



Village of Buena Vista

Regular Council Meeting MINUTES

July 28, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Steve Schultz, Councillor Chris Duke

Administration: Chief Administrative Officer Melissa Pollock

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:01 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 232/26

Moved by Councillor Schultz

That the July 28, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 233/26

Moved by Councillor Schultz

THAT the June 23, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

N/A

6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

6.1 Regina Beach Sandy Steps Child Care Centre addition opened

6.2 Community Country Fair – August 1st

6.3 Library Used Book Sale – August 1st

6.4 Sandy Steps Child Care Centre BBQ – August 1st

6.5 Volunteer Appreciation Breakfast – August 1st

6.6 Chalk the Walk Challenge – August 1st

6.7 Buena Vista Parks & Rec Community Picnic – August 21st

7. **DELEGATION**

No delegations.

8. **FINANCIALS**

8.1 **LIST OF ACCOUNTS FOR APPROVAL**

RESOLUTION NO. 234/26

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2026-00049 to 2026-00052 in the amount of \$322,820.00; AP Batches 2026-00053 to 2026-00056 in the amount of \$1,139.75 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$323,959.75.

CARRIED

8.2 **PAYROLL**

RESOLUTION NO. 235/26

Moved by Councillor Schultz

THAT Council approves the following payrolls:

- *Public Works June 7-20, 2026 in the amount of \$7,723.40;*
- *Public Works June 21-July 4, 2026 in the amount of \$7,618.80;*
- *Public Works July 5-18, 2026 in the amount of \$9,972.64;*
- *Administration June 16-30, 2026 in the amount of \$5,300.34;*
- *Administration July 1-15, 2026 in the amount of \$5,064.91; and*
- *Council Remuneration June 1-30, 2026 in the amount of \$1,122.65.*

CARRIED

8.3 **FINANCIAL STATEMENT**

RESOLUTION NO. 236/26

Moved by Councillor Sax

THAT Council accepts and files the Income Statement for June 2026.

CARRIED

9. **REPORTS OF STAFF**

9.1 **ADMINISTRATION REPORT**

RESOLUTION NO. 237/26

Moved by Councillor Sax

THAT Council has reviewed the Administration Report for the period of June 15 – July 19, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 238/26

Moved by Councillor Duke

THAT Council has reviewed the Public Works Report for the period of June 15 – July 19, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 239/26

Moved by Councillor Sax

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of June 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. **REPORTS OF COUNCIL**

Councillor Schultz updated on the Parks & Rec Board meeting. Minutes will be coming to the next meeting.

Councillor Spence updated on the Library. The library's 60th anniversary was on June 27th and lots were in attendance including Blaine McLeod, MLA, and Southwest Regional Library Manager. Still working on building volunteer capacity. Attendance at the library is up and they raised over \$1,000 at the BBQ.

Councillor Spence advised that he attended his first South Shore First Responders board meeting since joining the board.

11. **BOARDS & COMMITTEES**

11.1 **INTER-MUNICIPAL UTILITIES COMMITTEE – JUNE 2, 2026**

RESOLUTION NO. 240/26

Moved by Councillor Duke

THAT Council approve and file the Inter-Municipal Utilities Committee meeting minutes of June 2, 2026.

CARRIED

11.2 **SOUTH SHORE PRIMARY HEALTH CARE BOARD MEETING MINUTES – JUNE 18, 2026**

RESOLUTION NO. 241/26

Moved by Councillor Sax

THAT Council approve and file the South Shore Primary Health Care Board meeting minutes of June 18, 2026.

CARRIED

11.3 **BUENA VISTA PARKS & REC JOURNAL, BUDGET & ACTUAL REPORTS FOR JANUARY**

RESOLUTION NO. 242/26

Moved by Councillor Schultz

THAT Council approve and file the Buena Vista Parks & Rec Board Journal and 2026 Budget.

CARRIED

12. UNFINISHED BUSINESS

12.1 10th STREET ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS PLAN - PENDING

12.2 PROPOSAL TO PURCHASE EASEMENT – APPRAISAL REPORT

RESOLUTION NO. 243/26

Moved by Councillor Miller

THAT Council agree to proceed with the sale of Lot 9, Block 23, Plan C1627, subject to the following conditions:

- 1. THAT the Village retain a registered drainage easement, measuring approximately 3 meters by 99 metres, over the east portion of the property;*
- 2. THAT Administration be authorized to have legal counsel draft a formal drainage easement agreement for the proposed easement, with the agreement being structured in a manner that may also be utilized for any existing or future drainage easements required by the Village;*
- 3. THAT the purchase price be adjusted to reflect the area subject to the drainage easement, with the value of the easement area being deducted from the purchase price based on the valuation established through the appraisal received by the Village;*
- 4. THAT the costs associated with the property appraisal and property survey completed in consideration of the sale be added to the purchase price; and*
- 5. THAT the final sale documents and drainage easement agreement be prepared and executed in accordance with the above conditions.*

CARRIED

12.3 SUMA COUNCIL SUMMER SCHOOL

RESOLUTION NO. 244/26

Moved by Councillor Schultz

THAT Council approve the attendance of at least one confirmed Councillor (Cllr Shultz) at the upcoming SUMA Council Summer School on August 13-14, 2026 at the University of Regina, with any additional Councillors who are able to attend also being permitted to participate; and FURTHER THAT Councillors wishing to attend are to advise the CAO by July 29th so that registration can be coordinated by the deadline.

CARRIED

13. NEW BUSINESS

13.1 OMBUDSMAN SASKTACHEWAN SOLUTIONS-ORIENTED SESSION

RESOLUTION NO. 245/26

Moved by Councillor Schultz

THAT Council approve the CAO to attend the Ombudsman Saskatchewan Solutions-Oriented Session virtually; and FURTHER THAT any Councillors who are able to attend also being permitted to participate; and FURTHER THAT Councillors wishing to attend are to advise the CAO by September 20th so that registration can be coordinated by the deadline.

CARRIED

13.2 SUPPORT REQUEST – “NO PAUSE – KEEP THE SNOWBIRD FLYING” CAMPAIGN

RESOLUTION NO. 246/26

Moved by Councillor Sax

THAT Council agree to join the City of Moose Jaw in support for the Snowbirds Alumni Association’s “No Pause – Keep the Snowbird Flying” campaign; and FURTHER THAT Administration send the letter on Council’s behalf directly to the Prime Minister.

CARRIED

13.3 RATEPAYERS MEETING - DATE

RESOLUTION NO. 247/26

Moved by Councillor Sax

THAT Council set the Ratepayers Meeting for September 1, 2026 with the meeting being held at the Regina Beach Memorial Hall at 7:00 p.m.

CARRIED

14. BYLAWS & POLICIES

14.1 AMENDMENT TO ZONING BYLAW TO REGULATE SHORELINE ACTIVITY - PENDING

14.2 DRAFT BYLAW NO. 01/2026 AMENDMENT TO ZONING BYLAW NO. 7-16

RESOLUTION NO. 248/26

Moved by Councillor Duke

THAT Council have Administration to revise the draft bylaw to incorporate the amendments and changes discussed by Council and bring the updated draft back to Council for further review and consideration.

CARRIED

14.3 DRAFT BYLAW NO. 02/2026 SHORT TERM RENTALS

RESOLUTION NO. 249/26

Moved by Councillor Schultz

THAT Council have Administration review suggestions submitted from a ratepayer and incorporate amendments and changes and bring the updated draft back to Council for further review and consideration.

CARRIED

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – JUNE 20 & 24, JULY 3, 11, 15 & 22, 2026

RESOLUTION NO. 250/26

Moved by Councillor Duke

THAT Council receives and files the Regional Bylaw Services report for June 20 & 24, July 3, 11, 15 & 22, 2026.

CARRIED

Councillor Schultz left the meeting at 9:34 p.m.

16. CLOSED SESSION

16.1 *THAT Council move to a closed session at 9:21 p.m. to discuss a personnel matter involving an identifiable individual, as permitted under Section 120(2)(a) of The Municipalities Act and Section 16(1)(c) of The Local Authority Freedom of Information and Protection of Privacy Act.*

17. ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:43 p.m.*

Mayor

Chief Administrative Officer