

**Village of Buena Vista
MINUTES OF REGULAR MEETING
APRIL 8, 2025
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Karen Smith, Councillor Chris Duke, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz

ADMINISTRATION: Assistant Chief Administrative Officer Cate McConnell

VIA TELEPHONE: Acting Chief Administrative Office Melissa Pollock

CALL TO ORDER:

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

133/25 THAT the April 8, 2025 agenda be adopted as presented.

**Moved by Councillor Duke
Seconded by Councillor Sax**

CARRIED

134/25 THAT Council move to the dispensing of Seconders for the remainder of this meeting.

**Moved by Councillor Sax
Seconded by Councillor Duke**

CARRIED

ADOPTION OF MINUTES:

135/25 THAT the Minutes of the Regular Meeting of Council of March 25, 2025 be adopted as amended, with Motion 124/25 split into two separate motions, as presented during the meeting, with both motions moved by Cllr Duke.

Moved by Councillor Schultz

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

136/25 THAT Council approves the following accounts for payment:
AP Batches 2025-00037 to 2025-00045, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$24,748.35.

Moved by Councillor Duke

CARRIED

137/25 THAT Council approves the following payrolls:
Administration Mrach 16-31, 2025 in the amount of \$4,944.51
Public Works March 16-29, 2025 in the amount of \$4,221.70
Council Remuneration Mar 1-31, 2025 in the amount of \$1,604.73

Moved by Councillor Duke

CARRIED

REPORTS OF STAFF:

138/25 THAT Council has reviewed the Administration Report for the period of March 21-April 3, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Schultz

CARRIED

139/25 THAT Council has reviewed the Public Works Report for the period of March 21-April 3, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Schultz

CARRIED

140/25 THAT Council accepts the Water Treatment Plant Daily Record for March 2025 as presented; and FURTHER THAT the appropriate signing authorities be authorized to sign off on the report as required and file as part of the official record.

Moved by Councillor Schultz

CARRIED

UNFINISHED BUSINESS:

141/25 THAT Council approve the 2025 Operational Budget with total expenses of \$1,933,611, resulting in a projected surplus of \$546,000 before capital budget.

Moved by Councillor Miller

CARRIED

142/25 THAT Council approve the 2025 capital expenditures in the amount of \$166,495.80 with additional capital reserves of \$310,000.

Moved by Councillor Sax

CARRIED

143/25 THAT Council approve Administration proceeding with the update of the Asset Management Plan in order to prioritize future capital spending; and FURTHER THAT Council begin development of a multi-year Capital Plan to align with identified priorities.

Moved by Councillor Duke

CARRIED

144/25 THAT Council approves the donation request from the Last Mountain Lake Cultural Centre (LMLCC) in the amount of \$5,000 for the financial support of two upcoming exhibition (Sarah Cummings Truskowski and New Bedfellows: Quilt as Narrative).

Moved by Councillor Schultz

CARRIED

NEW BUSINESS:

145/25 THAT Council, following discussion with the CAO regarding meeting and budget highlights and clarification, accept and file the Joint Use Committee meeting minutes of March 31, 2025 and the 2025 Budget as presented.

Moved by Councillor Sax

CARRIED

146/25 THAT Council, following clarification of meeting highlights from Council board representative and discussion on better aligning the Board’s responsibilities with municipal objectives with the development of a draft bylaw to support this alignment, accept and file the Buena Vista Parks & Recreation Board meeting minutes of April 1, 2025.

Moved by Councillor Duke

CARRIED

147/25 THAT Council receives and files the following communications:

- Regional Bylaw Services – March 20 and April 2, 2025
- 2025 Education Property Tax Mill Rates

Moved by Councillor Sax

CARRIED

ADJOURNMENT:

THAT the Mayor Smith adjourn the meeting at 9:45 p.m.



Mayor



Acting Chief Administrative Officer