnity Period	12 Months
Ordinary Payroll (90 days)	\$100,000
Rental Income	\$500,000
Extra Expense	\$5,000,000
Contingent Business Interruption	
Contributing Properties	\$500,000
Recipient Properties	\$500,000
Ingress/ Egress	\$250,000   30 days
<b>Waiting Period</b>	48 Hours

c/o 2103 - 11th Avenue  
8th Floor  
Regina, SK S4P 3Z8  
Tel: 1-866-450-2345

Page No. 2 of 6

**AON**



**CERTIFICATE OF  
INSURANCE**



<b>2. BOILER AND MACHINERY (Equipment Breakdown) INSURANCE</b>	
<b>Limit(s) of Liability</b>	<b>As per Statement of Values on File with the Insurer</b>
<b>Sub-limits</b>	
Gross Profits	\$5,000,000
Gross Earnings	\$5,000,000
Extra Expense	\$5,000,000
Spoilage	\$250,000
Automatic Coverage (365 days reporting)	\$5,000,000
Bylaws, demolition and increased cost of construction	Included
Errors & Omissions (Inadvertent)	\$1,000,000
Hazardous substances (including Mould)	\$1,000,000
Water Damage	\$1,000,000
Ammonia Contamination	\$1,000,000
Professional Fees	\$1,000,000
Expediting Expenses	\$1,000,000
Data Restoration	\$100,000
Civil Authority	Included   60 Days
Service Interruption	Included   1,000 meters
Anchor Location	Included
Brands and Labels	\$100,000
Green Coverage	\$50,000
Off Premises Transportable Objects	\$10,000
Public Relations	\$25,000
Contingent Business Interruption	\$250,000
Future Loss Avoidance	\$10,000
Blanket Course of Construction	\$1,000,000
Excavation Expenses - including Buried Piping	\$100,000
Heritage Clause	\$5,000,000
Catch-All Clause	\$1,000,000
<b>Deductible(s)</b>	
All Losses except	\$5,000
Ice rinks	\$10,000
<b>Digestors and Related Power Generating Equipment</b>	
0-499 HP	\$25,000
500-1500 HP	\$50,000
1501-2500 HP	\$100,000
2501 HP and greater	\$150,000
Co-Generation Facilities and Turbines	\$100,000
<b>Transformers and distribution equipment</b>	
15,001 – 25,000 kva	\$10,000
25,001 – 50,000 kva	\$25,000
50,000 kva and higher	\$50,000

c/o 2103 - 11th Avenue  
8th Floor  
Regina, SK S4P 3Z8  
Tel: 1-866-450-2345

Page No. 3 of 6

**Aon**

**CERTIFICATE OF  
INSURANCE**



Business Interruption & Extra Expense except:	24 Hours
Anerobic Digestors and Associated Equipment	48 Hours
Power Generation Equipment, Internal Combustion Engines and their drive generators	720 Hour
Contingent Business Interruption	24 hours
Spoilage	Greater of 10% of the loss or \$5,000

3. CRIME	
Insured Location(s)	As per Statement of Values on file with the Insurer
<b>Limits of Insurance</b>	
Fidelity Coverage	\$500,000
Employee Theft	\$500,000
Sponsored Plan	\$500,000
Employee Theft of Client Property	\$500,000
Forgery or Alteration	\$500,000
On the premises	\$500,000
In Transit	\$500,000
Money Orders and Counterfeit Money	\$500,000
Computer Fraud	\$500,000
Funds Transfer Fraud	\$500,000
<b>Sub-limited Coverages:</b>	
Claims Expense coverage	\$50,000
Voice Computer Fraud	\$100,000
Social Engineering (Subject to Verification)	\$50,000
Overnight Money Exclusion (Unless the money is kept in a combination locked safe having a rating class of 2 Burglary)	\$10,000
Precious metals, precious or semi-precious stones, pearls or furs	\$50,000
Manuscripts, drawings, or records of any kind, or the cost of reconstructing them	\$50,000
Prior employee fraud	\$25,000
Coverage terminates as to any employee as soon as the organization becomes aware of a dishonest or fraudulent employment act committed by the employee during their term of employment. OR 30 days after any dishonest or fraudulent non-employment related act committed by an employee during the term, or prior to their employment with the organization.	
<b>Deductible</b>	<b>\$2,500</b>

c/o 2103 - 11th Avenue  
8th Floor  
Regina, SK S4P 3Z8  
Tel: 1-866-450-2345

Page No. 4 of 6

**AON**



**CERTIFICATE OF  
INSURANCE**



4. LIABILITY INSURANCE	
Covering all premises and work within the scope of the Insured	
<b>Limits of Insurance</b>	
Bodily Injury or Property Damage, Each Occurrence	\$10,000,000
Personal Injury or Advertising Liability, Each Occurrence	\$10,000,000
Products-Completed Operations Aggregate	\$10,000,000
Voluntary Medical Payments, Each Person	\$50,000
Voluntary Medical Payments, Each Accident	\$50,000
Tenant's Legal Liability, Each Occurrence	\$10,000,000
Contingent Employers Liability	Included
Employee Benefits Programs Liability, CLAIMS MADE COVER Each Claim and in the Aggregate	\$10,000,000
Forest Fire Fighting Expenses, Each Occurrence and in the Aggregate	\$10,000,000
Sudden and Accidental Pollution Liability Discovery 120 Hours, Reporting 120 Hours	\$10,000,000
Non-Owned Automobile Liability	\$10,000,000
SEF 94 (physical damage to non-owned hired automobiles)	\$250,000
Public Officials Administrative Errors & Omissions, CLAIMS MADE COVER Each Claim, and in the Aggregate RETRO DATE: as per schedule on file if applicable	\$10,000,000
Employment Practices Liability, CLAIMS MADE COVER Each Claim and in the Aggregate RETRO DATE: Dec 31, 2017	\$10,000,000
Abuse Liability, CLAIM MADE COVER Each Claim and in the Aggregate RETRO DATE: Dec 31, 2017	\$2,000,000
Wrongful Dismissal and legal expense insurance, Each Occurrence	\$10,000,000
<b>Deductibles:</b>	
Deductibles, all losses	\$5,000

Limits of Liability as stated in SECTIONS 1 through 4	
I. SUMAssure Insurance Reciprocal (primary layer)	<p><b>(1) PROPERTY</b></p> <ul style="list-style-type: none"> <li>\$1,000,000 per occurrence</li> <li>\$3,000,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Property during the policy term.</li> </ul> <p><b>(2) BOILER &amp; MACHINERY</b></p> <ul style="list-style-type: none"> <li>\$0 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Boiler and Machinery during the policy term.</li> </ul> <p><b>(3) CRIME</b></p> <ul style="list-style-type: none"> <li>\$250,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Crime during the policy term.</li> </ul> <p><b>(4) LIABILITY</b></p> <ul style="list-style-type: none"> <li>\$400,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Liability during the term.</li> </ul>
II. Excess Insurers	<p><b>(1) EXCESS PROPERTY</b></p> <ul style="list-style-type: none"> <li>Should the SUMAssure combined annual aggregate for Property be exhausted during the policy term, the applicable excess Insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy.</li> </ul>

c/o 2103 - 11th Avenue  
8th Floor  
Regina, SK S4P 3Z8  
Tel: 1-866-450-2345


**CERTIFICATE OF  
INSURANCE**



II. Excess Insurers	<b>(2) EXCESS BOILER AND MACHINERY</b>
	• The applicable excess Insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy.
	<b>(3) EXCESS CRIME</b>
	• Should the SUMAssure combined annual aggregate for <b>Crime</b> be exhausted during the policy term, the applicable excess Insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy.
	<b>(4) EXCESS LIABILITY</b>
	• Upon exhaustion of the Annual Aggregate specified above, this policy shall be primary, and the primary deductible shall be amended to \$5,000 each and every loss.

PREMIUM SUMMARY		
Coverage	Excess Insurers	Total Premium
Property	- Aviva Insurance Company of Canada - QBE Services Inc. on behalf of Lloyds Underwriters under Agreement B6006QBECAN2023	\$15,853 \$3,605
Municipal Equipment	- Volante Canada Limited (Lloyd's Underwriters) (Volante Syndicate 1699) under Agreement No. B0775TV070A23	\$
Fire Fighting Equipment	- Zurich Insurance Company Ltd. - Liberty Mutual Insurance Company	\$6,097
Boiler and Machinery	Boiler Inspection and Insurance Company of Canada	\$803
Crime	Travelers Insurance Company of Canada	\$2,584
Liability	Underwriters at Lloyd's but more specifically QBE Casualty Syndicate 386 managed by QBE Underwriting Limited	\$ 407
Errors & Omissions	Underwriters at Lloyd's but more specifically QBE Casualty Syndicate 386 managed by QBE Underwriting Limited	
Total Premium		\$29,806

Aon Reed Stenhouse Inc.

Per:   
(Principal Attorney)

Dated at Regina, Saskatchewan as of February 28, 2024

THE POLICY CONTAINS A CLAUSE THAT MAY LIMIT THE AMOUNT PAYABLE, OR,  
IN THE CASE OF AUTOMOBILE INSURANCE, THIS POLICY CONTAINS A PARTIAL PAYMENT OF LOSS CLAUSE.

THIS CERTIFICATE IS TO CERTIFY THAT THE INSURANCE POLICIES LISTED HAVE BEEN ARRANGED FOR THE INSURED NAMED ABOVE. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS CONTAINED IN THE POLICIES.

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Page No. 6 of 6

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