



Village of Buena Vista

Regular Council Meeting AGENDA

April 28, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 251 668 538 444 7Passcode: kr2Cw9N3

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
 - 2.1 Regular Meeting of Council Agenda – April 28, 2026
3. **CONFLICT OF INTEREST DECLARATION**
4. **ADOPTION OF MINUTES**
 - 4.1 Draft Regular Meeting of Council Minutes – March 24, 2026
5. **BUSINESS ARISING FROM MINUTES**
6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**
7. **DELEGATION**
 - 7.1 Steve Hepting -Development Appeal BV25-026 Lot 7, Blk 31, 60R10277
8. **FINANCIALS**
 - 8.1 List of Accounts for Approval 2026-00028 to 2026-
 - 8.2 Payroll – Public Works March 15-28, 2026; March 29-April 11, 2026
Administration March 16-31, 2026; April 1-15, 2026;
Council Remuneration March 1-31, 2026
 - 8.3 Financial Statement – March 2026
9. **REPORTS OF STAFF**
 - 9.1 Administration Report March 21 – April 17, 2026
 - 9.2 Public Works Report March 21- April 17, 2026
 - 9.3 Water Treatment Plant Daily Record – March 2026
10. **REPORTS OF COUNCIL**
11. **BOARDS & COMMITTEES**
 - 11.1 Parks & Recreation Board 2026 Budget
 - 11.2 South Shore Joint Use Committee – 2025 Audited Financial Statements
 - 11.3 South Shore Joint Use Committee – 2026 Budget

12. UNFINISHED BUSINESS

- 12.1 Property Tax Increase
- 12.2 Development Appeal BV25-026 – LOT 7, BLK 31, 60R10277 – Notice of Decision
- 12.3 Discretionary Use – BV25-024: SW 13-21-22 w2 - Waterline
- 12.4 Tax Abatement - Lot 1, Blk C, Plan 83R43523

13. NEW BUSINESS

- 13.1 Notice Nature Sponsorship Request
- 13.2 Sandy Steps Daycare Sponsorship Request
- 13.3 2026 Education Property Tax Mill Rate
- 13.4 Request for Additional Capital Funding for Boundary Survey Request on Lakeview Crescent
- 13.5 Resident Request for Removal of Trees to Extend Driveway - Lot 107A, Blk D, PI 102077030
- 13.6 SUMA Council Summer School
- 13.7 RFB VBV 2026-002 – Water Treatment Plant Furnace/Heater/Water Heater
- 13.8 RFB VBV 2026-003 – 10th Street Paving

14. BYLAWS & POLICIES

- 14.1 Amendment to Zoning Bylaw to Regulate Shoreline Activity
- 14.2 Draft Bylaw No. 01/2026 Amendments to Zoning Bylaw No. 7-16
- 14.3 Draft Bylaw No. 02/2026 Short-Term Rentals

15. COMMUNICATIONS

- 15.1 Regional Bylaw Services – March 26 and April 9, 2026
- 15.2 Professional Building Inspections, Inc. (PBI) April Newsletter and Workshop
- 15.3 Community Support Publications – Thank You for Sponsorship
- 15.4 Lumsden RCMP Reports – Update April 2026 & Stats March 2026

16. CLOSED SESSION

17. ADJOURNMENT



Village of Buena Vista

Regular Council Meeting MINUTES

March 24, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: *Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Chris Duke*

Administration: *Chief Administrative Officer Melissa Pollock*

Absent: *Councillor Steve Schultz*

1. CALL TO ORDER

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 RESOLUTION NO. 050/26

Moved by Councillor Duke

That the March 24, 2026 Regular Meeting of Council Agenda be adopted as presented, with the addition of New Business Item 13.8 Discretionary Use Water Line.

CARRIED

3. CONFLICT OF INTEREST DECLARATION

No conflicts of interest were declared.

4. ADOPTION OF MINUTES

4.1 RESOLUTION NO. 051/26

Moved by Councillor Sax

THAT the February 24, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

N/A

6. ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS

Primary Health Care Centre – Expanded services to now include Nurse Practitioner/Doctor on Wednesday, Thursday and Fridays.

7. DELEGATION

No delegation.

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 052/26

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2026-00017 to 2026-00020 in the amount of \$45,793.26; AP Batches 2026-00021 to 2026-00027 in the amount of \$27,601.16 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$73,394.42.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 053/26

Moved by Councillor Sax

THAT Council approves the following payrolls:

- *Public Works February 15 – 28, 2026 in the amount of \$6,512.64;*
- *Public Works March 1 – 14, 2026 in the amount of \$6,472.27;*
- *Administration February 16 – 28, 2026 in the amount of \$5,071.88;*
- *Administration March 1 – 15, 2026 in the amount of \$4,856.70; and*
- *Council Remuneration February 1 – 28, 2026 in the amount of \$1,201.77.*

CARRIED

8.3 FINANCIAL STATEMENT

RESOLUTION NO. 054/25

Moved by Councillor Miller

THAT Council accepts and files the Income Statement for February 2026.

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 055/26

Moved by Councillor Duke

THAT Council has reviewed the Administration Report for the period of February 21 – March 20, 2026, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 056/26

Moved by Councillor Sax

THAT Council has reviewed the Public Works Report for the period of February 21 – March 20, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 057/26

Moved by Councillor Miller

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of February 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. **REPORTS OF COUNCIL**

10.1 **SASKATCHEWAN PUBLIC SAFETY AGENCY'S (SPCA'S) PROVINCIAL DISASTER ASSISTANCE PROGRAM (PDAP) TRAINING UPDATE:** *Councillor Sax updated on the training as per attached written report.*

Councillor Miller updated on the library board that some outstanding issues have been completed; they have discussed looking into grant applications; and how they are having challenges getting teens involved so looking for ideas.

11. **BOARDS & COMMITTEES**

11.1 **PARKS & RECREATION BOARD SIGNING AUTHORITIES**

RESOLUTION NO. 058/26

Moved by Councillor Sax

THAT Council appoint the following as signing authorities for the Buena Vista Parks, Recreation & Cultural Board, as follows

- *Nancy Kozman, Board Treasurer*
- *Donna Hall, Board Chair*
- *Melissa Pollock, Municipal Administration, CAO*
- *Karen Smith, Municipal Administration, Mayor*

AND FURTHER THAT, all financial documents require two (2) signatures, with one (1) signature being from a member of the Board and one (1) signature being from Municipal Administration.

Further, THAT Council confirms the following appointments to the Buena Vista Parks, Recreation & cultural Board:

- *Donna Hall, Chair*
- *Amanda Krenbrink, Vice Chair*
- *Lindsey Bast, Secretary*
- *Nancy Koszman, Treasurer*

CARRIED

12. UNFINISHED BUSINESS

N/A

13. NEW BUSINESS

13.1 PROPOSED RESIDENTIAL SUBDIVISION – PARCEL D, PLAN 102376278

RESOLUTION NO. 059/26

Moved by Councillor Duke

THAT Council deny the proposed subdivision application for Parcel D, Plan 102376278, as the proposed subdivision would result in a dwelling being located on a parcel where a dwelling is not permitted or discretionary use within the Cottage Industrial Zoning District, and therefore does not comply with the requirements of the Zoning Bylaw; and FURTHER THAT Council direct Administration to prepare a draft amendment to the Zoning Bylaw to allow separate dwellings within the Zoning District as a discretionary use, in order to address existing non-conforming situations and bring affected properties into compliance.

CARRIED

13.2 PROPOSED AMENDMENTS TO ZONING BYLAW- SHORT-TERM RENTALS (STRs) & SHORELINE REGULATIONS

RESOLUTION NO. 060/26

Moved by Councillor Sax

THAT Council direct Administration to prepare amendments to the Zoning Bylaw to establish regulations for short-term rentals and shoreline regulations, including appropriate definitions, permitted uses, any applicable environmental or land use controls, and operational standards; AND FURTHER THAT, the proposed amendments be brought forward to Council for consideration, and that upon First Reading, a Public Hearing is scheduled and notice provided in accordance with The Planning and Development Act, 2007; and FUTURE THAT the proposed amendments be returned to Council for further consideration following the Public Hearing.

CARRIED

13.3 REQUEST FOR PROPOSAL (RFP) VB2026-001 SUPPLY AND INSTALLATION OF GUARDRAILS & LED STOP SIGNS

RESOLUTION NO. 061/26

Moved by Councillor Sax

THAT Council, based on the evaluation criteria outlined, award the Request for Proposal (RFP) for the supply and installation of guardrails and LED Stop signs under the SGI Traffic Safety Grant to Proponent #1 Barricades And Signs Traffic Professionals, in the amount of \$47,751 plus applicable taxes, as the proponent deemed to provide the best overall value to meet the requirements of the RFP. And FURTHER, that Administration be authorized to finalize and execute the necessary agreement with Barricades And Signs.

CARRIED

13.4 **REGIONAL BYLAW SERVICES CONTRACT**

RESOLUTION NO. 062/26

Moved by Councillor Duke

THAT Council approves the Regional Bylaw Services Contract at the revised reduced service hours for April 15-30, 2026 from 3 hours biweekly to 2 hours biweekly and October 1-April 14, 2026 from 3 hours biweekly to 2 hours biweekly, as presented to Council; and FURTHER THAT Council authorize Administration to finalize, sign and execute the agreement with Regional Bylaw Services; and FURTHER THAT Administration continue to monitor bylaw compliance matters and proactively contact residents as part of an educational approach to encourage voluntary compliance and assist property owners in bringing properties into compliance where possible, in order to reduce the need for formal bylaw enforcement proceedings.

CARRIED

13.5 **SK RECYCLES CURBSIDE COLLECTION AGREEMENT – SEPTEMBER 1, 2026 ONBOARDING**

RESOLUTION NO. 063/26

Moved by Councillor miller

THAT Council accept the SK Recycles Curbside Collection Agreement, with onboarding effective September 1, 2026; and FURTHER THAT Council authorize the Chief Administrative Officer (CAO) and the Mayor to sign and execute the agreement on behalf of the municipality; and FURTHER THAT Administration begin developing and distributing educational materials to residents regarding the new recycling program to help support a smooth transition and public awareness.

CARRIED

Prior to discussion of item 13.6, Councillor Duke declared a Conflict of Interest and did not participate in discussion or vote on the matter, leaving the Council Chambers at 9:00 p.m.

13.6 **SOUTH SHORE BALL ASSOCIATION REQUEST**

RESOLUTION NO. 064/26

Moved by Councillor Sax

THAT Council deny South Shore Ball Associations request to purchase a Purple Air air quality machine for 2026 as the budget has already been set; and FURTHER THAT Council will consider this request for the 2027 budget.

CARRIED

Councillor Duke returned to the Council Chambers at 9:03 p.m. after Council concluded discussion and voting on the item; and resumed participation for the remainder of the meeting.

13.7 **MILL RATE INCREASE SCENARIOS**

RESOLUTION NO. 065/26

Moved by Councillor Sax

THAT Council direct Administration to refine and expand upon the mill rate scenarios presented and bring forward additional options for review at the next regular Council meeting.

CARRIED

13.8 DISCRETIONRAY USE APPLICATION BV25-024: SW 13-21-22-w2 – WATERLINE

RESOLUTION NO. 066/26

Moved by Councillor Duke

THAT Council determine it will not proceed with funding the installation of the waterline from the water treatment plant to the developer's property boundary of Parcel SW 13-21-22-w2, as the quotes received are not financially feasible at this time; and FURTHER, that due to the Village's existing infrastructure deficit and current budget pressures, Council is unable to assume additional financial burden; and FURTHER THAT Administration be directed to advise the developer of this decision and arrange a meeting with Council to discuss the matter further.

CARRIED

14. BYLAWS & POLICIES

N/A

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – FEBRUARY 25, 2026

RESOLUTION NO. 067/25

Moved by Councillor Sax

THAT Council receives and files the Regional Bylaw Services report for February 25, 2026.

CARRIED

15.2 LUMSDEN RCMP MONTHLY UPDATE – MARCH 2026

RESOLUTION NO. 068/25

Moved by Councillor Sax

THAT Council receives and files the Lumsden RCMP Monthly Update for March 2026; and FURTHER THAT

CARRIED

15.3 SGI BUSINESS RECOGNITION ASSESSMENT

RESOLUTION NO. 068/25

Moved by Councillor Duke

THAT Council receives and files the SGI Business Recognition Assessment letter.

CARRIED

16. CLOSED SESSION

N/A

17. ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 10:03 p.m.*

Mayor

Chief Administrative Officer

DRAFT

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - ABW - ABW - Automatic Withdrawal

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026 Mar 31	04/16/2026	RBC			
		510-290-100 - GG - Cont. - Banl	Int Fee -Mar 2	3.31	
		510-290-100 - GG - Cont. - Banl	Mon Fee -Mar 2	73.44	
		510-290-100 - GG - Cont. - Banl	Activity Fee -Mar 5	211.50	
		510-290-100 - GG - Cont. - Banl	Int Fee -Mar 31	3.61	
		510-290-100 - GG - Cont. - Banl	Mon Fee -Mar 31	73.44	365.30 ✓
			Total Automatic Withdrawal:		<u>365.30</u>
				Total ABW:	<u>365.30</u>

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - AP - AP-General Oper

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11333	04/17/2026	VOID - Cheque Printing			
11334	04/17/2026	VOID - Cheque Printing			
11335 20260417-01	04/17/2026	Clayton, Ronald 110-320-140 - Utility Accounts R	WMD Refund A#398	158.34	158.34
11336 PV-2026-012	04/17/2026	Donna Gliddon 560-200-140 - P&D - Cont. - De	Dev Appeal Mtg R#188	75.00	75.00
11337 PV-2026-010	04/17/2026	Hugg, Harold 560-200-140 - P&D - Cont. - De	Dev Appeal Mtg R#188	75.00	75.00
11338 8787	04/17/2026	Hyvac Sewer Service Ltd. 585-295-200 - SWR - Cont - Ser 110-340-110 - GST Receivable 900-110-110 - GST Paid	Mar Edgwood Sept Rmvl-1' GST Tax Code GST Tax Code	3,188.35 159.42 159.42 NL	3,347.77
11339 467-1	04/17/2026	JKSK Property Solutions 510-600-120 - GG - Purchase of 510-600-120 - GG - Purchase of 110-340-110 - GST Receivable 900-110-110 - GST Paid	HRV Exchanger -Office Exhaust Fan Wshrm -Office Both Tax Code Both Tax Code	3,065.52 916.90 187.85 187.85 NL	4,170.27
11340 PV-2026-009	04/17/2026	Keuler, Jerrod James 560-200-140 - P&D - Cont. - De	Dev Appeal Mtg R#188	75.00	75.00
11341 PV-2026-011	04/17/2026	May, Karen 560-200-140 - P&D - Cont. - De	Dev Appeal Mtg -R#188	75.00	75.00
11342 20260417-02	04/17/2026	Mazenc, Regan 110-320-140 - Utility Accounts R	WMD Refund A#63 0030	16.77	16.77
11343 March	04/17/2026	Muir Barber Ltd. 537-420-130 - TS - Snow - Supp 530-410-100 - TS - Supplies - S 530-425-113 - TS - Supplies - B 530-425-113 - TS - Supplies - B 530-410-100 - TS - Supplies - S 530-425-113 - TS - Supplies - B 585-430-110 - SWR - Supplies - 580-410-100 - UT - Supplies - V 530-400-110 - TS - Supplies - S 585-430-110 - SWR - Supplies - 110-340-110 - GST Receivable 900-110-110 - GST Paid	Wiper Blade -E12 Extension Cord Ends Brkt/Bolts/Nuts-Shop Shelv Screws -Shop Shelves Sandwich Bags -Shop Clamp x2 -Shop Shelves Camlock -Lift Stn Pump Out Dish Soap -WTP Hand Cleaner -Shop PVC Clnr/Ftngs/Elbw-LftStr Both Tax Code Both Tax Code	24.79 5.32 22.03 25.75 7.62 12.38 26.70 3.81 9.53 30.98 7.96 7.96 NL	176.87
11344 March	04/17/2026	Papa Geordies Gas & Grocery 510-410-140 - GG - Supplies - C 580-430-100 - UT - Supplies - V 530-425-111 - TS - Supplies - F 530-425-111 - TS - Supplies - F 537-420-140 - TS - Snow - Supp	Paper Towel x2 -Office Distilled Water x2 -WTP Fuel Chev FL02 -Mar Fuel Dodge FL05 -Mar Fuel 1 Ton FL01 -Mar	16.94 6.24 376.86 594.62 155.61	

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		530-425-111 - TS - Supplies - Fi	Fuel GMC FL03 -Mar	134.92	
		537-420-140 - TS - Snow - Supp	Fuel Jerry Can E13 -Mar	81.00	
		110-340-110 - GST Receivable	Both Tax Code	0.80	
		900-110-110 - GST Paid	Both Tax Code	0.80 NL	
		110-340-110 - GST Receivable	GST Tax Code	67.17	
		900-110-110 - GST Paid	GST Tax Code	67.17 NL	1,434.16 ✓
			Total Credit Card:		9,604.18
			Total AP:		9,604.18

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026 444128	04/16/2026	A-1 Rent-Alls 530-210-120 - TS - Cont - Equip	Hotsy Rental x3 Days	664.62	
		110-340-110 - GST Receivable	Both Tax Code	31.35	
		900-110-110 - GST Paid	Both Tax Code	31.35 NL	695.97 ✓
042026-001 Mar 18	04/16/2026	Amazon 570-400-110 - R&C - Supplies -	Beach Buoys x5	191.15	
		110-340-110 - GST Receivable	Both Tax Code	9.00	
		900-110-110 - GST Paid	Both Tax Code	9.00 NL	200.15 ✓
042026-002 CA63OBVW0VE	04/16/2026	Amazon 530-410-140 - TS - Supplies - V	Oil Change Stickers	9.53	
		110-340-110 - GST Receivable	Both Tax Code	0.45	
		900-110-110 - GST Paid	Both Tax Code	0.45 NL	9.98 ✓
042026-003 CA613CKRPAC	04/16/2026	Amazon 510-410-140 - GG - Supplies - C	Staples x5 Boxes -Office	8.78 ✓	
		510-410-140 - GG - Supplies - C	Highlighters x12 -Office	10.01 ✓	
		510-410-140 - GG - Supplies - C	Index Tabs -Office	14.57 ✓	
		110-340-110 - GST Receivable	Both Tax Code	1.57	
		900-110-110 - GST Paid	Both Tax Code	1.57 NL	34.93 ✓
042026-004 CA62B91PH4K	04/16/2026	Amazon 570-430-150 - R&C - Supplies -	Dog Waste Bags x3000-Do	178.18	
		110-340-110 - GST Receivable	Both Tax Code	8.60	
		900-110-110 - GST Paid	Both Tax Code	8.60 NL	186.78 ✓
042026-005 Apr 12	04/16/2026	Canadian Tire 570-420-140 - R&C - Supplies -	Gopher Control Gasser 4pk	63.56	
		110-340-110 - GST Receivable	Both Tax Code	3.00	
		900-110-110 - GST Paid	Both Tax Code	3.00 NL	66.56 ✓
042026-006 Apr 27	04/16/2026	Hordos Insurance Brokers Inc. 530-260-100 - TS - Cont - Vehicl	Reg&Rnwl -TR01 Apr24-De	76.48	
		120-110-100 - Prepaid Expense	Reg&Rnwl -TR01 Jan-Apr2	38.20	114.68 ✓
042026-007 254357	04/16/2026	King's Printer Revolving Fund 560-210-100 - P&D - Cont. - Ad	Notice of Assessment	30.00	30.00 ✓
042026-008 000099	04/16/2026	MR Furnace & Duct Cleaning 510-270-150 - GG - Cont. - Offic	Duct Cleaning -Office	471.95	
		110-340-110 - GST Receivable	Both Tax Code	18.05	
		900-110-110 - GST Paid	Both Tax Code	18.05 NL	490.00 ✓
042026-009 205901	04/16/2026	Provincial Hydraulics 530-410-130 - TS - Supplies - Si	Hotsy Hose	24.38	
		110-340-110 - GST Receivable	Both Tax Code	1.15	
		900-110-110 - GST Paid	Both Tax Code	1.15 NL	25.53 ✓
042026-010 RBC Mar 23	04/16/2026	RBC 510-290-100 - GG - Cont. - Banl	VISA Annual Fee -CAO	12.00	12.00 ✓
		510-290-100 - GG - Cont. - Banl	Overlimit Fee Mar 23 -PW C	29.00	29.00 ✓
			Payment Total:		<u>41.00</u>
042026-011 3346	04/16/2026	The Attachment Company LLC 530-600-140 - TS - Purchase of	Sicklebar Attachment -Skids	10,000.22	10,000.22 ✓

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026-012 SI312385	04/16/2026	Water Blast Manufacturing 530-310-220 - TS - Cont - Equip	Hotsy Repair	1,845.27	
		110-340-110 - GST Receivable	Both Tax Code	87.04	
		900-110-110 - GST Paid	Both Tax Code	87.04 NL	1,932.31 ✓
042026-013 900086449	04/16/2026	Workers Compensation Board 510-230-130 - GG - Cont - WCB	WCB Premium -Install #1	3,902.70	3,902.70 ✓
				Total Credit Card:	<u>17,730.81</u>
				Total CC:	<u>17,730.81</u>

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - EFT - EFT - Direct Deposit

WIRE TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
126 INV1203734	04/16/2026	ClearTech Industries Inc.			
		580-450-100 - UT - Supplies - V	Sodium Hypochlorite x1	164.15	
		580-450-100 - UT - Supplies - V	NaOCI Container Deposit x	90.00	
		110-340-110 - GST Receivable	GST Tax Code	12.71	
		900-110-110 - GST Paid	GST Tax Code	12.71 NL	266.86 ✓
127 1002597	04/16/2026	Drop Solutions Inc.			
		580-450-100 - UT - Supplies - V	Ascorbic Acid Powder (100g	136.21	
		110-340-110 - GST Receivable	Both Tax Code	6.49	
		900-110-110 - GST Paid	Both Tax Code	6.49 NL	142.70 ✓
1002585		580-450-100 - UT - Supplies - V	Iron Reagent Powder (100p	124.47	
		110-340-110 - GST Receivable	Both Tax Code	5.93	
		900-110-110 - GST Paid	Both Tax Code	5.93 NL	130.40 ✓
			Payment Total:		273.10
128 544	04/16/2026	Gourlay & Associates			
		520-260-100 - PS - Cont - Bylaw	Bylaw Enforc Services -Mar	332.31	
		110-340-110 - GST Receivable	Both Tax Code	15.68	
		900-110-110 - GST Paid	Both Tax Code	15.68 NL	347.99 ✓
129 2603319	04/16/2026	Professional Bldg. Insp. Inc.			
		560-200-150 - P&D - Cont. - Bui	PBI Fees -Mar	829.33	
		110-340-110 - GST Receivable	GST Tax Code	41.47	
		900-110-110 - GST Paid	GST Tax Code	41.47 NL	870.80 ✓
130 2026-00036	04/16/2026	Town Of Regina Beach			
		210-700-810 - Long Term Debt	Lagoon Proj Loan -Apr	3,306.64	
		580-700-110 - UT - Interest	Lagoon Proj Loan Int -Apr	2,389.67	5,696.31 ✓
131 2026-00039	04/16/2026	Town Of Regina Beach			
		525-210-100 - PS - Cont - Fire F	IMUC - Fire Fees 1st Qtr	13,310.07	
		540-200-110 - EH - Cont - Lago	IMUC - Lagoon Fees 1st Qt	5,822.83	
		570-210-100 - R&C - Cont - Reg	IMUC - Library Fees 1st Qtr	2,035.45	
		550-200-130 - H&W - Cont - Prii	IMUC - PHC Fees 1st Qtr	1,297.75	
		525-230-130 - PS - Cont - EMO	IMUC - EMO Fees 1st Qtr	620.20	
		540-200-120 - EH - Cont - Wast	IMUC - WMS Fees 1st Qtr	8,750.00	
		540-200-120 - EH - Cont - Wast	IMUC - Cemetery Fees 1st	2,873.35	34,709.65 ✓
			Total Wire Transfer:		42,164.71
			Total EFT:		42,164.71

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - OB - OB - Online Banking

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
032026-010	03/30/2026	Gov of SK			
Dec	Accrual	210-200-100 - Payroll Deductior	Pyrl Ded Discpncy RP0001-	7,338.61	
		210-200-100 - Payroll Deductior	Pyrl Ded Discpncy RP0002-	146.58	7,485.19
032026-011	03/30/2026	MEPP (PEBA)			
2025	Accrual	210-200-140 - MEPP Payable	MEPP 2025 CAO Wage Inc	15.38	
		210-200-140 - MEPP Payable	MEPP 2025 CAO Wage Inc	15.38	
		210-200-140 - MEPP Payable	MEPP 2025 Cate Wage Co	1,378.68	1,409.44
042026	04/16/2026	Saskatchewan Health Authority			
3526580		580-290-100 - UT - Cont - Labor	Water Samp -Bstr Stn-Mar1	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00 ✓
3527335		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-M:	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00 ✓
3527781		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-M:	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00 ✓
3528264		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Apr8	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00 ✓
			Payment Total:		92.00
042026-001	04/17/2026	Gov of SK			
92pwj-5633651		210-210-190 - School #1 - Remi	EPT - Mar	5,623.61	5,623.61 ✓
042026-002	04/17/2026	Gov of SK			
Mar 2026		210-200-100 - Payroll Deductior	PW Pyrl Ded -Mar	7,132.43 ✓	
		210-200-100 - Payroll Deductior	Admin Pyrl Ded -Mar	4,779.08 ✓	
		210-200-100 - Payroll Deductior	Council Pyrl Ded -Mar	34.20 ✓	11,945.71 ✓
042026-003	04/17/2026	Loraas Disposal South Ltd.			
8282197		540-200-130 - EH - Cont - Wast	Waste Collection Mar x3	5,623.19 ✓	
		540-210-300 - EH - Cont - Recy	Recycle Collection Mar x2	2,649.08 ✓	
		110-340-110 - GST Receivable	GST Tax Code	413.61	
		900-110-110 - GST Paid	GST Tax Code	413.61 NL	8,685.88 ✓
042026-004	04/17/2026	MEPP (PEBA)			
March		210-200-140 - MEPP Payable	Admin Mar 1-15 -MEPP	1,300.84	
		210-200-140 - MEPP Payable	Admin Mar 16-31 -MEPP	1,407.30	
		210-200-140 - MEPP Payable	PW Feb 15-28 -MEPP	1,557.36	
		210-200-140 - MEPP Payable	PW Mar 1-14 -MEPP	1,557.36	5,822.86 ✓
042026-005	04/17/2026	SaskPower			
Mar		580-300-180 - UT - Cont - WTP	WTP Power -Feb12-Mar13	2,479.61 ✓	
		580-300-150 - UT - Cont - Well #	Well #1 Power -Feb25-Mar2	264.49 ✓	
		580-300-160 - UT - Cont - Well #	Well #2 Power -Feb25-Mar2	94.59 ✓	
		570-310-110 - R&C - Cont - Rink	Rink Power -Dec18-Mar18	673.69 ✓	
		110-340-110 - GST Receivable	GST Tax Code	175.61	
		900-110-110 - GST Paid	GST Tax Code	175.61 NL	3,687.99 ✓
042026-006	04/17/2026	SaskTel			
Mar-Apr		580-300-195 - UT - Cont - WTP	WTP Phone -Mar13-Apr12	69.49 ✓	

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		580-300-195 - UT - Cont - WTP	WTP Internet -Mar13-Apr13	55.90 ✓	
		580-300-195 - UT - Cont - WTP	Office Fax -Mar13-Apr12	45.21 ✓	
		510-300-155 - GG - Cont - Office	Office Security -Jan23-Feb2	29.95 ✓	
		510-300-140 - GG - Cont - Office	Office Phone -Mar13-Apr13	276.76 ✓	
		110-340-110 - GST Receivable	Both Tax Code	22.52	
		900-110-110 - GST Paid	Both Tax Code	22.52 NL	499.83 ✓
			Total E-Transfer:		<u>45,252.51</u>
			Total OB:		<u>45,252.51</u>

Village of Buena Vista
List of Accounts
Batch: 2026-00029 to 2026-00031

Bank Code - e-Trans - Interac e-Transfer

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
001 Apr 1	04/17/2026	Community Support Publications 510-240-160 - GG - Cont - Dono	SARSAV Guide Advertisem	261.90	
		110-340-110 - GST Receivable	GST Tax Code	13.10	
		900-110-110 - GST Paid	GST Tax Code	13.10 NL	275.00 ✓
002 6324	04/17/2026	SK Septic 580-285-140 - UT - Cont. - Main	Backwash x6 Loads -Mar18	400.00	
		110-340-110 - GST Receivable	GST Tax Code	20.00	
		900-110-110 - GST Paid	GST Tax Code	20.00 NL	420.00 ✓
003 89	04/17/2026	South Shore Rec Centre Joint Use Comm Accrual 570-230-100 - R&C - Cont - Rec	Rec Cent Maint 2025 Audit	34.65	34.65
				Total E-Transfer:	<u>729.65</u>
				Total e-Trans:	<u>729.65</u>
				Grand Total:	<u><u>115,847.16</u></u>

Certified Correct This April 17, 2026



Mayor



Administrator

Village of Buena Vista
List of Accounts
Batch: 2026-00032 to 2026-00033

Bank Code - ABW - ABW - Automatic Withdrawal

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026-001 2026-27-00640	04/27/2026	Munisoft			
		510-290-120 - GG - Cont - IT Se	Apr - IT Services Premium	267.12	
		110-340-110 - GST Receivable	Both Tax Code	12.60	
		900-110-110 - GST Paid	Both Tax Code	12.60 NL	279.72
			Total Automatic Withdrawal:		279.72
				Total ABW:	279.72

Village of Buena Vista
List of Accounts
Batch: 2026-00032 to 2026-00033

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026-014 Apr2026	04/27/2026	Amazon			
		510-410-140 - GG - Supplies - C	Correction Tape X 12 - Offic	14.07	
		510-410-140 - GG - Supplies - C	Highlighters X 30 - Office	22.65	
		510-410-140 - GG - Supplies - C	Candies - Office	19.94	
		110-340-110 - GST Receivable	Both Tax Code	2.67	
		900-110-110 - GST Paid	Both Tax Code	2.67 NL	59.33
042026-015 CndnTire:Apr26	04/27/2026	Canadian Tire			
		530-410-100 - TS - Supplies - SI	Mitre Saw	264.99	
		530-410-100 - TS - Supplies - SI	Mitre Saw Stand	201.39	
		110-340-110 - GST Receivable	Both Tax Code	22.00	
		900-110-110 - GST Paid	Both Tax Code	22.00 NL	488.38
042026-016 INV251934	04/27/2026	HBI Office Plus Inc.			
		510-410-140 - GG - Supplies - C	Printer Paper X 2 - Office	133.54	
		110-340-110 - GST Receivable	Both Tax Code	6.30	
		900-110-110 - GST Paid	Both Tax Code	6.30 NL	139.84
				Total Credit Card:	687.55
				Total CC:	687.55

Village of Buena Vista
List of Accounts
Batch: 2026-00032 to 2026-00033

Bank Code - EFT - EFT - Direct Deposit

WIRE TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
132 IV-48345-K8G0z	04/27/2026	Federation of Canadian Mun 510-240-100 - GG - Cont - Mem	FCM Membership Base Fee	291.29	
		110-340-110 - GST Receivable	GST Tax Code	14.56	
		900-110-110 - GST Paid	GST Tax Code	14.56 NL	305.85
133 4605	04/27/2026	Municipal Utilities 585-295-100 - SWR - Cont - Lift	Swr Lift Pump Assess	351.45	
		110-340-110 - GST Receivable	Both Tax Code	16.58	
		900-110-110 - GST Paid	Both Tax Code	16.58 NL	368.03
134 00305833	04/27/2026	Smith, Karen 510-400-120 - GG - Supplies - A	Fuel SUMA Conf - Myr Smit	68.59	
		110-340-110 - GST Receivable	GST Tax Code	3.43	
		900-110-110 - GST Paid	GST Tax Code	3.43 NL	72.02
				Total Wire Transfer:	745.90
				Total EFT:	745.90

Village of Buena Vista
List of Accounts
Batch: 2026-00032 to 2026-00033

Bank Code - OB - OB - Online Banking

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
042026-007 2025	04/27/2026	Gov of SK 210-200-100 - Payroll Deductior	Pyrl Deductions - 2025	683.86	683.86
042026-008 20986	04/27/2026	SUMA			
		510-120-120 - GG - Benefits - G	GBI Admin Fee - May	20.00	
		530-120-120 - TS - Benefits - Fc	Arnold -Group Benefit -May	386.85	
		510-140-330 - GG - Benefits - A	Guillemin-Group Bene -May	469.52	
		510-140-330 - GG - Benefits - A	McConnell-Group Bene -Mε	456.94	
		530-130-130 - TS - Benefits - La	Neudeck, J -Group Bene -M	537.44	
		510-130-230 - GG - Benefits - C	Pollock-Group Bene -May	670.07	
		530-130-130 - TS - Benefits - La	Warawa- Group Bene -May	340.13	
		110-340-110 - GST Receivable	GST Tax Code	1.00	
		900-110-110 - GST Paid	GST Tax Code	1.00 NL	2,881.95
042026-009 Mar-Apr2026-St	04/27/2026	SaskEnergy			
		530-300-110 - TS - Cont - Shop	Shop Energy - Mar 10-Apr	247.56	
		110-340-110 - GST Receivable	GST Tax Code	12.38	
		900-110-110 - GST Paid	GST Tax Code	12.38 NL	259.94
Mar-Apr2026-Of		510-300-110 - GG - Cont - Office	Office Energy - Mar 10-Apr	80.26	
		110-340-110 - GST Receivable	GST Tax Code	4.01	
		900-110-110 - GST Paid	GST Tax Code	4.01 NL	84.27
			Payment Total:		344.21
042026-010 3273-0075-0287	04/27/2026	SaskPower			
		510-300-120 - GG - Cont - Office	Office Power - Mar 13-Apr 1	165.92	
		110-340-110 - GST Receivable	Both Tax Code	7.83	
		900-110-110 - GST Paid	Both Tax Code	7.83 NL	173.75
1557-0099-3204		530-300-120 - TS - Cont - Shop	Shop Power - Mar 13-Apr 1	253.40	
		110-340-110 - GST Receivable	Both Tax Code	11.95	
		900-110-110 - GST Paid	Both Tax Code	11.95 NL	265.35
1557-0099-3213		570-340-110 - R&C - Cont - Con	Concession Power - Mar 13	45.36	
		110-340-110 - GST Receivable	Both Tax Code	2.14	
		900-110-110 - GST Paid	Both Tax Code	2.14 NL	47.50
2712-0083-8764		580-300-170 - UT - Cont - Boos	Bstr Stn Power - Mar 13-Ap	284.16	
		110-340-110 - GST Receivable	Both Tax Code	13.40	
		900-110-110 - GST Paid	Both Tax Code	13.40 NL	297.56
2712-0083-878C		530-310-200 - TS - Cont - Edgev	Edgewood Power - Mar 13-	70.00	
		110-340-110 - GST Receivable	Both Tax Code	3.30	
		900-110-110 - GST Paid	Both Tax Code	3.30 NL	73.30
			Payment Total:		857.46
042026-011 3528816	04/27/2026	Saskatchewan Health Authority			
		580-290-100 - UT - Cont - Labor	Water Samp-1050 Grand-A	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
			Total Online Banking:		4,790.48
			Total OB:		4,790.48

Date Printed
04/27/2026 3:25 PM

Village of Buena Vista
List of Accounts
Batch: 2026-00032 to 2026-00033

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Grand Total: 6,503.65

Certified Correct This April 27, 2026

Mayor

Administrator

Deposit Register

Pay group : 002 (Public Works)

Pay period : 07 (15Mar2026 to 28Mar2026)

Cheque date : 02Apr2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	02Apr2026	020	Neudeck, Joel	004	2406.00
00000002	02Apr2026	024	Warawa, Lorne D	004	1705.72
00000003	02Apr2026	50	Arnold, Ian C.	003	2438.94

Pay Group Totals :

Number of Deposits:3
Total Amount of Deposits:6550.66

Deposit Register

Pay group : **002 (Public Works)**

Pay period : **08 (29Mar2026 to 11Apr2026)**

Cheque date : **16Apr2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	16Apr2026	020	Neudeck, Joel	004	2311.92
00000002	16Apr2026	024	Warawa, Lorne D	004	2226.89
00000003	16Apr2026	50	Arnold, Ian C.	003	2063.57

Pay Group Totals :

Number of Deposits:3

Total Amount of Deposits:6602.38

Deposit Register

Pay group : **004 (CAO & Assistant)**

Pay period : **06 (16Mar2026 to 31Mar2026)**

Cheque date : **31Mar2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	31Mar2026	026	Guillemin, Karen	002	1158.88
00000002	31Mar2026	040	Pollock, Melissa D.	001	2429.58
00000003	31Mar2026	047	McConnell, Catherine M.	002	1990.87

Pay Group Totals :

Number of Deposits:3
Total Amount of Deposits:5579.33

Deposit Register

Pay group : **004 (CAO & Assistant)**

Pay period : **07 (01Apr2026 to 15Apr2026)**

Cheque date : **15Apr2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	15Apr2026	026	Guillemin, Karen	002	1039.07
00000002	15Apr2026	040	Pollock, Melissa D.	001	2320.92
00000003	15Apr2026	047	McConnell, Catherine M.	002	1813.58

Pay Group Totals :

Number of Deposits:3
Total Amount of Deposits:5173.57

Deposit Register

Pay group : 003 (Council)

Pay period : 03 (01Mar2026 to 31Mar2026)

Cheque date : 31Mar2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	31Mar2026	051	Smith, Karen L.	005	127.50
00000002	31Mar2026	052	Duke, Christopher	005	130.00
00000003	31Mar2026	053	Miller, Spence	005	260.00
00000004	31Mar2026	054	Sax, Robert G.	005	384.15

Pay Group Totals :

Number of Deposits: 4
Total Amount of Deposits: 901.65

Village of Buena Vista
Income Statement
January 1, 2026 to March 31, 2026

	Current Actual	Current Budget
Revenues		
General Government - Taxes	1,389.05	
General Government - Fees & Charges	195.00	
General Government - Conditional Grants	20,542.80	
General Government - Investment Income	10,416.83	
Transportation Snow Removal -Fees & Charges	9,454.22	
Planning & Development - Fees & Charges	875.00	
UT Water - Fees & Charges	71,535.37	
UT Sewer - Fees & Charges	9,713.06	
Transportation - Un/Conditional Grants	52,569.90	
Total Revenues:	176,691.23	0.00
Expenses		
General Government - Wages/Benefits	62,787.74	
General Government - Contracted Services	61,855.15	
General Government - Materials & Supplies	204.53	
Protective Services - Contracted	1,656.62	
Transportation Servivces - Wages & Benefitis	48,548.50	
Transportation Services - Contracted Serv	8,077.76	
Transportation Services - Supplies	3,451.08	
TS - Snow Removal - Wages & Benefits	9,979.98	
TS - Snow Removal - Supplies	9,454.81	
Environmental Health - Contracted Services	6,999.66	
Planning & Dev - Contracted Services	895.23	
Recreation & Culture - Wages & Benefits	2,155.88	
Recreation & Culture - Contracted Services	99.39	
Recreation & Culture - Supplies	152.67	
UT Water - Wages & Benefits	12,404.96	
UT Water - Contracted Servicves	8,496.35	
UT - Interest	7,169.01	
UT Water - Materials & Supplies	3,085.71	
UT Sewer - Wages & Benefits	2,730.68	
UT Sewer - Contracted Services	5,339.23	
Total Expenses:	255,544.94	0.00
Surp(Def) Rev over Exp before Oth Cap Contr	(78,853.71)	0.00
Change in Surplus	(78,853.71)	0.00
Accum. Surplus (Deficit), Beginning of Yr	5,980,405.74	
Capital Expenditures		
UT Water - Capital Expenditures	3,402.60	
Total Capital Expenditures:	3,402.60	0.00
Long Term Debt		
UT - Long Term Debt - Lagoon - RB	(9,919.92)	

Report Date
04/22/2026 11:10 AM

Village of Buena Vista
Income Statement
January 1, 2026 to March 31, 2026

Page 2

	<u>Current Actual</u>	<u>Current Budget</u>
Total Long Term Debt:	(9,919.92)	0.00
Accum. Surplus(Deficit), End of Year	<u>(72,336.39)</u>	<u>0.00</u>



ADMINISTRATION REPORT TO COUNCIL

APRIL 28, 2026 Council Meeting

March 21- April 17, 2026

Updates:

- Melissa attended SUMA Convention - April 12-14

Completed work this period:

- CAO meetings with Public Works Operations Coordinator
- Council meeting follow up – letters, etc.
- Audit April 8-9
- Work on Zoning bylaw amendments
- March Utility Billing
- Office duct cleaning completed
- Waiver form created for early water turn on & off's (in conjunction with SUMAssure)
- Started research into septic decommissioning
- Look into tree grants / ordering trees
- Research Crown Land Regulation responsibilities
- DDAB Hearing
- Tax Enforcement
- SK Recycles Questionnaire
- Research information for zoning bylaw amendments
- Research old caveat 16th to Adair
- Submit updated Civic Addresses data to Google Maps

Work Planning for this month & Upcoming Months:

- Tree Policy Completed
- Tax Abatement Policy completed
- Fire/Fireworks Bylaw
- Governance/ Health & Safety/HR Policies
- Noise Bylaw/Special Events Application
- Work on SOPs for PW & Administration
- Zoning bylaw complete update
- Performance Reviews with all staff - complete in next couple weeks (2 completed)
- Subdivision Agreements
- Bylaw updates drafted / Register with Bylaw Court
- Complete update with Civic Address Registry (CAR)
- Asset Management plan update completed
- Violence Prevention/ Teamwork & Collaboration/ Conflict Resolution/How to Deal with Difficult Customers Training for all staff
- Complete electronic filing cleanup/organization

In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB, website & Voyent Alert, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, building permits, change of ownerships, tax certificates, etc. that also consume a significant amount of time.



ADMINISTRATION REPORT TO COUNCIL APRIL 28, 2026 Council Meeting

March 21- April 17, 2026

Updates:

- Melissa attended SUMA Convention - April 12-14

Completed work this period:

- CAO meetings with Public Works Operations Coordinator
- Council meeting follow up – letters, etc.
- Audit April 8-9
- Work on Zoning bylaw amendments
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Work Planning for this month & Upcoming Months:

- Tree Policy Completed
- Tax Abatement Policy completed
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- Governance/ Health & Safety/HR Policies
- Noise Bylaw/Special Events Application
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In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB, website & Voyent Alert, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, building permits, change of ownerships, tax certificates, etc. that also consume a significant amount of time.



PUBLIC WORKS REPORT TO COUNCIL APRIL 28, 2026 Council Meeting

March 21 – April 17, 2026

Updates:

- Joel vacation April 16 - 26

Completed work this period:

- Operations Coordinator meetings with CAO
- Snow removal/road sanding
- Snow removal/road sanding including Kinookimaw
- Equipment maintenance on 3 ton
- Rink cleanup
- Chlorine shed cleaned out/organized
- Yard cleanup/dump run
- Culverts and ditch work during melt runoff
- Operation Coordinator attended SUMA tradeshow
- Pothole repair on Woodland
- Road grading on Highwood, Woodland and Pleasant
- Had used oil container emptied/filters taken away
- Repairing trash/recycle bins
- Cutting trees back on Grand for RTM being moved in
- Reviewed RFP's for paving 10th and WTP heating
- Working on phase 1 of drainage plan

Water Treatment Plant

- Meter Reading for March billing
- Regular maintenance
- Dylan from Drops Solutions was out for final visit of 2025 contract

Work Planning for this month & upcoming months:

- Planning of capital projects
- Complete tree trimming along roadsides
- Fire hydrants to be raised
- Complete ongoing training as time allows
- Curbstop Project – ongoing
- Mapping/exercising all water valves
- Work on SOP's for water breaks, etc.

In addition to the above, keep in mind that all staff have routine, day-to-day activities such as daily water testing, well testing/checks, booster station, garbage collection, service requests, meetings/discussions with CAO, shop & WTP cleaning, maintenance on equipment/vehicles, and on-call duties that also consume a significant amount of time.

0.4 gallons per 77 gallons (of 6% Javox) or 3.2 gallons per 77 gallons of water if using 12% Chlorine Notes: *Test results in mg/L or ppm *Well water depth - depth in feet below top of Pitless Unit *Non-pumping depth December, 2001 = 117.65 feet

Day	Time	Chlorine Usage (M ³)	Raw Water Readings (M ³)	Water Meter Readings (M ³)	Volume (M ³)	Tests		Well Water Depth (feet)		Tn	Tn Raw	Iron max 0.12 mg/L	Iron Raw	MN max 0.12 mg/L	Well Hours	Read by
						Cl Free 0.1 - 2.0 mg/L	Cl Total 0.5 - 2.0 mg/L	Non-Pumping	Pumping							
Feb. 28	9:00 AM	1.62	333501	293,317	79	0.00	0.00	0.00	0.00	0.12	0.34	0.00	0.56	0.000	2726.11	ICA
Forward Prev. Reading																
1/Mar/26	9:00 AM	1.69	333580	293397	80	0.93	1.11	0.00	0.00	0.12					2729.91	ICA
2/Mar/26	6:30 AM	1.78	333663	293477	80	0.94	1.10	0.00	0.00	0.15					2733.92	ICA
3/Mar/26	7:00 AM	1.69	333741	293556	79	0.93	1.08	0.00	0.00	0.14					2737.72	ICA
4/Mar/26	7:00 AM	1.66	333818	293629	73	0.88	1.07	0.00	0.00	0.15	0.16	0.55	0.55	0.009	2741.52	ICA
5/Mar/26	6:45 AM	1.70	333897	293704	75	0.98	1.09	0.00	0.00	0.16					2745.33	ICA
6/Mar/26	8:00 AM	2.26	334000	293814	110	1.02	1.19	0.00	0.00	0.13	0.19	0.52	0.52	0.032	2750.33	JCN
7/Mar/26	9:15 AM	1.93	334053	293872	58	1.00	1.13	0.00	0.00	0.14					2752.94	JCN
8/Mar/26	9:00 AM	1.93	334136	293952	80	0.98	1.14	0.00	0.00	0.13					2756.94	JCN
9/Mar/26	6:30 AM	1.84	334225	294036	84	0.96	1.15	0.00	0.00	0.12	0.01	0.05	0.05	0.015	2761.20	LDW
10/Mar/26	6:30 AM	1.77	334306	294116	80	0.96	1.14	0.00	0.00	0.13	0.00	0.00	0.00	0.005	2765.20	LDW
11/Mar/26	8:00 AM	1.76	334385	294200	84	0.96	1.15	0.00	0.00	0.12	0.00	0.00	0.00	0.005	2769.10	LDW
12/Mar/26	7:00 AM	1.76	334463	294276	76	0.96	1.16	0.00	0.00	0.12	0.00	0.00	0.00	0.011	2772.90	LDW
13/Mar/26	7:30 AM	1.82	334540	294353	77	0.94	1.14	0.00	0.00	0.13	0.00	0.00	0.00	0.011	2776.70	LDW
14/Mar/26	8:30 AM	1.93	334623	294444	91	0.96	1.17	0.00	0.00	0.14	0.00	0.00	0.00	0.011	2780.60	LDW
15/Mar/26	8:15 AM	2.00	334708	294521	77	0.96	1.16	0.00	0.00	0.12	0.00	0.00	0.00	0.011	2784.70	LDW
16/Mar/26	7:00 AM	2.05	334798	294612	91	0.87	1.21	0.00	0.00	0.13	0.00	0.00	0.00	0.011	2788.90	LDW
17/Mar/26	7:00 AM	1.89	334877	294689	77	0.95	1.21	0.00	0.00	0.13	0.00	0.00	0.00	0.011	2792.80	LDW
18/Mar/26	7:30 AM	1.87	334957	294775	80	1.00	1.16	0.00	0.00	0.12	0.00	0.00	0.00	0.011	2796.70	LDW
19/Mar/26	7:00 AM	2.71	335077	294849	75	1.36	1.54	0.00	0.00	0.22	0.00	0.00	0.00	0.011	2802.50	LDW
20/Mar/26	8:00 AM	2.03	335164	294932	83	1.37	1.47	0.00	0.00	0.19	0.21	0.54	0.54	0.013	2806.69	ICA
21/Mar/26	9:00 AM	1.63	335234	295012	80	1.30	1.42	0.00	0.00	0.16	0.21	0.54	0.54	0.013	2810.29	ICA
22/Mar/26	9:00 AM	1.53	335302	295095	83	1.19	1.37	0.00	0.00	0.18	0.00	0.00	0.00	0.013	2813.29	ICA
23/Mar/26	7:00 AM	2.30	335398	295180	85	1.23	1.36	0.00	0.00	0.22	0.00	0.00	0.00	0.013	2818.0	ICA
24/Mar/26	7:15 AM	2.12	335489	295265	83	1.19	1.36	0.00	0.00	0.14	0.00	0.00	0.00	0.013	2822.3	ICA
25/Mar/26	8:30 AM	1.95	335572	295349	84	1.16	1.34	0.00	0.00	0.14	0.00	0.00	0.00	0.013	2826.31	ICA
26/Mar/26	4:00 PM	2.89	335646	295455	106	1.23	1.42	0.00	0.00	0.10	0.00	0.00	0.00	0.013	2832.11	JCN
27/Mar/26	7:45 AM	0.92	335734	295503	49	1.18	1.30	0.00	0.00	0.11	0.00	0.00	0.00	0.013	2837.11	JCN
28/Mar/26	10:00 AM	1.86	335816	295590	87	1.12	1.36	0.00	0.00	0.10	0.00	0.00	0.00	0.013	2839.20	LDW
29/Mar/26	12:15 PM	2.23	335911	295689	99	1.28	1.45	0.00	0.00	0.12	0.00	0.00	0.00	0.013	2838.12	JCN
30/Mar/26	8:15 AM	1.88	335993	295762	73	1.25	1.47	0.00	0.00	0.08	0.00	0.00	0.00	0.016	2842.63	JCN
31/Mar/26	8:15 AM	1.03	336075	295842	80	1.30	1.46	0.00	0.00	0.08	0.00	0.00	0.00	0.016	2850.60	LDW
TOTALS																
		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	CAO Signature
		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	
		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	
		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	
		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	Mayor Signature

Buena Vista Parks and Recreation 2026 Budget

Revenue:	Grant Sask Lotteries (646 people@\$10.95/p)	7,074.00
	Bottle Drive	2,500.00
	Fundraising	4,000.00
	Heritage Fund Interest	2.40
Total Revenue		<u>13,576.40</u>
Expenditures:	SPRA Membership	50.00
	Plants/Mulch	300.00
	Community Picnic (food, prizes etc)	1,000.00
	* South Shore Baseball Assoc Grant	1,000.00
	* LMLCC Kids Art Program Grant	1,500.00
	* Library Programs Grant	1,000.00
	* Picnic Grant: Musicians\$200, Face Painter\$100	500.00
	* LMLCC Grant Home Routes	400.00
	LMLCC Grant Drama 25/26	824.00
	Leisure Time Club (FIM) Grant 25/26	1,500.00
	Winter Carnival - Sleigh Ride Grant 25/26	1,050.00
	Promotions/Appreciation Gifts(P&R Mbrs/Staff)	1,000.00
	Misc Supplies (etsfr fees,propane fill, cheques)	300.00
	Rink - Chalet (Fundraise)	0.00
	Winter Carnival	369.28
	Poster Supplies Advertising	100.00
	LHS Grad Award	1,000.00
	Parade/Float Decorations	50.00
	Pumpkin Carving Contest: Pumpkins and Prizes	200.00
	Local Hampers	250.00
	Disc Golf Tournament	200.00
	Potty Pump Out	200.00
	Beach Rototilling	500.00
	Grill	670.00
Total Expenditures		<u>13,963.28</u>
Total Expenditures over Revenue		-\$386.88
Funds on Hand January 1 (Cheque and Heritage Fund)		<u>\$4,799.82</u>
Budgeted Funds December 31 (Chequing & Heritage Fund)		<u><u>\$4,412.94</u></u>

* 26/27 Grant Expenditures Apr-Dec 2026	4,400.00
Remaining to be Expensed Jan-Mar 2027	2,674.00

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Financial Statements
Year Ended December 31, 2025

Prepared by	Partner Review	Manager Review
AH 3/17/26		AH 3/17/26

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Index to Financial Statements
Year Ended December 31, 2025

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DUDLEY & COMPANY LLP

Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of South Shore Recreation Centre Joint Use Committee

Opinion

We have audited the financial statements of South Shore Recreation Centre Joint Use Committee (the "organization"), which comprise the statement of financial position as at December 31, 2025, and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2025, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)

Independent Auditor's Report to the Members of South Shore Recreation Centre Joint Use Committee
(continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Statement of Financial Position
December 31, 2025

	2025	2024
ASSETS		
CURRENT		
Cash	\$ 4,780	\$ 8,453
Municipal Contributions receivable (Note 4)	1,168	-
	\$ 5,948	\$ 8,453
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 2,934	\$ 1,166
Municipal Contributions payable (Note 4)	669	4,792
Deposits received	2,345	2,495
	\$ 5,948	\$ 8,453

ON BEHALF OF THE BOARD

_____ Director

_____ Director

Printed: March 26, 2026 8:52 AM Prep _____ Added _____ Approved _____

The accompanying notes form an integral part of these financial statements

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Statement of Revenues and Expenses
Year Ended December 31, 2025

	2025	2024
REVENUES		
Rentals	\$ 7,733	\$ 10,973
Grants (Note 3)	1,529	-
Sale of capital assets	1,453	-
	10,715	10,973
EXPENSES		
Interest and bank charges	77	81
Administration	974	952
Janitor	1,945	1,995
Grant expense (Note 3)	-	1,104
Audit	1,221	1,166
Recreation centre maintenance	6,498	5,675
	10,715	10,973
EXCESS OF REVENUES OVER EXPENSES	\$ -	\$ -

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Statement of Changes in Net Assets
Year Ended December 31, 2025

	2025	2024
NET ASSETS (DEBT) - BEGINNING OF YEAR	\$ -	\$ -
NET ASSETS (DEBT) - END OF YEAR	\$ -	\$ -

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SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Statement of Cash Flows
Year Ended December 31, 2025

	2025	2024
OPERATING ACTIVITIES		
Cash receipts from customers	\$ 9,397	\$ 12,436
Cash paid to suppliers and related parties	(12,994)	(7,479)
Interest paid	(76)	-
INCREASE (DECREASE) IN CASH FLOW	(3,673)	4,957
Cash - beginning of year	8,453	3,496
CASH - END OF YEAR	\$ 4,780	\$ 8,453

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE

Notes to Financial Statements

Year Ended December 31, 2025

1. NATURE OF OPERATIONS

The South Shore Recreation Centre (the "organization") is a Joint Committee created by the Town of Regina Beach, the Village of Buena Vista, and the Rural Municipality of Lumsden. Only the assets, liabilities and activities connected with the South Shore recreation centre are included in the financial statements. The South Shore Recreation Centre is exempt from income taxes under the *Income Tax Act* of Canada.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Revenue recognition

Revenues from the rental activities are recognized when the rental services are rendered and when reasonable assurance exists regarding collectability. The organization follows the deferral method of accounting for contributions.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Capital assets

Capital assets are recorded as expenses in the year of acquisition, rather than being capitalized and amortized.

3. GRANTS

The Town of Regina Beach, the Village of Buena Vista, and the Rural Municipality of Lumsden make contributions to the committee to cover the shortfall of the expenses less other revenues. In 2024 the organization was self-sufficient and actually resulted in repaying surplus to the municipalities. The contributions are as follows:

	<u>2025</u>	<u>2024</u>
Regina Beach - 65%	\$ 361	\$ (1,300)
Buena Vista - 25%	834	140
Rural Municipality of Lumsden - 10%	334	56
	<u>\$ 1,529</u>	<u>\$ (1,104)</u>

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE
Notes to Financial Statements
Year Ended December 31, 2025

4. MUNICIPAL CONTRIBUTIONS

The amounts due to (from) each municipality is as follows:

	2025	2024
Municipal contributions due to:		
Regina Beach	\$ 669	\$ 3,568
Buena Vista	-	874
RM of Lumsden	-	350
Total Municipal Contributions Due To	669	4,792
	\$ 669	
Municipal contributions due from:		
Buena Vista	\$ (834)	\$ -
RM of Lumsden	(334)	-
Total Municipal Contributions Due From	\$ (1,168)	\$ -

5. FINANCIAL INSTRUMENTS

It is management's opinion that the fair value of the financial assets and liabilities approximates their carrying value due to their short term nature.

6. VOLUNTARY SERVICES

The operation of the organization is partially dependent on voluntary services. Since these services would not normally be purchased by the organization and because of the difficulty of determining the fair market value of donated services, these donated services are not recognized in these statements.

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE

Box 10
Regina Beach, Saskatchewan
S0G 4C0

Confidential

Client Number: 19129A

Dudley & Company LLP
Suite 100
2255-13th Avenue
Regina Saskatchewan S4P 0V6

Dear Sir / Madam:

This representation letter is provided in connection with your audit of the financial statements of South Shore Recreation Centre Joint Use Committee for the year ended December 31, 2025 for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm that (to the best of our knowledge and belief):

Financial Statements

We have fulfilled our responsibilities as set out in the terms of the audit engagement dated December 6, 2025 for:

- a. Preparing and fairly presenting the financial statements in accordance with ASNPO;
- b. Providing you with:
 - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as:
 - Accounting records, supporting data and other relevant documentation,
 - B. Minutes of meetings (such as members, board of directors and audit committees) or summaries of actions taken for which minutes have not yet been prepared, and
 - C. Information on any other matters, of which we are aware, that is relevant to the preparation of the financial statements;
 - ii. Additional information that you have requested from us for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and
- d. Designing and implementing such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial reporting of which management is aware.

Fraud and Non Compliance

We have disclosed to you:

- a. All of our knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:

(continued)

- i. Management;
 - ii. Employees who have significant roles in internal control; or
 - iii. Others where the fraud could have a material effect on the financial statements;
- b. All of our knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others;
- c. All known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements;
- d. All known, actual, or possible litigation and claims that should be considered when preparing the financial statements; and
- e. The results of our risk assessments regarding possible fraud or error in the financial statements.

Related Parties

We confirm that there were no related-party relationships or transactions that occurred during the period.

Estimates

We acknowledge our responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with ASNPO. Those estimates reflect our judgment based on our knowledge and experience of past and current events, and on our assumptions about conditions we expect to exist and courses of action we expect to take. We confirm that the methods, significant assumptions and the data used by us in making accounting estimates and related financial statement disclosures, including those measured at fair value, are appropriate to achieve recognition, measurement or disclosure that is in accordance with ASNPO.

Subsequent Events

All events subsequent to the date of the financial statements and for which ASNPO requires adjustment or disclosure have been adjusted or disclosed.

Commitments and Contingencies

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that should be disclosed in the financial statements. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

Adjustments

We have reviewed, approved and recorded all of your proposed adjustments to our accounting records. This includes journal entries, changes to account coding, classification of certain transactions and preparation of, or changes to, certain accounting records.

Misstatements

The effects of uncorrected misstatements are immaterial, individually and in aggregate, to the financial statements as a whole. A list of the uncorrected misstatements, including the reasons why they were not corrected, is attached to this letter.

Accounting policies

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous period.

Acknowledged and agreed on behalf of South Shore Recreation Centre Joint Use Committee by:

Date signed

SOUTH SHORE RECREATION CENTRE JOINT USE COMMITTEE

**Box 10
Regina Beach, Saskatchewan
S0G 4C0**

Dudley & Company LLP
Suite 100 - 2255 13th Avenue
Regina, Saskatchewan
S4P 0V6

Dear Sir/Madam:

I am providing this letter in connection with your audit of the financial statements and summary financial statements of **South Shore Recreation Centre Joint Use Committee** as of December 31, 2025 and for the year then ended for the purpose of expressing an opinion as to whether the financial statements and summary financial statements are presented fairly, in all material respects, in accordance with accounting standards for not for profit organizations.

I wish to inform you that, on today's date: _____, the financial statements and summary financial statements have been approved by the Board (motion number _____).

Further, I represent that, to the best of my knowledge and belief, any events having occurred from the fiscal year-end date until today requiring financial statement adjustment or disclosure have been adjusted or disclosed.

Yours truly,

Signed on behalf of: _____ administration

_____ board

December 6, 2025

South Shore Recreation Centre Joint Use Committee
Box 10
Regina Beach, Saskatchewan
S0G 4C0

To the Board of Directors

We have been engaged to audit the financial statements of South Shore Recreation Centre Joint Use Committee for the year ending December 31, 2025. Canadian auditing standards require that we communicate the following information with you in relation to your audit.

Management is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

Our Responsibility as Auditors

As stated in the engagement letter signed by the treasurer, our responsibility as auditors of your organization is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Canadian accounting standards for not-for-profit organizations.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- Assessing the risk that the financial statements may contain misstatements that, individually or in the aggregate, are material to the financial statements taken as a whole; and
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

As part of our audit, we will obtain a sufficient understanding of the operations and the internal control structure of the South Shore Recreation Centre Joint Use Committee to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and,
- The internal controls put in place by management to address such risks.

Board of Directors Members' Responsibilities

The Board of Directors's role is to act in an objective, independent capacity as a liaison between the auditors, and management, to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

The Board of Directors's responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- If deemed necessary, meeting or otherwise discussing with the auditors and prior to release and approval of financial statements to review audit, disclosure and compliance issues;

- Where necessary, reviewing matters raised by the auditors with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditors any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or auditor's report;
- Providing guidance and direction to the auditors on any additional work they feel should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditors with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls;
- Reviewing the draft financial statements, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness;

Audit Approach

Outlined below are certain aspects of our audit approach which are intended to help you in discharging your oversight responsibilities. Our general approach to the audit of South Shore Recreation Centre Joint Use Committee is to assess the risks of material misstatement in the financial statements and then respond by designing audit procedures.

Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. We will conduct the audit under Canadian auditing standards (CAS), which include procedures to consider (based on the control environment, governance structure and circumstances encountered during the audit), the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate this information directly to the Board of Directors.

It is management's responsibility to detect and prevent illegal actions. If such acts are discovered or Board of Directors members become aware of circumstances under which the organization may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us. Management, including Board of Directors, should assess the risk of fraud and complete the brief fraud risk questionnaire attached as an appendix to this letter.

Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, council members and their immediate family members and companies with which these individuals have an economic interest.

We will ensure that all related party transactions that were identified during the audit have been represented by management to have been disclosed in the notes to financial statements, in accordance with Canadian Accounting Standards for Not-For-Profit Organization section 4460, and have been reviewed with you. Management is to advise whether any other related party transactions have occurred that have not been disclosed to us. The Board of Directors is also required to advise us if they are aware of or suspect any other related party transactions which have occurred at values different from that which would be arrived at if the parties were unrelated and which have not been disclosed in the financial statements.

Risk-based

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we focus our audit work on higher risk areas that have a higher risk of being materially misstated.

Audit Procedures

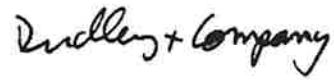
In responding to our risk assessment, we will use a combination of tests of controls, tests of details and substantive analytical procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.

Independence

Firm policies on independence require that we communicate with you regarding all relationships between the organization and our firm that, in our professional judgement, may reasonably be thought to bear on our independence in the context of the Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan. Making journal entries required to prepare the financial statements and the preparation of the financial statements are the only relationships that in our professional judgement may be thought to bear on our independence. The journal entries were based on information provided by the administrator, or were based on independent third party information, and the entries were approved by the administrator prior to entry into the accounting system by the administrator. The financial statements were reviewed and approved by the administrator and council prior to finalization and release. This eliminates any management decision-making involved in our services and limits any impact on our independence. Accordingly, we hereby confirm that we are independent with respect to the organization within the meaning of the Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan for the period ending December 6, 2025.

This communication is prepared solely for the information of the Board of Directors and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Yours truly,



Dudley & Company LLP
Chartered Professional Accountants

ACKNOWLEDGED BY BOARD OF DIRECTORS:

Signed: _____

Date: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Appendix - Risk of Fraud:

1. Is management, including Board of Directors, aware of any instances of:

- Fraud perpetrated against the organization by any of its employees? YES NO

- Fraud perpetrated by the organization? YES NO

2. Are there subsidiary locations, business segments, types of transactions, accounts balances, or financial statement categories where fraud risk exists or may be more likely to exist? If yes, provide details. YES NO

3. Does Board of Directors believe there is a high level of risk of fraud being perpetrated against or by the organization? If yes, provide details. YES NO

4. How is organization addressing the risk of fraud? _____

REVIEWED AND COMPLETED BY BOARD OF DIRECTORS:

Signed: _____

Date: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Joint Use Committee Budget 2026

	2025 Budget	2025 Actuals	2026 Budget
Revenue			
Rentals	10,000.00	7,337.50	7,500.00
Rental Deposits	-		-
Sale of Stove	1,452.50	1,452.50	-
Sale of Range Hood	700.00	-	-
Sale of Sink			300.00
Prepaid Rental Revenue in 2025 for 2026	545.00	395.00	395.00
Subtotal - Revenue	12,697.50	9,185.00	8,195.00
Town of Regina Beach	521.55	360.95	4416.68
Village of Buena Vista	1,164.76	834.48	2761.8
R.M. of Lumsden	466.07	333.91	1104.9
TOTAL	\$ 14,849.88 \$	10,714.34 \$	16,478.38
Expenditures			
Rec Centre - maintenance (PVSD)	5,800.00	6,401.17	6,000.00
Bank charges	115.00	75.90	100.00
Janitor Wages from 110-320-100	2,000.00	1,945.00	2,500.00
Audit	1,221.00	1,221.00	1,221.00
Administration Fees	1,349.99	974.03	1,762.59
			10%
Munisoft Extension (GL/AP)	100.00	-	105.00
Rental cancellation / overpayments			
Rec Centre/Janitor/Office Supplies	600.00	97.23	400.00
3 Tub Sink	1,663.89	-	1,395.58
Installation of Sink	2,000.00	-	4,904.33
Purchase Tables	-	-	1,000.00
TOTAL	\$ 14,849.88 \$	10,714.33 \$	19,388.50

Note: \$545 received in 2025 for 2026 (\$395.00 + \$150.00 Deposit)

2026 JOINT USE COMMITTEE BUDGET

<i>Revenue</i>	<i>2026 Budget</i>	<i>BV Portion</i>
Rentals	\$ 7,500.00	\$ 1,875.00
Rental Deposits	\$ -	\$ -
Sale of Stove	\$ -	\$ -
Sale of Range Hood	\$ 300.00	\$ 75.00
Prepaid rentals	\$ 395.00	\$ 98.75
<i>Subtotal - Revenue</i>	\$ 8,195.00	\$ 2,048.75

<i>Expenditures</i>	<i>2026 Budget</i>	<i>BV Portion</i>
Rec Centre - Maintenance - PVSD	\$ 6,000.00	\$ 1,500.00
Bank Charges	\$ 100.00	\$ 25.00
Janitor wages	\$ 2,500.00	\$ 625.00
Audit	\$ 1,221.00	\$ 305.25
Admin Fees (BV portion=71.42%)	\$ 1,762.59	\$ 1,258.84
Munisoft Ext (GL/AP)	\$ 105.00	\$ 26.25
Rental Cancellations/Overpaymt	\$ -	\$ -
Book Rack	\$ -	\$ -
3 Tub sink	\$ -	\$ -
Installation of sink	\$ -	\$ -
Rec Centre:Janitor/Office supplies	\$ 400.00	\$ 100.00
Cooler repair - 2023	\$ 1,395.58	\$ 348.90
Dishwasher repair	\$ 4,904.33	\$ 1,226.08
???? Unknown ?????	\$ 1,000.00	\$ 250.00
<i>Subtotal - Expenditures</i>	\$ 19,388.50	\$ 5,665.32

<i>BV Budgetted cost for 2026</i>	Expenses	\$ 5,665.32
	Revenue	\$ 2,048.75
	TOTAL COST	\$ 3,616.57



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	Tax Rate Increase Scenarios

PURPOSE:

To present a recommended approach to property taxation for 2026 that improves long-term financial sustainability, addresses infrastructure funding gaps, and maintains fairness for residents through a measured and predictable adjustment strategy.

BACKGROUND:

The Village is facing several significant upcoming capital requirements. Council must set a mill rate sufficient to meet municipal expenditures while maintaining sustainable reserve levels. Upcoming capital projects require advance financial planning, including building adequate reserves to minimize debt and ensure long-term sustainability.

The municipality continues to face increasing costs related to operations, materials, contracted services, and aging infrastructure. At the same time, current revenue levels are not keeping pace with these pressures, resulting in a growing infrastructure deficit.

Historically, reliance on minimal tax increases and significant early payment discounts has limited the municipality's ability to build reserves and proactively address capital needs. Without adjustment, this gap will continue to widen, potentially leading to larger, more abrupt tax increases in future years or deferred infrastructure maintenance.

- **Mill Rate:** The base rate applied to all properties per \$1,000 of assessment.
- **Mill Rate Factor:** A multiplier applied to the base rate for specific property classes to alter their tax burden relative to others.
- **Base/Minimum Tax:** Specific tools designed to raise revenue from lower-assessed properties, different from a general rate increase.

DISCUSSION

1. Recommendation: Focus on Mill Rate Increase

Administration recommends that the primary adjustment be made to the mill rate rather than relying heavily on base tax increases.

Rationale:

- **Equity:** Increasing the base mill rate applies the increase to all property classes proportionately, ensuring all property owners share the burden of the increase equally, rather than targeting a specific class.
- **Simplicity and Predictability:** A mill rate change is straightforward and easier to explain to ratepayers. It is applied directly to the taxable assessment.
- **Transparency:** Residents can clearly see how their taxes relate to property value
- **Stability:** Provides a more consistent and predictable revenue stream tied to overall assessment growth.
- **Revenue Generation Strategy:** If the municipality requires a general revenue increase for the entire budget, a simple hike in the base mill rate is the most direct way to raise funds without complex restructuring of the tax system.

2. Proposed 2026 Increase: 8%

Administration recommends implementing an 8% increase to the mill rate in 2026.

Why 8%:

- Represents a balanced, moderate adjustment but not so high as to create sudden financial strain for residents
- Helps to begin closing the infrastructure gap
- Reduces the need for significantly larger increases in future years

A moderate increase today helps prevent substantial and more difficult increases in the future

3. Phased Approach (2027 and beyond)

Administration further recommends a phased approach to taxation:

- A phased approach ensures stability for both the municipality and its residents while steadily improving financial health
- Anticipated additional increases of 2%-4% in 2027, subject to annual review

Benefits:

- Enables proactive future planning
- Supports gradual infrastructure reinvestment
- Avoids “catch-up” taxation spikes
- Provides residents with predictability and transparency

4. Early Payment Discount Adjustment

The municipality currently offers a 10% discount for early payment.

Recommendation:

- Reducing the discount to 8% for 2026
- Considering a further reduction to 6% in 2027, if appropriate

Rationale:

- A 10% discount represents a substantial loss of potential revenue
- The current structure disproportionately benefits those able to pay early
- Reducing the discount allows the municipality to retain revenue without increasing overall tax rates as much

Option 2:

- Increase Mill Rate 5%
- Decrease Tax Discount to 5%

FINANCIAL CONSIDERATIONS

Adjustments to the discount will help retain revenue that is currently forgone. Increased revenue will support:

- Infrastructure repair and replacement
- Building and maintaining reserves
- Reducing long-term financial risk

CONCLUSION

This recommendation provides a balanced, fair, and forward-looking approach to municipal taxation. It allows the municipality to begin addressing its infrastructure deficit responsibly while minimizing immediate impacts on residents.

Steady, predictable increases today will protect residents from much larger costs tomorrow while ensuring the long-term sustainability of municipal infrastructure and services.

Mill Rate	Increase	Municipal Levy	Increase Amount	Approximate Net (After 10% Discount)	Approximate Net Increase (After Discount)	Approximate Discounted Amount
4.75	Current	\$1,275,625.83		\$1,148,063.25		-\$127,562.58
4.99	5%	\$1,307,637.32	\$32,011.49	\$1,176,873.59	\$28,810.34	-\$130,763.73
5.13	8%	\$1,326,351.46	\$50,725.63	\$1,193,716.31	\$45,653.06	-\$132,635.15
5.23	10%	\$1,339,648.71	\$64,022.88	\$1,205,683.84	\$57,620.59	-\$133,964.87
5.32	12%	\$1,351,653.02	\$76,027.19	\$1,216,487.72	\$68,424.47	-\$135,165.30
5.46	15%	\$1,370,326.23	\$94,700.40	\$1,233,293.61	\$85,230.36	-\$137,032.62

Sample

Residential Tax Levy = [(taxable assessment x mill rate)]/1000 + Base Tax

Sample with a \$587,760 taxable assessment:

0% Increase: $(\$587,760 \times 4.75)/1000 + \$1,415 = \$4,206.86$

5% Increase: $(\$587,760 \times 4.99)/1000 + \$1,415 = \$4,347.92$ {increase \$141.06}

8% Increase: $(\$587,760 \times 5.13)/1000 + \$1,415 = \$4,430.21$ {increase \$223.35}

10% Increase: $(\$587,760 \times 5.23)/1000 + \$1,415 = \$4,488.98$ {increase \$282.12}

12% Increase: $(\$587,760 \times 5.32)/1000 + \$1,415 = \$4,541.88$ {increase \$335.02}

15% Increase: $(\$587,760 \times 5.46)/1000 + \$1,415 = \$4,624.17$ {increase \$417.31}

Sample with a \$300,000 taxable assessment:

0% Increase: $(\$300,000 \times 4.75)/1000 + \$1,415 = \$2,840$

5% Increase: $(\$300,000 \times 4.99)/1000 + \$1,415 = \$2,912$ {increase \$72}

8% Increase: $(\$300,000 \times 5.13)/1000 + \$1,415 = \$2,954$ {increase \$114}

10% Increase: $(\$300,000 \times 5.23)/1000 + \$1,415 = \$2,984$ {increase \$144}

12% Increase: $(\$300,000 \times 5.32)/1000 + \$1,415 = \$3,011$ {increase \$171}

15% Increase: $(\$300,000 \times 5.46)/1000 + \$1,415 = \$3,053$ {increase \$213}

**Village Of Buena Vista
Tax Rate Scenario
2026-0023 Mill Rate Scenario 2 -4.99**

Taxing Authority Local Property Class	Taxable Assessment	Tax Rate	Flat Rate	Mill Rate Factor	Minimum Tax	Base Tax
100 - MUNICIPAL PROP		4.9900	0.0000			
AGRICULTURAL				1.0000	Land: 0.00	350.00
RESIDENTIAL				1.0000	Prop: 0.00	1415.00
					Land: 0.00	1075.00
					Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL OTHER				1.3500	Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL RESOURCE				1.3500	Impr: 0.00	340.00
200 - PRAIRIE VALLEY #208						
AGRICULTURAL		1.0700				
RESIDENTIAL		4.2700				
COMMERCIAL/INDUSTRIAL O1		6.3700				
COMMERCIAL/INDUSTRIAL RE		7.4900				
700 - TAX ENFORCEMENT		0.0000	0.0000			

**Village Of Buena Vista
Tax Rate Scenario
2026-0023 Mill Rate Scenario 2 -4.99**

Taxing Authority

Local Property Class	Assessment Class	Taxable Assessment	Mill Rate Factor	Tax Rate	Qty	Levy
** NORMAL PROPERTY **						
100 MUNICIPAL PROP						
AGRICULTURAL	Base Tax - Land		1.0000	350.0000	6	2,100.00
	Non-Arable	352,305	1.0000	4.9900		1,757.99
	Other Agricultural	28,160	1.0000	4.9900		140.52
	Total AGRICULTURAL:	380,465				3,998.51
	Effective Tax Rate AGRICULTURAL: 1.0509534385554518812505749543%					
RESIDENTIAL	Base Tax - Land		1.0000	1,075.0000	39	41,925.00
	Base Tax - Impr		1.0000	340.0000	2	680.00
	Base Tax - Prop		1.0000	1,415.0000	420	594,300.00
	Residential	106,962,560	1.0000	4.9900		533,743.23
	Seasonal Residential	22,014,720	1.0000	4.9900		109,853.44
	Total RESIDENTIAL:	128,977,280				1,280,501.67
	Effective Tax Rate RESIDENTIAL: 0.9928118115066467520481126598%					
COMM OTHER	Base Tax - Impr		1.3500	340.0000	9	3,060.00
	Other Commercial and Industrial	2,980,355	1.3500	4.9900		20,077.14
	Total COMM OTHER:	2,980,355				23,137.14
	Effective Tax Rate COMMERCIAL: 0.7763216126937898337614143282%					
	Total 100 - MUNICIPAL PROP	132,338,100				1,307,637.32
	Effective Tax Rate Ratio 100 - MUNICIPAL PROP: 1.35376:1					
200 PRAIRIE VALLEY #208						
AGRICULTURAL	Non-Arable	352,305		1.0700		376.96
	Other Agricultural	28,160		1.0700		30.13
	Total AGRICULTURAL:	380,465				407.09
RESIDENTIAL	Residential	106,962,560		4.2700		456,730.12
	Seasonal Residential	22,014,720		4.2700		94,002.90
	Total RESIDENTIAL:	128,977,280				550,733.02
COMM OTHER	Other Commercial and Industrial	2,980,355		6.3700		18,984.87
	Total 200 - PRAIRIE VALLEY #20	132,338,100				570,124.98
					Total Taxes:	1,877,762.30
					Total Levies:	1,877,762.30
					Grand Total:	1,877,762.30

Village Of Buena Vista
Tax Rate Scenario
2026-0024 Mill Rate Scenario 3 -5.13

Taxing Authority	Taxable Assessment	Tax Rate	Flat Rate	Mill Rate Factor	Minimum Tax	Base Tax
Local Property Class						
100 - MUNICIPAL PROP		5.1300	0.0000			
AGRICULTURAL				1.0210	Land: 0.00	350.00
RESIDENTIAL				1.0000	Prop: 0.00	1415.00
					Land: 0.00	1075.00
					Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL OTHER				1.3500	Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL RESOURCE				1.3500	Impr: 0.00	340.00
200 - PRAIRIE VALLEY #208						
AGRICULTURAL		1.0700				
RESIDENTIAL		4.2700				
COMMERCIAL/INDUSTRIAL OT		6.3700				
COMMERCIAL/INDUSTRIAL RE		7.4900				
700 - TAX ENFORCEMENT		0.0000	0.0000			

**Village Of Buena Vista
Tax Rate Scenario
2026-0024 Mill Rate Scenario 3 -5.13**

Taxing Authority

Local Property Class	Assessment Class	Taxable Assessment	Mill Rate Factor	Tax Rate	Qty	Levy
** NORMAL PROPERTY **						
100 MUNICIPAL PROP						
AGRICULTURAL	Base Tax - Land		1.0210	350.0000	6	2,100.00
	Non-Arable	352,305	1.0210	5.1300		1,845.28
	Other Agricultural	28,160	1.0210	5.1300		147.49
	Total AGRICULTURAL:	<u>380,465</u>				<u>4,092.77</u>
	Effective Tax Rate AGRICULTURAL: 1.0757283850025626535949430302%					
RESIDENTIAL	Base Tax - Land		1.0000	1,075.0000	39	41,925.00
	Base Tax - Impr		1.0000	340.0000	2	680.00
	Base Tax - Prop		1.0000	1,415.0000	420	594,300.00
	Residential	106,962,560	1.0000	5.1300		548,717.76
	Seasonal Residential	22,014,720	1.0000	5.1300		112,935.47
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>1,298,558.23</u>
	Effective Tax Rate RESIDENTIAL: 1.0068116105410193175108050038%					
COMM OTHER	Base Tax - Impr		1.3500	340.0000	9	3,060.00
	Other Commercial and Industrial	2,980,355	1.3500	5.1300		20,640.46
	Total COMM OTHER:	<u>2,980,355</u>				<u>23,700.46</u>
	Effective Tax Rate COMMERCIAL: 0.7952227167568964099914271958%					
	Total 100 - MUNICIPAL PROP	<u>132,338,100</u>				<u>1,326,351.46</u>
	Effective Tax Rate Ratio 100 - MUNICIPAL PROP: 1.35274:1					
200 PRAIRIE VALLEY #208						
AGRICULTURAL	Non-Arable	352,305		1.0700		376.96
	Other Agricultural	28,160		1.0700		30.13
	Total AGRICULTURAL:	<u>380,465</u>				<u>407.09</u>
RESIDENTIAL	Residential	106,962,560		4.2700		456,730.12
	Seasonal Residential	22,014,720		4.2700		94,002.90
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>550,733.02</u>
COMM OTHER	Other Commercial and Industrial	2,980,355		6.3700		18,984.87
	Total 200 - PRAIRIE VALLEY #20	<u>132,338,100</u>				<u>570,124.98</u>
				Total Taxes:		1,896,476.44
				Total Levies:		1,896,476.44
				Grand Total:		1,896,476.44

Village Of Buena Vista
Tax Rate Scenario
2026-0025 Mill Rate Scenario 4 -5.23

Taxing Authority	Taxable Assessment	Tax Rate	Flat Rate	Mill Rate Factor	Minimum Tax	Base Tax
Local Property Class						
100 - MUNICIPAL PROP		5.2300	0.0000			
AGRICULTURAL				1.0000	Land: 0.00	350.00
RESIDENTIAL				1.0000	Prop: 0.00	1415.00
					Land: 0.00	1075.00
					Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL OTHER				1.3500	Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL RESOURCE				1.3500	Impr: 0.00	340.00
200 - PRAIRIE VALLEY #208						
AGRICULTURAL		1.0700				
RESIDENTIAL		4.2700				
COMMERCIAL/INDUSTRIAL OT		6.3700				
COMMERCIAL/INDUSTRIAL RE		7.4900				
700 - TAX ENFORCEMENT		0.0000	0.0000			

**Village Of Buena Vista
Tax Rate Scenario
2026-0025 Mill Rate Scenario 4 -5.23**

Taxing Authority

Local Property Class	Assessment Class	Taxable Assessment	Mill Rate Factor	Tax Rate	Qty	Levy
** NORMAL PROPERTY **						
100 MUNICIPAL PROP						
AGRICULTURAL	Base Tax - Land		1.0000	350.0000	6	2,100.00
	Non-Arable	352,305	1.0000	5.2300		1,842.54
	Other Agricultural	28,160	1.0000	5.2300		147.28
	Total AGRICULTURAL:	<u>380,465</u>				<u>4,089.82</u>
	Effective Tax Rate AGRICULTURAL: 1.0749530180174260444456126056%					
RESIDENTIAL	Base Tax - Land		1.0000	1,075.0000	39	41,925.00
	Base Tax - Impr		1.0000	340.0000	2	680.00
	Base Tax - Prop		1.0000	1,415.0000	420	594,300.00
	Residential	106,962,560	1.0000	5.2300		559,414.19
	Seasonal Residential	22,014,720	1.0000	5.2300		115,136.92
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>1,311,456.11</u>
	Effective Tax Rate RESIDENTIAL: 1.0168117283912329365295965305%					
COMM OTHER	Base Tax - Impr		1.3500	340.0000	9	3,060.00
	Other Commercial and Industrial	2,980,355	1.3500	5.2300		21,042.78
	Total COMM OTHER:	<u>2,980,355</u>				<u>24,102.78</u>
	Effective Tax Rate COMMERCIAL: 0.808721779787978277755022808%					
	Total 100 - MUNICIPAL PROP	<u>132,338,100</u>				<u>1,339,648.71</u>
	Effective Tax Rate Ratio 100 - MUNICIPAL PROP: 1.32920:1					
200 PRAIRIE VALLEY #208						
AGRICULTURAL	Non-Arable	352,305		1.0700		376.96
	Other Agricultural	28,160		1.0700		30.13
	Total AGRICULTURAL:	<u>380,465</u>				<u>407.09</u>
RESIDENTIAL	Residential	106,962,560		4.2700		456,730.12
	Seasonal Residential	22,014,720		4.2700		94,002.90
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>550,733.02</u>
COMM OTHER	Other Commercial and Industrial	2,980,355		6.3700		18,984.87
	Total 200 - PRAIRIE VALLEY #20	<u>132,338,100</u>				<u>570,124.98</u>
	Total Taxes:					<u>1,909,773.69</u>
	Total Levies:					<u>1,909,773.69</u>
	Grand Total:					<u><u>1,909,773.69</u></u>

Village Of Buena Vista
Tax Rate Scenario
2026-0026 Mill Rate Scenario 5 -5.32

Taxing Authority	Taxable Assessment	Tax Rate	Flat Rate	Mill Rate Factor	Minimum Tax	Base Tax
Local Property Class						
100 - MUNICIPAL PROP		5.3200	0.0000			
AGRICULTURAL				1.0000	Land: 0.00	350.00
RESIDENTIAL				1.0000	Prop: 0.00	1415.00
					Land: 0.00	1075.00
					Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL OTHER				1.3500	Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL RESOURCE				1.3500	Impr: 0.00	340.00
200 - PRAIRIE VALLEY #208						
AGRICULTURAL		1.0700				
RESIDENTIAL		4.2700				
COMMERCIAL/INDUSTRIAL O1		6.3700				
COMMERCIAL/INDUSTRIAL RE		7.4900				
700 - TAX ENFORCEMENT		0.0000	0.0000			

**Village Of Buena Vista
Tax Rate Scenario
2026-0026 Mill Rate Scenario 5 -5.32**

Taxing Authority

Local Property Class	Assessment Class	Taxable Assessment	Mill Rate Factor	Tax Rate	Qty	Levy
** NORMAL PROPERTY **						
100 MUNICIPAL PROP						
AGRICULTURAL	Base Tax - Land		1.0000	350.0000	6	2,100.00
	Non-Arable	352,305	1.0000	5.3200		1,874.26
	Other Agricultural	28,160	1.0000	5.3200		149.81
	Total AGRICULTURAL:	380,465				4,124.07
	Effective Tax Rate AGRICULTURAL: 1.0839551601329951506708895693%					
RESIDENTIAL	Base Tax - Land		1.0000	1,075.0000	39	41,925.00
	Base Tax - Impr		1.0000	340.0000	2	680.00
	Base Tax - Prop		1.0000	1,415.0000	420	594,300.00
	Residential	106,962,560	1.0000	5.3200		569,040.73
	Seasonal Residential	22,014,720	1.0000	5.3200		117,118.31
	Total RESIDENTIAL:	128,977,280				1,323,064.04
	Effective Tax Rate RESIDENTIAL: 1.0258117088529080470606916195%					
COMM OTHER	Base Tax - Impr		1.3500	340.0000	9	3,060.00
	Other Commercial and Industrial	2,980,355	1.3500	5.3200		21,404.91
	Total COMM OTHER:	2,980,355				24,464.91
	Effective Tax Rate COMMERCIAL: 0.8208723457440472695366827106%					
	Total 100 - MUNICIPAL PROP	132,338,100				1,351,653.02
	Effective Tax Rate Ratio 100 - MUNICIPAL PROP: 1.32049:1					
200 PRAIRIE VALLEY #208						
AGRICULTURAL	Non-Arable	352,305		1.0700		376.96
	Other Agricultural	28,160		1.0700		30.13
	Total AGRICULTURAL:	380,465				407.09
RESIDENTIAL	Residential	106,962,560		4.2700		456,730.12
	Seasonal Residential	22,014,720		4.2700		94,002.90
	Total RESIDENTIAL:	128,977,280				550,733.02
COMM OTHER	Other Commercial and Industrial	2,980,355		6.3700		18,984.87
	Total 200 - PRAIRIE VALLEY #20	132,338,100				570,124.98
				Total Taxes:		1,921,778.00
				Total Levies:		1,921,778.00
				Grand Total:		1,921,778.00

Village Of Buena Vista
Tax Rate Scenario
2026-0027 Mill Rate Scenario 6 -5.46

Taxing Authority	Taxable Assessment	Tax Rate	Flat Rate	Mill Rate Factor	Minimum Tax	Base Tax
Local Property Class						
100 - MUNICIPAL PROP		5.4600	0.0000			
AGRICULTURAL				1.0000	Land: 0.00	350.00
RESIDENTIAL				1.0000	Prop: 0.00	1415.00
					Land: 0.00	1075.00
					Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL OTHER				1.3500	Impr: 0.00	340.00
COMMERCIAL/INDUSTRIAL RESOURCE				1.3500	Impr: 0.00	340.00
200 - PRAIRIE VALLEY #208						
AGRICULTURAL		1.0700				
RESIDENTIAL		4.2700				
COMMERCIAL/INDUSTRIAL O1		6.3700				
COMMERCIAL/INDUSTRIAL RE		7.4900				
700 - TAX ENFORCEMENT		0.0000	0.0000			

**Village Of Buena Vista
Tax Rate Scenario
2026-0027 Mill Rate Scenario 6 -5.46**

Taxing Authority

Local Property Class	Assessment Class	Taxable Assessment	Mill Rate Factor	Tax Rate	Qty	Levy
** NORMAL PROPERTY **						
100 MUNICIPAL PROP						
AGRICULTURAL	Base Tax - Land		1.0000	350.0000	6	2,100.00
	Non-Arable	352,305	1.0000	5.4600		1,923.59
	Other Agricultural	28,160	1.0000	5.4600		153.75
	Total AGRICULTURAL:	<u>380,465</u>				<u>4,177.34</u>
	Effective Tax Rate AGRICULTURAL: 1.0979564480306992758860867623%					
RESIDENTIAL	Base Tax - Land		1.0000	1,075.0000	39	41,925.00
	Base Tax - Impr		1.0000	340.0000	2	680.00
	Base Tax - Prop		1.0000	1,415.0000	420	594,300.00
	Residential	106,962,560	1.0000	5.4600		584,015.44
	Seasonal Residential	22,014,720	1.0000	5.4600		120,200.28
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>1,341,120.72</u>
	Effective Tax Rate RESIDENTIAL: 1.0398116009269229433276930635%					
COMM OTHER	Base Tax - Impr		1.3500	340.0000	9	3,060.00
	Other Commercial and Industrial	2,980,355	1.3500	5.4600		21,968.17
	Total COMM OTHER:	<u>2,980,355</u>				<u>25,028.17</u>
	Effective Tax Rate COMMERCIAL: 0.8397714366241605446331057877%					
	Total 100 - MUNICIPAL PROP	<u>132,338,100</u>				<u>1,370,326.23</u>
	Effective Tax Rate Ratio 100 - MUNICIPAL PROP: 1.30745:1					
200 PRAIRIE VALLEY #208						
AGRICULTURAL	Non-Arable	352,305		1.0700		376.96
	Other Agricultural	28,160		1.0700		30.13
	Total AGRICULTURAL:	<u>380,465</u>				<u>407.09</u>
RESIDENTIAL	Residential	106,962,560		4.2700		456,730.12
	Seasonal Residential	22,014,720		4.2700		94,002.90
	Total RESIDENTIAL:	<u>128,977,280</u>				<u>550,733.02</u>
COMM OTHER	Other Commercial and Industrial	2,980,355		6.3700		18,984.87
	Total 200 - PRAIRIE VALLEY #20	<u>132,338,100</u>				<u>570,124.98</u>
	Total Taxes:					1,940,451.21
	Total Levies:					1,940,451.21
	Grand Total:					1,940,451.21



VILLAGE OF BUENA VISTA Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	DDAB Appeal Decision with provisos for consideration and decision by Council regarding setback variance request on Lot 7, Blk 31, 60R10277

PURPOSE:

To inform Council of the decision of the District Development Appeals Board and outline the provisos proposed with the decision that require decision by Council.

BACKGROUND:

The original development application was denied by Council because of the proposed setbacks not meeting the requirements of the Zoning Bylaw. Setbacks were determined from the road allowance road allowance at the east portion of the intersection of Grand and Tower Road. The appellant appealed the decision. The DDAB met on April 8th and approved the appeal with conditions as follows: (see attached Notice of Approval)

Option 1:

The east portion of Grand Avenue parcel 111072743 does not actually run in front of the property. The actual intersection and road end several hundred metres to the east (yellow). The roads were not built to match the survey and there is no physical need for the additional road allowance in front of the property (outlined in red). Council could grant a variance based on ensuring the new build has the required setbacks from the road as constructed (green), omitting considering the portion of Grand that was not built (red). The new build would be required to meet a minimum setback from the physical road (green) as prescribed in the zoning bylaw, plus an additional minimum 5 feet from the surveyed front property (blue) line for the property.

Option 2:

The municipality sell the portion of the road allowance not used as a road (red) to the property owner to create a compliant build.

CONSIDERATIONS:

Option #1: Council to request Administration to draft an easement agreement to be signed by all parties and register interest on the title identifying the agreement for potential future property owners. Costs to register interest to be responsibility of property owner. Property owner to undertake obtaining a real property survey to be submitted with the building permit application.

Option #2- As per Community Planning, in order to sell the portion of the road (red) the municipality would be required to make application to the Ministry of Highways to close the portion of the road. If approved by the MOH, application to subdivide the parcel is required by Community Planning and property surveys are required prior to subdivision considerations to adjust the parcel boundaries. The apportioned parcel would need to be appraised to determine property value. Approximate cost \$5,000-\$7,000. These costs would be the responsibility of the developer (appellant).

FOR COUNCIL CONSIDERATION:

Option 1:

- The curbstop to the property is situated approximately 32ft from the pavement on the easement. Water line to the property runs through the easement property as it does on most properties. Responsibility for waterline up to the curbstop would remain the responsibility of the municipality. Waterline after the curbstop would remain the responsibility of the property owner.
- The owner is building a permanent dwelling, and a new water line will be required to be installed to an adequate depth to eliminate potential damage to municipal infrastructure.
- The owner has maintained the section of easement since ownership in 2013.
- Easement agreement would identify requirements/stipulations for the easement property (fencing, landscaping, parking etc.)
- The owner would agree to the setback identified in the DDAB Approval. (Minimum 5 ft from surveyed property line, and 25 ft from Grand Avenue. (See attached diagram)
- The new dwelling permanent would generate more tax and utility revenue for the municipality.

Option 2:

- The property owner is not interested in purchasing the property to change the boundaries of their current parcel to accommodate the required setbacks outlined in the zoning bylaw. (see attached correspondence from property owner)

- Subdividing a road parcel is a complex legal and planning process that typically takes several months to over a year to complete. The process involves several steps:
- Surveys and Planning: A professional surveyor must prepare a plan of the proposed subdivision to define new boundaries.
- Approvals and Referrals: The application is reviewed by municipal authorities, adjacent landowners, and government agencies (such as Ministry of Highways or Transportation departments), which can take 2 to 3 months for initial circulation.
- Conditions: The subdivision is usually approved with conditions (e.g., servicing agreements, taxes paid, or land dedication) that must be met.
- Registration: The final approved survey must be registered with the Provincial Land Registry/Land Titles office to create new legal titles.
- The property owner is facing a May deadline for finalizing drawings and planning to align with construction for the upcoming season.

RECOMMENDATION:

The Council approved Option #1, as recommended by the District Development Appeals Board. Direct Administration to draft an easement agreement identifying conditions, requirements, restrictions for use of the easement. The agreement to be presented to the property owner for signing. The finalized easement agreement to be registered as an interest on the title of the property. Council to direct Administration to draft a letter of decision to the property owner and identify the requirements of the real property survey to accompany the building permit application.



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To: The Council of the Village of Buena Vista
Re: Discretionary Use Application BV25-023 – SW 13-21-22-W2
Apr 20, 2026

Thank you for forwarding your letter in regards to the discretionary use application, which included approval for a dwelling with conditions. Since the receipt of that letter, I have completed substantial investigations, and have meaningful and relevant information for council to review in regards to the decision.

1. I share council's interest in mitigating slope instability, and believe further discussion is necessary in this regard. Setback distances are not the primary control of slope stability. Rather, appropriate management of surficial water and groundwater loading through practices such as positive site grading, control and management of roof drainage, limiting infiltration near slope crests, and avoidance of uncontrolled ponding are the most effective engineering tools. Please see attached engineering review. Site-specific drainage planning would be more effective at long term slope instability mitigation than the isolated application of a setback requirement, and I am prepared to provide a site-specific drainage and grading plan to council in lieu of the setback requirement.

2. The Government of Saskatchewan recently announced that, as of Nov 1, 2026, the *Shoreland Pollution Control Regulations, 1976* will be repealed and incorporated into the Sewage Works Regulations. These regulations were 50 years old, and management technologies have changed substantially in that time. These historical regulations limit land within 457m of the high water mark of a lake to holding tanks, which is where the SHA recommendation came from that required septic holding in this location, whose nearest boundary is 389m from the lake. The new regulations change that distance limit to 150m. I have confirmed with the SHA (see attached) that, under the new regulations, mounds will be permissible at this location. Further, septic system approvals are only valid for 6 months from the time of approval. With the amount of infrastructure development required before construction of the house, even if we applied under the current system the permit would become invalid before completion of the project and we would have to reapply under the new rules.

3. I'm more than happy to have access to the high-quality Buena Vista village water. The logistics of this connection present substantial difficulties, however, and I wonder whether connection should be deferred to a later date. To run a single small diameter service line hundreds of meters would be a substantial and avoidable cost for both parties, particularly in the event it may become redundant and decommissioned when a larger line is installed at a later date. From an engineering perspective, a long, low-demand service line presents water quality challenges as well. A single household would not draw enough volume of water through the line to prevent dechlorination, nitrification and bacterial regrowth, which poses a

risk to many residents connected to the same main, not just this residence. Deferring the requirement to connect to village water until appropriately sized infrastructure is in place would be in the best interest of all parties.

I appreciate council's time and consideration in reviewing this application and the associated conditions. My goal is to work collaboratively toward a solution that is safe, practical, and aligned with current and evolving regulatory standards. I would welcome the opportunity to present to council at the next meeting to discuss this in person.

Thank you again for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'M Butz', with a stylized flourish extending from the end.

Matthew Butz



Re: Onsite Wastewater Management Buena Vista
To:

March 10, 2026 at 10:00 AM

Details

Hi,

Thank you for the clarification.

I understand that under the current regulation, land within 457 m of the high-water mark is restricted to holding tanks or public sewage works.

I noticed that the Government of Saskatchewan has announced that the Shoreland Pollution Control Regulations will be repealed and incorporated into the Private Sewage Works Regulations effective November 1, 2026. It looks like the updated regulations will provide additional options for private sewage works located more than 150 m from the high-water mark.

Given that Parcel L is 389m+ from the lake, I was hoping you might be able to clarify what additional sewage disposal options will be permitted under the updated regulations once they come into force.

Specifically, will systems such as engineered mound systems or other onsite treatment systems be permitted beyond 150 m under the updated framework?

Thanks.
Matt

[See More from Stodnyk, Rob SHA](#)

March 11, 2026 at 10:15 AM

That is correct – the amendments are coming into force November 1, 2026. Mounds will be permissible, assuming site conditions (soil, water table, density, sensitivity, etc.) allow for it. Other notable changes are an increase in permit fees and that the mound designer and installer will have to be certified, or no permit will be issued.

You can visit Saskatchewan Onsite Wastewater Management Association for certification details.

-RS

Robert Stodnyk
Public Health Inspector
Environmental Public Health
Saskatchewan Health Authority | 306-766-7761 | Fax: 306-766-7730
Website: <http://www.rghealth.ca/programs-and-services/environmental-health>
2110 Hamilton Street Regina SK S4P 2E3

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[See More from Matt Bulz](#)



415 – 7TH Avenue
Regina, SK, S4N 4P1
P: 306.569.9075
E: admin@groundeng.ca
W: www.groundeng.ca

File No.: GE-2327

April 17, 2026

Anchor Point Developments Ltd.
2728 McAra Street
REGINA, Saskatchewan
S4N 2X1

ATTENTION: DR. MATTHEW BUTZ

Dear Sir:

**SUBJECT: PROPOSED RESIDENTIAL DEVELOPMENT
PARCEL L, PORTION OF SW 13-21-22-W2M, EXT. 100
VILLAGE OF BUENA VISTA, SASKATCHEWAN**

This letter is provided in support of the proposed residential development and in response to recent correspondence outlining development conditions. It is intended to supplement our previous geotechnical assessment and provide additional context regarding slope stability considerations.

From a geotechnical perspective, residential development of this nature does not typically introduce adverse loading conditions with respect to global slope stability. In many cases, construction of homes with basements involves excavation that results in a net reduction of overburden stress within the building footprint. In addition, conventional spread footing systems distribute structural loads over a relatively broad area and do not create significant concentrated stresses that would materially influence slope behaviour.

It is also recognized that the broader area is underlain by known deep-seated landslide terrain, where existing slopes reflect a long-term, marginally stable equilibrium. Within this context, slope performance is governed less by individual structural loads and more by changes to groundwater conditions, surface drainage, and site grading. Accordingly, there is a shared interest in maintaining this balance across the community.

With respect to setback distances from slope features, these are typically intended as a general planning tool; however, they are not, in isolation, the primary control on slope stability. Rather, long-term performance is more effectively managed through appropriate site development practices. In this regard, we recommend that development focus on adherence to established regulatory guidelines and best practices related to:

- Positive site grading to direct runoff away from slope areas
- Control and management of roof drainage and surface water
- Limiting infiltration near slope crests
- Avoidance of uncontrolled discharge or ponding
- Consideration of subsurface drainage, where appropriate

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The key consideration for development is to ensure that site activities do not adversely affect existing slope conditions or neighbouring properties. When appropriate drainage and grading measures are implemented, residential development can proceed in a manner consistent with both geotechnical best practices and the long-term stability of the area.

We trust that this information is helpful in supporting a practical and technically sound approach to development. We would be pleased to continue working collaboratively with all parties to ensure that the final design reflects both regulatory requirements and geotechnical best practices.

Please feel free to contact our office if you have any questions or require further clarification.

Ground Engineering Consultants Ltd.



Michael Wurm, P. Eng.

Association of Professional Engineers & Geoscientists of Saskatchewan		
CERTIFICATE OF AUTHORIZATION		
GROUND ENGINEERING CONSULTANTS LTD.		
NUMBER C0008		
Permission to Consult held by:		
Discipline	Sk. Reg. No.	Signature
<u>Geotechnical</u>	<u>12939</u>	

TA:mw
 Distribution: Anchor Point Developments Ltd. (1 PDF copy - matt@anchorpoint.ltd)
 TA2584 Office (1 copy)



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	Tax Abatement - Lot 1, Blk C, Plan 83R43523

PURPOSE:

To obtain Council direction on the level of tax abatement to be granted to the property owner who constructed and funded a municipal road to their property, in accordance with a previously executed Road Agreement.

BACKGROUND:

The property owner entered into a Road Agreement with the Village and has since completed construction of Adair at their own cost and labour.

In September 2025, council agreed to a tax abatement for the property owner under the following parameters:

- Will be greater than 0% and less than 50% of the annual municipal property taxes
- Will apply for a maximum of 5 years

At this time, the Village does not have a finalized Tax Abatement Policy. While a draft policy exists, it is not comprehensive and does not address the full range of scenarios where abatements may be appropriate.

Given current administrative capacity and existing priorities, Administration is seeking a case-specific resolution to address this request, with the intention of bringing forward a fulsome policy for Council consideration at a later date.

CONSIDERATIONS:

1. Benefit to the Municipality:

- The road construction is a municipal asset that will provide long-term value beyond the benefiting property
- The Village avoided upfront capital expenditure

2. Fairness and Precedent:

- Granting the abatement recognizes the private investment into public infrastructure
- Care should be taken to avoid setting a precedent without clear guidance

3. Timing and Completion:

- It is recommended that any abatement not commence until the road has been fully completed and certified, including:
 - Final acceptance (engineer stamping confirming standards are met); and
 - Issuance of a Construction Completion Certificate

4. Clarity:

To avoid ambiguity, the following conditions should be clearly established:

- The abatement is tied to the land, not the property owner;
- The abatement will begin in the first full calendar year following issuance of the Construction Completion Certificate;
- The abatement applies to municipal taxes only

CONSIDERATIONS

Option 1: Modest Recognition

- 10% tax abatement for 5 years
- Lower financial impact to the municipality
- Acknowledges contribution without significant revenue loss

Option 2: Balanced Approach (Recommended)

- 25% tax abatement for 5 years
- Reflects meaningful recognition of private capital investment
- Maintains balance between fairness and municipal financial stability

Option 3: Maximum Allowable

- 50% tax abatement for 5 years
- Strongest incentive/recognition
- Highest financial impact and strongest precedent-setting risk

Option 4: Graduated Approach

- Year 1-2: 40%
- Year 3-4: 25%
- Year 5: 10%
- Recognition while tapering long-term impact

RECOMMENDATION

That Council approve Option 2 – 25% tax abatement for 5 years, subject to the following conditions:

1. The road must receive a Construction Completion Certificate and final engineer approval prior to the abatement taking effect;
2. The abatement shall commence in the first full calendar year following completion certification;
3. The abatement shall apply to municipal taxes only;
4. The abatement shall be tied to the land and not transferrable to future owners;
5. This approval is considered site-specific and does not establish a precedent until a formal Tax Abatement Policy is adopted.

This approach provides reasonable recognition of the developer's investment while maintaining fiscal responsibility and flexibility for future policy development.



Look up, look around, Notice Nature!

Box 458
Hafford, SK
www.noticenature.ca

email: noticenaturesk@gmail.com



27 March, 2026

Notice Nature Program

Hello Municipal Council,

We are requesting sponsorship of the Notice Nature Program. This program is in its sixth year of delivery. Notice Nature is focused on supporting the development of our future land and water stewards. The program is distributed for free across Saskatchewan in over 300 Saskatchewan communities through participating public libraries. Schools can order Notice Nature kits and participate in the Notice Nature challenge as a class and include the community in their challenge to complete 400 nature loving activities/ observations. Last year there were 9,000 Notice Nature Passports distributed and over 20,000 recognition items. This program depends on sponsorship.

We are thankful for your consideration of sponsorship.

All Sponsoring Municipalities will receive:

- Logo recognition in the 2026 Passport Publication (if received prior to 20th April print run)
- Logo recognition on the noticenature.ca website
- Recognition in a social media post tagged to the RM social media

Requesting:

\$250 Sponsorship from Saskatchewan Villages
\$500-\$1000 from Saskatchewan Towns

Thank you for your consideration in supporting this project. Please feel welcome to display the included poster in your office/community.

Sincerely,

Alana Gunsch
306 292 8987

Notice Nature Team
The North Saskatchewan River Basin Council

www.noticenature.ca



Look up. Look around.



Notice Nature

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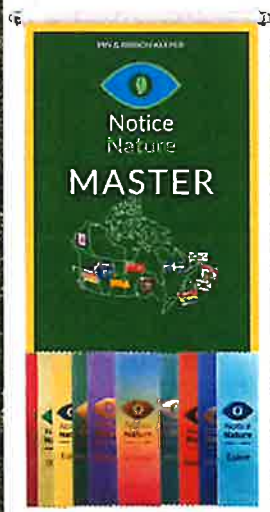
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[RM of Hillsdale](#)

[Village of Borden Parks and Rec.](#)

[Village of Buena Vista](#)



R.M. of Lakeside
— **No. 338** —



**RM OF
LACADENA
NO. 228**



R.M. of Winslow
No. 319



THE RURAL MUNICIPALITY OF
MANITOU LAKE
No. 442





To Whom it may Concern,

I am writing this letter on behalf of Sandy Steps Child Care Centre, a licensed childcare centre proudly serving families in Regina Beach, Buena Vista, Kinookimaw, and the surrounding RM of Lumsden.

At Sandy Steps, we are currently licensed for 22 children, with 79 children on our waitlist—a number that continues to grow. This demonstrates the significant need for accessible, high-quality childcare in our community.

We are excited to share that we have been approved for and have received funding from the Ministry of Education to support the creation of additional childcare spaces. This is an important step forward in helping us meet the needs of local families. However, with this expansion comes additional requirements to bring our building up to code for the increased capacity. One of the most significant upgrades needed is the installation of a commercial kitchen, along with other building improvements required to meet licensing and safety standards. While the current funding helps move this project forward, it does not fully cover these necessary upgrades.

We are reaching out to local businesses and community partners to ask for your support in helping us bridge this gap. Your sponsorship would directly contribute to ensuring our facility meets all requirements while creating a safe, functional, and enriching environment for more children.

There are several ways you can support Sandy Steps:

- Monetary donations toward building upgrades and our commercial kitchen
- Donations of materials, equipment, or services
- Sponsorship of specific areas within our centre

In recognition of your generosity, we would be pleased to:

- Acknowledge your business on our social media platforms
- Display your business logo within our centre on our Sponsorship Wall
- Include your name in communications with our families and community

Supporting Sandy Steps Child Care Centre means investing in the well-being and development of local children and families. Your contribution will have a lasting impact on the lives of the children we serve and will help us expand our capacity to meet a growing community need.

Thank you for considering this opportunity to partner with us in building a brighter future for the next generation. If you would like to make a donation or explore other ways to support Sandy Steps Childcare Centre, please reach out to us at ssccdiretor@reginabeach.ca. Together, we can make a lasting difference in the lives of our community's children.

Warmest regards,
Nicole Coburn
Director
Sandy Steps Child Care Centre

April 9, 2026

To: All Municipal administration

RE: 2026 Education Property Tax Mill Rates

On behalf of the Honourable Eric Schmalz, Minister of Government Relations, and as announced in the March 18, 2026, in the provincial budget, the education property tax mill rates to be levied with respect to every school division and property class for the 2026 taxation year are as follows:

Agricultural Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial Property	6.37 mills
Resource Property	7.49 mills

Mill rates are the same as 2025. As in past years, municipalities will collect education property taxes and remit the revenue to the province, except for municipalities with separate school divisions that set their own mill rates.

Separate school divisions must inform the Ministry of Education and all municipalities within their boundaries of their 2026 education property tax mill rates by May 1, 2026.

If you require additional information, please contact the Ministry of Government Relations' Property Tax and Assessment unit at ept@gov.sk.ca.

Sincerely,



Andrea Ulrich
Executive Director, Policy and Program Services
Ministry of Government Relations



VILLAGE OF BUENA VISTA Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	Request for Additional Capital Funding for Boundary Survey on Lakeview Crescent

PURPOSE:

To request additional capital funding to complete a legal survey in advance of the approved Lakeview Crescent road rebuild and drainage/culvert project.

BACKGROUND:

Council has previously approved capital funding for the reconstruction of Lakeview Cres, including associated drainage improvements and culvert work. As preliminary planning has begun, we have identified a potential risk related to unclear or encroached municipal boundaries along portions of the road.

In several areas of the municipality, historic use has resulted in uncertainty regarding the exact extent of municipal road allowances. In some cases, adjacent private property owners may have encroached onto municipal land.

CONSIDERATIONS:

To ensure the project is completed accurately, legally, and without dispute, it is recommended that a professional legal survey be undertaken prior to any work being completed.

A survey will:

- Clearly define municipal road allowance boundaries
- Identify any encroachments onto municipal land
- Ensure all construction activities occur within municipal land
- Reduce the risk of project delays, disputes, or potential liability
- Support proper placement of drainage infrastructure and culverts
- Avoid larger costs, delays, and disputes during construction

Without this work, there is a risk that construction could inadvertently occur on private property or fail to fully utilize available municipal right-of-way.

Administration acknowledges current budget pressures; however, completing this survey is considered a necessary due diligence step that will protect the municipality and support the long-term success of the project.

FINANCIAL IMPLICATIONS

It should be noted that the recent capital purchase of the sicklebar attachment was completed under budget by approximately \$9,000.

Administration recommends that these surplus funds be reallocated to offset the cost of the required survey, thereby minimizing the impact on overall budget pressures. The cost of the survey being quoted at \$2,595 +applicable taxes.

RECOMMENDATION

That Council approve an additional capital expenditure of \$2,595 plus applicable taxes, with that money to be reallocated from the capital equipment budget, for a legal land survey to support the Lakeview Crescent road rebuild and drainage/culvert project.

April 16, 2026

Quote ID: 0410-2026

Village of Buena Vista

306.519.2033
pworks@buenavista.ca

Attn: Ian Arnold

Re: Boundary Survey for Lakeview Crescent St/L 2, St/L 9 and St/L 11 - Plan FZ5674 Buena Vista, SK**Boundary Survey – Total Estimate \$2,595.00 + GST**

The following work will be undertaken to complete the Boundary Survey:

- Locate Existing Survey Monuments
 - Identify and verify sufficient existing survey monuments to accurately determine the boundaries
- Boundary Staking of both sides of Lakeview Crescent from Grand Avenue to Park Place using spikes, lath, and flagging placed at intervals to be determined based on-site conditions and client specifications.
- Preparation of a sketch plan showing the survey completed

The following assumptions have been made to prepare this quotation:

- I trust that you will find the enclosed to your satisfaction, however, please do not hesitate to contact me if you require any additional information.
- This estimate is provided as a best approximation based on the information available at the time of preparation. Land surveying relies on professional judgment applied to evidence that may not be fully known until work is underway. As a result, unforeseen conditions may arise, including but not limited to missing or disturbed monuments, discrepancies in historical records, site access constraints, and title or regulatory issues that cannot be determined in advance.
- If such conditions materially impact the scope or cost of the work, we will advise you as soon as practical and discuss any required fee adjustment prior to continuing.

This estimate for services, along with any supporting documents supplied, is considered confidential and shall not be distributed externally unless express consent is given by Midwest.

This estimate remains valid for acceptance until August 14, 2026.

Payment may be made by cash, cheque, or electronic funds transfer (EFT).

Yours truly,

Chance Rogers
306.525.8706
regina@midwest.ca



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	Request from Resident of Lot 107A, Blk D, PI 102077030 to remove trees to extend driveway

PURPOSE:

To inform Council of a request to remove trees from the property with the intention of widening their driveway to accommodate visitor parking to avoid violating municipal bylaws regarding parking on easements.

BACKGROUND:

The request was put on hold pending the finalization of a new Tree Policy, which is currently in draft form and designed to govern future procedures, processes, and parameters for tree removal.

The resident would like to undertake the project this spring and has identified the location of the trees to be removed. Approximately 12' wide swath of trees on the property with only a small portion being on the municipality easement. (see photos attached)

Based on a site visit by the CAO and Public Works Coordinator, the proposed tree removal on the easement could be allowed, as no drainage or structural issues were identified, and the work primarily involves removing deadfall. Administration is looking for approval to allow the property owner to proceed this spring despite the pending policy. The resident could be issued a conditional approval to remove the trees with an agreement in place.

CONSIDERATIONS:

All labour and costs associated with the request would be the responsibility of the property owner.

Deadfall poses a significant wildfire hazard during dry conditions as it provides fuel for ground fires to ignite and spread, particularly during early spring "spring dip" conditions when dead vegetation is dry before green-up. To mitigate these risks, homeowners are encouraged to maintain their properties.

Summer parking issues, including illegal parking on easements and near fire hydrants, create significant safety risks and operational challenges for public works.

RECOMMENDATION:

Recommended that Council approve the request to remove the proposed trees and direct Administration to draft an agreement with the property owner, specifying the scope, responsibilities, and inspections by Public Works.



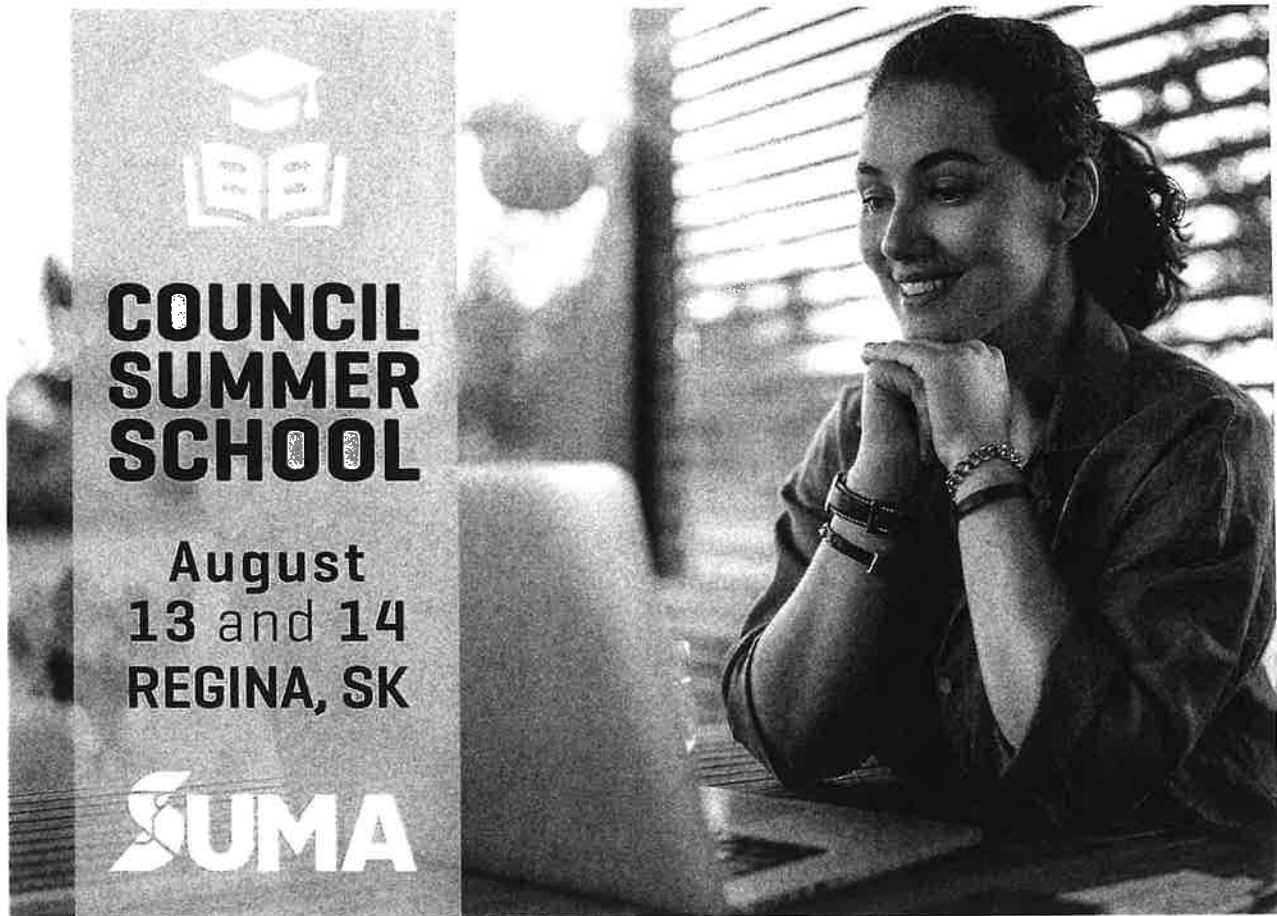










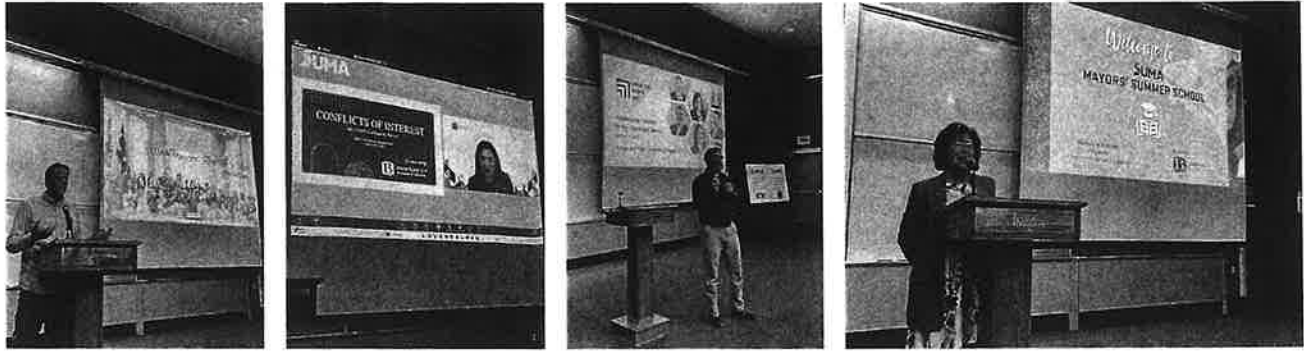


August 13 and 14, 2026 | University of Regina and online

Save the date!

August 13 and 14 in Regina

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WHY ATTEND



Networking

There are plenty of people to meet and opportunities to network at SUMA Council Summer School. Building on themomentum of the 2025 SUMA Convention, SUMA Mayors' Summer School will provide you with the chance to connect with fellow elected officials.



Capacity Building

We know "summer school" doesn't sound exciting, but SUMA Council Summer School will be! Learn from intriguing speakers and participate in exercises that will strengthen your ability to be an effective community leader.

REGISTRATION INFORMATION

Registration for SUMA Council Summer School will open after Convention 2026. Keep an eye on Municipal Update and Member Emails to be notified about registration opening.

Unit 305 - 4741 Parliament Ave.
Regina, SK S4W 0T9

MAIN OFFICE
T 306-525-3727
E suma@suma.org

GROUP INSURANCE SERVICES
T 306-525-4390

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VILLAGE OF BUENA VISTA Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	RFP VBV2026-002 Replacement of Furnace in Water Treatment Plant

PURPOSE:

To provide Council with information regarding the submissions received from proponents for Supply and installation of 75,000 BTU Heater, 70,000 BTU Furnace, 20 US Gallon Electric Water heater in Water Treatment Plant.

75,000 BTU Heater to include: venting, gas line, permits and trenching

70,000 BTU Furnace to include: all necessary duct work, pvc venting, gas line, permits.

Installation of new 20 US gallon electric water heater and removal of existing.

The project to start as soon as possible. Project completion date: June/July, 2026

BACKGROUND:

RFP was posted on Sasktenders with submission deadline of April 8, 2026. Two submissions were received.

The 2 qualifying proponents have experience/knowledge of the products and process for completion.

Both proponents submitted references. Public Works Co-ordinator has extensive knowledge of both proponents. Both have the knowledge and experience to provide quality service.

CONSIDERATIONS

Approved budget for this project was \$29,000 based on the original quote received for budgeting purposes.

RECOMMENDATION:

Proponent #1 submitted a price of \$76,765 + applicable taxes. The price is higher than Proponent #2 as it provided different options for models with variant BTU's which effected their pricing.

Proponent #2 submitted a price of \$35522 + applicable taxes. This is substantially less than Proponent #1 and quoted the exact BTU requirements outlined on the RFP.

Recommend that Council approve the submission from Proponent #2

Proponent Evaluation Matrix

Criteria	Weight	Proponent # 1 Score/10	Weighted Score #1	Proponent # 2 Score/10	Weighted Score 2
Experience & Qualifications	25%	9	2.25	9	2.25
Approach & Methodology	30%	6	1.8	6	1.8
Cost & Value for Money	20%	3	0.6	8	1.6
Timeline & Deliverables	15%	8	1.2	8	1.2
References & Past Performances	10%	9	0.9	10	1
	100%		6.75		7.85

PROPOSITOR RFP REQUIREMENT OVERVIEW

Proponent Overview	Liability Insurance	WCB Clearance	Safety Program Status	References Provide
Proponent #1	\$ 5,000,000.00	yes	Safety Program/Policies in Place COR SK Construction Safety Association	2
Proponent #2	\$ 5,000,000.00	yes		2
Proponent #3				

Text in Red indicates information that wasn't included with original submission but was clarified during recification period.

Quoted material only for Stop Signs

Equipment Description	Proponent	Description	Fat Rate	With Personnel	Fuel Surcharge	Dump Fees/Per Load	Notes
	Proponent #1	not included		\$ -			
	Proponent #2	not included					
	Proponent #3	not included					
Full scope of job	Proponent #1	Material/Equip/Labour	\$ 76,765.00	included	included		GST & PST not included
Full scope of job	Proponent #2	Material/Equip/Labour	\$ 35,522.00	included	included		GST & PST not included
	Proponent #3						

PROPOSITOR RATES all rates subject applicable taxes

Proponent #1



Request for Proposals

For

Village of Buena Vista

*Supply/Install 75,000 BTU Heater, 70,000 BTU Furnace, 20 US Gallon Electric
Water Heater in Water Treatment Facility*

Request for Proposals No.: VBV2026-002

Issued: March 11, 2026

Submission Deadline: April 8, 2026

PART 1 – INVITATION AND SUBMISSION INSTRUCTIONS

1.1 INVITATION TO PROPONENTS

This Request for Proposals (the RFP) is an invitation by the Village to prospective Proponents to submit proposals for the provision of supply of materials and installation of:

- a.) 75,000 BTU Heater in Water Treatment Plant to include; Venting, Gas Line, Permits, Trenching
- b.) 70,000 BTU Furnace to include; all necessary duct work, PVC Venting, Gas Line, Permits.
- c.) Installation of new 20 US Gallon electric water heater and removal of existing.

Location of public utilities is NOT required.

Deliverables to include, materials, equipment and manpower to complete as required or as scheduled by the Public Works department.

The Village is located 38 minutes (50.7 km) via SK-11S and SK-54S on the shore of Last Mountain Lake. The Village office is located at 1050 Grand Avenue, Buena Vista, Saskatchewan

1.2 RFP CONTACT

For the purpose of this procurement process, the "RFP Contact" will be:

Ian Arnold
Public Works Coordinator
Email Address: pworks@buenavista.ca

Proponents and their representative are not permitted to contact any employees, elected or appointed officials or other representative of the Village, other than the "RFP Contact", concerning matters regarding the RFP. Failure to adhere to this rule may result in the disqualification of the Proponent and the rejection of the Proponent's proposal.

1.3 TYPE OF CONTRACT FOR DELIVERABLES

The selected Proponent(s) will be requested to enter into direct contract negotiations to finalize an agreement with the Village for the provision of the Deliverables. The Village expects the terms and conditions set out in the Form of Agreement in Appendix C to be included in the final negotiated agreement with the selected Proponent(s). Proponents choosing to participate in the RFP process should be prepared to accept those terms and conditions, subject only to minor changes that may be mutually agreed upon in the negotiation process. The term of the agreement is to be for a period of 1 year.

1.4 RFP TIMETABLE

Issue Date of RFP	March 11, 2026
Deadline for Questions	March 20, 2026
Submission Deadline	April 8, 2026 4:00 p.m. Sask Time
Rectification Period	3 business days
Anticipated Initial Evaluation and Commencement of Concurrent Negotiations	April 14, 2026
Anticipated Final Evaluation	April 15, 2026
Contract Negotiation Period	2 days
Anticipated Execution of Agreement	May 1, 2026
Project start date	May 15-30, 2026 weather permitting
Project completion deadline	June 15, 2026

The RFP timetable is tentative only, and may be changed by the Village at any time. For greater clarity, business days means all days that the Village is open for business.

1.5 Submission of proposals

Proposals should be submitted via email to the RFP Contact email address by no later than the Submission Deadline date listed in the "RFP Timetable" or the proposal can be submitted by hand in a sealed envelope to the Village office location listed in Section 1.1

Proposals must be received by or before the Submission Deadline. Proposals received after the Submission Deadline will not be accepted. Onus and responsibility rests solely with the Proponent to deliver its proposal to the exact location indicated in this RFP on or before the Submission Deadline. The Village does not accept any responsibility for submissions delivered to any other location by the Proponent(s) or its delivery agents. Proponent(s) are advised to make submissions well before the deadline. Proponents making submission near the deadline do so at their own risk.

1.5.1 Prescribed format

Proponents should submit one (1) copy only of their proposal either by hand delivery or electronically by email. Proponents should not submit their proposals via both methods of delivery. In the event that proposals are received via both methods of delivery, the hard copy will prevail in the event of conflict or inconsistency between the hard copy and the digital copy. Proposals should be prominently marked with the RFP title and number (see RFP Cover), with the full legal name and return address of the Proponent.

1.5.2 Amendment of proposals

Proponents may amend their proposals prior to the Submission Deadline by submitting the amendment in a sealed package or via email, prominently marked with the RFP title and number and the full legal name and return address of the Proponent to the location set out above. Any amendment should clearly indicate which part of the proposal the amendment is intended to amend or replace.

1.5.3 Withdrawal of proposals

At any time prior to the execution of a written agreement for provision of the Deliverables, a Proponent may withdraw a submitted proposal. To withdraw a proposal, a notice of withdrawal must be received by the RFP Contact and should be signed by an authorized representative of the Proponent. The Village is under no obligation to return withdrawn proposals.

[End of Part 1]

PART 2 – EVALUATION AND NEGOTIATION

2.1 Stages of evaluation and negotiation

The Village will conduct the evaluation of proposals and negotiations in the following stages:

Stage I – Mandatory Requirements

Stage 1 is expected to consist of a review to determine which proposals comply with all of the mandatory requirements. If a proposal fails to satisfy any mandatory requirement, the Village may choose, in its sole discretion, to not evaluate such proposals further. The mandatory requirements are detailed in Appendix A.

2.1.1 Submission form (Appendix C)

Each proposal should include a Submission Form (Appendix C), or a document containing the information requested by the Submission Form, completed and signed by an authorized representative of the Proponent.

2.1.2 Pricing form (Appendix B)

Each proposal should include a Pricing Form (Appendix B), or a document containing the information requested by the Pricing Form, completed in accordance with the instructions contained in the form.

2.2 Stage II – Evaluation

The Village will evaluate each proposal privately.

The Village will take into consideration the following evaluation criteria.

- (a) qualifications, experience and capacity of the Proponent to provide and successfully complete the services required by the Village as well as any optional services offered by the Proponent, in a timely, safe, efficient and quality manner.
- (b) Proponent's overall fee proposal;
- (c) terms of the agreement that the Proponent is prepared to accept;
- (d) the completeness of a Proponent's proposal; and
- (e) such other criteria as the Village considers relevant.

The Village has not predetermined the relative importance of the above evaluation criteria. The Village expects to select the Proponent that provides the best overall value, as determined by the Village in its sole discretion, having regard to the evaluation criteria referred to above.

Proposals will be evaluated on the basis of the information provided in response to these instructions to Proponents. In addition, in assessing the Proponent's qualifications, experience and capacity, the Village may also consider the following:

- (a) Clarifications and/or additional information that may be supplied pursuant to requests from the Village;
- (b) Interviews and/or reference checks that may be conducted at the Village's discretion.
- (c) Previous experience of the Village in working with the Proponent; and
- (d) Information received from any source that the Village considers reliable.

The Village may, in its sole discretion, request clarification from a Proponent during the evaluation process.

Proponents are advised that the evaluation process is subjective in nature and the Village's intention is to consider, in its sole discretion, each proposal on its merits.

2.3. STAGE IV – CONCURRENT NEGOTIATIONS AND BAFO (Best and Final Offers)

2.3.1 Concurrent negotiations and BAFO process

The Village intends to invite Proponents to enter into concurrent negotiations. During these concurrent negotiations, the Village will provide each Proponent with any additional information and will seek further information and proposal improvements from each Proponent. After the expiration of the concurrent negotiation period, each Proponent will be invited to revise its initial proposal and submit its BAFO to the Village.

An invitation to interview or to negotiate does not obligate the Village to conclude the Agreement with that Proponent. The Village may interview or may negotiate any aspect of any proposal with one or more Proponents at any time.

The Village will notify all unsuccessful Proponents after entering into a definitive agreement with the successful Proponent. Unsuccessful Proponents may request a debriefing interview to obtain feedback on their proposal after receiving this notification.

2.4 EVALUATION OF BAFO AND FINAL RANKING OF PROPONENTS

Each BAFO will be evaluated against the criteria set out in Section 2.2. The top-ranked Proponent based on the evaluation of the BAFO's will receive a written invitation to enter into a final round of negotiations to finalize the agreement with the Village.

2.4.1 Option not to engage in BAFO

The Village may choose not to engage in the concurrent negotiations and BAFO process and may proceed directly to contract negotiations with the top-ranked Proponent.

2.5 STAGE V – CONTRACT NEGOTIATIONS

2.5.1 Contract negotiations process

Any negotiations will be subject to the process rules contained in the Terms and Conditions of the RFP Process (Part 3) and will not constitute a legally binding offer to enter into a contract on the part of the Village or the Proponent and there will be no legally binding relationship created with any Proponent prior to the execution of a written agreement. The terms and conditions in the Form of Agreement in Appendix D are intended to be included in the final negotiated agreement with the selected Proponent.

2.5.2 TIME PERIOD FOR NEGOTIATIONS

The Village intends to conclude negotiations and finalize the agreement with the top-ranking Proponent(s) during the negotiations period listed in the RFP Timetable, commencing on the date the Village invites the top-ranked Proponent to enter negotiations. A Proponent invited to enter into direct contract negotiations should therefore be prepared to provide requested information in a timely fashion and to conduct its negotiations expeditiously.

2.5.3 Failure to enter into agreement

If the parties cannot conclude negotiations and finalize the agreement for the Deliverables within or after the Contract Negotiation Period, the Village may at its sole discretion, discontinue negotiations with the top-ranked Proponent and may invite the next-best-ranked Proponent to enter into negotiations. This process will continue until an agreement is finalized, until there are no more Proponents remaining that are eligible for negotiations or until the Village elects to cancel the RFP process.

2.6.4 NOTIFICATION TO OTHER PROPONENTS

Other Proponents that may become eligible for contract negotiations will be so notified at the commencement of the negotiation process with the top-ranked Proponent. Once an agreement is finalized and executed by the Village and a Proponent, the other Proponents will be notified in accordance with the Terms and Conditions of the RFP Process (Part 3).

[End of Part 2]

PART 3-TERMS AND CONDITIONS OF THE RFP PROCESS

3.1 GENERAL INFORMATION AND INSTRUCTIONS

3.1.1 Proponents To Follow Instructions

Proponents should structure their proposals in accordance with the instructions in this RFP. Where information is requested in this RFP, any response made in a proposal should reference the applicable section numbers of this RFP.

3.1.2 Preferred Language

All proposals are to be submitted in English.

3.1.3 No Incorporation by Reference

The entire content of the Proponent's proposal should be submitted in a fixed form, and the content of the websites or other external documents referred to in the Proponent's proposal but not attached may not be considered to form part of its proposal. If Proponents wish to reference website or external documents, they should obtain the approval of the RFP Contact prior to the Submission Date. Proponents are responsible for ensuring that all external content that is

Page 6 of 18

referenced is accurate and are to provide notice to the Village of any changes that may arise after submission. The Village may, at any time, require a Proponent to provide a hard copy of some or all of the external content referenced.

3.1.4 References and Past Performance

In the evaluation process, the Village may consider information provided by the Proponent's references listed on Appendix D, and may also consider information independently obtained by the Village about the Proponent or its proposal in the course of the Village's own due diligence, including any previous dealings or experience, if any, with a Proponent. The Village may contact any of the Proponent's customers who the Village believes may be able to provide information about the Proponent that would be pertinent to this RFP.

3.1.5 Information in RFP Only an Estimate

The Village and its advisers make no representation, warranty or guarantee as to the accuracy of the information contained in this RFP or issued by way of addenda. Any quantities shown or data contained in this RFP or provided by way of addenda are estimates only and are for the sole purpose of indicating to Proponents the general scale and scope of the Deliverables. It is the Proponent's responsibility to obtain all the information necessary to prepare a proposal in response to this RFP.

3.1.6 Proponents To Bear Their Own Costs

The Proponent will bear all costs associated with or incurred in the preparation and presentation of its proposal, including, if applicable, costs incurred for interviews or demonstrations.

3.1.7 Retention of Proposal

The Village will not return the proposal or any accompanying documentation submitted by a Proponent.

3.1.8 Trade Agreements

Proponents should note that procurements falling within the scope of one or more of:

- *The New West Partnership Trade Agreement;*
- *The World Trade Organization Agreement on Government Procurement;*
- *Chapter 19 of the Canada – European Union Comprehensive Economic and Trade Agreement, including its incorporation by reference into the Agreement on Trade Continuity between the United Kingdom of Great Britain and Northern Ireland and Canada;*
- *Chapter 15 of the Comprehensive and Progressive Agreement for Trans-Pacific Partnership;*
or
- *Chapter 5 of the Canadian Free Trade Agreement;*

are subject to those trade agreements, but that the rights and obligations of the parties will be governed by the specific terms of this "RFP.

3.1.9 No Guarantee of Volume of Work or Exclusivity of Contract

The Village makes no guarantee of the value or volume of work to be assigned to the successful Proponent. The agreement to be negotiated with the selected Proponent will not be an exclusive contract for the provision of the described Deliverables. The Village may contract with others for goods and services the same as or similar to the Deliverables or may obtain such goods and services internally.

3.2 COMMUNICATION AFTER ISSUANCE OF RFP

3.2.1 Proponent to Review RFP

Proponents should promptly examine all of the documents comprising this RFP, and may direct questions or seek additional information to the RFP Contact on or before the Deadline for Questions listed in the RFP Timetable. No such communications are to be directed to anyone other than the RFP Contact. The Village is under no obligation to provide additional information, and the Village is not responsible for any information provided by or obtained from any source other than the RFP Contact. It is the responsibility of the Proponent to seek clarification from the RFP Contact on any matter it considers to be unclear. The Village is not responsible for any misunderstanding on the part of the Proponent concerning this RFP or its process.

3.2.2 All New Information to Proponents by Way of Addenda

This RFP may be amended only by addendum in accordance with this section. If the Village, for any reason, determines that it is necessary to provide additional information relating to this RFP, such information will be communicated to all Proponents by addendum. Any information obtained in a method other than an addendum should not be relied upon. Each addendum forms an integral part of this RFP and may contain important information, including significant changes to this RFP. Proponents are responsible for obtaining all addenda issued by the Village.

3.2.3 Post-Deadline Addenda and Extension of Submission Deadline

If the Village determines that it is necessary to issue an addendum after the Deadline for Issuing Addenda, the Village may extend the Submission Deadline for a reasonable period of time.

3.2.4 Verify, Clarify and Supplement

When evaluating proposals, the Village may at its sole discretion request further information from the Proponent or third parties in order to verify, clarify or supplement the information provided in a proposal. The response received by the Village shall, if accepted by the Village, form an integral part of the Proponent's proposal.

The Village may consider information independently obtained by the Village about the Proponent or its proposal in the course of the Village's own due diligence, including any previous dealings or experience by it or others, if any, with a Proponent.

3.2.5 Time Disputes

In the event of a dispute regarding time, the Village's time clock will govern.

3.3 NOTIFICATION AND DEBRIEFING

3.3.1 Notification to Other Proponents

Once an agreement is signed by the Village and a Proponent, the other Proponents will be notified. Proponents may be notified by public posting in the same manner that this RFP was originally posted of the outcome of the procurement process.

3.3.2 Debriefing

Proponents who submitted a proposal may request a debriefing after receipt of a notification of the outcome of the procurement process. All requests must be in writing to the RFP Contact and must be made within 30 days of such notification. The intent of the debriefing information session is to aid the Proponent in presenting a better proposal in subsequent procurement opportunities. Any debriefing provided is not for the purpose of providing an opportunity to challenge the procurement process or its outcome.

3.4 CONFLICT OF INTEREST AND PROHIBITED CONDUCT

3.4.1 Conflict of Interest

The Village may disqualify a Proponent, or take any other action it deems appropriate in its sole discretion, for any conduct, situation or circumstances, determined by the Village, in its sole and absolute discretion, to constitute a Conflict of Interest.

For the purposes of this RFP, "Conflict of Interest" includes any situation or circumstance where, in relation to a Village of Buena Vista procurement competition, a participating Proponent has an unfair advantage, a perception of an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including:

- (a) Having, or having access to, information in the preparation of its proposal that is not available to other Proponents, but such does not include information a Proponent may have obtained in the past performance of a contract with a public entity, including the Village, that is not related to the creation, implementation or evaluation of this or a related procurement competition;
- (b) Communicating with any person with a view to influencing preferred treatment in this procurement competition (including but not limited to the lobbying of decision makers involved in this procurement competition); or
- (c) Engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive procurement competition or renders that competition non-competitive, less competitive, or unfair.
- (d) All Proponents should advise the Village in writing whether it has any actual, potential or perceived Conflict of Interest, and if so, the nature of each Conflict of Interest. A Proponent may, in the sole discretion of the Village, be disqualified from this RFP process if a Proponent is found to have a Conflict of Interest.

3.4.2 Disqualification for Prohibited Conduct

The Village may disqualify a Proponent, rescind an invitation to negotiate or terminate a contract subsequently entered into, or take such other action it may deem appropriate if the Village, in its sole and absolute discretion, determines that the Proponent has engaged in any conduct prohibited by this RFP.

3.4.3 Prohibited Proponent Communications

Proponents should not engage in any communication that could constitute a Conflict of Interest.

3.4.4 Proponent Not to Communicate with Media

Proponents should not at any time directly or indirectly communicate with the media, including social media applications, in relation to this RFP or any agreement entered into pursuant to this RFP without first obtaining the written permission of the RFP Contact.

3.4.5 Lobbying

Proponents should not, in relation to this RFP or the evaluation and selection process, engage directly or indirectly in any form of political or other lobbying whatsoever to influence the selection of the successful Proponent(s).

3.4.6 Illegal or Unethical Conduct

Proponents are not to engage in any illegal business practices, including activities such as bid-rigging, price-fixing, bribery, fraud, coercion or collusion. Proponents are not to engage in any unethical conduct, including lobbying, as described above, or other inappropriate communications; offering gifts to any employees, officers, agents, elected or appointed officials or other representative of the Village; deceitfulness; submitting proposals containing misrepresentation or other misleading or inaccurate information; or any other conduct that compromises or may be seen to compromise the competitive process provided for in this RFP.

3.4.7 Past Performance or Past Conduct

The Village may prohibit a Proponent from participating in this or future procurement processes based on past performance or based on inappropriate conduct in a prior procurement process, including but not limited to the following:

- (a) Illegal or unethical conduct as described above;
- (b) the refusal of the Proponent to honour its submitted pricing or other commitments; or
- (c) any conduct, situation or circumstance determined by the Village, in its sole and absolute discretion, to have constituted an undisclosed Conflict of Interest.

3.5 CONFIDENTIAL INFORMATION

3.5.1 Confidential Information of Purchasing Entity

All information provided by or obtained from the Village in any form in connection with this RFP either before or after the issuance of this RFP.

- (a) Is the sole property of the Village and must be treated as confidential;
- (b) Is not to be used for any purpose other than replying to this RFP and the performance of any subsequent contract for the Deliverables;
- (c) Must not be disclosed without prior written authorization from the Village; and
- (d) Must be returned by the Proponent to the Village immediately upon the request of the Village.

3.5.2 Confidential Information of Proponent

Proposals will be accepted in confidence, as they contain financial, commercial, scientific, technical and/or labour relations information, except as may be otherwise provided herein. The confidentiality of such information will be maintained by the Village, except as otherwise required by law or by order of a court or tribunal, or by regulatory order of the Government of Saskatchewan, including but not limited to, the Crown Investment Corporation of Saskatchewan and other agencies or ministries of government including its boards, commissions or panels. Proponents are particularly advised that the Village is subject to legal requirements that may require disclosure of proposal information including, without limitation, under *The Freedom of Information and Protection of Privacy Act (Saskatchewan)*. Notwithstanding the foregoing, the Village reporting requirement may result in the public disclosure of dollars paid to the successful vendor from any contract awarded.

Proponents are advised that their proposals will, as necessary, be disclosed, on a confidential basis, to advises retained by the Village, and/or to Crown corporations (as defined in the *The Crown Corporations Act, 1993*) and Government of Saskatchewan agencies or ministries, including its boards, commissions or panels, to advise or assist with the RFP process, including the evaluation of proposals. If a Proponent has any questions about the collection and use of personal information pursuant to this RFP, questions are to be submitted to the RFP Contact.

3.6 PROCUREMENT PROCESS NON-BINDING

3.6.1 No Contract and No Claims

This procurement process is not intended to create and will not create a formal, legally binding bidding process and will instead be governed by the law applicable to direct commercial negotiations. For greater certainty and without limitation:

- (a) This RFP will not give rise to any Contract – based tendering law duties or any other legal obligations arising out of any process contract or collateral contract; and

- (b) neither the Proponent nor the Village will have the right to make any claims (in contract, tort, or otherwise) against the other with respect to the award of a contract, failure to award a contract or failure to honour a proposal submitted in response to this RFP.

3.6.2 No Contract until Execution of Written Agreement

This RFP process is intended to identify prospective Proponents for the purposes of negotiating potential agreements. No legal relationship or obligation regarding the procurement of any good or service will be created between a Proponent and the Village by this RFP process. A legal relationship will not arise until the successful negotiation and execution of a written agreement.

3.6.3 Non-binding Price Estimates

While the pricing information provided in proposals will be non-binding prior to the execution of a written agreement, such information will be assessed during the evaluation of the proposals and the ranking of the Proponents. Any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact any such evaluation or ranking or the decision of the Village to enter into an agreement for the Deliverables.

3.6.4 Effect of this RFP

This RFP process does not in any way restrict or limit the Village's pre-existing rights to engage in commercial negotiations with any vendor or to procure the Deliverables from any vendor through any other process. Without limiting the generality of the foregoing, the Village may:

- (a) choose whether to evaluate any proposal.
- (b) modify this RFP or RFP process, including any technical, commercial or contractual terms.
- (c) re-issue this RFP, either in the same form, or with modifications.
- (d) begin or end negotiations with any Proponent for some or all of the Deliverables.
- (e) reject any proposal.
- (f) abandon its plans to obtain any of the Deliverables.
- (g) invite anyone (including any Proponent) to give it an offer to provide some or all of the Deliverables under any terms.
- (h) At any time before awarding the contract, the Village may do the following:
 - i. Require the Proponent to submit further information not requested in this RFP to verify the Proponent's ability to perform the contract, including financial data, references to support assertions of past relevant experience, information about the Deliverables, and proof of the Proponent's legal capacity to perform the contract.
 - ii. Inspect the Proponent's equipment and facilities that will be used to perform the contract to verify the bidder's technical or commercial capacity to perform the contract.
 - iii. Cancel the RFP process without liability at any time.

3.7 GOVERNING LAW AND INTERPRETATION

These Terms and Conditions of the RFP Process (Part 3):

- (a) Are intended to be interpreted broadly and independently (with no particular provision intended to limit the scope of any other provision);
- (b) Are non-exhaustive and must not be construed as intending to limit the pre-existing rights of the parties to engage in pre-contractual discussions in accordance with the common law governing direct commercial negotiations; and
- (c) Are to be governed by and construed in accordance with the laws of the Province of Saskatchewan and the federal laws of Canada applicable therein.

[End of Part 3]

APPENDIX A – RFP PARTICULARS

A. THE DELIVERABLES

The Village, is inviting interested and competent companies to submit a proposal(s) for the supply of equipment, materials and manpower to complete;

- a.) 75,000 BTU Heater in Water Treatment Plant to include; Venting, Gas Line, Permits, Trenching
- b.) 70,000 BTU Furnace in Office portion of the Water Treatment Plant to include; all necessary duct work, PVC Venting, Gas Line, Permits.
- c.) Installation of new 20 US Gallon electric water heater and removal of existing.

Location of public utilities is NOT required.

B. MATERIAL DISCLOSURES

Proponent's Responsibility for Assessing Local Conditions

Proponents are responsible to visit the site(s) of the proposed work and ensure they are aware of all local conditions, including the Village's weather conditions, and ensure allowances in their proposals for conditions and limitations as they affect the carrying out of the services. The Proponent's failure to make all necessary examinations will not be accepted as a basis for any claims for extra compensation, extension of time or relieve the Proponent of any of their obligations to carry out the provisions of the Agreement.

Innovation

The Village encourages Proponents to identify any value-added services that may be provided or in addition to their own standard business practices that would compliment the Village's

Page 13 of 18

requirements under this RFP. Proponents are encouraged to provide details of any innovative ideas, suggestions, recommendations, creative ideas, or opportunities for improvement that would enhance the required services.

Proposal Evaluation Results

Proposal evaluation results are the property of the Village. The Village does not intend to disclose the detailed evaluation results, either before, during or after the RFP process. By submitting your proposal to this RFP, Proponents acknowledge that the Village will provide feedback on their proposal but not detailed evaluation results during any debriefing requested by the Proponent in accordance with section 3.3.2

C. MANDATORY SUBMISSION REQUIREMENTS

1. Submission Form (Appendix C)

Each proposal must include a Submission Form (Appendix C) completed and signed by an authorized representative of the Proponent.

2. Pricing (Appendix B)

Each proposal must include pricing information that complies with the instructions contained in Pricing (Appendix B).

3. Other Mandatory Submission Requirements

Certificate of Insurance

The Village expects the Proponents to furnish documentary evidence, satisfactory to the Village, of the Liability Insurance and automobile insurance policies each in an amount of not less than \$5,000,000.00 per occurrence. Provide certificates of insurance outlining the amounts of commercial general liability and automobile insurance that is carried.

Relevant Experience

A description of Proponent's experience in performing similar work, including two (2) references of work performed for municipalities or other government bodies or agencies in the previous (5) years, and appropriate contact information for reference. References should be listed with all appropriate contact information on (Appendix D).

Clearance Certificate WCB (Workers' Compensation board of Saskatchewan)

The Proponent agrees that should their bid be considered for award, proof of good standing with the Saskatchewan Workers Compensation Board is required.

Safety

The Proponent must have safety Policy and Procedures in place in accordance with Occupational Health and Safety regulations. Should the Proponents be considered for award, copy of the

company Safety Program, Policies and Procedures, evidence that the Proponent promotes workplace health and safety, can be requested by the Village.

Environmental Mitigation

The Proponent should discuss any environmental mitigations or benefits that will occur if the Proponent is successful. These environmental considerations should focus on the organization’s environmental practices (reduction of emissions, reuse/recycling of materials, etc.) as well as any reduced emission equipment that will be used during the project.

APPENDIX B – PRICING FORM

1. INSTRUCTIONS TO COMPLETE THE PRICING FORM

- (a) Rates must be provided in Canadian funds, inclusive of all applicable duties, tariffs and taxes except for applicable sales taxes, which should be itemized separately.
- (b) Employee or Operator charges should be listed per position
- (c) Each piece of equipment should be listed separately with individual specific rates
- (d) Details such as (year, make, model etc.,) of each piece of equipment should be listed for comparable.
- (e) Fuel surcharge formulas should be indicated
- (f) Anticipated service fees (i.e. landfill, lagoon fees) should be listed for each service
- (g) UOM (Unit of Measure) for every item should be indicated (i.e. daily, hourly)
- (h) Payment terms should be indicated to include payment methods and interest rates.
- (i) Price guarantee terms must be indicated for each item
- (j) Include prices for all equipment/operators/materials not listed on table.

DESCRIPTION (include specific details for equipment)	RATE	UOM OR FORMULA	TAX S=gst/pst G= gst only P=pst only
Trencher			S
Operator			S
Fuel Surcharge and Truck	210.00	One Time Charge per invoice	S
Service Fees	65.00	One Time Charge per invoice	S
Materials (provide specifics) Supply & Install All Electrical	5525.00	Electrical Labor & Material for UH & Furnace, Permit	S
Materials (provide specifics) Supply & Install Furnace	33,540.00	Furnace Material & Installation	S
Materials (provide specifics) Supply & Install Unit Heater	11,360.00	Unit Heater Installation & Material	S
Trenching, Underground Gas Line, Gas Line To UH & Furnace	26,340.00	All material Associated With These Items.	S
Total Price For Entire Job Scope	77,040.00		S

Comments: Provide any additional information relevant to the prices provided

Please see attached Quote sheet that provides further details into all scopes of work.

2. Payment Terms and Conditions

Provide payment terms, interest rates, and payment submission method options.

EFT For Payment

APPENDIX C – SUBMISSION FORM

1. Proponent Information

Please fill out the following form, naming one person to be the Proponent's contact for the RFP process and for any clarifications or communication that might be necessary.	
Full Legal Name of Proponent:	[REDACTED]
Any other relevant Name under which Proponent carries on business:	N/A
Address:	[REDACTED]
City, Province:	[REDACTED]
Postal Code:	S4N-8M6
Phone Number:	[REDACTED]
Fax Number:	N/A
Website (if applicable)	[REDACTED]
Proponent Contact Name and Title:	[REDACTED]
Proponent Contact Phone:	[REDACTED]
Proponent Contact Email:	[REDACTED]
NWPTA Resident (if yes, list province)	Y=Yes N=NN

NWPTA region supplier must meet on of the following criteria.

1. A person who is resident in the NWPTA region;
2. A business that is constituted, established, or organized under the laws of British Columbia, Alberta, Manitoba or Saskatchewan; or
3. A business that both maintains a location and employs staff with the NWPTA region.

The Proponent acknowledges the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Village and the Proponent unless and until the Village and Proponent execute a written agreement for Deliverables.



Signature of Proponent Representative



Title of Proponent Representative



Name of Proponent Representative

April 8 2026

Date

APPENDIX D
PROPONENT REFERENCES

Two References are required:

Sam Pradinuk - Wilscot Trailers - General Manager

#1 Reference Name and Position

Commercial

#1 Reference Type (Commercial, Municipal, Private)

Sam Pradinuk - Sam.Pradinuk@wilscot.com

#1 Reference Contact Name and Email Address

306-546-2736

#1 Reference Phone Number

Regina Public Schools

#2 Reference Name and Position

Commercial

#2 Reference Type (Commercial, Municipal, Private)

Andy Simpson - Andy.Simpson@rbe.sk.ca

#2 Reference Contact Name and Email Address

306-523-3078

#2 Reference Phone Number

Proponent # 2

QUOTE # YC26-156

QUOTATION

STATEMENT OF VISION AND QUALITY

To be the leading installation and service provider of electrical, communications, refrigeration, mechanical, and control systems for industrial, commercial, and institutional applications as measured by customer perception of value.

To delight our customers through the quality of our products, the skills and capabilities of our people, our high sense of urgency and our ability to be the most cost-effective provider in the market. This enables us to provide exceptional returns to our shareholders and an excellent environment for our people.

DATE: April 8 2026
TO: Ian Arnold
COMPANY: Public Works Buena Vista
EMAIL: Pworks@buonavista.ca
SHEETS: 1

FROM: [REDACTED]
TITLE: Quotations Specialist
TELEPHONE: [REDACTED]
EMAIL: [REDACTED]

We are pleased to provide the following quote – **Supply & Installation of Furnace & Unit Heater**

- **Carrier Furnace Model# GG96VTAB48060B 2 Stage 60000BTU includes**
 - o Remove ceiling in hallway and re-install after install is complete
 - o Supply required man lift to reach required heights
 - o Hang furnace in ceiling
 - o Supply and install required ducting supply ducts (return air to be common return air in ceiling)
 - o Supply and install required furnace drain and gas flue venting
 - o Adjust Air exchanger Fresh air supply ducting to supply fresh air to common return
 - o Complete startup and adjustments
 - o Travel included
 - **Price: \$33,540.00**

- **Reznor Unit Heater Model#UDXC100AC1 100000BTU includes**
 - o Hang unit heater from ceiling
 - o Supply and install required side wall venting
 - o Supply required man lift to reach required heights
 - o Travel included
 - **Price: \$11,360.00**



- **Underground Gas line, Gas line to Unit heater and Furnace**
 - o Buena Vista to supply line locate
 - o Buena Vista to supply sand to surround underground gas line
 - o Buena Vista to supply back fill of trench
 - o Supply trencher and operator to trench the trench required
 - o Supply and install required 1/1/4 under ground gas line
 - o Supply and install gas line to unit heater
 - o Supply and install gas line to furnace
 - o Inquire with Saskenergy whether gas meter needs to be upgraded to handle new loads
 - o Supply required gas permits
 - o Travel included
 - **Price: \$26,340.00**

- **Supply & Installation of all electrical components for Reznor Unit Heater & Carrier Furnace Installation**
 - o Supply & Installation of 2 new breakers (Furnace & Unit Heater)
 - o Supply & Installation of new tech 10-2 electrical cable in shop area for newly installed unit heater. (disconnect for unit included)
 - o Supply & Installation of new BX10-2 electrical cable for office area for newly installed furnace. (disconnect for unit included)
 - o Ainsworth to pull electrical permits
 - **Price: \$5525.00**

Total Price: \$77,040.00

*Price does not include GST or PST.
The above price is valid for (30) days*

Notwithstanding any provision to the contrary in this Agreement, the Parties acknowledge and agree that any changes in price, as a result of tariffs, taxes, import duties or any other factor, imposed by governmental authorities after the effective date of this Agreement, or any quote, bid response, change order or estimate, which directly impact the cost of the affected goods or services for Ainsworth Inc., shall be passed through to the Customer. Any such adjustment shall be communicated in writing to the Customer with at least 30 days' notice.

*We trust this quotation is to your satisfaction. If you should have any questions
Please contact me at office - [REDACTED]*

REGARDS
[REDACTED]

HEALTH, SAFETY AND ENVIRONMENT	DOCUMENT ID	[REDACTED]
	APPROVED BY	[REDACTED]
	REVISION NUMBER	3.00
	EFFECTIVE DATE	January 2, 2026
	Page 1 of 2	
ENVIRONMENT POLICY		

Purpose

[REDACTED] recognizes that protecting the environment is essential to the long-term sustainability of our business, the well-being of our employees and communities, and the trust of our clients and partners. The purpose of this policy is to affirm that environmental protection is a core component of how we conduct business and make decisions across all operations.

Scope

This policy applies to all [REDACTED] operations across Canada and the United States, including offices, service activities, construction projects, and worksites. It extends to all managers, supervisors, employees, agents, and subcontractors in our employ or under contract with Ainsworth.


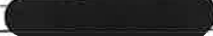


Policy Statement

At [REDACTED] we are committed to understanding, managing, and reducing the environmental and ecological impacts of our activities through innovation, technology, and cultural change. Environmental stewardship is a shared responsibility that guides our planning, operations, and decision-making at every level of the organization.

Commitments


[REDACTED] will:

- Identify, assess, and control environmental risks and impacts associated with our operations, placing special emphasis on minimizing risks to public health and ecosystems.
- Promote awareness and accountability by enabling and encouraging employees and subcontractors to contribute to our environmental goals.
- Reduce waste, emissions, and energy consumption through efficient processes, responsible material use, and sustainable technologies.
- Collaborate with suppliers, clients, and business partners to promote and pursue responsible environmental and sustainability practices.
- Maintain transparent reporting and communication on environmental performance and initiatives.
- Prevent pollution and conserve resources by implementing practical controls and best practices.
- Maintain preparedness for environmental incidents or emergencies and ensure timely, effective response and corrective action.
- Comply with all applicable environmental legislation, regulations, standards, and client requirements.

 HEALTH, SAFETY AND ENVIRONMENT	DOCUMENT ID	
	APPROVED BY	
	REVISION NUMBER	3.00
	EFFECTIVE DATE	January 2, 2026
Page 2 of 2		
 ENVIRONMENT POLICY		


- Continually improve our environmental management performance by setting measurable objectives and targets, monitoring progress, and reviewing outcomes annually.

Responsibilities

All  employees, subcontractors, and partners share responsibility for protecting the environment and complying with this policy.

- Managers and supervisors are accountable for integrating environmental considerations into daily planning and operations.
- Employees and subcontractors are expected to follow established procedures, report environmental concerns, and participate in improvement initiatives.
- The Senior Leadership Team provides oversight, resources, and support to ensure effective implementation and continual improvement of environmental practices and performance.

Implementation and Review

This policy is implemented through  Environmental Program, which establishes the processes, performance measures, and resources necessary to achieve our commitments. The policy and our performance are reviewed annually by the Senior Leadership Team to ensure ongoing relevance, effectiveness, and continual improvement.

This policy is communicated to all employees and subcontractors, and is made available to clients, partners, and the public upon request.

January 2, 2026

Date







Saskatchewan
Workers'
Compensation
Board

200 - 1881 Scarth St.
Regina, SK S4P 4L1
wcb.sask.com



900334175

April 03, 2026


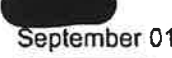



Policy number: 

Dear customer,

Re: Clearance

This letter provides clearance for the following contractor to be paid for work performed under Section 132 of *The Workers' Compensation Act, 2013* up to the expiry:

Clearance status: Cleared
Contractor: 
Policy number: 
Clearance expiry date: September 01, 2026
Clearance reference number: 

You will need to send a new clearance request for any work performed by the contractor after the clearance expiry date.

The clearance does not confirm coverage for any work-related injury.

If you have questions, please contact employer services at 1.800.667.7590.

Sincerely,

Employer Services



2001 McGill College Avenue, Suite 2200, Montreal, QC H3A 1G1
 T. 514-843-3632 | 1-800-465-2842 F. 514-843-3842

CERTIFICATE OF INSURANCE
2025-GDICAN-10027

THIS IS TO CERTIFY TO: To Whom It May Concern
 that the following described policy(ies) or cover note(s) in force at this date have been effected to cover as shown below:

NAMED INSURED:

ADDRESS: [REDACTED], Regina, Saskatchewan, S4N 6M6, CA

Description of operations and/or activities and/or locations and/or vehicles to which this certificate applies:

Evidence of Insurance

TYPE	INSURER	POLICY NO.	POLICY PERIOD	LIMIT OF INSURANCE
COMMERCIAL GENERAL LIABILITY Primary and non-contributory Included Employer's Liability Included Owner's and Contractor's Protective Liability Included Broad Form Property Damage included Contingent Employer's Liability (Canada only) Included Commercial General Liability does not exclude explosion, collapse and underground hazard (XCU) Included Cross liability Included	Aviva Insurance Company of Canada	82307700	31 Oct 2025 to 31 Oct 2026	Bodily Injury and Property Damage Liability - Occurrence Basis \$ 5,000,000 CAD Each Occurrence \$ 5,000,000 CAD Products-Completed Operations - Aggregate Limit \$ 5,000,000 CAD Personal and Advertising Injury \$ 5,000,000 Tenant's Property Damage Liability \$ 5,000,000 CAD Employer's Liability \$ 5,000,000 CAD Medical Expense \$ 25,000,000 CAD General Aggregate Limit - each policy period \$ 5,000,000 CAD Legal Liability from Damages to Non-Owned Automobile \$ 100,000 CAD Non-Owned and Hired Auto
UMBRELLA	Allianz Global Risks US Insurance Company (Canada Branch)	CAL00148325 U	31 Oct 2025 to 31 Oct 2026	In excess of the General Liability Insurance And Automobile Insurance - Occurrence Basis \$ 10,000,000 CAD Each Occurrence \$ 10,000,000 CAD Aggregate
AUTOMOBILE	Liberty Mutual Canada	AFMOADDS7J025	31 Oct 2025 to 31 Oct 2026	\$ 5,000,000 CAD Third Party Liability - Per occurrence
PROPERTY INSURANCE All Risks - Replacement cost Includ	Zurich Insurance Company Ltd.	8622214	31 Oct 2025 to 31 Oct 2026	\$ 10,000,000 CAD Any One Occurrence \$ 10,000,000 CAD Installation Floater \$ 100,000 Deductible - Equipment Breakdown
CYBER LIABILITY	Liberty Mutual Canada	DIMOADDT5X001	31 Oct 2025 to 31 Oct 2026	Claims Made \$ 5,000,000 CAD Security Liability Coverage Per Occurrence \$ 5,000,000 CAD Privacy Liability Coverage Per Occurrence \$ 5,000,000 CAD Media Liability Coverage Per Occurrence \$ 5,000,000 CAD Aggregate
CRIME	AIG Insurance Company of Canada	02-146-65-20	31 Oct 2025 to 31 Oct 2026	Claims Made \$ 3,000,000 CAD Crime coverage Per Claim \$ 3,000,000 CAD Client coverage Per Claim \$ 3,000,000 CAD Aggregate

Additional Information:



2001 McGill College Avenue, Suite 2200, Montreal, QC H3A 1G1
T 514-843-3632 | 1-800-485-2842 F 514-843-3842

CERTIFICATE OF INSURANCE



This certificate is issued as a matter of information only and is subject to all the limitations, exclusions and conditions of the above-listed policies as they now exist or may hereafter be endorsed.

Limits shown above may be reduced by claims or expenses paid.

Signed in Montreal this **18 Nov 2025**



Rachia Debin, Commercial-lines damage insurance
broker



MODERN

**VENDOR CODE OF
CONDUCT**



1. OUR ORGANIZATION AND SUPPLY CHAIN

[REDACTED] and its subsidiaries, collectively "[REDACTED]", is a leading integrated commercial facility services provider offering its clients a full range of services, including commercial janitorial, building maintenance, installation, maintenance and repair of HVAC, mechanical, electrical and building automation systems, as well as other complementary services such as janitorial equipment distribution and products manufacturing.

2. PURPOSE & SCOPE

[REDACTED] is committed to maintaining the highest level of ethics and integrity. **We believe that our values should never be compromised, and we always strive to do the right thing.** Our Vendor Code of Conduct (Code) was developed to ensure [REDACTED] works and conducts its business interactions and activities with integrity and in compliance with the applicable laws and regulations within the geographies where they operate. While vendors are independent entities from [REDACTED] the business practices and actions of a vendor, when conducting business with or on behalf of [REDACTED], may significantly impact and reflect upon our Company. **We always deliver on our commitments to clients, employees and stakeholders** and we expect the same from our vendors. Any temporary employee / subcontracted employee, agent, contractor, consultant, or other representative of a [REDACTED] supplier, vendor or subcontractor of goods, services or labor are expected to follow this Code.

3. PRINCIPLES OF THE CODE

Integrity & Ethical Business Practices – [REDACTED] **earns the trust of our colleagues, clients, and shareholders through unquestioned integrity**, and we expect this from all vendors as well.

- Comply with Applicable Laws – [REDACTED] vendors and subcontractors must maintain awareness and comply with all applicable laws, including but not limited to employment related laws (employment authorization, I9, etc.) and regulations in the geographies in which they operate, as well as any Federal, Provincial, Municipal, State or Regional laws applicable to [REDACTED].
- Respect [REDACTED] and its interests – Vendors are required to comply with applicable security and privacy laws and ensure that controls are in place to protect our confidential information. Vendors may not disclose any of [REDACTED] confidential proprietary information.
- Maintain Quality – **We deliver the highest level of service and value to our clients and expect the same from our vendors.**
- Compete Ethically & Fairly – [REDACTED] is committed to conducting business ethically and does not allow any exchange of favors, money, gifts, or entertainment with our team members. Vendors must avoid any action which could be perceived as bribery to influence a business decision. Extortion, embezzlement, bribery, and kickbacks in any form are strictly prohibited. To report such action(s) see below.
- Disclose all Subcontractors – [REDACTED] **believes in transparency and achieves it through communicating openly and freely.** Vendors are expected to be up front

and honest always. The use of subcontractors must be disclosed prior to working with them and they will also be required to sign off on and adhere to the Code. Vendors will conduct appropriate oversight of their subcontractors to ensure their adherence to the Code.

- Protect all [REDACTED] property – When authorized to use [REDACTED] property, supplies, equipment, logos or other assets, vendors are required to do so responsibly.
- Comply with all applicable data protection and privacy laws – Implement technical, administrative, and physical safeguards that are consistent with the industry best practices to protect proprietary data and information from theft, fraud, improper access disclosure, and misuse. In the event of any unauthorized access or disclosure of Personal Data, Suppliers must promptly notify [REDACTED]

Human Rights, Diversity & Inclusion – [REDACTED] expects its vendors and representatives to share its commitment to human rights and equal opportunity in the workplace and treat everyone with dignity and respect. Vendors are expected to:

- Uphold [REDACTED] commitment to a workplace free of harassment and discrimination – [REDACTED] **values the uniqueness of our people, their cultures, work styles and talents** and expects all individuals to be treated with respect, dignity, and fairness. Discrimination or Harassment that creates an intimidating, offensive or hostile work environment will not be tolerated.
- Make Health & Safety a priority – [REDACTED] always puts the safety and well-being of our employees FIRST and we expect our vendors to do the same. **We believe that all injuries are preventable, and the safety of all employees is our top priority.** We expect all Vendors to minimize occupational hazards for their employees and comply with all applicable health and safety laws, regulations, and practices as well as all health and safety requirements to which [REDACTED] subscribes.
- Comply with all age-related work restrictions and prohibit the use of Child Labor – Vendors must comply with all age-related working restrictions as set by regional law. Vendors are prohibited from permitting children to perform work that exposes them to undue risks that can harm physical, mental, or emotional development or improperly interfere with their schooling or developmental needs.
- Always treat employees fairly and humanely – Vendors must comply with all applicable laws with regards to working hours, wages, working conditions and benefits including those pertaining to minimum wage, overtime, other legally mandated benefits, and other elements of compensation.
- Prohibit Modern Slavery – [REDACTED] will not tolerate human trafficking or forced labor in any part of our business activities or anywhere within our supply chain. Employment decisions will be based on free choice. The use of prison labor, forced labor, slave labor or trafficked labor by [REDACTED] Suppliers or Subcontractors is strictly prohibited.

Respect for the Environment – All [REDACTED] business and affairs comply with applicable environmental rules. The potential environmental impacts of daily business should be considered along with opportunities for conservation of natural resources, recycling, source reduction and pollution control to ensure cleaner air and water and reduce landfill waste.

- ✓ Vendors must maintain all legally required environmental permits and business operating licenses necessary to produce their products or operate their facilities.
- ✓ Waste Reduction & Disposal – Vendors must handle, store, transport and dispose of hazardous waste legally and ethically.
- ✓ Emissions – Vendors must monitor and document their air emissions in accordance with applicable regulatory requirements.
- ✓ Vendors must notify [REDACTED] of any change in their circumstances which may create an increased risk for the environment.

4. REPORT SUSPECTED VIOLATIONS OF THE VENDOR CODE

To report a situation or person violating the Code anonymously and confidentially:

- ✓ Online [REDACTED] Code of Ethics hotline or www.clearviewconnects.ca.
- ✓ Phone at ([REDACTED]) [REDACTED]
- ✓ Post by sending a letter to P.O. [REDACTED]

As a condition of doing business with [REDACTED] every vendor and subcontractor and their employees, agents and subcontractors must comply with this Vendor Code of Conduct. If a vendor violates our Code, [REDACTED] may either terminate its business relationship or require the vendor to implement a corrective action plan. Every [REDACTED] vendor will be expected to cooperate with reasonable audits to verify a vendor's compliance with this Code.

I have read this Vendor Code of Conduct, agree to its terms, and have the authority to bind the Company noted below:

[REDACTED]

Signed by (printed name)

[REDACTED] Quotation Specialist

Title

[REDACTED]

Signature

[REDACTED] April 8 2026

Date

[REDACTED]

Vendor / Company Name

2026 HEALTH & SAFETY POLICY

Document ID	HS 601-00-001
Approved	[Redacted]
Revision Number	1.0
Effective Date	January 12, 2026



Commitment to Health & Safety

[Redacted] is committed to safeguarding the health, safety, and well-being of all employees, contractors, and visitors. Preventing workplace injuries and occupational illnesses is not only a legal obligation but a fundamental value that drives our operations. Health and safety are integral to our success and sustainability.

Our Responsibility

[Redacted] will take every reasonable measure to maintain a safe and healthy work environment. This includes identifying hazards, assessing risks, and implementing effective controls. We strive for continuous improvement in our health and safety performance through proactive measures, innovation, and compliance with all applicable legislation and industry standards.

Shared Accountability

Creating and sustaining a strong safety culture requires collaboration at every level of the organization.

- Management is accountable for the health and safety of those under their direction. They must ensure that equipment and machinery are maintained in safe operating conditions and that employees adhere to established safe work practices and procedures.
- Employees share responsibility for their own health and safety and that of their colleagues by complying with legal requirements, company policies, and safe work practices.

Training and Competence

[Redacted] will provide all workers with the necessary information, instruction, training, and competent supervision to perform their tasks safely. We believe that knowledge and awareness are key to preventing incidents and fostering a proactive safety mindset.

Continuous Improvement

We are committed to regularly reviewing and improving our health and safety programs, policies, and practices. Through audits, inspections and valuable feedback, we aim to identify opportunities for improvement and ensure alignment with best practices.

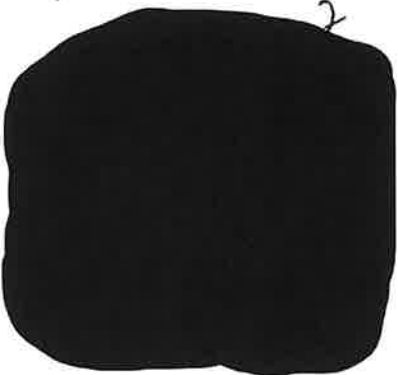
Our Vision

Creating an impactful health & safety culture requires a collaborative effort from all levels within the organization. By working together, we can create a safe workplace for all. At [Redacted] health & safety is not just a priority, it is a core value embedded in everything we do.

01/21/2026

Date





QUOTATION

April 8, 2026

To: Public Works Coordinator

Attention: Ian Arnold

Re: Equipment install at Water Treatment Facility

We are pleased to submit the following quotation for the mechanical portion of the above listed project as per the plans and specifications provided including all addendums

- Supply & install the following
 - 75,000 BTU Heater
 - 70,000 BTU Furnace
 - 20 US Gal Electric Water Heater
 - Includes trenching, underground gas line, electrical and permits

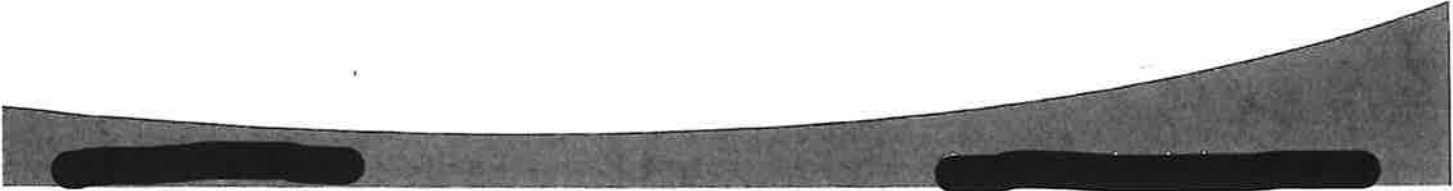
Our Price \$35,522.00 + GST & PST

Note:

- Pricing subject to change without notice due to future or applicable tariffs

Thank you for the opportunity to submit this quotation. If you have any questions or concerns, please contact the office at 306-543-7400. Please note that this quote is valid for 30 days.

Yours truly,



company Safety Program, Policies and Procedures, evidence that the Proponent promotes workplace health and safety, can be requested by the Village.

Environmental Mitigation

The Proponent should discuss any environmental mitigations or benefits that will occur if the Proponent is successful. These environmental considerations should focus on the organization's environmental practices (reduction of emissions, reuse/recycling of materials, etc.) as well as any reduced emission equipment that will be used during the project.

APPENDIX B – PRICING FORM

1. INSTRUCTIONS TO COMPLETE THE PRICING FORM

- (a) Rates must be provided in Canadian funds, inclusive of all applicable duties, tariffs and taxes except for applicable sales taxes, which should be itemized separately.
- (b) Employee or Operator charges should be listed per position
- (c) Each piece of equipment should be listed separately with individual specific rates
- (d) Details such as (year, make, model etc.,) of each piece of equipment should be listed for comparable.
- (e) Fuel surcharge formulas should be indicated
- (f) Anticipated service fees (i.e. landfill, lagoon fees) should be listed for each service
- (g) UOM (Unit of Measure) for every item should be indicated (i.e. daily, hourly)
- (h) Payment terms should be indicated to include payment methods and interest rates.
- (i) Price guarantee terms must be indicated for each item
- (j) Include prices for all equipment/operators/materials not listed on table.

DESCRIPTION (include specific details for equipment)	RATE	UOM OR FORMULA	TAX S=gst/pst G= gst only P=pst only
Trencher			
Operator			
Fuel Surcharge			
Service Fees			
Materials (provide specifics)			
Materials (provide specifics)			
Materials (provide specifics)			
TOTAL QUOTE - 32,522.00 Plus Taxes			

Comments: Provide any additional information relevant to the prices provided

Total Quote - 32,522.00 Plus Taxes

2. Payment Terms and Conditions

Provide payment terms, interest rates, and payment submission method options.

APPENDIX C – SUBMISSION FORM

1. Proponent Information

Please fill out the following form, naming one person to be the Proponent's contact for the RFP process and for any clarifications or communication that might be necessary.	
Full Legal Name of Proponent:	[REDACTED]
Any other relevant Name under which Proponent carries on business:	[REDACTED]
Address:	[REDACTED]
City, Province:	[REDACTED]
Postal Code:	[REDACTED]
Phone Number:	[REDACTED]
Fax Number:	N/A
Website (if applicable)	[REDACTED]
Proponent Contact Name and Title:	[REDACTED]
Proponent Contact Phone:	[REDACTED]
Proponent Contact Email:	[REDACTED]
NWPTA Resident (if yes, list province)	No

NWPTA region supplier must meet on of the following criteria.

1. A person who is resident in the NWPTA region;
2. A business that is constituted, established, or organized under the laws of British Columbia, Alberta, Manitoba or Saskatchewan; or
3. A business that both maintains a location and employs staff with the NWPTA region.

The Proponent acknowledges the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Village and the Proponent unless and until the Village and Proponent execute a written agreement for Deliverables.



Signature of Proponent Representative Manager
Title of Proponent Representative


Name of Proponent Representative April 8th2026
Date

APPENDIX D
PROPONENT REFERENCES

Two References are required:

Mark Behrns / Manager / Ledcor Construction

#1 Reference Name and Position

Commercial / Private

#1 Reference Type (Commercial, Municipal, Private)

mark.behrns@ledcor.com

#1 Reference Contact Name and Email Address

306-719-1450

#1 Reference Phone Number

Kyle Fairbairn / Manager / Quorex Construction

#2 Reference Name and Position

Commercial / Private

#2 Reference Type (Commercial, Municipal, Private)

k.fairbairn@quorex.ca#2 Reference Contact Name and Email Address

306-761-2222

#2 Reference Phone Number



VILLAGE OF BUENA VISTA Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	RFP VBV2026-003 Installation of 633.75 Sq/m of Asphalt on 10 th Street

PURPOSE:

To provide Council with information regarding the submissions received from proponents for Installation of approximately 635 sq/m of asphalt on 10th Street

The project to start as soon as possible. Project completion date: June 2026

BACKGROUND:

RFP was posted on Sasktenders with submission deadline of April 8, 2026. Four submissions were received.

The 4 qualifying proponents have experience/knowledge of the products and process for completion.

Public Works Co-ordinator has extensive knowledge and collaborated with all proponents about project components.

CONSIDERATIONS

Approved budget for this project was \$30,000, with \$30,000 each year in the 5-year plan.

RECOMMENDATION:

Proponent #1 submitted a price of \$44,613 + applicable taxes. Proponent addressed the scope of the work but didn't provide details as requested in RFP.

Proponent #2 submitted a price of \$41,352 + applicable taxes. Proponent met all requirements as set out in the RFP. Proponent engaged with public works and attended the project location to ensure requirements to complete the project.

Proponent #3 submitted a price of \$43,050 + applicable taxes. Proponent addressed the scope of the work but didn't provide details as requested. Proponent's knowledge appears limited to smaller projects such as driveways.

Proponent #4 submitted a price of \$69,106 + applicable taxes. Proponent met all the requirements as set out in the RFP however prices are substantially higher than all other proponents with the same knowledge and experience as other proponents.

Recommend that Council contract Proponent #2 for the project.

Proponent Evaluation Matrix

Criteria	Weight	Proponent # 1 Score/10	Weighted Score #1	Proponent # 2 Score/10	Weighted Score 2	Proponent #3 Score/10	Weighted Score 3	Proponent #4 Score/10	Weighted Score 3
Experience & Qualifications	25%	7	1.75	9	2.25	6	1.5	7	1.75
Approach & Methodology	30%	5	1.5	7	2.1	5	1.5	7	2.1
Cost & Value for Money	20%	8	1.6	8	1.6	7	1.4	5	1
Timeline & Deliverables	15%	7	1.05	7	1.05	7	1.05	7	1.05
References & Past Performances	10%	0	0	10	1	0	0	8	0
	100%		5.9		8		5.45		5.9

PROPOSER RFP REQUIREMENT OVERVIEW

Proponent Overview	Liability Insurance	WCB Clearance	Safety Program Status	References Provide
Proponent #1	No	No	COR certified and ISNet	No
Proponent #2	\$ 5,000,000.00	Yes	COR certified and ISNet	2
Proponent #3	No	No	No	0
Proponent #4	\$ 5,000,000.00	Yes	COR certified	5

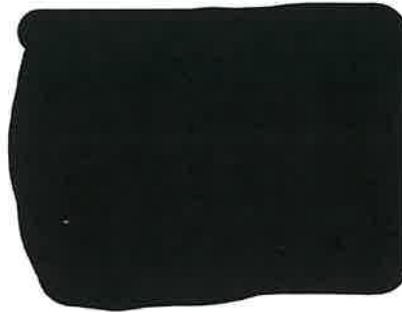
PROPOSER RATES all rates subject applicable taxes							
Equipment Description	Proponent	Description	Flat Rate	With Per diem	Fuel Surcharge	Dump Fee/per load	Notes
Asphalt removal and replacement	Proponent #1	Material/Equip/Labour	\$49,520.43	Included	included		GST & PST Included
	Proponent #2	Material/Equip/Labour	\$45,900.93	Included	included		GST & PST Included
	Proponent #3	Material/Equip/Labour	\$47,785.50	Included	included		GST & PST Included
	Proponent #4	Material/Equip/Labour	\$69,106.00	Included	included		GST & PST not included

Proponent
2



Village of Buena Vista
Request for Proposals
for
Approximately 633.75 square meters of Asphalt Paving

Submitted By:



Request for Proposals No. VBV2026-003
Submission Deadline: April 8, 2025, 4:00 PM CST

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- Submission Form

Comments: Provide any additional information relevant to the prices provided

2. Payment Terms and Conditions

Provide payment terms, interest rates, and payment submission method options.

APPENDIX C – SUBMISSION FORM

1. Proponent Information

Please fill out the following form, naming one person to be the Proponent's contact for the RFP process and for any clarifications or communication that might be necessary.	
Full Legal Name of Proponent:	[REDACTED]
Any other relevant Name under which Proponent carries on business:	
Address:	[REDACTED]
City, Province:	Regina, SK
Postal Code:	S4R 8G6
Phone Number:	[REDACTED]
Fax Number:	n/a
Website (if applicable)	[REDACTED]
Proponent Contact Name and Title:	[REDACTED]
Proponent Contact Phone:	Same as above
Proponent Contact Email:	[REDACTED]
NWPTA Resident (if yes, list province)	Y - SK

NWPTA region supplier must meet on of the following criteria.

1. A person who is resident in the NWPTA region;
2. A business that is constituted, established, or organized under the laws of British Columbia, Alberta, Manitoba or Saskatchewan; or
3. A business that both maintains a location and employs staff with the NWPTA region.

The Proponent acknowledges the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Village and the Proponent unless and until the Village and Proponent execute a written agreement for Deliverables.



 Signature of Proponent Representative

Project Manager/Estimator

 Title of Proponent Representative



 Name of Proponent Representative

April 8, 2026

 Date

**APPENDIX D
 PROPONENT REFERENCES**

Two References are required:

Randall Mashussier, City of Regina Maintenance Manger

#1 Reference Name and Position

Municipal

#1 Reference Type (Commercial, Municipal, Private)

Randall Mahussier, RMAHUSSI@regina.ca

#1 Reference Contact Name and Email Address

(306) 777-7000

#1 Reference Phone Number

David Szekely, Superintendent (New Rock Developments)

#2 Reference Name and Position

Private Commercial

#2 Reference Type (Commercial, Municipal, Private)

David Szekely, davids@newrockhomes.ca

#2 Reference Contact Name and Email Address

(306) 537-3555

#2 Reference Phone Number

Category No. 1

Pricing

The Proponent should discuss any environmental mitigations or benefits that will occur if the Proponent is successful. These environmental considerations should focus on the organization's environmental practices (reduction of emissions, reuse/recycling of materials, etc.) as well as any reduced emission equipment that will be used during the project.

APPENDIX B – PRICING FORM

1. INSTRUCTIONS TO COMPLETE THE PRICING FORM

- (a) Rates must be provided in Canadian funds, inclusive of all applicable duties, tariffs and taxes except for applicable sales taxes, which should be itemized separately.
- (b) Employee or Operator charges should be listed per position
- (c) Each piece of equipment should be listed separately with individual specific rates
- (d) Details such as (year, make, model etc.,) of each piece of equipment should be listed for comparable.
- (e) Fuel surcharge formulas should be indicated
- (f) Anticipated service fees (i.e. landfill, lagoon fees) should be listed for each service
- (g) UOM (Unit of Measure) for every item should be indicated (i.e. daily, hourly)
- (h) Payment terms should be indicated to include payment methods and interest rates.
- (i) Price guarantee terms must be indicated for each item
- (j) Include prices for all equipment/operators/materials not listed on table.

DESCRIPTION (include specific details for equipment)	RATE	UOM OR FORMULA	TAX S=gst/pst G= gst only P=pst only
Overlay 50mm of prepared surface with asphalt paver, and mill butt joints at the 2 intersections. Remove existing asphalt. Regrade and compact existing granular structure.	\$65.25/m ²	633.75m ² x \$63.85/m ² = \$41,352.19	S
		Subtotal - \$41,352.19	
		\$20,596.88 x 5% = \$2,067.61	
		\$20,596.88 x 6% = \$2,481.13	
		Total = \$45,900.93	

Company Profile

Name: [REDACTED]

Head Office: [REDACTED]

Local Office: [REDACTED]

Website: [REDACTED]

Age of Business: 75 Years

Total employees: 280-320

Regina branch employees: 90-100

Business Description: Since 1950, [REDACTED] has been providing quality road building and commercial paving services to cities, towns and government agencies across Saskatchewan. With our focus on safety, environmental responsibility and [REDACTED] proven resources of equipment and experienced people, we can deliver on time, quality and cost effective roadbuilding solutions to cities and towns across Saskatchewan. [REDACTED] locally owned and operated, and we have offices in Saskatoon, Lloydminster and Regina. We handle all aspects of commercial and industrial paving projects, from site preparation (earth work, sewers, utilities) to concrete (all curbs, sidewalks, islands) to the final paving and beyond (inspections, maintenance, repairs). We also perform snow clearing, hauling and sanding for various clients throughout the winter months. [REDACTED] is COR certified and a subscriber of ISNetwork.

Track Record: ASL has adequate financial standing, capacity, and resources available to complete the project as described in the RFP documents. [REDACTED] has not had any bankruptcy, insolvency, company creditor arrangement, or other insolvency litigation in the last three fiscal years. ASL can be bonded for single project values of \$30 M with a total project capacity up to \$100 M. [REDACTED] can complete work in the range of \$10-15 M monthly with the Regina division completing \$3-6 M monthly. Therefore, the proposed work is well within the financial capacity of [REDACTED] to perform. [REDACTED] most recent awards would include the SHCA Award of Excellence for Asset Preservation and Maintenance Management in 2021 and the SHCA Award of Excellence for Best Overall Large Project in 2021.

Project Delivery and Schedule

Equipment

See Appendix A for Regina division equipment list.

All equipment shown on the attached equipment list is owned by [REDACTED] and is maintained to meet or exceed good working condition.

Financial Standing

[REDACTED] has adequate financial standing, capacity, and resources available to complete the project as described in the RFP documents. At the time of submission, [REDACTED] has not been awarded any other contracts that would prohibit [REDACTED] from completing this project on schedule. We currently have not exceeded our annual construction capacity, and this project is well within our capacity to complete along with the other projects we have been awarded. The nature and details of [REDACTED] other projects are not included in this proposal, but if the City of Regina would like more details regarding our workload and capacity, we would be happy to meet in private to discuss relevant information.

[REDACTED] has not had any bankruptcy, insolvency, company creditor arrangement, or other insolvency litigation in the last three fiscal years.

[REDACTED] can be bonded for single project values of \$35 M with a total project capacity up to \$110 M. [REDACTED] can complete work in the range of \$10-20 M monthly with the Regina division completing \$4-8 M monthly. Therefore, the proposed work is well within the financial capacity of [REDACTED] to perform.

Schedule

The project schedule is monitored daily and weekly by [REDACTED] project manager to monitor progress on the major task items and identify any schedule delays as early as possible.

For self performed work, [REDACTED] is prepared to provide additional labour and equipment from other branches as well as supplement our own resources with additional subcontractor labor and equipment if necessary. For subcontracted work, the scheduling issues will be reviewed with the subcontractor to take necessary steps to meet the required completion dates. We also utilize a strong network of excavation, concrete and paving subcontractors that we can call on to provide support if we see that our project is falling behind schedule. [REDACTED] will ensure that the schedule is substantially completed by July 1, 2026.

Category No. 3

Project Risks and Mitigation Plans

Some potential project risks we have identified with this contract that may be encountered, and effect schedule are weather delays.

To mitigate these risks, we have included time in the schedule to deal with a typical seasonal amount of weather delays.

Project Experience and Capability

2024 - City of Regina Residential Road Renewal Package 9A – Tender No. 6633

Project Details

Owner: City of Regina

Location: Various Locations in Regina, Saskatchewan

Tender Value ~ \$3,100,000

Asphalt: 3,800 t

Milling: 850 t





Concrete:

- **Monolithic Walk, Curb and Gutter: 4,500 m²**
- **Pedestrian Ramps & Crossings (Commercial/Residential): 200 m²**
- **Private Driveway: 1,800 m²**

Project Scope

- **Removal and replacement of sidewalks, pedestrian ramps, curbs and gutters**
- **Repairs to concrete as described in the specifications**
- **Repair road structure failures**
- **Cold milling of existing asphalt**
- **Asphalt pavement overlay**
- **Installation of perforated drainage pipe**
- **Rebuild, install and or decommission manholes and catch basins**
- **Traffic accommodations**
- **Quality control**

Project Key Individuals

 **General Manager**
 **Project Manager**
 **Superintendent**
 **Paving Foreman**

Category No. 3

██████████, Base Foreman
██████████ Concrete Extruding Foreman
██████████ Concrete Foreman

Apache Carrier, Topa Contracting, Landscaping Subcontractor

Contract Delivery

Original Contract completion date: September 13, 2024
Adjusted Contract completion date: October 16, 2024
Substantial Performance date: October 9, 2024

This contract was completed ahead of the adjusted completion date, ██████████ received substantial performance of the contract in the 2024 construction season.

Contract Quality and Safety

Safety requirements set by the contract were completed with no major safety incidents being reported. Any safety concerns brought to ██████████ attention by the City of Regina were addressed promptly.

Quality requirements set by the contract were met or exceeded with minimal deficiencies. Most deficiencies were addressed during construction in a timely manner through rework of granular or removal and replacement of concrete. Any remaining deficiencies will be completed in the 2025 construction season. ██████████ received an 97.3% performance rating for this project in ██████████ Interim Performance Evaluation Report from the City of Regina. This can be provided if required.

Project Reference

Ryan Froehlich
Contract Administrator
City of Regina, Roadways & Transportation
RFROEHLI@regina.ca
306-551-2750

2023 - City of Regina Residential Road Renewal Package 8B – Tender No. 6292

Project Details

Owner: City of Regina
Location: Various Locations in Regina, Saskatchewan
Tender Value ~ \$3,000,000.00

Category No. 3

Project Role: General Contractor

Asphalt: 3700 t

Milling: 2000 t

Concrete:

- **Monolithic Walk, Curb and Gutter: 3,100 m²**
- **Curb & Gutter: 350 m**
- **Pedestrian Ramps & Crossings (Commercial/Residential): 450 m²**
- **Sidewalk: 500 m²**
- **Private Driveway: 500 m²**

Project Scope

- **Removal and replacement of sidewalks, pedestrian ramps, curbs and gutters**
- **Repairs to concrete as described in the specifications**
- **Repair road structure failures**
- **Cold milling of existing asphalt**
- **Asphalt pavement overlay**
- **Installation of perforated drainage pipe**
- **Rebuild, install and or decommission manholes and catch basins**
- **Traffic accommodations**
- **Quality control**

Project Key Individuals

 **General Manager**
 **Project Manager**
 **Superintendent**
 **Paving Foreman**
 **, Base Foreman**
 **Concrete Extruding Foreman**
 **Concrete Foreman**

Shane Miller, Slabmaster Ltd., Slabjacking Subcontractor

Wayne Folk, W.A.L Contracting Inc., Landscaping Subcontractor

Contract Delivery

Original Contract completion date: October 6, 2023

Adjusted Contract completion dates:

(2023 Locations: Central St, Broadway St, Portland Cr, Dominion Rd) October 31, 2023

(2024 Locations: Robinson St, Retallack St) October 31, 2024

Substantial Performance dates: (2023) - October 6, 2023 / (2024) – October 19, 2024

Category No. 3

This 2023 work for the contract was completed ahead of the adjusted completion date. [REDACTED] received substantial performance of the 2023 locations in the 2023 construction season. The 2024 work was completed ahead of the adjusted completion date and [REDACTED] received substantial performance for the remainder of the contract.

Contract Quality and Safety

Safety requirements set by the contract were completed with no major safety incidents being reported. Any safety concerns brought to [REDACTED] attention by the City of Regina were addressed promptly.

Quality requirements set by the contract were met or exceeded with minimal deficiencies. Deficiencies were addressed during construction in a timely manner through rework of granular or removal and replacement of concrete. [REDACTED] received an 99.1% performance rating for the 2023 work in [REDACTED] Interim Performance Evaluation Report from the City of Regina. This can be provided if required.

Project Reference

Ryan Froehlich
Contract Administrator
City of Regina, Roadways & Transportation
RFROEHLI@regina.ca
306-551-2750

2025 - City of Regina Concrete Cuts Reinstatement 2025 Program B – Tender No. 7038

Project Details

Owner: City of Regina
Location: Various Locations in Regina, Saskatchewan
Tender Value ~ \$1,792,000.00
Project Role: General Contractor

Concrete:






- Monolithic Walk, Curb and Gutter: 4,640 m²
- Pedestrian Ramps & Crossings (Commercial/Residential): 820 m²

Project Scope

- Removal and replacement of sidewalks, pedestrian ramps, curbs and gutters
- Repairs to concrete as described in the specifications
- Reinstall catch basins when necessary
- Traffic accommodations
- Quality control

Category No. 3

Project Key Individuals

 General Manager
 Project Manager
 Operations Manager
 Paving Foreman
 Concrete Foreman

Contract Delivery

Original Contract completion date: October 3, 2025
Substantial Performance date: August 30th, 2025
This contract was completed ahead of the completion date.

Project Reference

Randall Mahussier
Contract Administrator
City of Regina, Roadways & Transportation
rmahussi@regina.ca
306-751-4229

Indigenous Participation

Company Profile

Since 1950, [REDACTED] has been providing quality road building and commercial paving services to cities, towns and government agencies across Saskatchewan. With our focus on safety, environmental responsibility and [REDACTED] proven resources of equipment and experienced people, we can deliver on time, quality and cost-effective roadbuilding solutions to cities and towns across Saskatchewan. [REDACTED] is locally owned and operated, and we have offices in Saskatoon, Lloydminster and Regina. We handle all aspects of commercial and industrial paving projects, from site preparation (earth work, sewers, utilities) to concrete (all curbs, sidewalks, islands) to the final paving and beyond (inspections, maintenance, repairs). We also perform snow clearing, hauling and sanding for various clients throughout the winter months. [REDACTED] is COR certified and a subscriber of ISNetworld.

Indigenous Participation

[REDACTED] is a privately owned company in Saskatchewan. Although the company is not Indigenous owned, [REDACTED] has reviewed the City of Regina Indigenous Procurement Policy which was developed to advance indigenous engagement and opportunities for social and economic sustainability. The policy was created to significantly increase the rate of procurement from Indigenous Vendors. [REDACTED] strives adopt the principles of the policy as its own as it corporately desires to participate in engagement, understanding and collaborating with indigenous people.

[REDACTED] has aligned itself with the City of Regina's Indigenous Procurement Policy in the following ways:

1) Indigenous Vendors

The City of Regina has a target of transitioning 20% of the total value of the City's procurement contracts to be held by Indigenous Vendors. Although [REDACTED] is not indigenous owned, we are continually looking for Indigenous Vendors and partners to determine a way that they can be utilized to a greater degree on the projects procured by the City of Regina.

2) Direct Employment of Indigenous Persons

[REDACTED] currently employs around 330 people in the province of Saskatchewan and approximately 9% of these employees are indigenous persons. [REDACTED] has the goal of achieving 17% of direct employment with indigenous persons. As a workforce changes and skilled labour for our industry is developed, the goal achieving this goal will take time, therefore [REDACTED] has set the following milestones to monitor our progress:

By 2027 – 12%

By 2029 – 14%

By 2032 – 17%

For this project, the total indigenous person hours expected by [REDACTED] employees and subcontractors would be approximately 800 hours of employment. Our Indigenous Labour spent would reflect approximately 8% of our total labour costs.

3) Education and Training

[REDACTED] has enrolled all our senior management staff in a course in Indigenous Awareness Training called '4 Seasons of Reconciliation' from the First Nations University of Canada. [REDACTED] is committed to continuing education of our management and employees on the history of Aboriginal peoples according to the Truth and Reconciliation Call to Action 92 item iii. Training and development for indigenous persons are available through [REDACTED]. Although the road building industry does not have a recognized trade associated with it, all training is provided on the job for operating various types of heavy equipment. Employees are trained by qualified [REDACTED] Equipment Operators that have training credentials. Indigenous persons are then given their Powered Mobile Equipment Operators Training certification through [REDACTED]. [REDACTED] also trains skilled labour such as paving personnel and concrete finishing & forming personnel through on the job training available to all indigenous persons employed by [REDACTED].

[REDACTED] has taken steps to be responsible to the Truth and Reconciliation Call to Action 92. The corporate sector in Canada has a responsibility to:

- i) Commit to meaningful consultation, building respectful relationships, and obtaining the free, prior, and informed consent of Indigenous peoples before proceeding with economic development projects.
- ii) Ensure that Aboriginal peoples have equitable access to jobs, training, and education opportunities in the corporate sector, and that Aboriginal communities gain long-term sustainable benefits from economic development projects.
- iii) Provide education for management and staff on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

Sustainability

Community Benefit

██████████ is committed to sustainable practises including Indigenous, Social, and Environmental value. As a privately owned Saskatchewan company, ██████████ strives to provide diversity in its workforce by hiring and retaining a diverse workforce so that that the lives and citizens of Regina and area can be improved by an improving economy. By hiring locally to complete the contracts we are awarded, economic benefits are provided to each local community, as the employees earnings are generally spent in the communities in which they reside. As much as possible and where regionally available, we purchase local products to support businesses near each of our divisions. It is important to ██████████ as a corporate citizen of the province of Saskatchewan and City of Regina that the organization continues to participate with the City of Regina and the citizens of Regina to be a net benefit to the city through sound indigenous, environmental and social values.

Environmental Sustainability

██████████ continually looks to be a good steward of the environment through protecting the environment and reducing our environmental footprint. We strive to improve the sustainability of our operations, and one example would be using recycled concrete for road base, and the incorporation of recycled asphalt in our hot mix asphalt where specifications allow. In 2022 alone, ██████████ was able to repurpose around 20,000 tonnes of concrete and asphalt into construction projects around the province of Saskatchewan resulting in approximately 70,000 L of diesel fuel not needing to be consumed in transportation of raw materials. As much as possible and where regionally available, we purchase local products to support businesses near each of our divisions and lowering our shipping costs and reducing our carbon footprint.

A significant part of our environmental practices include the recycling and reuse of asphalt and concrete products. Thousands of tonnes of this material is hauled back to our aggregate handling facility on Sherwood Road to be reprocessed and repurposed for construction activity on City of Regina projects and other construction projects throughout the Regina region. In 2023 alone, ██████████ recycled and reused 10,300 tonnes of recycled concrete and 2,000 tonnes of reclaimed asphalt in lieu of virgin aggregate resulting in approximately 78,000 t-km of transportation reduction and 29,000 L of diesel fuel reduction in the Regina region. In addition to this, approximately 80,000 t-km of transportation reduction and 30,000 L of diesel fuel reduction resulted from the utilization of RAP (recycled asphalt pavement) in our hot mix asphalt products utilized on City of Regina and other construction projects in the area. ██████████ goal is to steadily increase the percentage of these products replacing virgin aggregates to further reduce our emissions through reduction of transportation and diesel fuel usage over the next number of years in order to further help the City of Regina meet its environmental sustainability goals.

Much of our equipment fleet is of recent model years, and a significant portion of these pieces are equipped with Tier 4 diesel engines and utilize DEF fluid to reduce harmful emissions. Although electric

Category No. 5

powered heavy equipment is not available to replace the majority of our diesel fleet, we are on patiently waiting for this equipment to be available to upgrade our fleet as economics and funding permit.

In 2022, [REDACTED] voluntarily participated in a compliance Audit Program for its asphalt plant located in Regina, SK with the Ministry of Environment. Although not required by the Ministry of Environment, [REDACTED] chose to participate in the audit to ensure that it was abiding by the guidelines set forth by the Ministry of Environment. Although there were a couple of minor corrective actions to implement, the voluntary nature of participating in the audit demonstrates [REDACTED] commitment to meeting high environmental standards. As a result of these findings, environmental compliance of dust emissions from our plant and reduction in fugitive emissions from our plant have improved since 2022.

Social Procurement

Workplace health and safety is a top priority at [REDACTED]. Our safety program includes a robust safety manual, extensive training program, daily FLRA's, monthly toolbox meetings and inspections, a rigorous near miss and accident investigation program, as well as weekly on-site safety BBQ's and numerous other events to highlight and focus on the safety and wellness of our employees.

[REDACTED] operates with approximately 330 employees, comprising of a wide variety of ethnicities, cultures, genders and socioeconomic backgrounds. We strive to hire employees locally in each of our 3 divisions. [REDACTED] prides itself on addressing barriers for diverse people, particularly those that are a minor ethnicity within the city of Regina. It is common to have multiple new immigrants to Canada employed by [REDACTED]. In Regina, we currently would have approximately 15% of our workforce considered to be recently immigrated to Canada (within the last 15 years) and continue to employ new immigrants every year. We look to provide opportunities for immigrant employees to have year round work (rather than seasonal only) by offering employment through the winter months on some of our snow maintenance contracts within the Regina region. Training for powered mobile equipment is provided for the workers. Employment income for the employees is supplemented by [REDACTED] for a majority of these workers on the winter work program with a SUB program (Supplemental Unemployment Benefit) that has been operational within [REDACTED] since 2017. These strategies have been implemented by [REDACTED] to meet our employment diversity goals which align with the City of Regina's Sustainable Procurement Protocol.

We provide donations to local and national charities, with donation values varying based on charity needs and available funding. As a responsible community member, [REDACTED] has made numerous contributions and sponsorships to various organizations throughout Saskatchewan to enhance the community experience of citizens such as:

13th Ave BMX – 2023
Optimist Hill – 2018-2022
Globe BMX - 2022
Gordie Howe Sports Complex – 2017

Volunteerism for local industry remains an important part of [REDACTED] values. Currently, senior management has continued to sit on industry boards to better business and organizations throughout the province of Saskatchewan including:

Category No. 5

- [REDACTED] General Manager [REDACTED] Regina– Heavy Construction Safety Association of Saskatchewan – Board Member 2019 to Present
- [REDACTED] Vice President – NSBA (North Saskatoon Business Association) – Board Member 2017-2022
- [REDACTED] President – Saskatoon Construction Association – Board Member 2020 to Present

Conclusion

[REDACTED] has been performing work throughout Saskatchewan since 1950. We have completed various types of work including production of subbase, base and asphalt, excavation, subgrade prep, placement of subbase, base, concrete preparation and placement, and supply and placement of asphalt. This knowledge has been obtained by completing projects all over the Province of Saskatchewan since [REDACTED] was incorporated in 1950. [REDACTED] should be considered a strong candidate for this proposal due to our long history, Saskatchewan roots and depth of experience.

Appendix A – Regina Division Equipment List

Equipment List- Regina 2026

Service Trucks

13516	1980	IHC 1724 4500i Fuel
13521	2008	Ford F450 (Planner)
13522	2010	Kenworth T270 9500i Fuel
13531	2024	Ram 5500 (Service Truck)

S/A Dumps

14010	1995	Kenworth T300
14017	2007	Ford F550 Crew Cab
14019	2006	GMC 5500 Dump
14020	2009	Ford F550 Crew Cab 4x4
14022	2011	Ford F550 Crew Cab
14028	2012	Ford F550 XLT Crew Cab

T/A Dumps

15040	2010	Kenworth T370
15041	2010	Kenworth T370
15043	2010	Kenworth T370
15054	2012	Kenworth T370
15055	2012	Kenworth T370
15056	2012	Kenworth T370
15057	2012	Kenworth T370
15058	2018	Kenworth T370
15059	2016	Kenworth T370
15060	2016	Kenworth T370

Dump Trucks - Off Road

15502	2011	Komatsu HM300-02
15503	2011	Komatsu HM300-02

T/A Heavy Tractors

17064	2014	Kenworth T800 Winch
17065	2014	Kenworth T800
17070	2014	Kenworth T800
17071	2014	Kenworth T800
17072	2014	Kenworth T800
17073	2014	Kenworth T800
17082	2024	Kenworth T880
17083	2024	Kenworth T880
17086	2025	Kenworth T880

Water Trucks

18010	1977	Kenworth T/A 2100gal
18024	1997	Kenworth T300 2000gal
18029	2008	GMC C7500 S/A 1360gal
18030	2008	GMC C7500 S/A 1360gal
18035	2006	Kenworth T300 1785gal
18036	2006	Kenworth T300 1785gal
18039	2006	Kenworth T300 1785gal
18045	2008	Kenworth T370 1785 gal
18046	2008	Kenworth T370 1785 gal

Oil Distributors

18410	2008	GMC C7500 S/A66241
18411	2011	Kenworth T270 66241

Gradoles

18908	2005	Gradall XL4100
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Lowbed Trailers

19317	2013	Felling FT-100-3 MX-L
19320	2024	Single Axle Jeep-30T
19321	2024	Tri Axle Traker-55T
19322	2024	Single Axle Trj-10T

End & Belly Dump Trailers

20050	2014	Midland XL2000 T/A
20051	2014	Midland XL2000 T/A
20052	2014	Midland XL2000 T/A
20055	2014	Midland XL2000 T/A
20059	2017	Midland XL3000 Triple Axle
20060	2017	Midland XL3000 Triple Axle
20061	2015	Super-B Side Dump Lead
20062	2015	Super-B Side Dump Pup
20063	2015	Super-B Side Dump Lead
20064	2015	Super-B Side Dump Pup
20065	2018	Load Line 21ft Super-B Lead
20066	2018	Load Line 21ft Pup Side Dump

Small Trailers

22036	1988	Shoptool 500gal water
22044	1991	Saturn
22045	1989	Saturn
22058	1997	Rainbow Tilt
22059	1997	Rainbow Tilt
22063	1998	Rainbow Tilt
22070	2001	Majestic L260
22074	2002	Majestic L270 Tilt
22086	2018	PJ 20' Equipment Tilt Trailer
22088	2019	2019 Diamond 20' x 82" Tilt Trailer
22089	2020	Trail Tech L370T-24' Tilt Deck
22090	2022	Enclosed Sawcutting Trailer
22094	2013	Rainbow Trailers- No Fenders

Graders > 100 hp

31348	2007	Cat 140H
31352	2011	Cat 160M (W/3D TOPCON)
31353	2011	Cat 160M (W/Mobas)
31354	2010	Cat 160M (W/Mobas)
31359	2007	Cat 160H (W/Mobas)
31361	2007	Champion C86
31362	2012	Cat 160M (W/3D TOPCON)
31367	2008	Cat 140M
31369	2012	Cat 160M
31373	2018	Cat 140M (W/3D TOPCON)

Pull Type Wobblers

32035	2023	WRT PT-13
32036	2023	WRT PT-13
32037	2023	WRT PT-13
32038	2023	WRT PT-13

Pneumatic Rollers

33027	2004	Cat PS360B 7' wh
33028	2006	Cat PS360C 7' wh
33033	2009	Cat PS360C
33034	2010	Cat PS360C
33048	2012	Cat PS360C
33049	2016	Hamn (Small Rubber)
33050	2017	Hamn (Small Rubber)

Patrol Rollers

35017	0000	IRand FX1-30 (Walk Behind)
35019	2000	Cat CP563D
35020	2000	Cat CP563D
35027	2009	Cat CP64
35028	2009	Cat CP64

Packalls

35500	2006	Cat 615F Compactor
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Vibratory Steel Rollers

36063	2002	Cat CB335E Comb
36072	2006	IRand SD116DX
36076	2008	Bomag BW211D-40
36077	2007	Bomag BW211D-40
36080	2008	Cat CB335E Comb
36081	2009	Cat CC34 Comb
36083	2009	Cat CS64
36086	2011	Bomag BW161AC-4 Comb
36090	2005	Cat CB335E Comb
36092	2011	Cat CS64
36093	2011	Cat CB54 XW Double Drum
36097	2011	Bomag BW161AC-4 Comb
36104	2008	CAT CS423 E
36111	2011	Cat CS56
36115	2012	Ammann AV26-2K Comb Roller
36121	2022	Cat CC40 Comb

Concrete Placing Equipment

38304	2000	Gomaco GT6300 Convn 3
38305	2006	Gomaco GT-3600

Pavers

39035	2013	Cat AP1000E RT (Mobas)
39039	2016	CAT AP555F Track
39042	2001	Banktrax PF875 (Puff-Puff)

Slurry Machines & Puff Mixers

41011	1999	Cat RR-750
41013	2008	Cat RM500

Bobcat Planers

41305	2007	Bobcat 24in Planer
41307	2022	Bobcat 24' Planer

S/P Planers

41513	2018	Wirtgen W2000 Milling Machine
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Crawler Dozers

43025	2012	Cat D8T
43026	2018	Cat D6T LGP Crawler
43028	1985	Cat D9L

RT Loaders

45103	2008	Cat 966H
45127	2010	Cat 980H
45145	2014	Cat 966H
45153	2008	Cat 950H
45155	2006	Cat 950H
45157	2015	Cat 950M
45165	2017	Cat 980M -SZ
45179	2021	Cat 972M
45187	2023	Hitchai ZW250-6
45188	2023	Hitchai ZW250-6 Scale
45200	2023	Hitchai ZW250-6 ISO Quick
45208	2023	Cat 966GC Quick Coupler
45216	2025	Cat 960 XE

Skid Steers

45104	2008	Bobcat S225
45120	2010	Bobcat S650
45123	2011	Case SR250 (Hiflow)
45134	2012	Bobcat S650
45137	2012	Bobcat S650
45150	2014	Bobcat S750
45166	2017	Bobcat T770 Track Skid Steer
45168	2014	Bobcat T770
45169	2018	John Deere 323E Track
45187	2022	Cat Skid Steer 279D3-18D
45190	2023	Cat Skid Steer 262D3-20D(Hiflow)
45191	2023	Cat Skid Steer 262D3-10D
45192	2023	Cat Skid Steer 262D3-10D
45196	2023	Bobcat T76 T4 Track
45197	2023	Bobcat T76 T4 Track
45198	2023	Bobcat T76 T4 Track
45199	2023	Bobcat T76 T4 Track
45210	2025	Bobcat S76 Hi Flow
45211	2025	Cat Skid Steer 260

24 Wheel Drive Tractors

46014	1982	Case 2050
46516	1998	Case 8920 MFO
46517	2006	Case MXU 130

Tractor Brooms/ Street Sweepers

48009	1999	Case 390B
48305	2006	Elgin Prilian P
48307	2013	Blaw Knox FB90

Excavators

49511	2012	John Deere 290G Track
49512	2013	John Deere 380G Track
49516	2018	Bobcat E85 Mid Excavator
49519	2019	Hitchai ZX135 US-6
49527	2024	Bobcat E40

Scrapers

50008	1981	Terex TS14B
50009	0000	Terex TS14B
50010	2007	Terex TS14G Motor Scraper



Appendix C - Project Schedule

 knows of the project being substantially completed by June 30th, 2026.

CERTIFICATE OF INSURANCE

ISSUE DATE

26-FEB-26

BROKER



AON REED STENHOUSE INC.
8TH FLOOR, CANADA BUILDING, 105 21ST STREET EAST
SASKATOON, SK S7K0B3
PHONE: 306-975-8855 FAX: 306-665-2606

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANY A	THE SOVEREIGN GENERAL INSURANCE COMPANY
COMPANY B	AVIVA INSURANCE COMPANY
COMPANY C	LINX UNDERRITING SOLUTIONS INC
COMPANY D	LIBERTY MUTUAL INSURANCE COMPANY

INSURED'S FULL NAME AND MAILING ADDRESS



CERTIFICATE No. 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	CO LTR	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS OF LIABILITY (CANADIAN DOLLARS UNLESS INDICATED OTHERWISE)	
COMMERCIAL GENERAL LIABILITY	A	S4002057265	28-FEB-26	28-FEB-27	\$5,000,000	EACH OCCURENCE BODILY INJURY AND PROPERTY DAMAGE
					\$5,000,000	NON-OWNED AUTOMOBILE LIABILITY
					\$2,000,000	SUDDEN AND ACCIDENTAL POLLUTION LIABILITY
					\$5,000,000	AGGREGATE, PRODUCTS AND COMPLETED OPERATION
AUTOMOBILE LIABILITY <small>ALL VEHICLES OWNED BY, REGISTERED IN THE NAME OF AND/OR LEASED BY THE INSURED</small>	B	7041145850	28-FEB-26	28-FEB-27	\$5,000,000	THIRD PARTY LIABILITY LIMIT BODILY INJURY, DEATH AND PROPERTY DAMAGE
UMBRELLA LIABILITY <small>FOLLOW FORM TO CGL AND AUTOMOBILE</small>	C	CRU00112	28-FEB-26	28-FEB-27	\$15,000,000	EACH OCCURENCE BODILY INJURY AND PROPERTY DAMAGE
					\$15,000,000	AGGREGATE, PRODUCTS AND COMPLETED OPERATION
CONTRACTORS EQUIPMENT	A	S4002057265	28-FEB-26	28-FEB-27	BLANKET SUM INSURED	"ALL RISKS" OF DIRECT PHYSICAL LOSS OR DAMAGE REPLACEMENT COST 5 YEARS & NEWER
CONTRACTORS POLLUTION	D	T11T01AC8CFM125	28-FEB-26	28-FEB-27	\$5,000,000	EACH INCIDENT
					\$5,000,000	POLICY AGGREGATE

RE: EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

To WHOM IT MAY CONCERN

AUTHORIZED REPRESENTATIVE

Per: _____
JOHN SPOONER
306-975-8854 John.Spooner@aon.ca

CERTIFICATE OF RECOGNITION



In Recognition of Attaining or Exceeding the Minimum Standard Required in
Safety Program Management This Certificate is Awarded to:

[REDACTED] - Regina

For having developed and implemented a health and safety program and met the national standards of the Certificate of Recognition (COR®) program and of Heavy Construction Safety Association of Saskatchewan's standard evaluation of their health and safety program.

COR® Certification is trademarked and nationally recognized by the participating members of the Canadian Federation of Construction Safety Associations (CFCSA).

2025/09/30

Issue Date

25-09-1019

Certificate Registration Number

Valid only with annual Letter of Good Standing

F. Wirth

Triphina Wirth, CEO

HEAVY®
CONSTRUCTION
SAFETY ASSOCIATION
OF SASKATCHEWAN
HCSAS

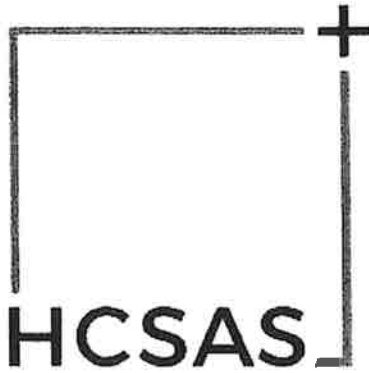


THE CANADIAN FEDERATION OF
CONSTRUCTION SAFETY ASSOCIATIONS

2026/09/30

Expiry Date





1939 Elphinstone St.
Regina, SK
S4T 3N3

Tel: (306) 585-3060
www.hcsas.sk.ca

Letter of Good Standing Certificate of Recognition Program

Issued To: [REDACTED] - Regina

[REDACTED]
Regina SK
S4R 8G6

Member Code: [REDACTED] A001

Based upon the fact that

[REDACTED] - Regina

Is an active participant in the Certificate of Recognition Program, the Heavy Construction Safety Association of Saskatchewan hereby issues a Letter of Good Standing

Date of Issue: 2025/09/30

Valid To: 2026/09/30

This letter of good standing is issued to a firm actively participating in HCSAS programs and whose current standing falls into the category noted below.

Certificate of Recognition

HCSAS Representative



Saskatchewan
Workers'
Compensation
Board

200 - 1881 Scarth St.
Regina, SK S4P 4L1
wcbask.com



900310432

March 31, 2026

[Redacted]

Saskatoon, Saskatchewan, S7K1T4

Policy number: [Redacted]

Dear customer,

Re: Clearance

This letter provides clearance for the following contractor to be paid for work performed under Section 132 of *The Workers' Compensation Act, 2013* up to the expiry:

Clearance status: Cleared
Contractor: [Redacted]
Policy number: [Redacted]
Clearance expiry date: September 01, 2026
Clearance reference number: [Redacted]

You will need to send a new clearance request for any work performed by the contractor after the clearance expiry date.

The clearance does not confirm coverage for any work-related injury.

If you have questions, please contact employer services at 1.800.667.7590.

Sincerely,

Employer Services

Proponent # 3



Estimate



For: Village of Buena Vista
pworks@buenavista.ca
1050 Grand Ave, Buena Vista, S2V 1A2, SK, Canada

Estimate No: 914
Date: 2026-04-08

Description	Quantity	Rate	Amount
10th Street Repaving	82	\$525.00	\$43,050.00
To saw cut and remove existing pavement and haul away			
To haul and install new type 32 road base			
Village to do final grade with grader			
Water and compact base			
Tack oil			
Pave with 2 1/2 inches of Hot Mix asphalt and roll to compaction			
All labour materials and hauling included			
		Subtotal	\$43,050.00
		GST 5%	\$2,152.50
		PST 6%	\$2,583.00
		Total	\$47,785.50
Total			\$47,785.50

Proponent
4

APPENDIX C – SUBMISSION FORM

1. Proponent Information

Please fill out the following form, naming one person to be the Proponent's contact for the RFP process and for any clarifications or communication that might be necessary.	
Full Legal Name of Proponent:	[REDACTED]
Any other relevant Name under which Proponent carries on business:	
Address:	[REDACTED]
City, Province:	[REDACTED]
Postal Code:	[REDACTED]
Phone Number:	[REDACTED]
Fax Number:	[REDACTED]
Website (if applicable)	[REDACTED]
Proponent Contact Name and Title:	[REDACTED]
Proponent Contact Phone:	[REDACTED]
Proponent Contact Email:	[REDACTED]
NWPTA Resident (if yes, list province)	Y=Yes

NWPTA region supplier must meet on of the following criteria.

1. A person who is resident in the NWPTA region;
2. A business that is constituted, established, or organized under the laws of British Columbia, Alberta, Manitoba or Saskatchewan; or
3. A business that both maintains a location and employs staff with the NWPTA region.

The Proponent acknowledges the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Village and the Proponent unless and until the Village and Proponent execute a written agreement for Deliverables.

[REDACTED]
Signature of Proponent Representative

OWNER / OPERATOR
Title of Proponent Representative

[REDACTED]
Name of Proponent Representative

APRIL 8, 2020
Date

Proposal for Services

Prepared by
April 8, 2026

Village of Buena Vista

RFP: VBV2026-003

PH: [REDACTED]

Email: [REDACTED]

[REDACTED]

April 8, 2026

Ian Arnold
Public Works Coordinator
Village of Buena Vista
1050 Grand Avenue
Buena Vista, Saskatchewan

Dear Mr. Arnold,

[REDACTED] is pleased to submit our proposal in response to **Request for Proposals VB2026-003** for the repaving and crowning of 10th Street within the Village of Buena Vista.

With extensive experience in municipal roadway construction and rehabilitation, [REDACTED] brings the equipment, skilled workforce, and proven project management capabilities required to successfully deliver this project. Our team has a strong track record of completing asphalt paving and roadway improvement projects safely, efficiently, and within tight timelines—ensuring minimal disruption to communities.

We understand the scope of work includes the repaving of approximately 634 square meters of existing roadway, including proof rolling and coordination with Village representatives. Indy Construction is fully prepared to provide all necessary materials, equipment, and manpower to complete the project in accordance with the specifications and within the anticipated project schedule of June 15 to June 30, 2026, weather permitting.

Thank you for the opportunity to submit our proposal. [REDACTED] values strong partnerships with municipalities and is committed to maintaining open communication and collaboration throughout the project lifecycle. We look forward to the possibility of working with the Village of Buena Vista on this important infrastructure project. Should you require any clarification or additional information, please do not hesitate to contact us.

Sincerely,

[REDACTED]

Owner/Contractor
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

About Us

established in 2009, is a commercial, urban and rural municipality full function construction and paving company. offers a wide range of services including asphalt roadway and parking construction, asphalt paving and repairs, concrete works, excavation, demolition, sewer and underground utilities, reclaim asphalt installation, line painting, curb stops, snow removal services and more...

believes in forming positive working relationships with customers and is committed to honesty and integrity through hard work, courtesy, and communication.

mission is to provide high quality services with complete customer satisfaction.

Relevant Experience and Capacity

knowledge and competency to perform road repairs/maintenance is built on a firm foundation of 20+ years of experience and knowledge in the construction industry. , the owner of has extensive experience working as directly with multiple large general contractors and property management companies on projects throughout the City of Regina and surrounding area is committed to providing a safe and stable workplace for all employees who will work in the best interest of your company. Subcontractors are rarely required as is a full construction company for asphalt and concrete supply and install.

aptitude in addressing needs is based on knowing the value of providing high quality services. provides the necessary assessments regarding condition of existing structures, life span of existing asphalt, recommended repairs within budgets and perform the tasks approved in a safe and timely manner. We also pride ourselves on strong project management skills which is crucial to providing customers with exceptional service now and into the future.

Key Crew Members, Certifications and Qualifications

- 1 - Owner/On-site Operator
- 1 - On-site Foreman/Operator
- 2 - Truck Driver/Labourer
- 4 - Machine Operator/Labourer

The on-site foreman has experience in the following areas:

- Coordination of all aspects of construction projects such as bidding and job tendering on city and government projects, conducting safety audits and safety inspections, and managing sub-contractors.
- Designing and surveying land for building projects.
- Operating asphalt plants, asphalt grinders, road millers, asphalt pavers, excavators, dozers, road graders, bobcats and multiple other pieces of heavy equipment.

Training and Certifications:

The on-site foreman has certifications in the following areas:

- Safety Officer, Built Safety Program, certified in 2007
- Traffic Control Certification June 2019
- Safety Excellence Leadership Certificate
- Principals of OH & S Safety Management
- WHIMIS Train the Trainer
- Heavy Duty Construction Association Safety Auditor
- Ground Disturbance Level 1 & 2
- Certified First Aid/CPR
- Power Equipment Operator card
- Red Seal Journeyman Auto Technician

***ALL employees are required to hold specific certifications and be orientated as per [REDACTED] safety policy.

Safety Policy

[REDACTED] is committed to ensuring that:

- Daily hazard assessments and inspections as per the City of Regina and Construction Safety Guidelines.
- All employees understand the safe work practices that apply to them.
- All equipment and tools required to do the work safely are provided.
- Supervisors enforce the safe work practices established.
- Safe work practices are reviewed annually and records of the reviews are maintained.


In order to reduce risk, [REDACTED] supervisors and workers will employ safe work practices in conjunction with relevant workplace health and safety regulations. Various workplace practices have been written to provide the proper requirements and procedures needed to perform daily work in a safe environment. Safe work practices are methods of controlling hazardous situations which reduce the risk of incidents to people and property. All employees are required to do safety orientation.

The owner/supervisor is a certified Safety Auditor for heavy duty construction and holds many certifications in a variety of areas. The owner/supervisor is always on site and overseeing all aspects of any road construction at the University. It is imperative that [REDACTED] follow the City of Regina construction standards and COR Construction Safety Guidelines.


[REDACTED]



Environmental Mitigation

 is committed to minimizing environmental impact and promoting sustainable construction practices in the delivery of municipal infrastructure projects.

Efficient Use of Materials

We prioritize the efficient use of asphalt and aggregate materials to reduce waste and optimize resource consumption. Where feasible  incorporates recycled asphalt pavement (RAP) into paving operations, reducing the demand for virgin materials and supporting circular construction practices.


Emission Reduction Practices

Our fleet includes well-maintained, modern equipment designed to meet or exceed current emissions standards. We implement idle-reduction policies and optimize equipment usage to limit fuel consumption and greenhouse gas emissions during construction activities.

Waste Management and Recycling

All construction-related waste will be managed in accordance with applicable municipal and provincial regulations. Materials removed during the project will be evaluated for reuse or recycling wherever possible, with disposal handled responsibly at approved facilities.


Protection of Surrounding Environment



Although the project site is within an existing roadway,  will take precautions to minimize dust, noise, and disruption to surrounding areas. Dust suppression methods and controlled work practices will be employed to maintain air quality and protect nearby residents and natural surroundings.

Spill Prevention and Environmental Protection

We maintain strict protocols for the handling, storage, and use of fuels and lubricants. Spill prevention measures and response procedures are in place to mitigate any potential environmental risks during construction operations.

Continuous Improvement

 is committed to continuous improvement in environmental performance. We regularly review our practices and seek opportunities to adopt innovative technologies and methods that further reduce environmental impact while maintaining high standards of quality and efficiency.



Summary of Equipment

- 2008 Carlson CP 90 Asphalt Paver
- 2013 CAT 262 Wheel Loader
- 2018 CAT 312 Excavator
- 2015 Ammann 110 Base Roller
- 2019 Ammann Asphalt Roller
- 2021 CAT 289 D3 Track Loader
- 2008 CAT 277B Track Loader
- 2006 Kenworth T800 Dump Truck
- 2018 Peterbilt Dump Truck
- 2019 Graco Line Painter
- 2019 Leboy Tack/Seal Coat Trailer
- Misc. trailers, tampers, saws, sweepers etc. as required.

Example Past Contracts

2025	Charan Property Management Total Value of Contracts: \$1,000,000 (Bonded) Misc parking lot rebuilds, earthworks and patching
2024 - present	Regina Public Schools Asphalt and Related Services Contractor Total Value of Contracts: \$1,000,000 (Bonded) <ul style="list-style-type: none">Misc parking lot rebuilds, earthworks and patching
2022-2025	Salthill Property Management Southland Mall, Regina SK Total Value of Contracts: \$1,200,000 <ul style="list-style-type: none">Parking lot rebuild and patching
2024	SUDS Car Wash/Brewed Coffee Company Total Value of Contracts: \$100,000 <ul style="list-style-type: none">New parking lot build

2024	Ministry of SaskBuilds & Procurement Saskatchewan Health Authority (Pasqua Hospital) Total Value of Contracts: \$150,000 <ul style="list-style-type: none"> • Misc parking lot rebuilds, earthworks and patching
2023	City of Weyburn Total Value of Contract: \$145,000 (Bonded) <ul style="list-style-type: none"> • Residential Street Rebuilds
2023	Conexus Credit Union Total Value of Contract: \$115,000 <ul style="list-style-type: none"> • New parking lot build
2022	R.M Edenwold Firehall Caliber Construction Group Total Value of Contract: \$100,000 <ul style="list-style-type: none"> • New parking lot build
2021	City of Regina Alley Reconstruction Total Value of Contract: \$485,000 (Bonded) <ul style="list-style-type: none"> • Reconstructed 5 alleys in North Central and Eastview
2022	Italian Star Deli Fiorante Homes, Regina SK Total Value of Contract: \$73,000 <ul style="list-style-type: none"> • New parking lot build
2019 -2020	EVRAZ North America Steelmaking and Rolling Mills, Regina, SK Total Value of Contracts: \$325,000 (Bonded) <ul style="list-style-type: none"> • Roadway and full parking lot rebuilds



References

Andy Simpson

Regina Public Schools
306-537-4727
andy.simpson@rbe.sk.ca

Chad Ewaniuk

Southland Mall - Salthill Property
Management
306-584-0653
cewaniuk@salthillcapital.com

Kirby Kazeil

Suds Car Wash
306-725-8008
sudscar@gmail.com

Joe Fiorante



Fiorante Homes, Regina, SK
(306) 539-3558

Cory Stout

Owner: CK Underground Welding,
Regina SK
(306) 535-7488

Cost for Services

The cost of service is determined by the scope of work and the size work area. Typically, job estimates include materials and labour. Unpredictable fluctuations in cost for materials such as asphalt, reclaim, base gravel and concrete impact overall total cost of services.



Description of Services

RE: 10th Street Repaving/Crowning

Observations:

- Approx. 45% of existing road has failure cracks and, therefore, not a candidate for recapping.
- The road crown requires correction.
- Light duty re-build is recommended.

Light Duty Asphalt Road Rebuild

Scope of Work: Approx. 634 m²

- Remove existing asphalt surface
- Excavate to subgrade 365 mm
- Remove failures up to 500 mm
- Shape and re-pack subgrade
- Supply and install 300 mm of Type 32 gravel and compact to maximum density
- Supply and install 65 mm of hot mix asphalt and compact to maximum density

Total Price = \$69,106.00 + GST & PST

Notes:

- Total price includes the cost of labour, materials and mobilization.
- All traffic controlled supplied.
- Certificate of Commercial Insurance Policy Wawanesa Insurance (attached)
- Workers' Compensation Board Letter of Good Standing (attached)



Saskatchewan
Workers'
Compensation
Board

200 - 1881 Scarth St.
Regina, SK S4P 4L1
wcbask.com



900336846

April 07, 2026

CLEAR013

Policy number: [REDACTED]

Dear customer,

Re: Clearance

This letter provides clearance for the following contractor to be paid for work performed under Section 132 of *The Workers' Compensation Act, 2013* up to the expiry:

Clearance status: Cleared
Contractor: [REDACTED]
Policy number: [REDACTED]
Clearance expiry date: February 28, 2027
Clearance reference number: [REDACTED]

You will need to send a new clearance request for any work performed by the contractor after the clearance expiry date.

The clearance does not confirm coverage for any work-related injury.

If you have questions, please contact employer services at 1.800.667.7590.

Sincerely,

Employer Services

CSIO

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.
This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS

 Village of Buena Vista
 1050 Grande Ave.

Buena Vista

SK

POSTAL CODE S2V 1A2

2. INSURED'S FULL NAME AND MAILING ADDRESS

[REDACTED]

[REDACTED]

SK

POSTAL CODE [REDACTED]

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)

Concrete and Paving Contractor

4. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)				
				COVERAGE	DED.	AMOUNT OF INSURANCE		
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input type="checkbox"/> CROSS LIABILITY <input type="checkbox"/> WAIVER OF SUBROGATION <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION <input type="checkbox"/> <input type="checkbox"/>	Wawanesa Mutual Insurance 35003260	2026/04/07	2026/12/05	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE		\$5,000,000		
						- EACH OCCURRENCE	\$1,000	\$5,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		\$5,000,000		
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR		\$5,000,000		
				<input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY				
				MEDICAL PAYMENTS		\$10,000		
				TENANTS LEGAL LIABILITY	\$1,000	\$500,000		
				POLLUTION LIABILITY EXTENSION				
				Rip & Tear	\$1,000	\$50,000		
<input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES				NON-OWNED AUTOMOBILES		\$5,000,000		
<input checked="" type="checkbox"/> HIRED AUTOMOBILES				HIRED AUTOMOBILES	\$1,000	\$50,000		
AUTOMOBILE LIABILITY DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE				BODILY INJURY AND PROPERTY DAMAGE COMBINED				
				BODILY INJURY (PER PERSON)				
				BODILY INJURY (PER ACCIDENT)				
				PROPERTY DAMAGE				
				EACH OCCURRENCE				
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/>				AGGREGATE				
OTHER LIABILITY (SPECIFY) <input type="checkbox"/> <input type="checkbox"/>								

5. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS

Westland Insurance Group Ltd.

131 Palliser Way

Yorkton

Saskatchewan

POSTAL CODE S3N 4C6

7. ADDITIONAL INSURED NAME AND MAILING ADDRESS

(Commercial General Liability- but only with respect to the operations of the Named Insured)

Village of Buena Vista

1050 Grand Ave.

BROKER CLIENT ID: 62096269

Buena Vista

SK

POSTAL CODE S2V 1A2

8. CERTIFICATE AUTHORIZATION

ISSUER Westland Insurance Group Ltd

CONTACT NUMBER(S)

AUTHORIZED REPRESENTATIVE Naje Nkwula

TYPE Office NO.

TYPE NO.

TYPE NO.

TYPE NO.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE 2026/04/07

EMAIL ADDRESS nkwula@westlandinsurance.ca



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	April 28, 2026
Subject:	Amendment to Zoning Bylaw to Regulate Shoreline Activity

PURPOSE:

To provide Council with an update to the progress of amending the Zoning Bylaw to regulate activity and structures along the shoreline.

BACKGROUND:

The municipality can regulate and control activities along the shoreline to include the installation of structures (boat houses, boat lifts, docks etc.) by identifying controls and requirements through the zoning bylaw. Consideration on rezoning areas to a district that makes sense for the area. Prior to the amendments being completed there are several key factors to consider ensuring the amendment subsumes all requirements by regulatory bodies, environmental considerations, bylaw enforcement and administrative requirements.

Factors being considered and verified:

Verification of roles and responsibilities from regulatory bodies:

Ministry of Environment (Land Management and Permitting (South): Regulatory controls on Crown Lands verification

Community Planning: Rezoning specific areas to accommodate requirements within the new zoning district to effectively enable enforcement of bylaws. Flood Hazard lands to be identified and taken into consideration when identifying new district boundaries. Review of the Official Community Plan to identify conformity.

Water Security Agency: Identifying permit requirements for alterations to shoreline, installation of docks, lifts etc. Working with agency to confirm existing structures and appropriate permits already issued.

Bylaw Enforcement: Consultation with bylaw services to identify requirement to be identified as required to regulate the new district. Create a process to clearly identify existing structures and compile into a database, identify contraventions and create enforcement processes. A database was started 2 years ago identifying locations of structures however will need to be updated and moving forward will require consistent monitoring to identify new, changed or removed structures.

Input from Communities, Public and Associations to achieve Collaborative Governance:

Collaboration with neighbouring municipalities and other communities with similar scenarios on water bodies within the Qu'appelle chain of lakes:

Administration to contact communities that may be experiencing the same dilemma and the potential for joint community engagement to discuss constraints, consistent policies, and effective solutions.

Sask Parks: Discussion with Sask Parks and review of their procedures, policies.

Public Engagement: Engage residents to ensure diverse input. Used a phase approach, starting with broad questions and moving to specific ones to gather actionable, representative feedback from all community members.

The Saskatchewan Association of Watersheds (SAW): Consultation with the agency for recommendations as they are active in developing provincial lake stewardship strategies and promoting Best Management Practices (BMPs).

Administrative Requirements: Creation of the amendment to encompass all requirements from all regulatory bodies, review with Council to determine adequate requirements for the new zoning district are included to be presented to Community Planning for approval. Review of OCP and existing zoning districts to ensure the new district requirements align. Create processes to implement and maintain municipal and provincial permit, development, and reporting requirements. Define roles and responsibilities for maintaining records of permits, monitoring activity and bylaw contraventions and enforcement.

CONSIDERATIONS:

Proactively compiling information from all relevant agencies, communities and public, before a zoning bylaw amendment is a best practice that prevents legal challenges, ensures alignment with higher-level planning policies, and facilitates future-proofing. This comprehensive approach avoids "spot zoning" challenges and alignment with Official Community Plans.

RECOMMENDATION:

Council to grant administration the necessary time to compile all information prior to drafting the amendment:

Information Gathering: Administration is tasked with contacting regulatory agencies and governing bodies to confirm roles, responsibilities, and requirements, ensuring the amendment is effective. Public engagement is necessary to ensure fairness and reasonability for all.

Targeted Amendment: The goal is to develop a new zoning district by identifying all required information and presenting it back to Council for consideration to approve a final amendment.



Regional Bylaw Services

Enforcement – Training – Consulting

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

WEEKLY REPORT 2026-03-26

Lot 1, Blk 29, 84R18410 – Upon re-inspection, the dark colored F150, Lic 680 JEK has been removed from the RoW. Close file.

Lot 29, Blk 2, 62R07755 – I observed a dark blue, Ram 4x4, Lic.169 MLG and a trailered boat, without plates parked on the RoW in front of this property (photos on file) no action taken at this time.

Rail path Walkway - The office requested a copy of the Rail path Walkway files that include the photos and GPS locations of the buildings and structures. Given the size of these files, I will bring them into the office on a thump drive on my next visit.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service



Regional Bylaw Services

Enforcement – Training – Consulting

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

WEEKLY REPORT 2026-04-09

Lot 29, Blk2, 62R07755 – Upon inspection, the trailered boat without plates has been removed from the RoW, however the yard remains unsightly as described in OTR 106e.

Rail path Walkway – I provided the office with a copy of the Rail path Walkway files that include the photos and GPS locations of the buildings and structures

No new bylaw contraventions reported or observed.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service

April 2026

Building Safer Communities Together

Newsletter

Professional Building Inspections, Inc.



NEW

Shipping Container Specification Sheet

We have developed a new specifications sheet to assist owners in the application process. Please find a copy included with this email or at: pro-inspections.ca/residential

UPDATE

2025 National Building Code

Effective January 1, 2027, Building and Technical Standards plans to implement the 2025 National Building Code and the 2025 National Energy Code. Please stay tuned for further updates.

SUBSCRIBE

Setting the Standard BTS Newsletter

Are you subscribed to the BTS "Setting the Standard" newsletter? If not, request to be added to their mailing list by emailing: btstandards@gov.sk.ca and view past issues at: pro-inspections.ca/resources

Workshops Zoning & Building Requirements

Administrators and Council Members, please check out the following Government Relations workshops!

Community Planning and Building and Technical Standards branches are offering joint workshops across Saskatchewan focusing on why the zoning and building bylaws matter while highlighting key responsibilities of local authorities.

Workshops will be held in:

- Weyburn: April 28, 2026
- Melville: April 29, 2026
- Humboldt: April 30, 2026
- Swift Current: May 5, 2026
- Kindersley: May 6, 2026
- North Battleford: May 7, 2026

To register for a presentation in your area, use their: [online registration form](#)

Bylaws

Any bylaws approved under the Uniform Building and Accessibility Standards Act (UBAS) need to be updated by 2027. After a new bylaw is passed, two true paper copies must be submitted to the Building and Technical Standards Branch at least 60 days prior to its enforcement. After receiving approval from BTS, please forward a copy to our office so we can ensure we are applying your bylaw correctly.



Search and Rescue Saskatchewan Association of Volunteers
<https://sarsav.ca>

Wilderness Safety Awareness Guide

Dear Valued Supporter,

Thank you for supporting **Community Support Publications Wilderness Safety Awareness Guide** project for SARSAV.

Community Support Publications is an organization dedicated to increasing public awareness and raising funds for important charitable organizations like the **Search and Rescue Saskatchewan Association of Volunteers**.

Our **Wilderness Safety Awareness Guide** provides another resource for the Search and Rescue Saskatchewan Association of Volunteers to help educate the citizens of Saskatchewan regarding what to do if they become lost.

With the support of the business community and citizens of Saskatchewan, this special project helps SARSAV continue their important role in the Province.

Whether you supported this project by purchasing an advertisement, or acting as a project sponsor, your support helps make a difference.

Thank You.

Respectfully,

Mark T. Fenety
Executive Director
Community Support Publications

Dear Valued Supporter,

Thank you for supporting **Community Support Publications** telephone appeal.

Your support helps us print a **Wilderness Safety Awareness Guide** for our **Search and Rescue Saskatchewan Association of Volunteers (SARSAV)** with important information on what to do if you become lost in Saskatchewan.

In addition, a minimum donation of **\$50,000** will be provided to **SARSAV** to support our professional volunteer Search and Rescue (SAR) Responders. These funds will help SARSAV deliver essential support services, training, and equipment for members who play a critical role in locating lost or missing persons.

It will also support our volunteer SAR Responders in work that includes wildfire evacuation support, promoting prevention, searching for plane crash debris, contributing to provincial humanitarian efforts and conducting evidence searches in collaboration with local police.

The proceeds received by **SARSAV** from this project provides needed funding to help continue our important mandate.

Your support is appreciated.

Thank You.

Respectfully,

Bobbi Buchanan
President
Search and Rescue Saskatchewan Association of Volunteers

Search and Rescue Saskatchewan Association of Volunteers (SARSAV) Chapters

Highway 55N SAR

E-mail: highway55nsar@outlook.com
Web site: <https://hwy55n.sarsav.ca>

Kamsack Xtreme SAR

E-mail: sherigalye@gmail.com

La Loche Dene Trackers

E-mail: derekherman@hotmail.com

Meadow Lake and District SAR

E-mail: mladsar@gmail.com
Web site: <https://mladsar.sarsav.ca>

Moose Jaw SAR

E-mail: sonny_brett@hotmail.com
Web site: <https://www.mjsar.ca/>

CAE Moose Jaw

CAE Canada, 15 Wing Moose Jaw
PO Box 30, Bushell Park, SK S0H 0N0

North Corman Park SAR

Web site: <https://ncpsar.sarsav.ca>

PAGC Search Rescue and Recovery

E-mail: hisbister@pagc.net

Prince Albert North SAR

E-mail: information@pansar.sarsav.ca
Web site: <https://pansar.sarsav.ca>

Parkland SAR

E-mail: sk.psar@gmail.com

Porcupine Plain SAR

E-mail: ppsarchapter@gmail.com
Web site: <https://ppsar.sarsav.ca>

Search and Rescue Regina

E-mail: sarr.president@gmail.com
Web site: <https://sarr.sarsav.ca/>

Saskatoon SAR

E-mail: saskatoonsearchandrescue@gmail.com
Web site: <https://saskatoonsearchandrescue.org/>

Southeast SK SAR

E-mail: SESK.SAR@gmail.com
Web site: <https://Sesksar.sarsav.ca>

Wadena and District SAR

E-mail: plcase@sasktel.net

Wood River SAR

E-mail: prospecthills@sasktel.net

Battlefords SAR

E-mail: BattlefordsSAR@gmail.com
Web site: <https://bsar.sarsav.ca>

Southern Saskatchewan First Nations SAR

E-mail: keith.pratt@fhqtc.com

April 2026



Greetings from your Lumsden Detachment.

On Saturday, March 21st and Saturday, April 18th, check stops were held within the detachment area. Collectively they resulted in 7 motorists receiving driver license suspensions for being over the limit for alcohol or testing positive for drugs. In addition, 22 traffic tickets were issued for various infractions under the Traffic Safety Act. Planned check stops will increase throughout the late spring and summer months. There will also be a number of other traffic initiatives focussing on problem areas such as distracted driving.

Thank you to those that were able to attend this year's Community Consultative Group Meeting that took place on Wednesday, March 25th at the Lumsden Detachment. At the meeting there was discussion about starting quarterly meetings in order to increase communications and build upon the positive relationship between the RCMP and the communities we serve. It will also be a forum to discuss issues within our communities and to come up with plans to address the issues. The first meeting will be scheduled for June. I am requesting feedback / suggestions pertaining to day of the week and time of day that this meeting will work best for everyone. **Please send me an email and let me know what works best as we hope to have good attendance at these meetings.** The date and time of the meeting will be communicated once it has been set.

Attached you will find your community / RM's report for calls for service during the month of March.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

Sgt. Dean Gherasim
NCO i/c Lumsden Detachment



Royal Canadian
Mounted Police

COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: March 2026
		Date Prepared: 2026-04-20
		Lumsden RCMP (306) 731-4270

OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code	C) Alcohol & Gaming Regulations
1. Sexual Assault	1. Liquor Offences
2. Indecent Act	2. Other
3. Mischief	D) Traffic
4. Break and Enter	1. Charges
5. Possess Stolen Property	2. Accidents
6. Thefts	3. Roadside Suspensions
7. Impaired Driving/Over 0.08%	E) Assistance/Services
8. Drive While Disqualified	1. Wellbeing Check
9. Frauds	2. Sudden Deaths – Coroner’s Act
10. Fail to Comply with Court Conditions	3. Suspicious Person / Vehicle
11. Harassment	4. False Alarms
12. Breach of Peace	5. Abandoned Vehicle
B) Drugs	6. Assist General Public
1. Possession of Drugs	7. Mental Health Act
2. Trafficking	8. 911 Act
	9. Animal Calls
	10. Subpoena Service
	11. Municipal By-laws

* Lumsden Detachment responded to **370** calls for service / incidents during the month of March 2026. There were NO calls / incidents originating from within the Village of Buena Vista *