

AGENDA
Village of Buena Vista
Regular Council Meeting on March 26, 2024 at 7:00p.m.
1050 Grand Avenue,
Buena Vista, Saskatchewan

CALL TO ORDER

APPROVAL OF AGENDA

ADOPTION OF MINUTES

- Minutes of Regular Council Meeting – March 12, 2024

APPROVAL OF ACCOUNTS PAYABLE

- List of Accounts for Approval
- Public Works Payroll March 3rd-March 16th
- Admin Payroll – March 1st-March 15th and March 16th-March 31st

REPORTS OF STAFF

- Acting Administrator's Report
- Public Works Report
- Water Treatment Plant Daily Record – February 2024

NEW BUSINESS

- South Shore Cat Rescue Donation Request
- UMAAS – Application for Permit Acting Administrator
- 4th Quarter IMUC – 2023 Actuals

CORRESPONDENCE

- 2024-25 Municipal Revenue Sharing grant
- Commissionaires Report – March 13, 2024
- RCMP Community Policing Report – February 2024
- 2024 Provincial Education Property Tax Mill Rates

IN CAMERA

ADJOURNMENT

**Village of Buena Vista
Minutes of the Regular Meeting
1050 Grand Ave, Buena Vista
March 12, 2024**

PRESENT: Mayor Gary McLennan, Councilor Philip Thompson, Councilor Steven Schultz, Councilor Chris Duke

ADMINISTRATION: Assistant Administrator Melissa Pollock, Public Works Foreman Joel Neudeck

ABSENT: Councilor Mike Ziglo

CALL TO ORDER:

A quorum being present, Mayor McLennan called the meeting to order at 7:00 p.m.

Council called for a moment of silence in respect of CAO, Krista Manz.

ADOPTION OF AGENDA:

059/24 THAT the March 12, 2024 agenda be adopted as presented.

**Moved by Councilor Schultz
Seconded by Councilor Thompson**

CARRIED

ADOPTION OF MINUTES:

060/24 THAT the February 27, 2024 Minutes of the Regular Meeting of Council be adopted as presented.

**Moved by Councilor Schultz
Seconded by Councilor Thompson**

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES:

061/24 THAT Council approve the February 2024 Bank Reconciliations and payroll in the amount of \$5,871.09.

**Moved by Councilor Duke
Seconded by Councilor Thompson**

CARRIED

067/24 THAT Council having items to discuss relating to material that is exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, go In Camera at 7:15 p.m.

Moved by Councilor Thompson
Seconded by Councilor Duke

CARRIED

Motion to Come out of In Camera

068/24 THAT Council come out of In Camera at 7:20 p.m.

Moved by Councilor Duke
Seconded by Councilor Thompson

CARRIED

Motion Arising from In Camera

069/24 THAT Council appoint Melissa Pollock as the Acting Chief Administrative Officer (CAO) for the Village of Buena Vista effectively immediately.

Moved by Councilor Thompson
Seconded by Councilor Duke

CARRIED

ADJOURNMENT:

070/24 THAT the meeting be adjourned at 7:25 p.m.

Moved by Councilor Duke
Seconded by Councilor Schultz

CARRIED

Mayor

Acting Administrator

Village of Buena Vista
Payment Register

Report Date
03/25/2024 2:46 PM

Batch: 2024-00012 to 2024-00017

Page 1

Bank Code: AP - AP-General Oper

Payment #	Vendor	Date	Amount
Computer Cheque			
10897	Ducharmie, Tricia	03/12/2024	272.71
10898	Buena Vista Parks & Rec Board	03/14/2024	500.00
10899	Abhilash Pillai	03/25/2024	212.00
10900	REV - Aquifer Dist.	03/25/2024	0.00
10901	Heidelberg Materials	03/25/2024	1,451.64
10902	LMLCC	03/25/2024	5,000.00
10903	Munisoft	03/25/2024	228.66
10904	Papa Geordies Gas & Grocery	03/25/2024	731.33
10905	Pollock, Melissa	03/25/2024	88.80
10906	Princess Auto Ltd.	03/25/2024	331.83
10907	S.A.M.A.	03/25/2024	12,148.00
10908	Saskatchewan Health Authority	03/25/2024	92.00
10909	Success Office Systems	03/25/2024	422.44
10910	SUMA	03/25/2024	2,140.00
10911	Town Of Regina Beach	03/25/2024	38,174.74
10912	UMAAS	03/25/2024	275.00
Total for Computer Cheque:			62,069.15
Total for AP:			62,069.15

Village of Buena Vista

Payment Register

Report Date

03/25/2024 2:46 PM

Batch: 2024-00012 to 2024-00017

Page 2

Bank Code: CC - CC - Credit Card

Payment #	Vendor	Date	Amount
Credit Card			
032024	Amazon	03/21/2024	297.93
032024-001	Hordos Insurance Brokers Inc.	03/21/2024	1,578.50
032024-002	Aquifer Dist.	03/25/2024	81.72
Total for Credit Card:			1,958.15
Total for CC:			1,958.15

Village of Buena Vista
Payment Register

Report Date
03/25/2024 2:46 PM

Batch: 2024-00012 to 2024-00017

Page 3

Bank Code: OB - OB - Online Banking

Payment #	Vendor	Date	Amount
Online Banking			
032024-003	SaskEnergy	03/20/2024	552.78
032024-004	SaskPower	03/20/2024	841.98
032024-005	SaskTel	03/20/2024	560.93
Total for Online Banking:			1,955.69
Total for OB:			1,955.69

Payments Printed: 22

Deposit Register

Pay group : 004 (CAO & Assistant)			Pay period : 05 (01Mar2024 to 15Mar2024)		Cheque date : 15Mar2024
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	15Mar2024	026	Guillemin, Karen	002	1366.48
00000002	15Mar2024	028	Manz, Estate of Krista	001	986.80
00000003	15Mar2024	040	Pollock, Melissa D.	002	1783.92
Pay Group Totals			Number of Deposits:3		
			Total Amount of Deposits:4137.20		

Deposit Register

Pay group : **002 (Public Works)**

Pay period : **06 (03Mar2024 to 16Mar2024)**

Cheque date : **22Mar2024**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	22Mar2024	013	Neudeck, Catrina	004	2158.55
00000002	22Mar2024	020	Neudeck, Joel	003	2558.78
00000003	22Mar2024	024	Warawa, Lorne D	004	1454.28

Pay Group Totals :

Number of Deposits:3

Total Amount of Deposits:6171.61

Deposit Register

Pay group : 004 (CAO & Assistant)			Pay period : 06 (16Mar2024 to 31Mar2024)		Cheque date : 28Mar2024
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	28Mar2024	026	Guillemin, Karen	002	1255.91
00000002	28Mar2024	040	Pollock, Melissa D.	002	1998.64
Pay Group Totals :			Number of Deposits:2		
			Total Amount of Deposits:3254.55		

Month of FEBRUARY, 20 24

Notes: *Test results in mg/L or ppm *Well water depth - depth in feet below top of Pitless Unit *Non-pumping depth December, 2001 = 117.65 feet

Notes: *Test results in mg/L or ppm *Well water depth - depth in feet below top of Pitless Unit *Non-pumping depth December, 2001 = 117.65 feet

Day	Time	Chlorine Usage	Water Meter Readings	Volume (m3)	Tests		Well Water Depth (feet)		NTU Raw	Iron	Iron Raw	MN	Well Hours	Read by
					Cl Free	Cl Total >.5	Non-Pumping	Pumping						
Forward Prev. Reading														
1	3:15pm	1.17	199030	90.0	.75	.93		143.2	.08				8324.67	JCN
2	1:30pm	1.04	199189	92.0	.94	1.13		143.8	.10				8336.67	JCN
3	10:00am	1.35	199242	67.0	.76	.94		139.6	.09	.50	.025		8338.67	JCN
4	9:30am	.72	199307	65.0	.70	.93			.10				8341.25	JCN
5	7:30am	1.13	199381	74.0	.83	.91			.09				8343.75	JCN
6	7:00am	.95	199450	64.0	.63	.84	114.8		.09	.47	.012		8346.93	JCN
7	7:30am	1.80	199520	70.0	.88	1.06			.10	.49	.002		8349.82	JCN
8	12:00pm	2.58	199599	79.0	.83	1.00			.10				8352.71	JCN
9	2:45pm	.74	199645	46.0	.77	1.02	115.4		.10		.000		8356.30	JCN
10	10:30am	1.10	199731	76.0	.78	1.01			.10				8358.38	JCN
11	5:30pm	1.66	199820	99.0	.94	1.22			.11				8361.00	JCN
12	11:00am	.98	199878	58.0	.89	1.10		150.1	.08		.0		8365.26	JCN
13	2:00pm	1.17	199956	78.0	.94	1.15			.09	.51			8367.85	JCN
14	9:00am	.73	200010	54.0	.91	1.16	121.4		.08	.55	.017		8370.94	JCN
15	9:30am	1.53	200068	78.0	.98	1.15			.09				8373.51	JCN
16	10:30am	1.11	200064	76.0	1.05	1.23		150.0	.09		.038		8376.42	JCN
17	2:00pm	1.59	200158	94.0	1.05	1.26			.09	.48			8379.22	JCN
18	9:15am	.86	200351	93.0	1.14	1.32			.09				8383.59	JCN
19	8:30am	1.41	200386	35.0	1.06	1.24			.08				8386.48	JCN
20	5:30am	1.14	200459	76.0	1.10	1.27			.09				8389.65	JCN
21	1:30pm	1.90	200571	112.0	1.19	1.26	118.8		.09	.43	.023		8392.26	JCN
22	2:45pm	.75	200658	81.0	1.53	1.75			.09				8397.14	JCN
23	1:00pm	1.90	200738	80.0	1.48	1.67		143.4	.08	.51	.015		8399.63	JCN
24	10:00am	1.45	200799	61.0	1.20	1.39			.09				8403.61	JCN
25	2:30pm	1.71	200899	100.0	.96	1.19			.09				8406.20	JCN
26	1:30pm	.83	200910	71.0	.94	1.16			.07	.51	.011		8410.19	JCN
27	12:45pm	1.67	201046	76.0	.88	1.33	151.0		.08				8412.18	JCN
28	10:11am	2.89	201107	61.0	.51	.81			.11	.47	.021		8415.96	JCN
29	10:45pm	1.65	201187	80.0	.82	1.08			.08				8418.75	JCN
30													8421.32	JCN
31														
TOTALS														
MIN VALUE														
MAX VALUE														
AVG VALUE														
Council auth:														



RECEIVED

MAR 14 2024

South Shore Cat Rescue
PO Box 341
Regina Beach, Sask. S0G 4C0

e mail: southshorecatrescue@gmail.com
call or text: Heather (306-537-2035)
Meg (306-537-4060)

March 8, 2024

Village of Buena Vista
1050 Grand Ave.
Buena Vista, Sask. S2V 1A2

Dear Manager:

Perhaps you have heard of South Shore Cat Rescue in Regina Beach. We are a group of volunteers who are passionate about the health and well-being of our feline friends. We rely entirely on our fundraising activities as well as donations from generous supporters.

We have a program called TNR which stands for Trap, Neuter and Release, which means we trap feral cats and ensure they are sterilized before being released. To date we have rescued over 50 cats/kittens who are now in loving forever homes.

Our costs are extensive. In addition to veterinary bills for sterilization, medical concerns and vaccinations, we provide all food, cat litter, medicines, kitten formula, etc. to our feline fosters.

We have an upcoming fundraising event that we hope you'd like to be a part of. The event is a burger night that will take place at the Waterfront Bar and Grill in Regina Beach on April 27, 2024 from 6 – 8 pm. We hope to attract a full house of people who will enjoy a burger (we'll get a portion of the proceeds) and take part in draws for our raffle basket draws and 50/50 draw.

Here's where you come in... :) We're hoping you might consider a donation. This could be a cash donation and/or items for our raffle draws. We accept new or "like new" items such as books, games, household items, gift cards, spa and salon (or other) services. Every little bit helps. Your donation will help us fulfill our goals and will be publicly acknowledged.

To make a donation please email, call or text as indicated above or visit our Facebook page and send us a direct message. Thank you so much for your support, and we hope to hear from you soon!

Sincerely,

Jenny Langford
Director, South Shore Cat Rescue, Regina Beach, Sask.



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	March 26, 2024
Subject:	Donation Letter - <i>South Shore Cat Rescue</i>

BACKGROUND:

It is important to be due diligent when considering making donations with ratepayer money. Administration would like to work on a donation policy for Council's review at a later meeting. This would help assist council and staff in administering and maintaining an equitable distribution of donation requests; and to secure an open and transparent decision-making process; and a fair and equitable process for the support of community initiatives that enhance or improve the quality of life for the residents of the Village.

A maximum donation amount should be set each year during the budget process and considered when requests are received.

CONSIDERATIONS: *How would this donation benefit the Village as a whole? Does it benefit the majority of ratepayers, and would it have a high level of community acceptance?*

Consideration of what Council would like to budget for 2024 donations, keeping in mind that we have already given \$5,000 for this year.

RECOMMENDATION: *THAT Council decline the request for monetary funding with reconsideration during 2024 budgeting process, and FURTHER that administration put together some in-kind donations of Village shirts for their raffle draws.*

PREPARED BY:

Melissa – Acting Administrator



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	March 26, 2024
Subject:	UMAAS – Application for Permit Acting Administrator

BACKGROUND: *All urban municipalities in Saskatchewan must employ an Administrator who possesses a valid certificate from the Urban Board of Examiners.*

There are 2 requirements to obtain a Standard Certificate:

- 1. Local Government Authority (LGA) from University of Regina – received Certificate in 2021*
- 2. Minimum 1 year (1800 hours) of experience in municipal office – do not have as my experience cannot be counted*

Generally, the best way to be trained is to work in a municipality as an assistant administrator, under the supervision of a certified administrator. The past 9 months in the position of an assistant administrator cannot count towards my hours as no one can sign off on them (and I have 9 years experience in municipal government but without the actual title it doesn't count either).

I have talked to the Secretary of the Board of Examiners and was advised that I will have to first apply for a permit for 'Acting Administrator', then put in an Application for a Conditional certificate which is a cost of \$275 to submit. The Board does not meet until May so the Permit had to be completed first to ensure my being in the role is allowable until the board decides on the Conditional application. I mailed the Permit application on March 19th (see attached).

Lorna, as a retired CAO, is able to be my mentor for the one year as long as her certificate is renewed, which is a cost of \$210. At the end of one year, we are then required to apply for an office inspection before I could get my Standard Certificate.

CONSIDERATIONS: *THAT Melissa Pollock complete the Application for Urban Certificate Qualification Conditional and submit the \$275 non-refundable application fee, and FURTHER submit \$210 for Lorna to continue with her certificate in order to continue mentoring.*

PREPARED BY:

Melissa – Acting Administrator

**APPLICATION FOR PERMIT
ACTING ADMINISTRATOR**

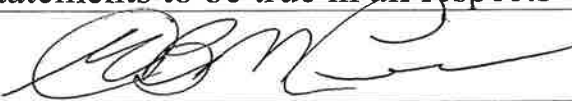
Name of Municipality	Village of Buena Vista
Address	1050 Grand Ave Buena Vista, SK S2V 1A2
phone / fax / email	306-729-4385 cao@buenavista.ca

Name of Person Hired	Melissa Pollock
Position	Acting Administrator

When is/was the Acting Administrator's first day of work?	March 13, 2024
Has the Acting Administrator submitted an application for a Conditional Certificate?	To follow

Please advise why a permit is being requested at this time:

A permit is being requested due to unforeseen circumstances of our CAO suddenly passing away on March 4th. Council feels that I have the core skills our municipality needs, & that it is in the best interest of the municipality to have me transition into this role in order to keep things moving forward. The past 9 months I have been in the position of Assistant CAO being mentored by our late CAO in order to get certified as a CAO. I received my LGA Certificate in January 2021 & have worked 9 years in Municipal Government. An application for a Conditional Certificate will follow.

I certify the above statements to be true in all respects	
Signature (Mayor)	
Date	March 19, 2024

Please mail Application Form and all attachments to:

Brad Hvidston, Secretary
Board of Examiners
Box 3104
Tisdale, SK.
S0E 1T0
Phone: 306-873-2735

Mailed March 19/24

LIBRARY

Detail	GL Account #
Operating Expenses	
Cultural Centre/Library rent	570-500-110
Insurance	570-500-120
Library Operating Supplies	570-500-120
Library Cleaning	570-500-120
Library Phone	570-500-105
Secretarial Services	570-500-120
Additional Hours	570-500-130
Administration	
Total Operating Expenses	
TOTAL	

wifi

2022 Budget
9,200
50
3,250
480
1,672
420
5,300
2,037
22,409
22,409

2022 Actuals
9,120
45
3,128
480
1,679
420
5,376
2,025
22,272
22,272

2023 Budget
9,200
50
3,250
480
1,700
420
6,896
2,200
24,195
24,195

2023 Actuals
9,120
50
2,356
480
1,682
420
6,896
2,100
23,105
23,105

Units

Regina Beach
Buena Vista

1853	1845
726	725
2,579	2,570

Total Units BV & RB only

1840	1845
732	725
2,572	2,570

Cost

Regina Beach
Buena Vista

16,101	15,989
6,308	6,283
22,409	22,272

Total Cost

17,370	16,529
6,826	6,576
24,195	23,105

PARKS & RECREATION

Detail	GL Account #	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals
Operating Expenses					
Salaries - Rec Coordinator	570-110-110	51,000	51,417	56,000	58,157
Benefits - Rec Coordinator	570-120-110	11,500	13,768	13,175	15,317
Salaries - Rec Employees	570-110-110	11,000	13,273	25,000	27,110
Benefits - Rec Employees	570-120-110	825	276	825	851
Workers Comp	570-120-190	1,000	1,431	1,000	2,366
Rec Coordinator Mileage	570-260-207	500	627	500	793
Professional Development	570-150-100	1,200	450	2,000	649
Insurance	570-230-100	100	82	100	82
Memberships/Subscriptions	570-240-100	3,000	2,850	3,000	5,005
Adult Recreation	570-260-200	500	-	500	-
Youth Recreation	570-260-202	1,000	3,998	3,652	10,339
Swimming Lesson	570-260-203	1,500	1,412	1,500	3,656
Special Events	570-260-204	4,000	5,969	4,000	5,773
Contracted - Canada Day	570-260-206	2,875	4,754	7,500	9,552
Advertising	570-260-300	200	-	200	-
New Lessons	570-260-400	10,000	9,530	7,900	6,375
Rec Centre Custodian	570-270-100	3,800	3,600	3,800	3,600
Rec Director - Cell Phone	570-330-155	1,050	1,047	1,050	1,119
Supplies - Communtiy Event	570-420-120	3,000	3,436	3,000	3,919
Supplies - Programs/Clubs/Lessons	570-420-121	3,500	3,290	3,500	8,391
Supplies - Canada Day	570-420-122	2,950	897	900	343
Sports Equipment	570-420-140	1,000	3,223	1,000	
Rec Dir Supplies/Laptop/Software	570-420-190	450	321	450	360
Administration		11,595	12,565	14,055	16,376
Total Operating Expenses		127,545	138,217	154,607	180,131
Revenue					
Rec Fees - Donations	420-500-910	900	7,044	900	117
Rec Fees - Membership	420-520-750	2,600	4,137	4,000	3,855
Event Registration	420-520-760	1,000	995	1,000	660
Rec Fees - Other	420-520-850	13,000	14,509	25,000	28,010
Rec Program Fees - Swim Lesson	420-520-950	8,000	11,054	9,000	12,610
Grant - Canada Day	450-240-100	3,000	6,000	6,000	6,000
Grant - Spart	450-350-100	8,509	7,800	8,509	4,000
Total Revenue		37,009	51,539	54,409	55,251
TOTAL		90,536	86,677	100,198	124,879

Units

Regina Beach	1,853	1,845	1,845	1,840
Buena Vista	726	725	725	732
Total Units BV & RB only	2,579	2,570	2,570	2,572

Cost

Regina Beach	65,050	62,226	71,932	89,338.15
Buena Vista	25,486	24,452	28,266	35,541.05
Total Cost	90,536	86,677	100,198	124,879

PRIMARY HEALTH

Detail	GL Account #	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals
Operating Expenses					
Lunches/Conference/Mileage/ Info	550-210-100				
Primary Health Care Bldg Contracted	550-210-110	2,000	4,872	2,000	53
Renovations/Equip/Supplies 550-430-100	550-400-110	500	1,168	500	437
Custodian Salary	570-110-155				
Custodian Benefits	570-120-155				
Custodian Contracted	570-270-150	5,500	6,449	5,500	6,697
Insurance	570-285-100	1,260	894	1,260	1,546
Heat	570-300-160	1,100	1,189	1,100	1,308
Power	570-310-160	1,400	1,242	1,400	1,387
Phone/Internet	570-330-170	700	809	880	913
Septic	570-340-160	100	62	100	62
Cleaning Supplies	570-420-160	50	-	50	130
Paint/Paint Supplies/Furnace/Access	570-430-160	1,000	-	2,000	-
Building Improvements Capital	170-100-250				
Office Furniture & Equipment	170-100-560				
Administration		1,361	1,669	1,479	1,253
Total Operating Expenses		14,971	18,354	16,269	13,786
Revenue					
Grant - Primary Health - Accessibility	450-250-100	-	-	-	-
Health Care rentals					
Rentals	420-500-700	6,000	5,115	3,800	1,920
Total Revenue		6,000	5,115	3,800	1,920
TOTAL		8,971	13,239	12,469	11,866

Units

Regina Beach
Buena Vista

1,853	1,845	1,845	1,840
726	725	725	732
2,579	2,570	2,570	2,572

Total Units BV & RB only

Cost

Regina Beach
Buena Vista

6,446	9,504	8,951	8,488.83
2,525	3,735	3,518	3,377.08
8,971	13,239	12,469	11,866

Total Cost

FIRE DEPARTMENT

Detail	GL Account #	2021 Budget	Actual to 31-Dec 2021	2022 Budget	Actual to 31-Dec 2022	2023 Budget	Actual to 31-Dec 2023
Operating Expense							
Staff Wages	525-110-110						
Machinery	Time Sheets						
Fire Chief Honorarium	525-110-120	3,360	3,360	3,360	3,360	3,360	3,360
Deputy Chief Honorarium	525-110-130	2,400	1,200	1,200	1,200	1,200	1,200
Training Officer Honorarium	525-110-135		1,200	1,200	600	1,200	1,200
Volunteer Firefighters	525-110-140	25,000	16,680	25,000	28,215	25,000	38,825
WCB - firefighters from Statement of Account		650	343	800	359	800	601
Professional Development - F Fighters	525-160-050	12,500	2,899	12,500	12,550	12,500	4,774
Public Education	525-210-120	1,000		5,000	5,000	5,000	-
Insurance	525-230-100	7,200	8,191	8,200	8,853	14,000	13,633
Contracted Vehicle Repair	525-245-100	4,000	6,988	4,000	4,470	4,000	2,741
Contracted Repairs Building	525-250-100	1,000		1,000	-	1,000	
Contracted Other Fire Dept	525-260-100	3,000	1,320	3,000	4,587	3,000	
Firehall - Heat	525-300-110	1,800	1,701	1,800	2,139	2,300	2,254
Firehall - Power	525-300-120	1,570	1,235	1,570	1,401	1,570	1,448
Firephones & Alarm Monitor	525-300-140	2,500	2,622	2,500	2,223	2,500	2,325
Firehall - Septic	525-300-145	200	105	200	-	200	
Firehall Supplies/Firefighting on Site Firefighting	525-420-100	500		500	459	500	286
Janitorial Supplies	525-420-105	150	344	200	111	200	7
Building Repairs	525-420-110	7,000	1,081	7,000	1,078	7,000	7
Vehicle Repairs/Parts	525-430-100	3,000	4,644	4,644	2,016	4,644	207
Fuel & Oil	525-430-110	2,000	1,159	2,000	2,286	2,200	1,196
Shop Supplies/Small Tools	525-440-100	500	708	500	672	500	474
Ground Communication Equipment	525-440-110	2,500	3,514	2,000	2,658	2,000	2,260
Equipment Maintenance/Repairs	525-440-120	3,500	103	2,500	32	2,500	1,946
Fire Fighting Equipment	525-440-121	7,500	12,986	7,500	7,375	7,500	7,733
Administration		9,283	7,238	9,817	9,164	10,467	8,648
Total Operating Expenses		102,113	79,622	107,991	100,809	115,141	95,125
Capital Expense							
Operating Equipment	170-100-350						
Fire Hazard Sign	170-100-110						
Vehicles Rapid Response/Old Ambulance	170-100-400						
Transfer to Reserve 310-100-425/430/440/450		28,000	28,000	70,178	49,113	37,500	39,699
Total Capital Expenses		28,000	28,000	70,178	49,113	37,500	39,699
Revenue							
Sk Power Corp	420-400-300		3015				
Town of Lumsden Fire Mutual Aid	420-400-300		5615		4145		
Village of Lbeach-Fire call	420-400-300		2470		5860		
SGI	420-400-300	500	3207		4053		1,330
			6500				
RB & Distict Lions donation \$2000 lsf to reserves & other donations	480-150-100	2,000	4,300	2,000	15,805	2,000	10,379
RB /BV Total Revenue		2,500	25,107	2,000	29,863	2,000	11,709
Annual Amortization Expenses Effective 2012							
Land Improvements- Fire Hazard Sign	525-600-199		223	223	223	223	223
Bldgs/Impr Eng Structures	525-600-299	3,760	3,760	3,760	3,760	3,760	4,585
Machinery & Equipment	525-600-399	8,938	15,989	8,938	15,989	15,989	19,331
Vehicles	525-600-499	28,040	15,560	28,040	15,560	15,560	15,560
Total Annual Amortization Expenses		40,738	35,309	40,961	35,532	35,532	39,699
RB/BV amounts before additional municipal revenue		168,351	117,823	217,130	155,591	186,173	162,814
Billings to other municipalities		17,038	15,324	21,500	16,796	21,775	18,320
RB/BV amount to be shared		151,313	102,499	195,630	138,795	164,398	144,494

Units

Regina Beach	1837	1853	1853	1845	1845	1840
Buena Vista	721	726	726	725	725	732
RM Lumsden	113	113	115	115	115	115
Lumsden Beach	85	85	85	84	84	87
Kinookimaw	154	242	242	242	242	242
Total Units	2910	3019	3021	3011	3011	3016

Cost on a unit basis

Regina Beach	108,664	73,645	140,559	99,641	118,021	103,370.45
Buena Vista	42,649	28,854	55,071	39,154	46,377	41,123.46
RM Lumsden	5,469	3,936	5,594	4,380	5,678	4,745.09
Lumsden Beach	4,114	2,960	4,135	3,199	4,148	3,589.76
Kinookimaw	7,454	8,428	11,772	9,217	11,949	9,985.31
Total Cost	168,351	117,823	217,130	155,591	186,173	162,814.06

Detail	GL
Operating Expenses	
Machinery	Travel Expenses
Wages (S&B)	540-110-115
Wages (S&B) - Assistant (Employee wage)	540-110-115
Benefits (S&B)	540-110-115
Benefits - Assistant	540-110-115
Workers Comp - Site	540-110-118
Workers Comp - Site	540-110-121
WCB Contract Attendant Tr. Statement of Account	540-200-100
Any Free day Weekends????	540-210-100
Resort Security - Pest Control	540-210-125
Contract for Attendant	540-110-121
Contracted Attendant Extended Hours	540-200-200
Environmental Studies Required Plans for Permit	540-210-200
Recycling bins (blue bin) - Loras	540-210-200
Site Punting	540-210-200
Insurance	540-200-300
Insurance - Landfill Fence / Landfill Sign	540-200-300
Truckphone	540-200-300
Dirt - Site Cover Material	540-200-310
Landfill Decommission Reserve	540-400-100
Administration	540-900-110
Total Operating Expenses	
Revenue	
WMS charges (uppage)	470-450-110
Recycling Bridge Program (MMSW - INLGE amount)	450-300-100
Total Revenue	
Annual Amortization Expenses Effective 2012	
Estimated Amortization Expense	540-400-100 + 250
Total Annual Amortization Expenses	
TOTAL	
Bureau Vista (100% + 75% - 2018 BV/2000milew 100% + 75%)	

Units	Cost
1,953	98,008
n/a	5,657
726	34,007
115	5,083
242	11,356
2,936	155,250

RM	RM
25% of BVK knockdown split among	5,115
RM	342
	5,857

TOTAL CHARGES	
Regina Beech	103,523
Central Vista	11,356
RM	6,425
Knockdown	155,250

Units	Cost
1,945	126,548
n/a	7,495
	43,322
115	7,763
242	14,451
2,927	197,550

25% of BV/Knocknaw spill among	7,495
RG	7,056
RM	440

TOTAL CHARGES	
Regatta Beach	131,604
Regatta Vista	8,203
RM	8,203
Knocknaw	14,451
	197,550

Units	Cost
1,845	102,338
n/a	5,669
725	35,914
115	6,379
	+
2,927	119,544
2,927	162,354

25% of BVK/crookman split among	
RB	5,525
RV	344
	5,669

TOTAL CHARGES	
Begins Beach	107,863
Begins RV	35,814
RM Luntzen	6,723
Krookman	11,954
	162,354

Units	Cost
1,840	85,257
n/a	4,299
732	30,687
115	5,329
242	10,145
2,229	137,718

25% of BV(Knookmaw split among	
R3	4,048
RM	253
	4,299

TOTAL CHARGES	
Boston	89,302.67
Brighton	30,686.74
Knookmaw	5,581.42
RM Lumsden	10,145.07
Knookmaw	135,517.90

LAGOON

Detail	GL Account #	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals
Operating Expenses					
Wages	585-110-110	7,500	9,356	8,000	11,713
Wages OT	585-110-111	200	83	200	
Benefits	585-120-110	1,300	1,870	1,500	2,512
Benefits OT	585-120-111	100	18	100	
Workers Compensation	585-120-120	200	208	200	325
Machinery	Time Sheets	16,800	9,312	16,800	12,116
Lagoon Repairs	585-200-120		1,951		333
Lagoon Insurance	585-285-100	16,227	16,227	16,228	18,354
Lagoon Pump Rent/Excavate	585-285-130				
Lagoon Road repairs - pumping	585-285-130				
Lagoon Road Dust Control	585-285-130	14,000	12,447	14,700	9,077
Lagoon Road Mowing	585-285-130	300	334	300	
Lagoon Road - Gravel	585-285-130				9,188
Lagoon Liner damage -sandy fill '21-Full repair 2022	585-285-130	80,000		80,000	
Lagoon Sample Costs /Environ Service: 2022 Certified Operator Contract, Repacement of monitoring wells incl. decommissioning of old monitoring wells.	585-295-100	14,000	12,652	14,000	2,376
Lagoon Power	585-300-120	1,040	857	1,040	1,139
Lagoon Telephone/Internet	585-300-140/150	1,492	1,400	3,000	2,344
Lagoon Material & Supplies	585-420-130	11,000	3,401	11,000	1,813
Lagoon - Fuel Oil	585-430-115	1,000		-	
Administration	10%	16,416	7,011	16,707	7,129
Total Operating Expenses		181,575	77,126	183,775	78,418
Annual Amortization Expenses Effective 2012					
Estimated Amortization	585-600-699	5,145			
New Lagoon Amortization Amount		15,000	15,000	15,000	15,000
Total Annual Amortization Expenses	-	20,145	15,000	15,000	15,000
Additional					
\$10 Per Unit		0		0	
REVENUE - PROPOSED DUMP FEE		100,100		71,500	-
\$5.00 per dump est. 14,300 dumps per yr.					
Total Additional		100,100	-	71,500	-
TOTAL		101,620	92,126	127,275	93,418

Units

Regina Beach	1,853	1,845	1,845	1,840
Buena Vista Units	726	725	725	732
RM Lumsden	115	115	115	115
Lumsden Beach	85	84	84	87
Kinookimaw	242	242	242	242
Total Units	3,021	3,011	3,011	3,016

Cost

Regina Beach	62,331	56,451	77,988	56,992.43
Buena Vista	24,421	22,183	30,646	22,673.08
RM of Lumsden	3,868	3,519	4,861	3,562.03
Lumsden Beach	2,859	2,570	3,551	2,694.75
Kinookimaw	8,140	7,404	10,229	7,495.74
Total Cost	101,620	92,126	127,275	93,418

From: Provincial Program Grant Information GR <mifprovgrants@gov.sk.ca>

Sent: Thursday, March 21, 2024 11:30 AM

To: Assistant CAO Buena Vista <admin@buenavista.ca>

Subject: 2024-25 Municipal Revenue Sharing Estimates

In 2024-25, the Government of Saskatchewan will distribute more than \$340 million to municipalities in Municipal Revenue Sharing. This is the equivalent of 0.75 of one full point of Provincial Sales Tax (from 2022-23 Public Accounts). The total funding is reduced by \$574,663 to offset costs the costs associated with expanding Ombudsman Saskatchewan's jurisdiction to include municipalities and municipal matters and by \$1.5 million for Targeted Sector Support.

Of the \$340 million to be distributed to the pools, \$54.78 million will be allocated to the towns, villages, and resort villages.

The estimated 2024-25 Municipal Revenue Sharing grant amounts are available on the Government of Saskatchewan's website. Click [HERE](#) to view your municipalities grant amount. To view your municipality's grant amount, select your municipality from the drop-down menu and then click Request New Data.

In calculating the 2024-25 Municipal Revenue Sharing grants, the 2021 Census figures used was based on information available from Statistics Canada as of December 1, 2023. This includes 2021 Census revisions.

Note that amounts for individual municipalities may change slightly from those depicted with finalization. Payments are subject to approval of program regulations, as applicable, and the 2024-25 budget.

For further information on the Targeted Sector Support Initiative visit the [program webpage](#).

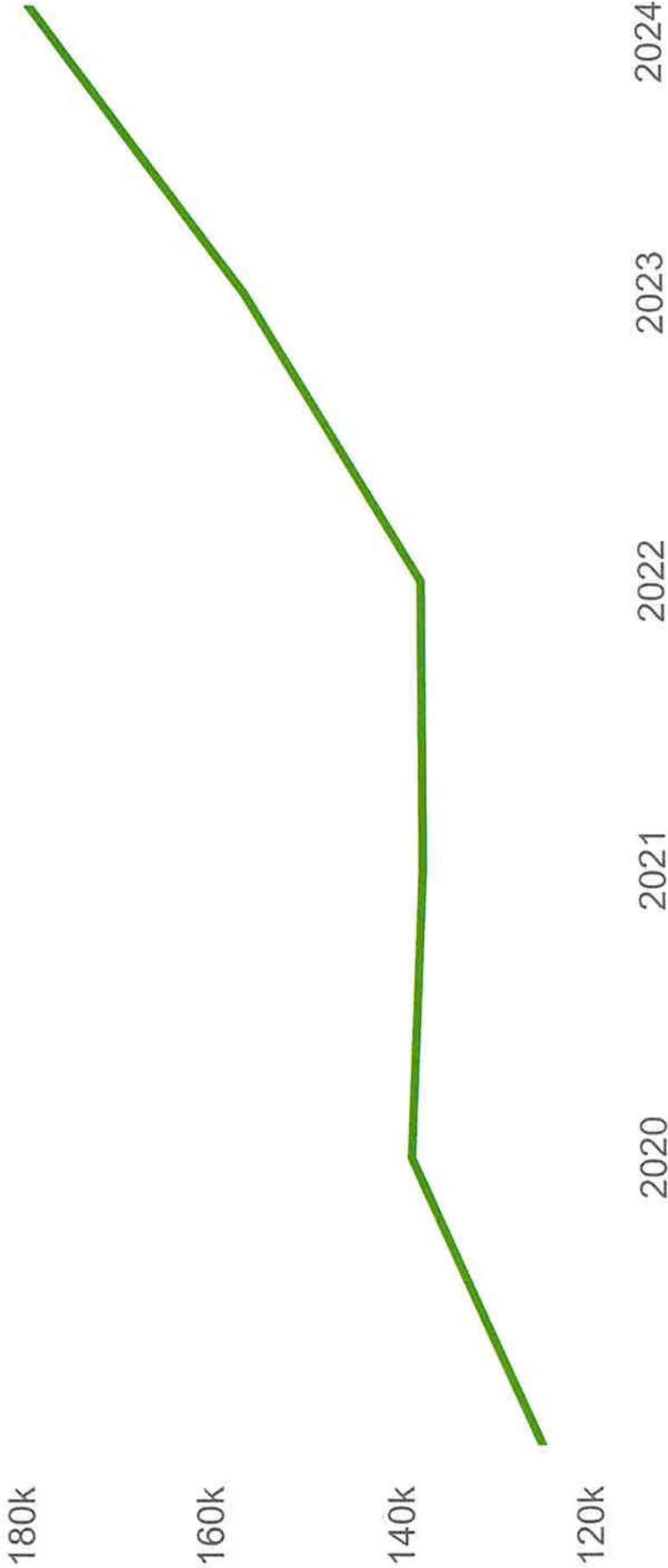
For further information regarding Municipal Revenue Sharing, visit the [program webpage](#) or contact Municipal Infrastructure and Finance at (306) 787-1262 or email at mifprovgrants@gov.sk.ca.

*The Municipal Revenue Sharing Grant
Declaration of Eligibility 2024-25 Grant
was submitted Dec 15/23.*

Municipal Revenue Sharing for Buena Vista by fiscal year

Jan 2019 py! Jan 2024

Zoom YTD 1w 1m 1y All



2007	2024	Change
\$51,794	\$180,790	+249.1%

null

TO THE VILLAGE COUNCIL OF BUENA VISTA - REPORT-2024-03-13

1112 Grand Ave. – The office received a report of a dog described as a Burmese Mountain dog looking breed, from this address, that came off the property and attacked and injured an on-leash dog of a passer by on Feb 29/24. A second report was submitted of an off-leash dog running out from this property menacing the same passer by and on-leash dog on March 8/24 and a third report of a similar incident on March 12/24.

I do not have any records of previous dog complaints related to this property. The office informed me that they have recently issued two dog licenses for this property. One for a black Burmese – Lab cross (black in colour) and the other for a Shepherd – Collie cross (tan in colour). I spoke to the complainant for additional details and will be issuing a Notice of Violation ticket on my next visit. I then called the dog owner and told her about the three off-leash reports, to which she offered no explanation. I issued Notice of Violation, # 15 for service by mail and voluntary \$75 payment due by April 15/24.

1294 Highwood Ave. -The office received a report dated March 8/24 of two dogs from this property running out on to the road menacing a passer by with an on-leash dog. The spaniel looking dog bit the passer by tearing a hole in her pants (photo submitted). A second report dated March 12/24 complains of two dogs once again running out on to the road and menacing the passer by with on-leash dog. The office informs me that the property owner has not been issued dog licences and my records indicate that I left a voice message on July xx/23 warning the dog owner of his dogs menacing passers by and to get licences for the dogs. I issued Notice of Violation, # 16 for service by mail and voluntary \$75 payment due by April 15/24.

Bob Gourlay – Bylaw Enforcement Officer

South Saskatchewan Commissionaires



Hello again from the Lumsden Detachment.

Our office has seen a number of enquiries and reports about suspicious phone calls where the person on the other end of the phone is requesting personal information. A person should never provide personal information, banking, social insurance numbers, etc over the phone upon receiving an unsolicited call.

We also receive consistent reports of people e-transferring money to an email address to purchase an item that is being sold on line. If it is too good to be true – please be careful.

There are numerous types of scams out there – the STARS Lottery Scam, Grandparent Scam, sextortion, fraudulent banking transactions to name a few. We will be arranging some community presentations to provide people within our detachment area information and education about the continual, consistent fraudulent activities being reported to our detachment.

There have been some changes in personnel here at the Lumsden Detachment. Cst. Heather Federuik has transferred to Alberta and Cst. Donna Davies was recently promoted to Depot Division. These positions are being filled and a new recruit will be arriving to Lumsden Detachment in April.


Reminder: This year's Community Consultative Group Meeting to take place on Wednesday, March 20th at the Lumsden Detachment. The meeting will start at 7:00 PM and we are requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

A handwritten signature in dark ink, appearing to read 'Dean Gherasim'.

Sgt. Dean Gherasim
NCO i/c Lumsden Detachment

	Royal Canadian Mounted Police	
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COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: February 2024
		Date Prepared: 2024-03-19
		Lumsden RCMP (306) 731-4270

OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code		C) Alcohol & Gaming Regulations	
1. Sexual Assault		1. Liquor Offences	
2. Indecent Act		2. Other	
3. Mischief		D) Traffic	
4. Utter Threats		1. Charges	
5. Break and Enter		2. Accidents	
		3. Roadside Suspensions	
6. Thefts		E) Assistance/Services	
6. Impaired Driving/Over 0.08%		1. Wellbeing Check	
7. Drive While Disqualified		2. Sudden Deaths – Coroner's Act	
8. Frauds		3. Suspicious Person / Vehicle	
9. Fail to Comply with Court Conditions		4. False Alarms	
10. Harassment	1	5. Abandoned Vehicle	
11. Causing a Disturbance		6. Assist General Public	
B) Drugs		7. Mental Health Act	1
1. Possession of Drugs		8. 911 Act	
2. Trafficking		9. Animal Calls	
3. Fail to comply with court order/appearance		10. Subpoena Service	1
		11. Municipal By-laws	

* Lumsden Detachment responded to **398** calls for service / incidents during the month of February 2024.
There were **3** calls / incidents originating from within the Village of Buena Vista *

March 25, 2024

Distribution List for all Cities, Rural, Northern and Urban Municipalities

Dear Mayor or Reeve and Council:

On behalf of the Honourable Don McMorris, Minister of Government Relations, and as announced in the March 20, 2024, provincial budget, this letter is to notify your municipality that the education property tax (EPT) Mill Rates to be levied with respect to each school division and property class for the 2024 taxation year are:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial and Industrial Property	6.86 mills
Resource Property	9.88 mills

Sincerely,



Rod Nasewich
Executive Director
Policy and Program Services