

Agenda
Village of Buena Vista
Regular Council Meeting on February 27, 2024 at 7:00p.m.
1050 Grand Avenue,
Buena Vista, Saskatchewan

Call to Order

Agenda Approval

Approval of Minutes

- Minutes of Regular Council Meeting – February 13, 2024

Statement of Financial Activities

- Bank Reconciliations – Jan 1 - 31, 2024
- Public Works Payroll Feb 4 – 17 \$5,790.71
- Administration Payroll Feb 16-29 \$4,734.88

Payment of Accounts

- Payment of Accounts in the amount of \$22,352.52
- Cheques #10871 –10875 destroyed by the printer.
- Cheques #10876 – 108884 in the amount of \$10,798.06
- Online Banking Accounts in the amount of \$11,248.32
- Credit Card Payments in the amount of \$306.14

Staff and Council Reports

- Administrator's Report
- Public Works Report

Unfinished Business

- Bylaw 02/24 A Bylaw of the Village of Buena Vista to Fix the Rates to be Charged for the Use of the Group Holding Tank in the Edgewood Subdivision

New Business

- 2023 Tax Enforcement

Correspondence

- Community Policing Report January 2024
- Regina Beach & District Lions Club 45th Anniversary Supper March 23, 2024

Adjournment

Monthly Bank Reconciliation
Jan-24

Bank Statement Date: 01/31/2024

Ending Balance from Bank Statement \$238,585.62

Add Deposits in Transit:

Deposit	Amount
Internet Banking	\$ 545.00

Total Deposits in Transit \$ 545.00

Subtotal \$239,130.62

Subtract Outstanding Cheques:

Cheque Number	Amount		
10826	\$ 720.00	10848	\$848.40
10829	\$ 23.00	10850	\$69.00
10842	\$ 212.00	Prior Jan	\$1,198.93
10843	\$ 112.50		

Total Outstanding Checks \$ 3,183.83

Adjusted Bank Balance \$235,946.79

GL Statement Date: 01/31/2024

Ending Balance from General Ledger \$242,617.88

Add Deposits Not Recorded:

Deposit	Amount
Internet Banking	\$ 75.00

Total Deposits in Transit \$ 75.00

Subtotal \$242,692.88

Subtract

	Amount		
SaskEnergy EDI -inc amt	\$ 681.34	SaskPower	\$538.10
		SK Educ Prop Tax	\$5,526.65

Total Outstanding \$ 6,746.09

Adjusted GL Balance \$235,946.79

Difference \$0.00

Village of Buena Vista
Bank Reconciliation - Detailed

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Cash Infrastructure
For Ending Date 1/31/2024

110-110-190 - Cash - Infrastructure

GL Balance to 1/31/2024 **1,832,508.38**

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 4,916.49

Adjusted Book Balance **1,837,424.87**

Bank Statement Balance: **1,837,424.87**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: **0.00**

Adjusted Bank Balance **1,837,424.87**

Notes

Deposit Register

Pay group : **002 (Public Works)**

Pay period : **04 (04Feb2024 to 17Feb2024)**

Cheque date : **23Feb2024**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	23Feb2024	013	Neudeck, Catrina	004	2083.22
00000002	23Feb2024	020	Neudeck, Joel	003	2120.24
00000003	23Feb2024	024	Warawa, Lorne D	004	1587.25

Pay Group Totals :

Number of Deposits:3

Total Amount of Deposits:5790.71

Deposit Register

Pay group : 004 (CAO & Assistant)

Pay period : 04 (16Feb2024 to 29Feb2024)

Cheque date : 29Feb2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	29Feb2024	026	Guillemin, Karen	002	849.03
00000002	29Feb2024	028	Manz, Krista	001	2101.93
00000003	29Feb2024	040	Pollock, Melissa D.	002	1783.92

Pay Group Totals :

Number of Deposits:3

Total Amount of Deposits:4734.88

Village of Buena Vista
List of Accounts
 Batch: 2024-00008 to 2024-00009

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Bank Code - AP - AP-General Oper

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10871	02/27/2024	VOID - Cheque Printing			
10872	02/27/2024	VOID - Cheque Printing			
10873	02/27/2024	VOID - Cheque Printing			
10874	02/27/2024	VOID - Cheque Printing			
10875	02/27/2024	VOID - Cheque Printing			
10876	02/27/2024	Town Of Regina Beach			
2023-00148	Accrual	525-230-130 - PS - Emergency	IMUC -EMO Admin Fees 2C	34.50	34.50
2024-00018		525-230-130 - PS - Emergency	IMUC -EMO Annual Radio l	358.59	358.59
			Payment Total:		393.09
10877	02/27/2024	Abhilash Pillai			
Feb 18/24		510-220-110 - GG - Office Clear	Cleaning	106.00	106.00
Feb. 18/24		580-230-105 - UT - Water - WTF	WTP Cleaning Feb 4&18	106.00	106.00
			Payment Total:		212.00
10878	02/27/2024	Federation of Canadian Mun			
INV39256-D4R3		510-240-100 - GG - Membership	Membership 2024	281.22	
		110-340-110 - GST Receivable	GST Tax Code	14.06	
		900-110-110 - GST Paid	GST Tax Code	14.06	NL 295.28
10879	02/27/2024	Hall, Kevin			
Feb 27/24		210-300-100 - Meter Deposits	WMD Refund	149.14	149.14
10880	02/27/2024	Munisoft			
2024/25-00202		510-210-170 - GG - Admin. - Tra	Munisoft Assess. Proc. Trai	120.99	
		510-410-140 - GG - Office Supp	Munisoft Assess. Proc. Trai	-5.45	
		110-340-110 - GST Receivable	Both Tax Code	5.45	
		900-110-110 - GST Paid	Both Tax Code	5.45	NL 120.99
10881	02/27/2024	Neudeck, Catrina			
Feb 21/24		580-230-100 - UT - Water - Trav	Travel -Foam Lake WTP	280.60	280.60
10882	02/27/2024	Saskatchewan Health Authority			
3462216		580-290-100 - UT - Water - Labo	Water Sample Testing -Feb	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
3462691		580-290-100 - UT - Water - Labo	Water Sample Testing -Feb	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
1181731		580-290-100 - UT - Water - Labo	Water Sample After Alumin:	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
3462954		580-290-100 - UT - Water - Labo	Water Sample Testing -Feb	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
			Payment Total:		92.00

**Village of Buena Vista
List of Accounts**

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10883	02/27/2024	SUMA			
12102		510-140-330 - GG - Benefits - A:	Guillemin -Group Ins. Mar	431.59	431.59
12102 -1		510-130-230 - GG - Benefits - A:	Manz -Group Ins. +Admin F	619.71	
		110-340-110 - GST Receivable	GST Tax Code	1.00	
		900-110-110 - GST Paid	GST Tax Code	1.00 NL	620.71
12102 -2		530-130-130 - TS - Benefits - La	C Neudeck -Group Ins Mar	470.63	470.63
12102 -3		530-120-120 - TS - Benefits - Fc	J Neudeck -Group Ins. Mar	387.21	387.21
12102 -4		510-140-330 - GG - Benefits - A:	Pollock -Group Ins. Mar	541.13	541.13
12102 -5		530-130-130 - TS - Benefits - La	Warawa -Group Ins. Mar	288.44	288.44
			Payment Total:		2,739.71
10884	02/27/2024	TAXervice			
2412255		510-260-100 - GG - Cont. - Tax	TE Fees 2022 -Lyon	448.00	
		110-340-110 - GST Receivable	GST Tax Code	22.40	
		900-110-110 - GST Paid	GST Tax Code	22.40 NL	470.40
2412256		510-260-100 - GG - Cont. - Tax	TE Fees 2022 -Warner	428.00	
		110-340-110 - GST Receivable	GST Tax Code	21.40	
		900-110-110 - GST Paid	GST Tax Code	21.40 NL	449.40
2412257		510-260-100 - GG - Cont. - Tax	TE Fees 2022 -McKenzie	448.00	
		110-340-110 - GST Receivable	GST Tax Code	22.40	
		900-110-110 - GST Paid	GST Tax Code	22.40 NL	470.40
2412258		510-260-100 - GG - Cont. - Tax	TE Fees 2022 -Dobson	428.00	
		110-340-110 - GST Receivable	GST Tax Code	21.40	
		900-110-110 - GST Paid	GST Tax Code	21.40 NL	449.40
2412287		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Hill	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412288		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Keith	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412289		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Evans	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412290		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Petkau	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412291		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Schuette	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412292		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Lang-Schue	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412294		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Dobson	359.00	
		110-340-110 - GST Receivable	GST Tax Code	17.95	
		900-110-110 - GST Paid	GST Tax Code	17.95 NL	376.95
2412295		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Jalbert	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412296		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -West	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	
		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
2412297		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Blenkinsop	415.00	
		110-340-110 - GST Receivable	GST Tax Code	20.75	

Village of Buena Vista
List of Accounts
Batch: 2024-00008 to 2024-00009

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2412298		900-110-110 - GST Paid	GST Tax Code	20.75 NL	435.75
		510-260-100 - GG - Cont. - Tax	TE Fees 2023 -Dobson	359.00	
		110-340-110 - GST Receivable	GST Tax Code	17.95	
		900-110-110 - GST Paid	GST Tax Code	17.95 NL	376.95
			Payment Total:		<u>6,515.25</u>
			Total Credit Card:		<u>10,798.06</u>
			Total AP:		<u>10,798.06</u>



Village of Buena Vista
List of Accounts
Batch: 2024-00008 to 2024-00009

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022024-002 CA4SDTXKS34	02/14/2024	Amazon			
		510-410-140 - GG - Office Supp	Dual Monitor Mount	41.32	
		110-340-110 - GST Receivable	Both Tax Code	1.95	
		900-110-110 - GST Paid	Both Tax Code	1.95 NL	43.27
022024-003 3202329704	02/14/2024	Pitney Bowes			
		510-400-110 - GG - Postage	Postage Mach Lease Jan-M	251.03	
		110-340-110 - GST Receivable	Both Tax Code	11.84	
		900-110-110 - GST Paid	Both Tax Code	11.84 NL	262.87
			Total Credit Card:		306.14
			Total CC:		306.14

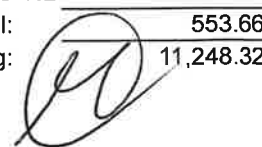


**Village of Buena Vista
List of Accounts**
Batch: 2024-00008 to 2024-00009

Bank Code - OB - OB - Online Banking

ONLINE BANKING

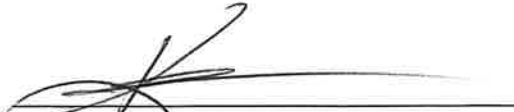
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022024-009 Feb 19/24	02/14/2024 Accrual	Gov of SK 210-210-190 - School #1 - Remi	SK Educ Prop Tax -Ann Re	5,526.65	5,526.65
022024-010 RP0002	02/14/2024 Accrual	Gov of SK 210-200-100 - Payroll Deductior	Fed Payroll Deduc Penalty	27.73	27.73
022024-011 Feb. 19/24	02/14/2024 Accrual	Gov of SK 210-210-190 - School #1 - Remi	SK Educ Prop Tax -O/S Int	4.49	4.49
022024-012 Feb 15/24	02/14/2024	SaskEnergy 510-300-110 - GG - Office - Hea	Office Heat - Feb	131.39	
		110-340-110 - GST Receivable	GST Tax Code	6.56	
		900-110-110 - GST Paid	GST Tax Code	6.56	NL 137.95
Feb. 15/24		530-300-110 - TS - Workshop - I	Shop Heat -Feb	404.28	
		110-340-110 - GST Receivable	GST Tax Code	20.21	
		900-110-110 - GST Paid	GST Tax Code	20.21	NL 424.49
			Payment Total:		562.44
022024-013 2052-0078-603E	02/14/2024	SaskPower 510-300-120 - GG - Office - Pow	Office -Feb	117.38	
		110-340-110 - GST Receivable	GST Tax Code	5.55	
		900-110-110 - GST Paid	GST Tax Code	5.55	NL 122.93
2019-0079-5464		530-300-120 - TS - Workshop - I	Shop -Feb	306.80	
		110-340-110 - GST Receivable	GST Tax Code	14.52	
		900-110-110 - GST Paid	GST Tax Code	14.52	NL 321.32
2019-0079-547E		570-340-110 - R&C -Power - Co	Concession -Feb	43.65	
		110-340-110 - GST Receivable	GST Tax Code	2.06	
		900-110-110 - GST Paid	GST Tax Code	2.06	NL 45.71
2151-0077-037E		580-300-170 - UT - Power - Boo	Booster Station -Feb	264.16	
		110-340-110 - GST Receivable	GST Tax Code	12.50	
		900-110-110 - GST Paid	GST Tax Code	12.50	NL 276.66
2184-0076-537E		530-310-200 - TS - Power - Edg	Edgewood -Feb	43.65	
		110-340-110 - GST Receivable	GST Tax Code	2.06	
		900-110-110 - GST Paid	GST Tax Code	2.06	NL 45.71
2085-0078-345E		580-300-180 - UT - Power - WT	WTP -Feb	3,581.92	
		110-340-110 - GST Receivable	GST Tax Code	179.10	
		900-110-110 - GST Paid	GST Tax Code	179.10	NL 3,761.02
			Payment Total:		4,573.35
022024-014 Feb 14/24	02/14/2024	SaskTel 530-300-130 - TS - Workshop -	Shop Phone -Feb	60.65	
		110-340-110 - GST Receivable	Both Tax Code	2.86	
		900-110-110 - GST Paid	Both Tax Code	2.86	NL 63.51
Feb. 14/24		580-300-195 - UT - Telephone/	WTP Internet -Feb	55.90	55.90
Feb.14/24		510-300-140 - GG - Office - Tele	Office Phone -Feb	412.17	
		110-340-110 - GST Receivable	Both Tax Code	22.08	
		900-110-110 - GST Paid	Both Tax Code	22.08	NL 434.25
			Payment Total:		553.66
			Total Online Banking:		11,248.32



Total OB: 11,248.32

Grand Total: 22,352.52



Mayor

Administrator

Bylaw 02/24

A BYLAW OF THE VILLAGE OF BUENA VISTA TO FIX THE RATES TO BE CHARGED FOR THE USE OF THE GROUP HOLDING TANK IN THE EDGEWOOD SUBDIVISION

The COUNCIL of the Village of Buena Vista, in the Province of Saskatchewan, enacts as follows:

1. That Bylaw 7/23 be repealed.
2. Persons who own or occupy premises in the Edgewood Subdivision must utilize a group holding tank to collect their sewage and shall pay for this service in accordance with Schedule A attached.
3. The Village water distribution system shall be the only supply of water in the subdivision.
4. Only sewage, the liquid household waste, shall be allowed to flow into the holding tank. Water from swimming pools, hot tubs, sump pumps, eavestroughs, weeping tiles, and such must not be allowed into the holding tank.
5. Accounts for sewer service shall be rendered with and form part of the water service billing and are enforced under Bylaw 8/23. As long as water service is turned on to the residence, the sewer charges are based on the metered water consumption and include a minimum charge and a flat fee.
6. There will be an Infrastructure fee charged monthly.
7. Sewer blockage repair costs will only be considered for reimbursement by the Village if the blockage occurs on Village property.
8. This Bylaw will be reviewed annually.
9. This Bylaw shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.





Mayor



Chief Administrative Officer

Read a first time this 23rd day of January 2024

Read a second time this 27th day of February 2024

Read a third time and adopted this 27th day of February 2024

BYLAW 02/24

SCHEDULE "A"

**ATTACHED TO AND FORMING PART OF BYLAW 02/24
REGARDING RATES FOR SEWER CALCULATIONS**

Monthly Sewer Rates:

February 1, 2024

Flat fee per Household - \$40.00

Sewer Charged at .018 cents/gallon

That the properties herein be advertised as a List of Land in Arrears which is the initial stages of the Tax Enforcement procedure

Lot	Description of Property			Roll #	Total Arrears
	Block	Plan	Title		
4	7	C1627	96R21842	35	\$ 5,203.04
C of T	18	C1627	140234789	97	\$ 3,201.17
C		102289248	102289248	603	\$ 1,581.19
A		102003028	138211545	221	\$ 2,300.39
15	31	60R10277	92R06692	195	\$ 3,162.16
1	29	84R18410	99SE14183	169	\$ 3,777.75
9	29	84R18410	97R30589(1)	177	\$ 4,919.28
1	22	C1627	152146683	132	\$ 3,889.67
2	1	62R07755	93R13007	298	\$ 3,937.39
15	2	62R07755	139595664	339	\$ 3,856.07
2	2	63R13489	83R57271	5	\$ 13,773.58
2	4	62R07755	151894233	375	\$ 3,024.10
					\$52,625.79

That council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. That Tax service be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.



Hello again from the Lumsden Detachment.

We continue to enjoy milder temperatures through the months of January and February. During the month of January, the Lumsden Detachment saw 405 calls for service / incidents.

As we approach the spring season, we have a number of events planned including bike rodeos for youth in our communities. These bike rodeos focus on safety for young riders.

We have also begun planning for our summer season which sees an influx of people visit our area for camping, Craven Country Thunder, days at the beach, Canada Day celebrations and the many other events. We strategically plan increased presence, resources and high visibility check stops to keep our communities safe during the summer season.

Reminder: We have scheduled this year's Community Consultative Group Meeting to take place on Wednesday, March 20th at the Lumsden Detachment. The meeting will start at 7:00 PM and we are requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

A handwritten signature in black ink, appearing to read 'Dean Gherasim'. The signature is written in a cursive, flowing style.

Sgt. Dean Gherasim
NCO i/c Lumsden Detachment



Royal Canadian
Mounted Police

COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: January 2024
		Date Prepared: 2024-02-22
		Lumsden RCMP (306) 731-4270

OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code		C) Alcohol & Gaming Regulations	
1. Sexual Assault		1. Liquor Offences	
2. Indecent Act		2. Other	
3. Mischief		D) Traffic	
4. Utter Threats		1. Charges	
5. Break and Enter		2. Accidents	
		3. Roadside Suspensions	
6. Thefts		E) Assistance/Services	
6. Impaired Driving/Over 0.08%		1. Wellbeing Check	
7. Drive While Disqualified		2. Sudden Deaths – Coroner’s Act	
8. Frauds	1	3. Suspicious Person / Vehicle	
9. Fail to Comply with Court Conditions		4. False Alarms	
10. Harassment		5. Abandoned Vehicle	
11. Causing a Disturbance		6. Assist General Public	
B) Drugs		7. Mental Health Act	
1. Possession of Drugs		8. 911 Act	
2. Trafficking		9. Animal Calls	
3. Fail to comply with court order/appearance		10. Subpoena Service	
		11. Municipal By-laws	

* Lumsden Detachment responded to **405** calls for service / incidents during the month of January 2024. There was **1** call / incident originating from within the Village of Buena Vista *