

**Village of Buena Vista
MINUTES OF REGULAR MEETING
MARCH 11, 2025
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Karen Smith, Councillor Chris Duke, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz

ADMINISTRATION: Acting Chief Administrative Officer Melissa Pollock, Public Works Foreman Joel Neudeck

CALL TO ORDER:

A quorum being present, Mayor Smith called the meeting to order at 7:09 p.m.

ADOPTION OF AGENDA:

096/25 THAT the March 11, 2025 agenda be adopted as presented.

**Moved by Councillor Duke
Seconded by Councillor Sax**

CARRIED

097/25 THAT Council move to the dispensing of Seconders for the remainder of this meeting.

**Moved by Councillor Duke
Seconded by Councillor Sax**

CARRIED

ADOPTION OF MINUTES:

098/25 THAT the Minutes of the Regular Meeting of Council of February 25, 2025 be adopted as presented.

Moved by Councillor Duke

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

099/25 THAT Council approves the following accounts for payment:
AP Batches 2025-00029 to 2025-00031, which includes all cheques, credit card,
automatic withdrawals, EFT and online payments for a total amount of
\$77,317.61.

Moved by Councillor Schultz

CARRIED

100/25 THAT Council approves the following payrolls:
Administration February 16-28, 2025 in the amount of \$4,620.41
Council Remuneration February 1-28, 2025 in the amount of \$1,203.65
Public Works February 16-March 1, 2025 in the amount of \$4,675.66

Moved by Councillor Duke

CARRIED

REPORTS OF STAFF:

101/25 THAT Council has reviewed the Administration Report for the period of
February 22 – March 6, 2025, received clarification on certain matters, and
hereby accepts the report as information and files it accordingly.

Moved by Councillor Duke

CARRIED

102/25 THAT Council has reviewed the Public Works Report for the period of
February 22 – March 6, 2025, received clarification on certain matters, and
hereby accepts the report as information and files it accordingly.

Moved by Councillor Duke

CARRIED

103/25 THAT Council accepts the Water Treatment Plant Daily Record for February 2025
as presented; and FURTHER THAT the appropriate signing authorities be
authorized to sign off on the report as required and file as part of the official
record.

Moved by Councillor Sax

CARRIED

NEW BUSINESS:

104/25 THAT Council award the Curb Stop & Water Line Repairs and/or Maintenance to JRA Construction Services Ltd. as per the results of the Request for Proposals (RFP) review process. Following a thorough evaluation of all submitted proposals based on criteria including experience and qualifications, approach and methodology, cost, timeline and references, JRA was determined to provide the best overall value to the municipality; and FURTHER that the Chief Administrative Officer (CAO) be authorized to execute the necessary agreement with JRA on a 2-year agreement.

Additionally, Council extends its appreciation to all companies that submitted proposals and recognizes the time and effort put into the submission process.

Moved by Councillor Schultz

CARRIED

After providing clarifications and answering questions regarding the Public Works report and the RFP review, Public Works Foreman left the meeting at 7:50 p.m.

105/25 THAT Council acknowledges receipt of the draft minutes from the March 3, 2025 Intermunicipal Utilities Committee (IMUC) meeting and accept them for information, and note that some clarification was provided to Council members who are not part of the IMUC meetings.

Moved by Councillor Schultz

CARRIED

106/25 THAT Council acknowledges receipt of the Intermunicipal Utilities Committee (IMUC) draft budgets that were presented at the March 3, 2025 IMUC meeting and accept them for information, and budgeting purposes; and FURTHER THAT clarification was provided to Council members who are not part of the IMUC meetings.

Additionally, Council directs administration to work with the IMUC representative at the Town of Regina Beach to determine the allocation of the lagoon fee and to seek clarification on the portion of any and all reserve funding that was contributed by the Village.

Moved by Councillor Duke

CARRIED

107/25 THAT Council, having conducted an initial review of the preliminary budget, defer the matter to the next Council meeting to allow for additional review and further discussion.

Moved by Councillor Sax

CARRIED

108/25 THAT Council agrees that implementing a biannual mail drop information package to all residents and one in-person meeting while seasonal residents are still here per year would be the most effective approach to keeping all residents informed and ensuring transparency in Council communications; and FURTHER THAT administration distribute a questionnaire to gather resident input on preferred communication methods and topics of interest for the ratepayers meeting, ensuring effective and relevant information sharing.

Moved by Councillor Sax

CARRIED

109/25 THAT Council authorize Mayor Smith, and Councillor Sax to attend the SAMA (Saskatchewan Assessment Management Agency) Annual Meeting on April 9, 2025 at the Conexus Arts Centre with a registration fee of \$75/person; and FURTHER THAT Council appoint Mayor Smith and Councillor Sax to attend the Annual Meeting as the Village's voting delegate; and FURTHER THAT Council authorize the Chief Administrative Officer to attend the Annual Meeting and Training Session virtually for a registration fee of \$25.00.

Moved by Councillor Schultz

CARRIED

110/25 THAT Council approve the use of a Village truck to participate in the 2025 Regina Beach Canada Day parade, pulling the Village Parks & Recreation Board's float; and FURTHER THAT a Public Works employee drive the truck as an insured operator, and that Council determine which member(s) will ride in the truck to represent Council.

Moved by Councillor Duke

CARRIED

111/25 THAT Council receive and file the minutes of the Regina Beach Local Library Board Meeting Minutes of January 27, 2025.

Moved by Councillor Miller

CARRIED

112/25 THAT Council receives and files the following communications:

- RCMP Stats – January 2025
- RCMP Update – February 2025
- Letter from the Honourable Eric Schmalz

Moved by Councillor Schultz

CARRIED

113/25 THAT Council having items to discuss relating to material that is exempt from Public discussion under *The Local Authority Freedom of Information Act and Privacy Act* and *The Municipalities Act*, go in an In Camera session at 8:52 p.m.

Moved by Councillor Schultz

CARRIED

114/25 THAT Council come out of In Camera session at 10:52 p.m.

Moved by Councillor Schultz

CARRIED

115/25 THAT Council come out of In Camera session at 10:52 p.m.

Moved by Councillor Duke

CARRIED

ADJOURNMENT:

116/25 THAT the Mayor adjourn the meeting at 9:03 p.m.



Mayor



Acting Chief Administrative Officer