



Village of Buena Vista

Regular Council Meeting MINUTES

September 22, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: Mayor Karen Smith (via Microsoft Teams), Councillor Bob Sax, Councillor Steve Schultz, Councillor Chris Duke

Absent: Councillor Spence Miller

Administration: Chief Administrative Officer Melissa Pollock

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:07 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 280/26

Moved by Councillor Schultz

That the September 22, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 281/26

Moved by Councillor Duke

THAT the August 25, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

6.1 Regina Beach Lions Fowl Supper – September 26, 2026

7. **DELEGATION**

No delegations.

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL 2026-00070 TO 2026-00073 – EMAIL APPROVAL PRIOR TO MEETING

RESOLUTION NO. 282/26

Moved by Councillor Sax

THAT Council ratify and confirm the following accounts for payment, as previously approved by Council via email: AP Batch 2026-00070 to 2026-00073 in the amount of \$144,625.87 which includes all cheques, e-transfers, credit card, automatic withdrawals, EFT and online payments for a grand total \$431,186.38.

CARRIED

8.2 LIST OF ACCOUNTS FOR APPROVAL 2026-000774 TO 2026-00075

RESOLUTION NO. 283/26

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2026-00074 to 2026-00075 in the amount of \$21,001.63 which includes all cheques, e-transfers, credit card, automatic withdrawals, EFT and online payments.

CARRIED

8.3 PAYROLL

RESOLUTION NO. 284/26

Moved by Councillor Duke

THAT Council approves the following payrolls:

- *Public Works August 16-29, 2026 in the amount of \$9,097.96;*
- *Public Works August 30-September 12, 2026 in the amount of \$8,065.13;*
- *Administration August 16-31, 2026 in the amount of \$5,191.68;*
- *Administration September 1-15, 2026 in the amount of \$5,414.05; and*
- *Council Remuneration August 1-31, 2026 in the amount of \$907.50.*

CARRIED

8.4 FINANCIAL STATEMENT

RESOLUTION NO. 285/26

Moved by Councillor Sax

THAT Council accepts and files the Income Statement for August 2026.

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 286/26

Moved by Councillor Schultz

THAT Council has reviewed the Administration Report for the period of August 12 – September 13, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 287/26

Moved by Councillor Schultz

THAT Council has reviewed the Public Works Report for the period of August 12 – September 13, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 288/26

Moved by Councillor Sax

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of August 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. **REPORTS OF COUNCIL**

Councillor Sax gave a recap of the Parks & Recreation Board minutes, and advised that they completed a bottle sort.

Councillor Sax also advised that he attended the RCMP meeting, along with Councillor Miller and Mayor Smith.

Cllr Duke spoke to the IMUC meeting: that he opposed the letter to septic haulers and advised that the letter should be clear that they are doing a study and not charging the lagoon fee yet; there was talk of Highway 54 safety changes with merge lanes and reduced speed limit; landfill will be decommissioned, however there is room for another cell or transfer station.

Mayor Smith advised that she also attended the RCMP meeting, IMUC meeting and the Lions Memorial Forest ceremony.

11. **BOARDS & COMMITTEES**

11.1 **BUENA VISTA PARKS & REC BOARD MEETING MINUTES – SEPTEMBER 8, 2026**

RESOLUTION NO. 289/26

Moved by Councillor Sax

THAT Council approve and file the Buena Vista Parks & Rec Board meeting minutes of September 8, 2026.

CARRIED

11.2 **IMUC (INTER-MUNICIPAL UTILITIES COMMITTEE) DRAFT MINUTES – SEPTEMBER 14, 2026**

RESOLUTION NO. 290/26

Moved by Councillor Duke

THAT Council approve and file the IMUC (Inter-Municipal Utilities Committee) meeting minutes for September 14, 2026.

CARRIED

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.1 UPDATED MUNICIPAL MUTUAL AID AGREEMENT

RESOLUTION NO. 291/26

Moved by Councillor Sax

THAT Council approve the updated Municipal Mutual Aid Agreement as presented; and FURTHER THAT the Mayor and CAO be authorized to sign the agreement.

CARRIED

14. BYLAWS & POLICIES

14.1 AMENDMENT TO ZONING BYLAW TO REGULATE SHORELINE ACTIVITY - PENDING

14.2 DRAFT BYLAW NO. 02/2026 SHORT TERM RENTALS – PENDING

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – AUGUST 26; SEPTEMBER 2; & SEPTEMBER 9, 2026

RESOLUTION NO. 292/26

Moved by Councillor Duke

THAT Council receives and files the Regional Bylaw Services report for August 23, and September 2 & 9, 2026.

CARRIED

15.2 2025 PUBLIC REPORTING ON MUNICIPAL WATERWORKS

RESOLUTION NO. 293/26

Moved by Councillor Sax

THAT Council receives and files the 2025 Public Reporting on Municipal Waterworks.

CARRIED

15.3 LUMSDEN RCMP SUMMER UPDATE

RESOLUTION NO. 294/26

Moved by Councillor Sax

THAT Council receives and files the Lumsden RCMP Summer Update.

CARRIED

15.4 OMBUDSMAN NEWSLETTER - SEPTEMBER

RESOLUTION NO. 295/26

Moved by Councillor Duke

THAT Council receives and files the September Ombudsman Newsletter.

CARRIED

16. CLOSED SESSION

16.1 RESOLUTION NO. 296/26

Moved by Councillor Sax

THAT Council move to a closed session at 7:50 p.m. to discuss a personnel matter involving an identifiable individual, as permitted under Section 120(2)(a) of The Municipalities Act and Section 16(1)(c) of The Local Authority Freedom of Information and Protection of Privacy Act.

CARRIED

Councillor Schultz declared a conflict of interest and left the meeting at 7:57 p.m.

16.2 RESOLUTION NO. 297/26

Moved by Councillor Sax

THAT Council move out of a closed session at 8:23 p.m..

CARRIED

16.3 RESOLUTION NO. 298/26

Moved by Councillor Duke

THAT Council direct Administration to proceed with a property survey of Little Grand Ave, at the Village's expense, to facilitate the preparation of RTM moves development applications.

CARRIED

17. ADJOURNMENT

1.1 THAT this meeting be adjourned by Mayor Smith at 8:24 p.m.

Mayor

Chief Administrative Officer