AGENDA

Village of Buena Vista Regular Council Meeting on August 13, 2024 at 7:00 p.m. 1050 Grand Avenue, Buena Vista, Saskatchewan

CALL TO ORDER

APPROVAL OF AGENDA

ADOPTION OF MINUTES

Minutes of Regular Council Meeting – July 23, 2024

APPROVAL OF ACCOUNTS PAYABLE

- List of Accounts for Approval
- Payroll Administration July 16-31, 2024 & August 1-15, 2024
- Payroll Public Works July 21 August 3, 2024

REPORTS OF STAFF

- Acting CAO's Report
- Public Works Report
- Water Treatment Plant Daily Record July 2024

NEW BUSINESS

- Regina Beach Local Library Board Meeting Minutes July 15, 2024
- Buena Vista Parks & Recreation Board Meeting Minutes August 6, 2024
- Andrew Hickey Consultant
- Fire Underwriters Survey (FUS)
- Bylaw Remediation Costs
- Request for Temporary Structure SW 13 21 22 W2

CORRESPONDENCE

- Regional Bylaw Services July 24, 31; August 7, 2024
- Community Policing Report June 2024

IN CAMERA

ADJOURNMENT

Village of Buena Vista List of Accounts

Batch: 2024-00057 to 2024-00062

Bank Code - AP - AP-General Oper

COMPUTER CHEQUE

Payment # Invoice #	Date Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11047 Aug 12/24	08/13/2024 Arsenault, Jeremy 420-100-115 - Tax Refund	Duplicate Tax Pymt Refund	3,476.55	3,476.55
11048 1230-50017035	08/13/2024 ATS Traffic 530-470-100 - TS - Street Signs 110-340-110 - GST Receivable 900-110-110 - GST Paid	Road Wrk/Const. Signs Both Tax Code Both Tax Code	254.72 12.02 12.02	NL 266.74
11049 B6348AH	08/13/2024 DMM Energy 530-425-110 - TS - Diesel 110-340-110 - GST Receivable 900-110-110 - GST Paid	Diesel Fuel GST Tax Code GST Tax Code	2,476.85 123.84 123.84	NL 2,600.69
11050 67228746	08/13/2024 Staples Business Advan 510-410-140 - GG - Office/Clear 110-340-110 - GST Receivable 900-110-110 - GST Paid	Printer Paper x4	250.63 11.82 11.82	NL 262.45
11051 6987633	08/13/2024 Flocor 580-430-100 - UT - Supplies/Sm 110-340-110 - GST Receivable 900-110-110 - GST Paid	•	365.00 17.22 17.22	NL 382.22
11052 257	08/13/2024 Gourlay & Associates 520-260-100 - PS -Bylaw Enforc 110-340-110 - GST Receivable 900-110-110 - GST Paid	-	540.60 25.50 25.50	NL 566.10
11053 063 - 157909	08/13/2024 Gregg Distributors LP 530-410-100 - TS - Shop Supplication 110-340-110 - GST Receivable 900-110-110 - GST Paid		26.46 1.25 1.25	NL 27.71
11054 July 30/24	08/13/2024 Darrell and/or Angelique 110-320-140 - Utility Accounts R		548.46	548.46
11055 202444	08/13/2024 102129517 Saskatchewa 580-295-105 - UT - Water - Othe 110-340-110 - GST Receivable 900-110-110 - GST Paid	Contr. Utilities Manag -Jul	4,195.00 209.75 209.75	NL 4,404.75
11056 8609	08/13/2024 Hyvac Sewer Service Ltd 585-295-200 - UT- Sewage Pur 570-340-120 - R&C - Utility - Se 510-300-150 - GG - Office Septi 570-340-120 - R&C - Utility - Se 110-340-110 - GST Receivable 900-110-110 - GST Paid	Edgewood Septic Removal Beach Septic Rem -Jul x3 Office Septic Rem -Jul 11 Ball D Septic Rem -Julx2	3,436.99 200.01 66.67 133.32 191.85	NL 4,028.84
11057 S-24-26524	08/13/2024 Iles Electric Ltd 530-200-110 - TS - Workshop R 530-200-110 - TS - Workshop R 110-340-110 - GST Receivable 900-110-110 - GST Paid	Install LED Fixtures -Shop	7,234.50 5,548.04 602.95 602.95	NL 13,385.49

Village of Buena Vista List of Accounts

Batch: 2024-00057 to 2024-00062

COMPUTER CHEQUE

Cl Account	Cl. Transaction Description	Dotail Amaria	Payment Amount
GL Account		Detail Amount	Payment Amount
		2 667 15	
		·	
900-110-110 - GST Paid	Both Tax Code		IL 5,794.37
08/13/2024 KustomEis			
530-400-130 - TS - Supplies - H	GPS Units trucks x4	1,627.02	
110-340-110 - GST Receivable	Both Tax Code	76.75	
900-110-110 - GST Paid	Both Tax Code	76.75 N	IL 1,703.77
08/13/2024 Bradley Lazorko			
510-210-110 - GG - Cont - Bylav	Remedial Work -1154 High	300.00	800.00
		10 101 50	
	-		
-	-	· ·	
			NL 16,935.34
	GST Tax Code	000.43 1	10,900.04
	1484B B 6 1	05.00	25.00
110-320-140 - Utility Accounts R	WMD Retund	25.00	25.00
08/13/2024 Miller Thomson LLP	0 (0)	4 404 00	
-	•		
	Both Tax Code		NL 1,565.10
	Anchors -WTP	5.05	
510-220-100 - GG - Office Maint	Paint Rollers -Bulletin Brd	11.42	
510-220-100 - GG - Office Maint	Garden Hose/Nozzle/Hange	58.16	
530-410-100 - TS - Shop Suppli-	Rollers -Speed Bumps	17.16	
510-220-100 - GG - Office Maint	, 3	19.05	
530-410-100 - TS - Shop Suppli			
	-		
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	_		
			(, 1)
	·	9.52	(11)
530-410-100 - TS - Shop Suppli	Storage Totes	20.97	
530-410-100 - TS - Shop Suppli	Shop Keys Made x2	7.61	(V)====0
530-410-100 - TS - Shop Suppli	Garbage Bags		
570-420-190 - R&C - Supplies -	Clamp Hoses-Irrigation syst		
510-220-100 - GG - Office Maint	Paint -Bulletin Board	45.28 3.82	
	WOODDOTE SHOOM KIIMA DIDE	4 87	
510-220-100 - GG - Office Maint	Washers-Speed Bump Pins		
510-220-100 - GG - Office Maint 510-220-100 - GG - Office Maint 530-410-100 - TS - Shop Suppli	Pnt Tray Liners/Rollers-Spe Deep Woods Repel x2	20.60 47.68	
	08/13/2024 JRA Construction Service 580-290-105 - UT - WTP - Cont 580-290-105 - UT - WTP - Cont 110-340-110 - GST Receivable 900-110-110 - GST Paid 08/13/2024 KustomEis 530-400-130 - TS - Supplies - H 110-340-110 - GST Receivable 900-110-110 - GST Paid 08/13/2024 Bradley Lazorko 510-210-110 - GG - Cont - Bylav 08/13/2024 Loraas Disposal South Lt 540-200-130 - EH - Waste Colle 540-210-300 - EH - Cont Recy 110-340-110 - GST Receivable 900-110-110 - GST Paid 08/13/2024 Lovas, Tony & Sharon 110-320-140 - Utility Accounts R 08/13/2024 Miller Thomson LLP 510-200-110 - GG - Cont Lega 110-340-110 - GST Receivable 900-110-110 - GST Paid 08/13/2024 Muir Barber Ltd. 580-430-100 - UT - Supplies/Sm 510-220-100 - GG - Office Maint 510-220-100 - GG - Office Maint 530-410-100 - TS - Shop Suppli	The Notice of Carry Cont Service of Carry Cont	08/13/2024 JRA Construction Services Ltd. 580-290-105 - UT - WTP - Cont Curbstop Replc -1140 Gran 2,667.15 580-290-105 - UT - WTP - Cont Curbstop Replc -1242Highv 2,865.33 110-340-110 - GST Receivable Both Tax Code 261.89 No. 110-340-110 - GST Paid Both Tax Code 261.89 No. 110-340-110 - GST Paid Both Tax Code 261.89 No. 110-340-110 - GST Receivable Both Tax Code 76.75 No. 110-340-110 - GST Receivable Both Tax Code 76.75 No. 110-340-110 - GST Paid Both Tax Code 76.75 No. 110-340-110 - GST Paid Both Tax Code 76.75 No. 110-210-110 - GG - Cont - Bylav Remedial Work -201 6th St 500.00 510-210-110 - GG - Cont - Bylav Remedial Work -1154 High 300.00 No. 110-210-110 - GG - Cont - Bylav Remedial Work -1154 High 300.00 No. 110-340-110 - GST Receivable GST Tax Code 806.45 No. 110-340-110 - GST Receivable GST Tax Code 806.45 No. 110-340-110 - GST Receivable GST Tax Code 806.45 No. 110-340-110 - GST Receivable ST Tax Code 806.45 No. 110-340-110 - GST Receivable St Tax Code 806.45 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-110 - GST Receivable St Tax Code 70.50 No. 110-340-340-340-340-340-340-340-340-340-34

Village of Buena Vista List of Accounts Batch: 2024-00057 to 2024-00062

COMPUTER CHEC	วน	ΙE
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Payment # Invoice #	Date Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
	110-340-110 - GST Receivable	Both Tax Code	30.30	
	900-110-110 - GST Paid	Both Tax Code	30.30	NL 672.93
11065	08/13/2024 Nicor Developments Inc			
July 30	110-320-140 - Utility Accounts R	WMD Refund -100A 7th St	27.90	27.90
11066	08/13/2024 OWZW Lawyers LLP			
126832	510-200-110 - GG - Cont Lega	Employment Matter	1,009.80	
	110-340-110 - GST Receivable	Both Tax Code	47.64	
	900-110-110 - GST Paid	Both Tax Code	47.64	NL 1,057.44
11067	08/13/2024 Papa Geordies Gas & Gro	ocery		
July 2024	580-430-100 - UT - Supplies/Sm	Distilled Water	9.96	
	510-410-140 - GG - Office/Clear	Coffee/Creamer	16.72	
	510-410-140 - GG - Office/Clear	Lunch&Learn -Harass/Viol	19.64	
	530-400-110 - TS - Shop - Office	Coffee x2	20.96	
	530-425-111 - TS - Fuel	Fuel - July	1,165.23	
	110-340-110 - GST Receivable	Both Tax Code	0.73	
	900-110-110 - GST Paid	Both Tax Code	0.73	NL
	110-340-110 - GST Receivable	GST Tax Code	58.26	
	900-110-110 - GST Paid	GST Tax Code	58.26	NL 1,291.50
11068	08/13/2024 Pitney Bowes			
3202421560	510-400-110 - GG - Postage	Postage Mach Lease Jul-Se	251.03	
	110-340-110 - GST Receivable	Both Tax Code	11.84	
	900-110-110 - GST Paid	Both Tax Code	11.84	NL 262.87
11069	08/13/2024 Princess Auto Ltd.			
July 24	530-420-100 - TS - Vehicle/Equi	Utility Trailer Jack	52.99	
	110-340-110 - GST Receivable -	Both Tax Code	2.50	
	900-110-110 - GST Paid	Both Tax Code	2.50	NL 55.49
11070	08/13/2024 Professional Bldg. Insp. I	nc.		
2407319	525-230-110 - PS - Building Inst	PBI Fees - July	581.67	
	110-340-110 - GST Receivable	GST Tax Code	29.08	
	900-110-110 - GST Paid	GST Tax Code	29.08	NL 610.75
11071	08/13/2024 Sawatsky, Bree			
Aug 9/24	110-320-140 - Utility Accounts R	WMD & Overpymt Refund	29.99	29.99
11072	08/13/2024 Saskatchewan Health Au	thority		
July	580-290-100 - UT - Water - Lab	Water Test 1050 Grand-Jul	21.90	
	580-290-100 - UT - Water - Lab	Water Test N Mon Well-Jul'	65.95	
	580-290-100 - UT - Water - Lab	Water Test E Mon Well-Jul1	65.95	(.1)
	580-290-100 - UT - Water - Lab	Water Test 300 Pleas -Jul 3	21.90	1 1 1
	580-290-100 - UT - Water - Labo	Water Test 681 Woodland -	21.90	
	110-340-110 - GST Receivable		9.90	
	900-110-110 - GST Paid	GST Tax Code	9.90	NL 207.50
11073	08/13/2024 South Shore Bobcat			
682490	530-210-140 - TS - Cont Roac	76 Loads Fill Hauled-Dinu [8,246.80	
	110-340-110 - GST Receivable ·	Both Tax Code	389.00	
	900-110-110 - GST Paid	Both Tax Code	389.00	NL 8,635.80
11074	08/13/2024 Thompson, Philip			
July	570-420-190 - R&C - Supplies -	Irrigation -Tubing	199.68	
	570-420-190 - R&C - Supplies -	Irrigation -Stakes	47.65	

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Village of Buena Vista List of Accounts Batch: 2024-00057 to 2024-00062

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
Invoice #	G	SL Account	GL Transaction Description	Detail Amount	Payment Amount
	5	70-420-190 - R&C - Supplies -	Irrigation -Emitters	88.08	
	5	70-420-190 - R&C - Supplies -	Irrigation -Emitters	45.76	
	5	70-420-190 - R&C - Supplies -	Irrigation - Punch Tool	15.90	
	5	30-420-100 - TS - Vehicle/Equi	Side Mirror - Chevy Truck	22.69	
	5	30-410-100 - TS - Shop Supplie	Edgewood Fence	13.66	
	1	10-340-110 - GST Receivable	Both Tax Code	19.37	
	9	00-110-110 - GST Paid	Both Tax Code	19.37	NL 452.79
11075	08/13/20	024 Town Of Regina Beach			
Aug 2/24		640-200-115 - EH- Lagoon Proj	Lagoon Proj Loan -Aug	5,696.31	5,696.31
11076	08/13/20	024 Western Litho Printers			
186890	5	10-410-140 - GG - Office/Clear	Service Request Books x5	74.20	
	1	10-340-110 - GST Receivable -	Both Tax Code	3.50	
	9	000-110-110 - GST Paid	Both Tax Code	3.50	NL 77.70
11077	08/13/20	024 Wolseley Waterworks Gr	oup		
9226711	5	580-430-130 - UT - Water - Mate	Waterlines -Tube Liner x12	127.74	
	1	10-340-110 - GST Receivable -	GST Tax Code	6.39	
	9	000-110-110 - GST Paid	GST Tax Code	6.39	NL 134.13
			Total Co	mputer Cheque:	75,986.68

75,986.68 Total AP:



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Village of Buena Vista List of Accounts

Batch: 2024-00057 to 2024-00062

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment #	Date Vendor Name			
Invoice #	GL Account	GL Transaction Description	Detail Amount	Payment Amount
082024	08/09/2024 Amazon			
July-Aug	530-400-130 - TS - Supplies -	H Welding Lens -Damon	127.38	
	510-410-140 - GG - Office/Cle	ar Cork Board/Pins	41.33	
	510-410-140 - GG - Office/Cle	ar Correction Tape x12	17.90	
	510-410-140 - GG - Office/Cle	ar Sask Flag	27.55	
	510-410-140 - GG - Office/Cle	ar Hanging File Folder	28.41	
	510-410-140 - GG - Office/Cle	ar Hanging File Folders	36.03	
	510-410-140 - GG - Office/Cle	ear Ruled Writing Pads x12	12.40	
	110-340-110 - GST Receivabl	e Both Tax Code	13.74	
	900-110-110 - GST Paid	Both Tax Code	13.74 NI	L 304.74
082024-001	08/09/2024 RBC			
Aug	510-290-100 - GG - Cont Ba	anl VISA - Annual Fee -9247	12.00	12.00
082024-002	08/09/2024 Regina Beach Golf Clu	ub		
July 31	510-210-170 - GG - Admin	Tra Lunch&Learn-Harass/Viol P	52.51	
	530-260-103 - TS - Maint Tr	air Lunch&Learn-Harass/Viol P	105.00	157.51
			Total Credit Card:	474.25
3				
4			Total CC	474 25

Total CC: 474.25



Village of Buena Vista List of Accounts

Batch: 2024-00057 to 2024-00062

Bank Code - OB - OB - Online Banking

ONLINE BANKING

Payment # Invoice #	Date Vendor Name GL Account	GL Transaction Description	n Detail Amount	Payment Amount
072024-003	07/31/2024 Gov of SK			
May-Jul	210-210-190 - School #1 - Rei	mi EPT - May	4,360.02	
,	210-210-190 - School #1 - Rei	ni EPT - Jun	79,307.95	
	210-210-190 - School #1 - Rei	mi EPT - Jul	385,772.68	469,440.65
072024-004	07/31/2024 MEPP (PEBA)			
May - Jul	210-200-140 - MEPP Payable	MEPP PW Apr28-May11	1,012.62	
	210-200-140 - MEPP Payable	MEPP Admin May 1-15	923.80	
	210-200-140 - MEPP Payable	MEPP PW May12-25	1,012.62	
	210-200-140 - MEPP Payable	MEPP Admin May 16-31	1,252.20	
	210-200-140 - MEPP Payable	MEPP PW May26-Jun8	1,020.12	
	210-200-140 - MEPP Payable	MEPP Admin Jun1-15	1,284.58	
	210-200-140 - MEPP Payable	MEPP PW Jun9-22	1,012.62	
	210-200-140 - MEPP Payable	MEPP Admin Jul1-15	1,233.12	
	210-200-140 - MEPP Payable	MEPP Admin Jul16-31	1,284.58	
	210-200-140 - MEPP Payable	MEPP PW Jun23-Jul6	1,012.62	
	210-200-140 - MEPP Payable	MEPP PW Jul7-20	1,012.62	
	210-200-140 - MEPP Payable		1,012.62	
	210-200-140 - MEPP Payable	MEPP Admin Jun 16-30	1,213.60	14,287.72
082024	08/09/2024 SaskPower			
July	580-300-150 - UT - Power - W	/el Well#1 Power -Jul	348.09	
•	580-300-160 - UT - Power - W	/el Well #2 Power -Jul	96.18	
	110-340-110 - GST Receivabl	e GST Tax Code	25.63	
	900-110-110 - GST Paid	GST Tax Code	25.63 NL	469.90
		Tot	al Online Banking:	484,198.27

Total OB: 484,198.27 Grand Total: 560,659.20

Page 6

Mayor

Administrator

Deposit Register

Pay group: 004 (CAO & Assistant)

Pay period: 14 (16Jul2024 to 31Jul2024)

Cheque date: 31Jul2024

Voucher No. Pay Date	Emp. N	lo. Employee Name	Dept. No.	Institute / Transit / Account	Amount
31Jul2024	026	Guillemin, Karen	002		1020.04
31Jul2024	040	Pollock, Melissa D.	001		2104.39
31Jul2024	047	McConnell, Catherine M.	002		1635.61

Pay Group Totals:

Number of Deposits:3

Total Amount of Deposits: 4760.04

Deposit Register

Pay group: 004 (CAO & Assistant)	Pay period : 15 (01Aug2024 to 15Aug2024)	Cheque date 15Aug2024
1 4) group : UU4 (CAO & Assistant)	Tay period in 15 (UTAUGEUZ4 to 15Augeuz4)	Onoque date : IJAugzez

Voucher No	o. Pay Date	Emp. N	o. Employee Name	Dept. No.	Institute / Transit / Account	Amount
00000001	15Aug2024	026	Guillemin, Karen	002		849.03
00000002	15Aug2024	040	Pollock, Melissa D.	001		2104.39
00000003	15Aug2024	047	McConnell, Catherine M.	002		1635.61

Pay Group Totals: Number of Deposits:3

Total Amount of Deposits: 4589.03

Deposit Register

Pay group	: 002 (Public \	Works)	Pay period : 16	Pay period : 16 (21Jul2024 to 03Aug2024)						
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount				
00000001	09Aug2024	020	Neudeck, Joel	003		2323.19				
00000002	09Aug2024	024	Warawa, Lorne D	004		1692.78				
00000003	09Aug2024	045	Bews, Heidi	004		1208.66				
00000004	09Aug2024	046	Thompson, Philip	004		972.45				
00000005	09Aug2024	048	Kobayashi, Jacob D.	004		1174.73				
00000006	09Aug2024	049	Dyer, Henry R.	004		700.08				

Pay Group Totals :

Number of Deposits: 6

Total Amount of Deposits:8071.89

Village of Buena Vista - Water Works - Record of Operation

ord of Operation

Month of

Well water depth - depth in feet below top of Pitless Unit *Non

A	2	M		31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	00	7	6	G.	4	w	2	1	7		Day
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#DIV/0!	0.00	0.00	0.00	339	1,43	-	1.46	1.49	1,37	1.51	-652	1.49	1.24	1.58	1.63	1.75	1.76	3.57	1,37	0.62	14	1,45	-50	3.5	35,7	55	1,49	1.69	1.87	1,82	1.93	1.96	, 62	1.80	1.84	CI Total >.5	its
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Regina beach Local Library Board Meeting Minutes

Date: July 15th, 2024

Call to order: 7pm

Attendance (please include first and last names)

Names of board members present:

Gord Wilson, Darlene Freitag, Virginia Percy, Shannon Waugh, Donna Gliddon and Sandi Metz.

ΑII

Librarian-Laura Davies

Assistant Librarian- Joan Cobler

Names of board members absent:

Krista Hannan, Chris Duke and Steven Schultz

1. Adopt Agenda.

Motion: To adopt agenda with amendments as stated

Moved by: Donna Gliddon 2nd Shannon Waugh

Approved X All in favor

Item added to Old business:

F. Author reading.

2. Review minutes of the May 27th meeting.

Motion: To accept minutes as circulated.

Moved by: Donna Gliddon 2nd Shannon Waugh

Approved X All in favor

3. Board Governance.

- a. Board member volunteer time since last meeting (hours): 46hrs
- b. Board member volunteer time year to date (hours): 155hrs
- c. Review our local branch1-year strategic plan and goals:
 - i. Goal #1: Build Volunteer Capacity.
 - ii. Goal #2: Increase Branch Visibility.
 - iii. Goal #3: Community Engagement.



4. Correspondence:

- a. Advocacy tool kit.
- b. 'Why Public libraries Matter' document.
- c. Beginning planning a meeting with town in the fall.

5. Librarian's Report (see attached)

Motion: To accept Librarian's Report

Moved by: Shannon Waugh 2nd Donna Gliddon. All in favor.

Motion Passed X

Items discussed-

- Advocacy tool kit.

 'Why Public libraries Matter' document.

 Reminder that these items will be discussed in the Board member meeting in November Beginning planning a meeting with town in the fall.

 **Tian's Report (see attached)*

 In: **To accept Librarian's Report**

 It by: Shannon Waugh 2nd Donna Gliddon. All in favor.

 In Passed X Motion Failed

 discussed
 Follow up from Summer catch up with James and HQ are pleased with our circulation an unique borrowers' numbers.

 First family movie afternoon scheduled for Friday 19th, hoping for a better response from community.

 Advanced Lego teen program really well received, possibly consider investing in our own kits
- Advanced Lego teen program really well received, possibly consider investing in our own kits for our library.
- Children's program numbers have dropped. Hoping to work with the new daycare once it is established.

6. Financial Report.

Total revenue since last meeting: \$3,340.76

Total expenditures since last meeting: \$8,192.75

Current bank balance: \$ 3,030.56

Motion: <u>To accept Financial Report</u>

Moved by: Donna Gliddon Seconded: Shannon Waugh

Motion passed with following amendments: Expenditure total of \$7,942.75 to be corrected to

\$8,192.75.

Items discussed-

- The BBQ was a huge success raising an amazing \$740.50. Huge thank you to everyone who
- Town budget approved verbally via Sandi. Sandi following up to obtain an official document for us.
- Look into continuing the possible purchase of the Nintendo switch and also Sandi's suggestion of a virtual reality system.
- Reassess story time with Lu as mentioned above in the librarian's report.



- Laura to contact Stephanie Caswell at the town office about collaborating with the day
- Set up a subcommittee for children's programming- Suggested by Virginia Percy.

7. Facility Report.

Items for this report can be generated by board members, the librarian and/or patrons.

a. Nothing to report

8. Old Business and review "to-do" list from last meeting.

- a. Discussion item: Canada Day Parade
 - Huge success. Big thank you to Darlene. Joan and Sandi for making it happen.
 - Plan to participate again next year.
- b. Discussion item: BBQ Fundraiser
 - Another huge success. System that was set up worked really well and should be followed again in the future.
- c. Discussion item: Book Sale
 - Task list sent out via email by Shannon. Members to contact Shannon directly with availability to complete specific tasks.
 - Darlene to confirm with the bank about specifics with e-transfers.
 - Float needed with cash box ready for the day totaling \$300.
 - Sandi will provide Shannon with a key on the Friday evening.
 - Opening at 9am. Broken into shifts.
 - Laura will be attending with a library on location.
 - Darlene and Joan to visit a gentleman for a large donation of books.
 - Volunteer needed to identify places which will receive book donations after the sale.
 - Huge thank you Shannon for her continued dedication to the book sale and its success.

Who is responsible: All board members.

Due date for completion: Ongoing up until the sale on the 3rd August.

- d. Discussion item: Volunteer Brochure
 - Laura to continue with updates and send out new versions for board consideration.
 - Try to get it ready for the book sale and the farmers markets.

Who is responsible: Laura
Due date for completion: ASAP



- e. Discussion item: Farmer's market
 - Laura has received notification from Regina beach farmers market that we are still able to attend.
 - Look into booking some spots after the book sale.

Who is responsible: Laura

Due date for completion: ASAP

- f. Discussion item: Fall author reading.
 - Partnering with the leisure time club again.
 - Darlene to contact Gail Bowen.
 - Sandi will look into the availability for a Sunday in the fall.

Who is responsible: Darlene and Sandi

Due date for completion: ASAP

9. New Business.

- a. Discussion item: Board training.
 - Send an email out for decision on which evening to attend.
 - Wednesday night will probably work for most people.
 - Possibly all attend together at the library.

Who is responsible: Laura to send out dates.

Due date for completion: ASAP

10. Next meeting and Adjournment.

Next meeting: September 16th, 2024 at 7:00pm Motion to adjourn made by: Gord Wilson at 7.56pm

For	next	meet	ing:

Tor next meeting.		
Meeting minutes approval:		
Date:		
Chairperson signature:		
Secretary signature:		



BUENA VISTA PARKS & RECREATION

Minutes

August 6th, 2024

Present: Donna Hall, Gary McLennan, Sharon Mittermayr, Cathy Klemm, Alex Neuls, Peg Frey Jan Franklin Jeff Jacobs, Nancy Koszman Mark Percy, Brenda Burns

Absent; Stephanie Caswell, Ruebi Erfle,

Meeting called to order at 7:00m at the Village office

Motion to accept amended agenda -Alex 2nd Cathy- carried

Motion to accept Previous minutes-Sharon 2nd Alex-- carried

BUSINESS ARISING:

- Disc Golf- it was a success with 22 golfers and everyone had a good time.
- Parade The float was a success and it was well received. Donna thanked everyone that participated
- Lumsden Grad The winner of our scholarship was Brayden Hattum and Sharon said it was a wonderful evening

FINANCIAL REPORT

• Nancy provided an update budget for everyone. Copy on file We have \$612.17 in the Heritage account and \$4,604.64 in our general account.

REC. DIRECTOR

Steph not present and no report.

NEW BUSINSS

- Community Picnic- DATE IS AUGUST 23RD 5-7P0M.de- We will require the following:
- Chairs- P9ick them up at the United Church at 1pm. Gary will have his trailer
- TableO Donna will arrange to get some from the Cultural Center
- Gary will ask the staff to haul the tables, barbeque, tent etc. from the skating shack. We will have it all by the door to the shack.
- Food- The menu will be the same- hotdogs, corn on the cob watermelon, drinks. Mark has agreed to pic up 15 packages of 18 wieners, 25 doz buns
- Condiments- Alex will check at the rink and this stuff will be set up by the door for the crew.
- Onions- Sharon will look after
- Oil- Peg
- Butter pads- Peg
- Napkis- Peg
- Corn Bowls- Peg
- Corn- Peg
- Watermelon- price will be check forst
- Pop- get a variety- Mark
- Coolers- we have 4 coolers volunteered.
- Husking corn- On Thursday at Sharons
- Entertainment- band \$400.00\
- Face Painter-[\$100

- Kids games- Sharon will check at the Dollar Store and spend up to \$50.00
- Posters- Need to go up ASAP
- Mugs- 10 small and 10 large for prizes

Everything Zucchini

Date: August 24th. 11am.- 2pm. We have two tables confirmed and Donna will get it on Facebook. No cost for a table and no cost go get into the event. Soup & a bun, cake and a drink \$10.00 You can opt for a hot dog instead of soup. Syvia Klapchuck has hot dog cooker and we will check to see if we can borrow it.

Workers- Soup- peg and Donna Hot dogs- Mark and Gary Prizes- largest zucchini- gift certificate- Mark will check into this Float- Nancy Advertisement- Reubi

BOTTLES

Meeting adjourned at 7:50pm. Next meeting July 2nd, 2024

REPORT TO COUNCIL

For Presentation at the August 13th, Council Meeting

Subject: Fire Underwriters Survey (FUS)

Issue: Insurance companies use the FUS rating when determining a property insurance premium. The lower FUS rating you have, the better the premiums. Cities in Saskatchewan are achieving a rating of 2-6 rating while most other Towns/Villages fall into an 7-10 FUS rating. The Village is currently rated an 8, as is the Town of Regina Beach which could be resulting in higher insurance premiums for residents.

Overview:

Many factors are used to determine a municipality rating by FUS..to include but not limited to;

- -Regular pressure testing of hydrants reported to FUS for assessment
- -Current engineered map of water distribution system provided to FUS for assessment
- -Age of Fire Department Equipment
- -Proximity of Fire Department to Village

Attached is the Water Supply Form provided by FUS outlining a portion of the information required to be assessed and registered by FUS, to determine the updated rating for the Village. The cost associated with completing the tasks to submit this information to FUS in an effort to improve the rating would be substantial and for most small municipalities, not achievable. There is also the risk that we may receive a lower rating. The Village has not submitted any updates to FUS since 2018, assuming because of the costs involved.

It has been reported to the office that a few residents are experiencing substantial premium increases this year as a result of their insurance company using the FUS rating to determine their premium. A local insurance broker has reportedly stated to a resident that premium increases are a direct result of the Village not submitting the requested information to FUS. Residents do have the option to utilize an insurance company that does not rely on the FUS to calculate premiums. SGI for example has established their own rating system to determine premiums. According to Kevin Madden, SUMAssure's Principal Attorney, any single digit increase in the FUS rating would probably not be more than 10-15% premium difference to the resident. SUMAssure is deviating away from FUS as well, and assuming

their own model for premium determinations. (see attached correspondence from SUMAssure Principal Attorney).

Recommendation:

That Council;

- consider all information provided and direct administration to either undertake the task of obtaining requests for quotation to complete all necessary tasks as required by FUS for assessment and registration in an attempt to increase the Village rating.

Or;

-decide not to take any action in regards to the FUS rating and remain status quo with our rating of 8

Prepared by: Melissa Pollock, CAO



Fire Underwriters Survey Outreach - Water Supply Form (WS4)

Please fill out this form, save and email the form back to our office, with attachments if specified.

Province:		Water System Name:		
Region/County/District:		Water System Type:		
Municipality:		Contact Name:		
	Date Completed:	Contact email:		
	FUS Office Use Only:	Contact phone:		
-				
	t A – Hydrant Coverage and Water System Basic			
	ase provide the following background information		-	
1.	Is there a servicing bylaw that requires fire hydr			
2.	Is the Water Supply for Public Fire Protection Gu determination of required fire flows and hydran			
3.	What is the hydrant spacing standard used for d	welling districts/zones?		
4.	What is the hydrant spacing standard used for n	on-dwelling districts/zones (ex. industrial)?		
5.	Are all dwelling structures within 300 metres of	a fire hydrant?		
6.	Are all structures other than dwellings within 150 metres of a fire hydrant?			
7.	Visual inspection of hydrants frequency:			
8.	Full tear down of hydrants frequency:			
9.	Flow testing of hydrants frequency:			
	If available, please provide flow test results with	the completed form submission.		
10.	Has a hydrant map been created?			
	If yes, please provide the hydrant map with the	completed form submission.		
11.	Have any engineering reports been created for the system?			
	If yes, please provide the report(s) with the completed form submission.			
12.				
	If yes, please provide the hydraulic model results for fire flow plus Max Day Demand conditions with the completed form submission.			
13.	Has a flow schematic been created for the syst	em?		
	If yes, please provide the flow schematic with the	ne completed form submission.		
14.	Are there multiple pressure zones within the sy	rstem?		
	If yes, please indicate the number of pressure zo	ones:		
15.	How many pumps are used throughout the sys	tem?		
	If yes, please provide the capacities of the pump	os with completed form submission.		
16.	Are there any non-pressurized (dry) hydrants?			
	If yes, please provide the hydrant map attached	l with the completed form submission.		

Cate McConnell

From:

Kevin

n@aon.ca>

Sent:

July 24, 2024 4:06 PM

To:

Cc:

Melissa Pollock

Subject:

RE: Fire Underwriters Survey

Hi Cate,

Thanks for chatting with me today on this. As we discussed, the Fire Underwriters Survey is something that we have been discussing and hearing about for quite a few years. To make a long story short, the FUS ratings in Saskatchewan are very out of date. In some cases there has not been update fire information since the early 80's and 90's which is far to out of date to rely on the information. Insurance companies use the FUS rating as one of the factors in determining a property insurance premium. The lower FUS rating you have, the better the premiums. Cities in Saskatchewan are achieving a rating of 2-6 rating while most other Towns/Villages fall into an 7-10 FUS rating. There are a significant number of factors that go into what determines a FUS rating and that survey that they send out will help them in determining that rate. My understanding is that to improve the rating you have takes a lot of upgrades to the fire fighting in the community which are just not achievable for most smaller communities which is probably why the Insurance Brokers Association is lobbying to find out a better way to rate in Saskatchewan.

In reality however there is only so far that you are going to be able to improve your existing rating and there is even a chance that your current rating gets worse. Residents and particularly the commercial residents will see a property premium increase or decrease as that rating is changing. I would be surprised though if any single digit increase would be more than 10-15% premium difference for the taxpayer so suggesting that doing the FUS will save a bunch of premium isn't entirely true. That being said, not filling out the survey means that Insurers are assuming the worst and charging the highest possible premium based on the highest town grading so there could be an impact to them.

SUMAssure rates things a bit different for the Village. We have rated based on the FUS ratings in the past, but we will now be moving to a model where we assess based on your values and your individual claims history vs reliance on any particular fire rating established by FUS. Our own history allows us to move to this model which generates a premium that is based on your unique exposure vs what is established by a 3rd party like FUS. That may change in the future once those FUS ratings are updated to the point that they can become reliable but for now we can disregard them.

I hope this helps provide you with some information Cate, but feel free to reach out if there are further questions.

Thanks,

Kevin Madden CAIB, CIP | Vice President Aon Risk Solutions | Commercial | Public Sector 105 - 21st Street E, 8th Floor | Saskatoon, Saskatchewan S7K 0B3 t +1.306.975.8860 | m +1.306.270.1936 | tf +1.800.667.8718 | f +1.306.665.2606 kevin.madden@aon.ca Aon Reed Stenhouse Inc.

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TECHNICAL BULLETIN

FIRE UNDERWRITERS SURVEY™

A Service to Insurers and Municipalities

APPARATUS ACCEPTANCE TERMS OF REFERENCE FOR FIRE INSURANCE GRADING AND PUBLIC FIRE PROTECTION CLASSIFICATION

Fire Underwriters Survey evaluates the capacity of the fire department to provide required fire flows through the apparatus within the fire department fleet.

- If apparatus is ULC listed and of an appropriate age then it can receive full credit
- If apparatus is designed to meet all of the requirements of NFPA 1901, and has been tested and evaluated for its compliance with NFPA 1901, by an accredited agency², then it can also receive full credit.
- If the apparatus does not meet one of the two above criteria, then some credit between 0-100% would be applied to the apparatus within the calculation of fire insurance grades.
 - This credit is based on an analysis of the reliability of the apparatus with respect to its capacity of continuously provide emergency response and all related intended purposes (as specified in ULC S515 and/or NFPA 1901):
 - Apparatus design standard and specifications;
 - Age of apparatus;
 - Results of apparatus acceptance and service testing (including, but not limited to, weight, road and pump performance tests);
 - Accident history;
 - Out of service history;
 - Frequency of testing and indications of apparatus reliability; and
 - Frequency of maintenance and indications of apparatus reliability.

^{4.7.8} The certification organization's operating procedures shall provide a mechanism for the manufacturer to appeal decisions. The procedures shall include provisions for the presentation of information from representatives of both sides of a controversy to a designated appeals panel.



Western region 1-877-255-5240 1-800-268-8080 Central region

fus a optaintel.ca fireunderwriters.ca optaintel.ca

Eastern region

1-800-263-5361

Listed by ULC means that the apparatus has been tested and certified through "listing" and a ULC plate (indicating listing number) has been applied to the apparatus. The testing and certifying organization must be a Standards Council of Canada accredited agency (ULC is an accredited agency). Listing of the apparatus implies the apparatus meets all of the requirements of the standard ULC S-515.

² NFPA 1901, Standard for Automotive Fire Apparatus, lists requirements for third party certification under section 4.7:

^{4.7} Third-Party Certification of Test Results. Where this standard requires the results of tests to be certified by an independent thirdparty certification organization, that organization shall meet the requirements of this section.

^{4.7.1} All certification shall be performed by a certification organization that is accredited for inspection and testing systems on fire apparatus in accordance with ISO/IEC 17020, General criteria for the operation of various types of bodies performing inspection, or ISO/IEC 17065, Conformity Assessment: Requirements for bodies certifying products, processes and services

^{4.7.2} The certification organization shall not be owned or controlled by manufacturers or vendors of the product that is being tested 4.7.3 The certification organization shall be primarily engaged in certification work and shall not have a monetary interest in the product's ultimate profitability.

^{4.7.4*} The independent third-party organization shall witness all required tests by an in-person representative(s) at the test site or by use of verifiable automated data collection and image recording equipment. The third-party organization shall refuse to certify any test results for a system if all components of that system requiring testing do not pass the testing required by this standard.

^{4.7.5} There shall be no conditional, temporary, or partial certification of test results.
4.7.6* Forms or data sheets shall be provided and used during the testing.

^{4.7.7} Programs shall be in place for training, proficiency testing, and performance verification of any staff involved with certification.

REPORT TO COUNCIL

For Presentation at the August 13th, Council Meeting

Subject: Bylaw remediation costs to be transferred to tax roll if not paid by due date September 8 on property C of T 18 CI627 and September 12/24 on Lot 21 Blk 1 Plan 62R07755, approval required by Council

Overview:

Order to Remedy (OtoR) #35 was issued to the property owner September 2, 2023 with a compliance date of September 22, 2023. The OtoR was mailed "registered mail service" and returned unclaimed by Canada Post. The property remained in contravention of Bylaw 02/06 S. 8,9 and the municipality was authorized under S366, of the Municipalities Act, to take any necessary action to bring the property into compliance with the order.

Remediation services were acquired, and actions were undertaken July 26, 2024 to bring the property into compliance at a cost of \$500.00.

The invoice for cost recovery was mailed to the property owner on August 9, 2024 with a due date of September 8, 2024. If the invoice remains unpaid after the due date, the municipality is authorized to transfer the outstanding amount to the property tax roll, in accordance with the *Municipalities Act*, S. 369, 1. C.

Order to Remedy (OtoR) #42 was issued to the property owner July 20,2024 with a compliance date of August 5, 2024. The OtoR was mailed "registered mail service" on July 25, 2024. The property remained in contravention of Bylaw 02/06 S. 8,9 and the municipality was authorized under S366, of the Municipalities Act, to take any necessary action to bring the property into compliance with the order.

Remediation services were acquired, and actions were undertaken August 10, 2024 to bring the property into compliance at a cost of \$300.00.

The invoice for cost recovery was mailed to the property owner on August 12, 2024 with a due date of September 12, 2024. If the invoice remains unpaid after the due date, the municipality is authorized to transfer the outstanding amount to the property tax roll, in accordance with the *Municipalities Act, S. 369, 1. C.*

Recommendation: That council approve and authorize administration to transfer the outstanding balance to the tax roll if left unpaid after the due dates.

Prepared by: Cate McConnell

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA WEEKLY REPORT 2024-07-24

55 Valleyview Cres. – The office received a report of loud music from a loud speaker on this property. The complainant says that this has happened a number of times over the past 3 years. When the complainant approached the occupant about the loud music, he became aggressive and lost his temper. The complainant said that this matter has been reported to the RCMP on numerous occasions. I have issued warning #492 identifying the following contraventions.

- 1. Occupation of a camper exceeding 14 days
- 2. Generator with fuel stored in front yard with cord crossing the road.
- 3. Discharge of sewage
- 4. Excessively loud music
- 5. Hot tub and various items on RoW.

1131 Shady Lane – The office received another report of nuisance barking at this address. I spoke to the complainant and was provided the details that the dogs were barking on Sat & Sun July 20 & 21. Then again during the week between 5 pm & 6:30pm. I issued NoV # 018 for service by mail.

155 Lakeview Cres. – The occupant emailed the office requesting the name of the complainant and the specific dates and times when the nuisance barking occurrences took place. I called the occupant to let her know that the names of complainants and any related evidence is withheld to when and if the matter goes to trial. The phone went to an unidentified voice mail. I did not leave any message and will try again at a later date.

161 Woodland Ave. – The office received a report of overgrown conditions at this property. Upon inspection, the yard and driveway area were overgrown with grass and weeds. I issued warning #493 for service by regular mail and reinspection Aug 7/24.

201-6th **St.** – There is a junk vehicle on this property with Lic. 457 LQE. Have office run this plate.

Bob Gourlay – Bylaw Officer

Regional Bylaw Services

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA WEEKLY REPORT 2024-07-31

155 Lakeview Cres. – As I was having difficulty contacting the dog owner by phone, I elected to send and email responding to her inquiry regarding access to complainant information and evidence regarding the nuisance barking ticket. I submitted this email to the office and requested that they forward it to the occupant.

From: Bob Gourlay < b.gourlay@sasktel.net > Date: July 31, 2024 at 9:15:19 AM CST

To: Cate McConnell <admin@buenavista.ca>

Subject: Re: 155 Lakeview -Notice of violation ticket no. 017

In response to the inquiry related to Notice of Violation #017.

All evidence and witness information is provided during the disclosure phase of a trial. If the voluntary fine is not paid within required deadline, the village can procure a court date, wherein the dog owner can make a plea of guilty or not guilty. If the plea is not guilty a trial date is established. If the dog owner is found guilty at trial, the fine is \$2,000 under a summary conviction. In the interim, I will continue to collect evidence related to ongoing nuisance barking.

Bob

365 Woodland Ave. – There have not been any further reports of non-compliant water usage. Close file.

55 Valley View Cres. – The office received a report along with photos of a large truck with trailer obstructing the road in front of this property. I issued warning # 494 for service by regular mail and ongoing re-inspection.

Bob Gourlay – Bylaw Officer

Regional Bylaw Services

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

WEEKLY REPORT 2024-08-07

101-2nd St. – This lot was incorrectly identified as 101 Pleasant Ave. Upon inspection a path does come down from this property to the Railpath Walkway at location 5728. There is also a fishing shack stored on the RoW (photo on file) and now recorded in the Railpath Walkway registry as 5728C. I spoke to the property owner and he said that the path and approach on to the Railpath walkway was built in the 1970's by the previous owner. The fishing shack is his, but he had met with council last year and they permitted him to leave it there. I will discuss this further with the office, but appears the matter is closed.

738 Grand Ave. – The office received a report of a pile of branches on the RoW at this address. Upon inspection, I did not observe branches on the RoW. I did observe a utility trailer on the property heaped with branches (photo on file). Perhaps the property owner finished cutting the branches along Grand Ave. and is taking them to the landfill. No contravention observed here. Close file.

161 Woodland Ave. – Upon inspection, it appears that the property owner has applied Roundup to the overgrown grass in the driveway. The result is dead overgrown grass the remains unsightly and now a fire hazard. I issued OTR # 0043 for service by registered mail and compliance by Aug 21/24.

1154 Highwood Ave. – Upon inspection, the grass remains overgrown. All statutory notifications have been executed on this property. The municipality is now authorized under s366, Municipalities Act to take any necessary action to bring this property into compliance with OTR # 0042.

201-6th St. – Upon inspection, the grass on this lot has been mowed. Close file.

1279 Grand Ave. – The office received a report of drainage form this property entering into the neighbouring property 1285 Grand Ave. Open file and inspect this on my next visit.

Bob Gourlay - Bylaw Officer

Regional Bylaw Services



Hello again from the Lumsden RCMP,

Summer is flying by as we approach the month of August. We have had a busy month and the next month of August will be busy as well.

- Canada Day Weekend was busy with lots of people on our Highways. Canada Day Celebrations were excellent with nice weather and large crowds. We had large check stops in different locations resulting in 1 driver being arrested and charged with impaired driving and an additional 19 drivers seeing their licenses being suspended for being over the limit of alcohol or drug.
- Craven Country Thunder was held from July 11th-14th this year. There were considerable policing resources brought in to work during the event. Fortunately, we did not see any traffic issues that impeded local residents on Highway 20. There was a total of 163 calls for service during the festival which was an increase from the previous year and can be attributed to a bigger attendance. Check stops were held on the Saturday and Sunday mornings and resulted in 3 drivers being charged with Criminal Code Impaired Driving. An additional 15 drivers had their licenses suspended for being over the Provincial limit and 21 drivers had their licenses suspended for testing positive for THC and / or cocaine.
- As mentioned earlier this year we had hoped to arrange for some presentations about fraud prevention in the spring but we will now be going ahead with these in September. Initial plans are to host presentations in Regina Beach and Lumsden. Date, time and locations of these presentations will be communicated in next month's newsletter.

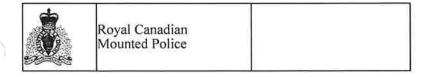
Please contact the Lumsden Detachment if you have any questions or policing concerns.

Enjoy the second half of summer!

Sgt. Dean Gherasim

Alm Almi

NCO i/c Lumsden Detachment



COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: June 2024
		Date Prepared: 2024-07-25
		Lumsden RCMP (306) 731-4270

OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code		C) Alcohol & Gaming Regulations
1. Sexual Assault		1. Liquor Offences
2. Indecent Act		2. Other
3. Mischief		D) Traffic
4. Utter Threats		1. Charges
5. Break and Enter		2. Accidents
		3. Roadside Suspensions
6. Thefts		E) Assistance/Services
6. Impaired Driving/Over 0.08%		Wellbeing Check
7. Drive While Disqualified		2. Sudden Deaths – Coroner's Act
8. Frauds	1	3. Suspicious Person / Vehicle
9. Fail to Comply with Court Conditions		4. False Alarms
10. Harassment		5. Abandoned Vehicle
11. Causing a Disturbance		6. Assist General Public
B) Drugs		7. Mental Health Act
1. Possession of Drugs		8. 911 Act
2. Trafficking		9. Animal Calls
3. Fail to comply with court order/appearance		10. Subpoena Service
		11. Family Law Act

^{*} Lumsden Detachment responded to 447 calls for service / incidents during the month of June 2024. There was 1 call / incident originating from within the Village of Buena Vista *