

**Village of Buena Vista
MINUTES OF REGULAR MEETING
SEPTEMBER 24, 2024
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Gary McLennan, Councillor Chris Duke, Councillor Steven Schultz, Councillor Mike Ziglo

ADMINISTRATION: Acting Chief Administrative Officer Melissa Pollock, Assistant CAO Cate McConnell

CALL TO ORDER:
A quorum being present, Mayor McLennan called the meeting to order at 6:57 p.m.

ADOPTION OF AGENDA:

285/24 THAT the September 24, 2024 agenda be adopted as presented.

**Moved by Councilor Duke
Seconded by Councilor Ziglo**

CARRIED

DELEGATION:

Jon Barber presented to Council that he just bought the property at the bottom of Adair Street. He is planning to build his family home there. He has recently had a Geotechnical Report completed and all the work he has done and will be doing has all/will all be done based off that report.

This portion of Adair has not been maintained due to the fact that no one was living on that portion prior to now. Jon proposed that he would be willing and able to build the road up at his cost if the Village agrees. Some engineer studies on how to build the road up properly is suggested in order to ensure the hill is not disturbed and to ensure proper drainage. He has the material and equipment to be able to do all the work, and he would build the road to the plan that the Village provides to him.

MOTION TO MOVE THE DELEGATION CONSIDERATION

286/24 THAT Council moves the consideration of the delegation request to the next item of business.

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

287/24 THAT Council direct Administration to seek an engineered report to build up Adair Street to ensure access to Lot 1 Block C Plan 83R43523.

**Moved by Councilor Duke
Seconded by Councilor Schultz**

CARRIED

ADOPTION OF MINUTES:

288/24 THAT the Minutes of the Regular Meeting of Council of September 10, 2024 be adopted as presented.

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

289/24 THAT Council approve the following accounts for payment: AP Batches 2024-00072 to 2024-00075, which includes all cheques, credit card, online payments and automatic withdrawals for a total amount of \$39,663.63.

**Moved by Councilor Ziglo
Seconded by Councilor Duke**

CARRIED

290/24 THAT Council approve the following payrolls:
Administration September 1-15, 2024 in the amount of \$4,589.03
Public Works September 1 - 14, 2024 in the amount of \$5,898.26

**Moved by Councilor Duke
Seconded by Councilor Schultz**

CARRIED

REPORTS OF STAFF:

291/24 THAT Council accept the Acting Chief Administrative Officer's administrative report as presented.

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

292/24 THAT Council accept the Acting Chief Administrative Officer's Public Works report as presented.

**Moved by Councilor Duke
Seconded by Councilor Ziglo**

CARRIED

UNFINISHED BUSINESS:

293/24 THAT Council direct administration to draft a revised bylaw to reflect an increase to the Edgewood Sewage Rates with a flat fee of \$20 per month to be effective November 1, 2024, and a rate increase from 0.018 to 0.020/gallon of water effective January 1, 2025; and FURTHER that administration put together an information package for Edgewood residents explaining the cost breakdown and reason for the increase.

**Moved by Councilor Ziglo
Seconded by Councilor Duke**

CARRIED

NEW BUSINESS:

294/24 THAT Council having considered all quotes submitted for the roof of the Booster Station and Rink Shack, select Fiberclad Insolation & Construction to complete the work.

**Moved by Councilor Schultz
Seconded by Councilor Ziglo**

CARRIED

295/24 THAT Council approve the remuneration rates for election officials as follows: Returning Officer (RO), Deputy Returning Officer (DRO) and Poll Clerk are paid based on their regular rates for the Advance Poll and Election Day.

**Moved by Councilor Duke
Seconded by Councilor Schultz**

CARRIED

- 296/24** THAT Council approve the names of candidates to listed on the ballot alphabetically by surname then by given name.
- Moved by Councilor Duke**
Seconded by Councilor Schultz
- CARRIED**
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- 297/24** THAT Council deny the request for a bonfire during the ball rental on October 19, 2024 due to the lack of proper fire pit violating our Fire Prevention Bylaw.
- Moved by Councilor Duke**
Seconded by Councilor Schultz
- CARRIED**
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- 298/24** THAT Council approve a \$500 donation for STARS.
- Moved by Councilor Schultz**
Seconded by Councilor Duke
- CARRIED**
-
- 299/24** THAT Council approve the purchase of a wreath from the Royal Canadian Legion Lumsden Branch to display during the period of the Poppy Campaign in November for a cost of \$55.
- Moved by Councilor Duke**
Seconded by Councilor Ziglo
- CARRIED**
-
- 300/24** THAT Council is agreeable to the terms and conditions to the Municipal Funding Agreement under the Community-Building Fund (CCBF) Program and authorize the Mayor and CAO sign and return the agreement before the deadline of November 1, 2024.
- Moved by Councilor Duke**
Seconded by Councilor Schultz
- CARRIED**

- 301/24** THAT Council approve the purchase of a memorial bench from the Lions in remembrance of our late CAO, Krista Manz at the price of \$600 plus engraving cost at \$1/letter to say the following:
In Memory of Krista Manz
- Moved by Councilor Ziglo**
Seconded by Councilor Duke
- CARRIED**
- 302/24** THAT Council read BYLAW NO. 07/2024 TO AMEND BYLAW NO. 03/16 KNOWN AS THE TRAFFIC BYLAW a first time.
- Moved by Councilor Duke**
Seconded by Councilor Ziglo
- CARRIED**
- 303/24** THAT Council read BYLAW NO. 07/2024 TO AMEND BYLAW NO. 03/16 KNOWN AS THE TRAFFIC BYLAW a second time.
- Moved by Councilor Ziglo**
Seconded by Councilor Duke
- CARRIED**
- 304/24** THAT Council proceed with the third reading of BYLAW NO. 07/2024 TO AMEND BYLAW NO. 03/16 KNOWN AS THE TRAFFIC BYLAW.
- Moved by Councilor Schultz**
Seconded by Councilor Duke
- CARRIED UNANIMOUSLY**
- 305/24** THAT Council read BYLAW NO. 07/2024 TO AMEND BYLAW NO. 03/16 KNOWN AS THE TRAFFIC BYLAW a third time, adopted and attached hereto.
- Moved by Councilor Duke**
Seconded by Councilor Ziglo
- CARRIED**

CORRESPONDENCE:

306/24 THAT Council receive and file the following communications:
Regional Bylaw Services Reports of September 14 & 18, 2024
SUMAssure Renewal Premiums
Southeast Regional Library Branch Hours for 2025
George Cuff Municipal Governance Workshop in Lumsden

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

IN CAMERA

307/24 THAT Council having items to discuss relating to material that is exempt from Public discussion under *The Local Authority Freedom of Information Act and Privacy Act* and *The Municipalities Act*, go into In Camera at 8:27 p.m.

**Moved by Councilor Duke
Seconded by Councilor Schultz**

CARRIED

308/24 THAT Council come out of In Camera at 8:45 p.m.

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

ADJOURNMENT:

309/24 THAT the meeting be adjourned at 8:47 p.m.

**Moved by Councilor Duke
Seconded by Councilor Ziglo**

CARRIED



Mayor


Acting Chief Administrative Officer