



Village of Buena Vista

Regular Council Meeting MINUTES

September 23, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 251 582 361 042 5 Passcode: QY7Es9fU

Present: Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Chris Duke

Absent: Councillor Steve Schultz

Administration: Acting Chief Administrative Officer Melissa Pollock

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 277/25

Moved by Councillor Sax

That the September 23, 2025 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 278/25

Moved by Councillor Duke

THAT the August 26, 2025 Regular Meeting of Council Minutes be adopted as presented with amendment to 14.3.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

No business arising from minutes.

6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

- Diabetes Clinic – Monday, September 29
- Mature Driver Refresher Course – Wednesday, October 29
- Primary Health Care Lab Update

7. **DELEGATION**

No delegation.

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 279/25

Moved by Councillor Miller

THAT Council approves the following accounts for payment: AP Batches 2025-00086 to 2025-00091 in the amount of \$69,545.99 and 2025-00092 to 2025-00095 in the amount of \$19,535.50, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$89,081.49.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 280/25

Moved by Councillor Sax

THAT Council approves the following payrolls:

- *Public Works August 17-30, 2025 in the amount of \$9,475.37;*
- *Public Works August 31 – September 13, 2025 in the amount of \$7,707.15;*
- *Administration August 16-31, 2025 in the amount of \$4,943.73;*
- *Administration September 1-15, 2025 in the amount of \$4,767.11; and*
- *Council Remuneration August 2025 in the amount of \$1,607.01.*

CARRIED

8.3 FINANCIAL STATEMENT

RESOLUTION NO. 281/25

Moved by Councillor Duke

THAT Council accepts and files the Income Statement for January 1 – September 30, 2025.

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 282/25

Moved by Councillor Duke

THAT Council has reviewed the Administration Report for the period of August 18 – September 15, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 PUBLIC WORKS REPORT

RESOLUTION NO. 283/25

Moved by Councillor Miller

THAT Council has reviewed the Public Works Report for the period of August 18 – September 15, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 WATER TREATMENT PLANT DAILY RECORD

RESOLUTION NO. 284/25

Moved by Councillor Sax

THAT Council has reviewed, accepts and files Water Treatment Plant Daily Operations for the period of August 2025 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. REPORTS OF COUNCIL

Councillor Duke and Mayor Smith updated Council on the IMUC Meeting. There has been no progress or clarification regarding where the \$5 septic hauler lagoon charge is going as of yet. The system remains inoperable and no date as when the fee will start. Additionally, the signed IMUC agreements have still not been received.

11. BOARDS & COMMITTEES

11.1 IMUC MINUTES – September 8, 2025

RESOLUTION NO. 285/25

Moved by Councillor Duke

THAT Council approves and files the draft IMUC Minutes of September 8, 2025.

CARRIED

11.2 IMUC MINUTES – September 8, 2025

RESOLUTION NO. 286/25

Moved by Councillor Sax

THAT Council approves and files the Buena Vista Parks & Recreation Board Minutes of September 2, 2025.

CARRIED

12. UNFINISHED BUSINESS

12.1 ADAIR STREET AGREEMENT

RESOLUTION NO. 287/25

THAT Council consider granting a tax abatement to the property owner building Adair Street, pending the signed Agreement, final inspection and approval by the engineer who prepared the design plans, in addition to the final Tax Abatement Policy being approved; and FUTURE THAT Council notes responsibility for the final inspection at the cost of the Village as per the budget.

Moved by Councillor Duke

13. NEW BUSINESS

13.1 RESOLUTION NO. 288/25

Moved by Councillor Sax

THAT Mayor Smith attends the Remembrance Day Ceremony at Lumsden on November 11th, and the South Shore School Remembrance Day Ceremony pending date.

CARRIED

13.2 RESOLUTION NO. 289/25

Moved by Councillor Sax

THAT Council make no changes to appointments on the District Development Appeals Board at this time; and FURTHER THAT Council direct Administration to develop a nomination process with policy and procedures for the Board in alignment with the Town of Regina Beach as a shared board.

CARRIED

14. BYLAWS & POLICIES

14.1 RESOLUTION NO. 290/25

Moved by Councillor Duke

THAT Council approve the amendment of adding section 30 to the Donation Policy No. 01-2025.

CARRIED

14.2 RESOLUTION No. 291/25

Moved by Councillor Duke

THAT Council direct Administration to develop options for tax abatements in the draft Tax Abatement Policy No. 05-2025, reflecting Council's desired approach; and FURTHER THAT Administration conduct additional research and bring the draft policy back to Council for further review and consideration.

CARRIED

15. COMMUNICATIONS

15.1 RESOLUTION NO. 292/25

Moved by Councillor Duke

THAT Council receives and files the Regional Bylaw Services reports for August 30, September 3, 8, and 17, 2025.

CARRIED

15.2 RESOLUTION NO. 293/25

Moved by Councillor Sax

THAT Council receives and files the SGI Certificate of Safety Fitness.

CARRIED

15.3 RESOLUTION NO. 294/25

Moved by Councillor Miller

THAT Council received and files the Development Appeal Board Hearing decision on Lot 3 Block 24 Plan 97R40466.

CARRIED

16. CLOSED SESSION

17. ADJOURNMENT

17.1 THAT this meeting be adjourned by Mayor Smith at 9:24 p.m.



Mayor



Acting Chief Administrative Officer