



Village of Buena Vista

Regular Council Meeting MINUTES

August 25, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: *Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Steve Schultz, Councillor Chris Duke (arrived at 7:35 p.m. after the meeting was called to order)*

Administration: *Chief Administrative Officer Melissa Pollock*

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:05 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 251/26

Moved by Councillor Sax

That the August 25, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 252/26

Moved by Councillor Schultz

THAT the July 28, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

4.2 RESOLUTION NO. 253/26

Moved by Councillor Miller

THAT the July 28, 2026 Public Hearing Minutes be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

5.1 **EASEMENT AGREEMENT TEMPLATE – ENCROACHMENT ONTO VILLAGE LANDS**

5.2 **EASEMENT AGREEMENT TEMPLATE – PUBLIC UTILITY (DRAINAGE WORKS)**

RESOLUTION NO. 254/26

Moved by Councillor Sax

THAT Council receive and file the easement agreement templates prepared by legal counsel, and that the templates be used as the basis for future easement agreements entered into by the Municipality, subject to any necessary amendments or legal review.

CARRIED

6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

6.1 **Buena Vista Parks & Recreation Community Picnic – August 21, 2026**

6.2 **Buena Vista Council Ratepayers Meeting – September 1, 2026**

7. **DELEGATION**

No delegations.

8. **FINANCIALS**

8.1 **LIST OF ACCOUNTS FOR APPROVAL**

RESOLUTION NO. 255/26

Moved by Councillor Sax

THAT Council approves the following accounts for payment: AP Batches 2026-00057 to 2026-00065 in the amount of \$398,897.35; AP Batches 2026-00066 to 2026-00067 in the amount of \$26,214.05; AP Batches 2026-00068 to 2026-00069 in the amount of \$6,074.98 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total \$431,186.38.

CARRIED

8.2 **PAYROLL**

RESOLUTION NO. 256/26

Moved by Councillor Schultz

THAT Council approves the following payrolls:

- *Public Works July 19-August 1, 2026 in the amount of \$10,213.60;*
- *Public Works August 2-15, 2026 in the amount of \$9,994.51;*
- *Administration July 16-31, 2026 in the amount of \$5,089.99;*
- *Administration August 1-15, 2026 in the amount of \$4,945.11; and*
- *Council Remuneration July 1-31, 2026 in the amount of \$907.50.*

CARRIED

8.3 **FINANCIAL STATEMENT**

RESOLUTION NO. 257/26

Moved by Councillor Sax

THAT Council accepts and files the Income Statement for July 2026.

CARRIED

9. **REPORTS OF STAFF**

9.1 **ADMINISTRATION REPORT**

RESOLUTION NO. 258/26

Moved by Councillor Schultz

THAT Council has reviewed the Administration Report for the period of July 20 – August 11, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

Cllr Duke arrived at 7:35 p.m.

9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 259/26

Moved by Councillor Duke

THAT Council has reviewed the Public Works Report for the period of July 20 – August 11, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 260/26

Moved by Councillor Sax

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of July 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. **REPORTS OF COUNCIL**

Councillor Miller advised that the library book sale raise \$2,800+ and had 319 in attendance.

Cllr Miller advised that the South Shore First Responders bbq at Papa Geordies raised \$742 plus \$377 in donations for a total of \$1,119.

11. BOARDS & COMMITTEES

11.1 BUENA VISTA PARKS & REC BOARD MEETING MINUTES – AUGUST 4, 2026

RESOLUTION NO. 261/26

Moved by Councillor Schultz

THAT Council approve and file the Buena Vista Parks & Rec Board meeting minutes of August 4, 2026.

CARRIED

11.2 BUENA VISTA PARKS & REC BOARD 2026 FIVE-YEAR MAINTENANCE & RECREATION PLAN

RESOLUTION NO. 262/26

Moved by Councillor Sax

THAT Council approve and file the Buena Vista Parks & Rec Board 2026 Five-Year Maintenance & Recreation Plan.

CARRIED

11.3 SOUTH SHORE FIRST RESPONDERS MEETING MINUTES & REPORTS – JULY 27, 2026

RESOLUTION NO. 263/26

Moved by Councillor Miller

THAT Council approve and file the South Shore First Responders meeting minutes and reports for July 27, 2026.

CARRIED

12. UNFINISHED BUSINESS

12.1 10th STREET ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS PLAN - PENDING

13. NEW BUSINESS

13.1 REGINA BEACH & DISTRICT LIONS INVITATION TO LION JAMES SINCLAIR MEMORIAL FOREST DEDICATION CEREMONY

RESOLUTION NO. 264/26

Moved by Councillor Schultz

THAT Council accept the invitation to the Regina Beach & District Lions 'Lion James Sinclair Memorial Forest Dedication Ceremony' on Sunday, September 13, 2026 with Mayor Smith and Councillor Schultz attending on behalf of the Village; and FURTHER THAT Administration respond to the invitation to confirm their attendance.

CARRIED

13.2 REQUEST FOR REIMBURSEMENT OF WILDLIFE REMOVAL COSTS – LOT 9, BLK 8, PLAN 101426824

RESOLUTION NO. 265/26

Moved by Councillor Duke

THAT Council deny the request to reimburse the resident for costs incurred for the removal of coyotes that had denned under the resident's cabin on private property; and FURTHER THAT Council maintain that wildlife removal from private property is the responsibility of the property owner; and FURTHER THAT as reimbursement of such costs has not been best practice, and Council does not wish to establish a precedent of the Municipality paying for wildlife removal services on private properties.

CARRIED

13.3 ADAIR STREET ENTRANCE TO THE WALKING PATH CONCERNS

RESOLUTION NO. 266/26

Moved by Councillor Miller

THAT Council acknowledge and consider the concerns raised by residents regarding the pathway connecting Adair Street to the walking path; and FURTHER THAT Council direct that no further action be taken to develop or maintain the pathway at this time, as a property survey has confirmed that the existing access pathway, as well as the area commonly used as a parking turnaround, crosses onto private property; and FURTHER THAT Council is not prepared to assume liability or responsibility for continued public use of access to the pathway located on private property; and FURTHER THAT Council recognizes that the Municipality does not currently have the capital funding required to establish an alternate pathway further west on municipal property, which could require tree removal, site preparation, and potentially the construction of a bridge or other infrastructure; and FURTHER THAT Administration be directed to install or place appropriate "Private Property" signage prior to the pathway to clearly advise residents that the area is private property.

CARRIED

13.4 2025 TAX ARREARS

RESOLUTION NO. 267/26

Moved by Councillor Schultz

THAT Council approve and authorize TAXervice to manage tax enforcement proceedings respecting the previously missed roll referred to below, on behalf of the municipality:

Tax Roll #	Legal Land Description	Arrears (interest included)
604	LB, PI 402246016	\$6,378.48

CARRIED

13.5 THE FEDERATION OF CANADIAN MUNICIPLATIES' (FCM) REQUEST TO SEND LETTER TO MEMBER OF PARLIAMENT

RESOLUTION NO. 268/26

Moved by Councillor Schultz

THAT Council receive and consider the Federation of Canadian Municipalities' (FCM) request to engage with Members of Parliament regarding municipal priorities and needs in advance of the 2027 Federal Budget; and FURTHER THAT Council direct Administration to contact the local Member of Parliament and invite them to attend a Council meeting to discuss the Municipality's priorities, needs, infrastructure challenges, and opportunities for federal support.

CARRIED

14. BYLAWS & POLICIES

14.1 AMENDMENT TO ZONING BYLAW TO REGULATE SHORELINE ACTIVITY - PENDING

14.2 DRAFT BYLAW NO. 01/2026 AMENDMENT TO ZONING BYLAW NO. 7-16

RESOLUTION NO. 269/26

Moved by Councillor Schultz

THAT Council read Bylaw No. 01/2026 A Bylaw of the Village of Buena Vista to Amend Zoning Bylaw No. 7-16 a second time.

CARRIED

RESOLUTION NO. 270/26

Moved by Councillor Sax

THAT Council read Bylaw No. 01/2026 A Bylaw of the Village of Buena Vista to Amend Zoning Bylaw No. 7-16 a third time and adopted.

CARRIED

14.3 DRAFT BYLAW NO. 02/2026 SHORT TERM RENTALS – PENDING

14.4 DRAFT BYLAW NO. 05/2026 TO AMEND TRAFFIC BYLAW NO. 3/16

RESOLUTION NO. 271/26

Moved by Councillor Sax

THAT Council read Bylaw No. 05/2026 A Bylaw of the Village of Buena Vista to Amend Traffic Bylaw No. 3/16 a first time.

CARRIED

RESOLUTION NO. 272/26

Moved by Councillor Duke

THAT Council read Bylaw No. 05/2026 A Bylaw of the Village of Buena Vista to Amend Traffic Bylaw No. 3/16 a second time.

CARRIED

RESOLUTION NO. 273/26

Moved by Councillor Sax

THAT Council proceed with third reading of Bylaw No. 05/2026 A Bylaw of the Village of Buena Vista to Amend Traffic Bylaw No. 3/16.

CARRIED UNANIMOUSLY

RESOLUTION NO. 274/26

Moved by Councillor Schultz

THAT Council read Bylaw No. 05/2026 A Bylaw of the Village of Buena Vista to Amend Traffic Bylaw No. 3/16 a third time and adopted.

CARRIED

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – AUGUST 1 & 7, 2026

RESOLUTION NO. 275/26

Moved by Councillor Schultz

THAT Council receives and files the Regional Bylaw Services report for August 1 & 7, 2026.

CARRIED

15.2 STARS THANK YOU FOR DONATION

15.3 STARS INVITATION TO A NIGHT WITH STARS REGINA

RESOLUTION NO. 276/26

Moved by Councillor Schultz

THAT Council receives and files the STARS thank you for our municipal donation and the invitation to A Night with STARS Regina.

CARRIED

15.4 SGI CERTIFICATE OF SAFETY FITNESS

RESOLUTION NO. 277/26

Moved by Councillor Schultz

THAT Council receives and files the SGI Certificate of Safety Fitness.

CARRIED

16. CLOSED SESSION

16.1 RESOLUTION NO. 278/26

Moved by Councillor Sax

THAT Council move to a closed session at 9:10 p.m. to discuss a personnel matter involving an identifiable individual, as permitted under Section 120(2)(a) of The Municipalities Act and Section 16(1)(c) of The Local Authority Freedom of Information and Protection of Privacy Act.

CARRIED

Councillor Schultz declared a conflict of interest and left the meeting at 9:20 p.m

16.2 RESOLUTION NO. 279/26

Moved by Councillor Sax

THAT Council move out of a closed session at 9:38 p.m..

CARRIED

17. ADJOURNMENT

1.1 *THAT this meeting be adjourned by Mayor Smith at 9:40 p.m.*

Mayor

Chief Administrative Officer