



Village of Buena Vista

Regular Council Meeting MINUTES

July 22, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Present: Mayor Karen Smith via Microsoft Teams, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz, Councillor Chris Duke

Administration: Acting Chief Administrative Officer Melissa Pollock

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:05 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 238/25

Moved by Councillor Duke

That the July 22, 2025 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 239/25

Moved by Councillor Sax

THAT the June 24, 2025 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

6. **RECOGNITION, ACKNOWLEDGEMENTS & COMMUNITY EVENTS**

- Buena Vista Parks & Recreation Board Community Picnic – August 22
- Regina Beach Library fundraiser BBQ at Papa Geordies rescheduled for September 13 from 10:00-2:00

7. **DELEGATION**

7.1 *No delegations*

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 240/25

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2025-00068 to 2025-00071, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$148,437.11.

CARRIED

RESOLUTION NO. 241/25

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2025-00072 to 2025-00075, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$68,768.47.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 242/25

Moved by Councillor Sax

THAT Council approves the following payrolls:

- *Public Works June 8-21, 2025 in the amount of \$7,694.88;*
- *Public Works June 22 – July 5, 2025 in the amount of \$8,472.44;*
- *Administration June 16-30, 2025 in the amount of \$4,764.74;*
- *Administration July 1-15, 2025 in the amount of \$4,594.33; and*
- *Council Remuneration June 2025 in the amount of \$1,604.73.*

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 243/25

Moved by Councillor Schultz

THAT Council has reviewed the Administration Report for the period of June 20 – July 11, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 PUBLIC WORKS REPORT

RESOLUTION NO. 244/25

Moved by Councillor Schultz

THAT Council has reviewed the Public Works Report for the period of June 20 – July 11, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 WATER TREATMENT PLANT DAILY RECORD

RESOLUTION NO. 245/25

Moved by Councillor Duke

THAT Council has reviewed, accepts and files Water Treatment Plant Daily Operations for the period of June 2025 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. REPORTS OF COUNCIL

Councillor Miller reported that he attended the Regina Beach Library Board meeting on July 21, 2025. The used book sale is August 2, 2025 and Cllr Miller has volunteered to help at it. November 12th there is library board training. The library is still struggling with heating issues in the building and have been working with the Cultural Centre to attempt to get this rectified.

11. BOARDS & COMMITTEES

11.1 Primary Health Care Board Meeting – July 15, 2025

Acting Chief Administrative Officer reported that due to a lack of quorum, the meeting was limited to informal discussion. A few things to note are: Flu & Covid Clinic has been scheduled for October 30, and the Board is looking at hosting a diabetes information clinic in the fall.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.1 RESOLUTION NO. 246/25

Moved by Councillor Schultz

That Council set the date for the annual Ratepayers Meeting to be held on Tuesday, August 19, 2025 at 7:00 p.m. at Regina Beach Memorial Hall.

CARRIED

13.2 RESOLUTION NO. 247/25

Moved by Councillor Miller

WHEREAS Council is in the process of drafting an updated Parks & Recreation Board Bylaw and Council has recognized that the existing bylaw from 2011 includes provisions for board member terms and term limits which have not been consistently followed; and WHEREAS Council recognizes and sincerely thanks the long-standing board members for their dedicated service; and WHEREAS interest has been expressed by new residents who have interest in serving and contributing to the Board;

THEREFORE BE IT RESOLVED THAT Council affirms the importance of adhering to the bylaw provisions and ensuring proper board governance moving forward; and FURTHER THAT the CAO and Mayor and/or Council members currently serving on the Parks & Recreation Board, will meet with the Chair to discuss upcoming changes; and FURTHER THAT Council will put a call for nominations for board positions, beginning with an announcement at the Ratepayers Meeting.

CARRIED

13.3 RESOLUTION NO. 248/25

Moved by Councillor Schultz

That Council approve Administration to proceed with the FCC Fund grant application, enabling the municipality to access funding opportunities for enhancement to the Heritage Park Ball Diamonds.

CARRIED

14. **BYLAWS & POLICIES**

14.1 RESOLUTION No. 249/25

Moved by Councillor Sax

THAT Council read Bylaw No. 04/2025 A Bylaw of the Village of Buena Vista for the Purpose of Providing Remuneration to Council a third time, adopted and attached hereto.

CARRIED

14.2 RESOLUTION No. 250/25

Moved by Councillor Sax

THAT Council read Bylaw No. 05/2025 A Bylaw of the Village of Buena Vista to Authorize Expenditures and Provide for Purchasing Authority a first time; and FURTHER THAT Administration incorporates the proposed amendments prior to second reading.

CARRIED

15. **COMMUNICATIONS**

15.1 RESOLUTION NO. 251/25

Moved by Councillor Sax

THAT Council receives and files the Regional Bylaw Services for June 28, July 2 and July 11, 2025.

CARRIED

15.2 RESOLUTION NO. 252/25

Moved by Councillor Schultz

THAT Council receives and files the RCMP Policing Report for May 2025 and RCMP Update for June 2025.

CARRIED

15.3 RESOLUTION NO. 253/25

Moved by Councillor Schultz

THAT Council temporarily close the portion of Adair Street north of Schwann Ave, effective immediately, until such time as a service agreement is in place and a long-term solution has been approved by Council.

CARRIED

16. CLOSED SESSION

17. ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:05 p.m.*

A handwritten signature in blue ink, appearing to read "K. Smith", positioned above a horizontal line.

Mayor

A handwritten signature in blue ink, appearing to read "M. Heel", positioned above a horizontal line.

Acting Chief Administrative Officer