



Village of Buena Vista

Regular Council Meeting AGENDA

February 24, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
 - 2.1 Regular Meeting of Council Agenda – February 24, 2026
3. **CONFLICT OF INTEREST DECLARATION**
4. **ADOPTION OF MINUTES**
 - 4.1 Draft Regular Meeting of Council Minutes – January 27, 2026
5. **BUSINESS ARISING FROM MINUTES**
6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**
7. **DELEGATION**
8. **FINANCIALS**
 - 8.1 List of Accounts for Approval 2025-00011 to 2026-00014 and 2026-00011 to 2026-00014
 - 8.2 Payroll – Public Works January 18-January 31, 2026; February 1-14, 2026
Administration January 16-31, 2026; February 1-15, 2026
Council Remuneration January 1, 2026
9. **REPORTS OF STAFF**
 - 9.1 Administration Report –January 24, 2026 – February 20, 2026
 - 9.2 Public Works Report – January 24, 2026- February 20, 2026
 - 9.3 Water Treatment Plant Daily Record – January 2026
10. **REPORTS OF COUNCIL**
11. **BOARDS & COMMITTEES**
12. **UNFINISHED BUSINESS**
 - 12.1 Discretionary Use Application BV25-024: SW 13-21-22-w2 – Construction of Private Dwelling to Include Attached Garage, Type II Mound Septic System & Installation of Domestic Water Infrastructure
 - 12.2 2026 Operating Budget
 - 12.3 2026 Capital Budget

13. **NEW BUSINESS**

- 13.1 Deputy Mayor Appointments for 2026
- 13.2 2025 Tax Arrears
- 13.3 Saskatchewan Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP) Training
- 13.4 Search & Rescue Saskatchewan Association of Volunteers 1st Annual "Wilderness Survival Guide" Advertising
- 13.5 Board Member Appointments: Board of Revision
- 13.6 Nominate Board Members for the Buena Vista Parks & Recreation Board
- 13.7 Nominate Board Members for the Board

14. **BYLAWS & POLICIES**

15. **COMMUNICATIONS**

- 15.1 Regional Bylaw Services – January 28 and February 11, 2026
- 15.2 2025 RCMP Year in Review
- 15.3 RCMP Community Policing Report – January 2026

16. **CLOSED SESSION**

17. **ADJOURNMENT**

Village of Buena Vista
List of Accounts
Batch: 2026-00011 to 2026-00014

Bank Code - AP - AP-General Oper

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11314	02/10/2026	VOID - Cheque Confirmation			
11315	02/10/2026	VOID - Cheque Confirmation			
11316	02/10/2026	VOID - Cheque Confirmation			
11317	02/10/2026	VOID - Cheque Confirmation			
11318 8776	02/10/2026	Hyvac Sewer Service Ltd. 585-295-200 - SWR - Cont - Sewer 110-340-110 - GST Receivable 900-110-110 - GST Paid	Jan Edgewood Sep Rmvl -E GST Tax Code GST Tax Code	2,770.54 138.53 138.53 NL	2,909.07 ✓
11319 54779325	02/10/2026	Linde Canada Inc 530-410-100 - TS - Supplies - S 110-340-110 - GST Receivable 900-110-110 - GST Paid	Acetylene/CO2/O2 Cylinder GST Tax Code GST Tax Code	449.85 22.49 22.49 NL	472.34 ✓
11320 Jan 2026	02/10/2026	Muir Barber Ltd. 580-430-140 - UT - Supplies - C 580-410-100 - UT - Supplies - V 530-400-110 - TS - Supplies - S 530-420-100 - TS - Supplies - V 537-430-100 - TS - Snow - Supp 580-440-100 - UT - Supplies - V 570-420-110 - R&C - Supplies - 570-420-110 - R&C - Supplies - 570-420-110 - R&C - Supplies - 570-420-110 - R&C - Supplies - 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 530-420-100 - TS - Supplies - V 110-340-110 - GST Receivable 900-110-110 - GST Paid	Plumbing Antifreeze -C/S TI Paper Towel -WTP Oil/Grease Absorbent -Shop Screws -Grader E12 Wire/Tubing -Sander E13 Door Handle Elctrl Room -V 4 Sets Keys -Rink Screws Hockey Nets -Rink Nuts/Bolts Hockey Nets -Ri Rope Hockey Nets -Rink Electrical Tape x2-Alum Tra Wire x4 -Alum Trailer TR02 Screws -Alum Trailer TR02 Screws -Alum Trailer TR02 Wire Coating -Alum Trailer Bolts -Alum Trailer TR02 Washers -Alum Trailer TR0 Nuts/Bolts -Alum Trailer TR Washers -Alum Trailer TR0 Nuts/Bolts/Wshr -Alum Trail Washers -Alum Trailer TR0 Both Tax Code Both Tax Code	11.43 16.21 23.84 4.75 18.18 19.07 45.66 22.26 45.32 39.43 3.79 40.98 30.52 27.66 7.62 4.54 0.81 3.65 13.78 41.02 0.31 19.85 19.85 NL	440.68 ✓
11321 64709	02/10/2026	On Audio Video Inc. 530-250-110 - TS - Cont - Health 580-210-110 - UT - Cont - Health 530-400-130 - TS - Supplies - H 110-340-110 - GST Receivable 900-110-110 - GST Paid	Secuirty Cameras-Adj/Insl- Secuirty Cameras-Adj/Insl- Secuirty Camera -Shop We Both Tax Code Both Tax Code	349.80 349.80 286.15 46.50 46.50 NL	1,032.25 ✓

Village of Buena Vista
List of Accounts
Batch: 2026-00011 to 2026-00014

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11322	02/10/2026	Papa Geordies Gas & Grocery			
Jan 2026		510-410-140 - GG - Supplies - C	Paper Towel -Office	9.85	
		580-430-100 - UT - Supplies - V	Distilled Water x2 -WTP	5.64	
		530-425-111 - TS - Supplies - F	Fuel Flat Bed FL02 -Jan	195.55	
		530-425-111 - TS - Supplies - F	Fuel Dodge FL05 -Jan	341.36	
		530-425-111 - TS - Supplies - F	Fuel GMC FL03 -Jan	135.13	
		537-420-140 - TS - Snow - Supp	Fuel 1Ton FL01 -Jan	357.02	
		537-420-140 - TS - Snow - Supp	Fuel Jerry Can E13 -Jan	27.47	
		110-340-110 - GST Receivable	Both Tax Code	0.46	
		900-110-110 - GST Paid	Both Tax Code	0.46	NL
		110-340-110 - GST Receivable	GST Tax Code	52.82	
		900-110-110 - GST Paid	GST Tax Code	52.82	NL
					1,125.30 ✓
11323	02/10/2026	SAMA			
2026252		510-200-150 - GG - Cont - SAM	SAMA Maintenance Fee -20	12,494.00	12,494.00 ✓
11324	02/10/2026	South Shore Rec Centre Joint Use Comm			
86	Accrual	570-230-100 - R&C - Cont - Rec	Rec Centre Maint -2026	799.83	799.83 ✓
11325	02/10/2026	Wilcocks, Jeff			
PV-2026-002		110-320-140 - Utility Accounts R	Overpayment Refund A#13	11.66	11.66 ✓
			Total Computer Cheque:		<u>19,285.13</u>
			Total AP:		<u>19,285.13</u>

Village of Buena Vista
List of Accounts
Batch: 2026-00011 to 2026-00014

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022026 CA6HSC2Mi4i	02/09/2026	Amazon 510-410-140 - GG - Supplies - C	Cash Deposit Bags x100 -C	28.61	
		110-340-110 - GST Receivable	Both Tax Code	1.35	
		900-110-110 - GST Paid	Both Tax Code	1.35 NL	29.96 ✓
022026-001 9207452-00	02/09/2026	Bolt Supply House 537-420-130 - TS - Snow - Supp	Bolts x4 -Blower AE06	5.05	5.05 ✓
022026-002 INV239135	02/09/2026	HBI Office Plus Inc. 510-410-140 - GG - Supplies - C	Ledger Paper x3 -office	50.85	
		110-340-110 - GST Receivable	Both Tax Code	2.40	
		900-110-110 - GST Paid	Both Tax Code	2.40 NL	53.25 ✓
022026-003 Jan 27	02/09/2026	Home Depot 530-420-100 - TS - Supplies - Ve	2x8x16 Lumbar x2 -Alum TI	73.80	
		110-340-110 - GST Receivable	Both Tax Code	3.48	
		900-110-110 - GST Paid	Both Tax Code	3.48 NL	77.28 ✓
022026-004 Feb 10 Feb 10/26	02/09/2026	Hordos Insurance Brokers Inc. 530-260-100 - TS - Cont - Vehicl	Reg & Rnwl -Dodge FL05	1,578.50	1,578.50 ✓
		530-260-100 - TS - Cont - Vehicl	Commerical Auto Pk -Jan23	2,727.38	2,727.38
			Payment Total:		<u>4,305.88</u>
022026-005 814890	02/09/2026	J D Industrial Supplies 530-410-110 - TS - Supplies - Si	Drill/Driver -Shop Tool	280.90	
		110-340-110 - GST Receivable	Both Tax Code	13.25	
		900-110-110 - GST Paid	Both Tax Code	13.25 NL	294.15 ✓
022026-006 5839614	02/09/2026	Princess Auto Ltd. 530-420-100 - TS - Supplies - Ve	Bolts x2 -Mower Attachmen	15.67	
		530-420-100 - TS - Supplies - Ve	Bearings x6 -Mower Attachr	82.61	
		110-340-110 - GST Receivable	Both Tax Code	4.64	
		900-110-110 - GST Paid	Both Tax Code	4.64 NL	102.92 ✓
022026-007 205535	02/09/2026	Provincial Hydraulics 537-420-130 - TS - Snow - Supp	Hose & Assembly -Blower /	263.94	
		110-340-110 - GST Receivable	Both Tax Code	12.45	
		900-110-110 - GST Paid	Both Tax Code	12.45 NL	276.39 ✓
022026-008 001-074704	02/09/2026	Regina Fasteners 537-420-130 - TS - Snow - Supp	Wing Bolts -Grader E12	22.06	
		110-340-110 - GST Receivable	Both Tax Code	1.04	
		900-110-110 - GST Paid	Both Tax Code	1.04 NL	23.10 ✓
022026-009 Jan 27	02/09/2026	Staples Professional 510-410-140 - GG - Supplies - C	Date Stamp Ink Pad -Office	12.18	
		110-340-110 - GST Receivable	Both Tax Code	0.57	
		900-110-110 - GST Paid	Both Tax Code	0.57 NL	12.75 ✓
			Total Credit Card:		<u>5,180.73</u>
			Total CC:		<u>5,180.73</u>

Village of Buena Vista
List of Accounts
Batch: 2026-00011 to 2026-00014

Bank Code - EFT - EFT - Direct Deposit

WIRE TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
6 7125052	02/10/2026	Heidelberg Materials 537-430-100 - TS - Snow - Supp 110-340-110 - GST Receivable 900-110-110 - GST Paid	Salted Sand 32.03MT GST Tax Code GST Tax Code	1,421.80 71.09 71.09 NL	1,492.89 ✓
7 P03279	02/10/2026	Bobcat of Regina 530-260-103 - TS - Cont - Traini 110-340-110 - GST Receivable 900-110-110 - GST Paid	Skidsteer Oper Course x2 GST Tax Code GST Tax Code	300.00 15.00 15.00 NL	315.00 ✓
8 519	02/10/2026	Gourlay & Associates 520-260-100 - PS - Cont - Bylaw 110-340-110 - GST Receivable 900-110-110 - GST Paid	Bylaw Enforce Services -Ja Both Tax Code Both Tax Code	332.31 15.68 15.68 NL	347.99 ✓
9 2026-00007	02/10/2026	Town Of Regina Beach 580-700-110 - UT - Interest 210-700-810 - Long Term Debt	Lagoon Proj Loan Int -Feb Lagoon Proj Loan -Feb	2,389.67 3,306.64	5,696.31 ✓
10 2444066	02/10/2026	TAXervice 510-260-100 - GG - Cont - Tax E 110-340-110 - GST Receivable 900-110-110 - GST Paid	Tax Enf Fees R#314 GST Tax Code GST Tax Code	438.00 21.90 21.90 NL	459.90 ✓
11 2601319	02/10/2026	Professional Bldg. Insp. Inc. 560-200-150 - P&D - Cont. - Bui 110-340-110 - GST Receivable 900-110-110 - GST Paid	PBI Fees -Jan GST Tax Code GST Tax Code	235.00 11.75 11.75 NL	246.75 ✓
Total Wire Transfer:					8,558.84
Total EFT:					8,558.84

Village of Buena Vista
List of Accounts
Batch: 2026-00011 to 2026-00014

Bank Code - OB - OB - Online Banking

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022026 Jan 31	02/09/2026	Gov of SK 210-210-190 - School #1 - Remi	EPT -Jan	12,395.33	12,395.33 ✓
022026-001 8263184	02/09/2026	Loraas Disposal South Ltd.			
		540-200-130 - EH - Cont - Wast	Waste Collection -Jan x2	3,274.10	
		540-210-300 - EH - Cont - Recy	Recycle Collection -Jan x2	2,699.02	
		540-210-300 - EH - Cont - Recy	MMSW Rebate (8267444)	-2,699.02	
		540-200-130 - EH - Cont - Wast	MMSW Rebate (8267444)	-2,287.17	
		110-340-110 - GST Receivable	GST Tax Code	49.35	
		900-110-110 - GST Paid	GST Tax Code	49.35 NL	1,036.28 ✓
022026-002 Nov 2025	02/09/2026	PitneyWorks			
	Accrual	510-400-110 - GG - Supplies - F	Postage Refill -Nov 4/25	843.37	
		110-340-110 - GST Receivable	GST Tax Code	40.00	
		900-110-110 - GST Paid	GST Tax Code	40.00 NL	883.37 ✓
022026-003 Dec29-Jan27	02/09/2026	SaskPower			
		580-300-150 - UT - Cont - Well #	Well #1 Power -Dec29-Jan2	251.25 ✓	
		580-300-160 - UT - Cont - Well #	Well #2 Power -Dec29-Jan2	89.53 ✓	
		110-340-110 - GST Receivable	GST Tax Code	17.04	
		900-110-110 - GST Paid	GST Tax Code	17.04 NL	357.82
022026-004 Jan 27-Feb3	02/10/2026	Saskatchewan Health Authority			
		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-Ja	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-THMs-WTP-Je	76.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Jan2;	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-Fe	21.90 ✓	
		110-340-110 - GST Receivable	GST Tax Code	7.15	
		900-110-110 - GST Paid	GST Tax Code	7.15 NL	149.75
Total Online Banking:					14,822.55
Total OB:					14,822.55
Grand Total:					47,847.25

Certified Correct This February 11, 2026



Mayor



Administrator

Village of Buena Vista
List of Accounts
Batch: 2026-00015 to 2026-00016

Bank Code - ABW - ABW - Automatic Withdrawal

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022026 2025/26-5759/4	02/24/2026	Munisoft			
		510-290-130 - GG - Cont - Softw	Office 365 Rnwl -2026	1,590.00	
		510-290-120 - GG - Cont - IT Se	Feb -IT Services Premium	267.12	
		110-340-110 - GST Receivable	Both Tax Code	87.60	
		900-110-110 - GST Paid	Both Tax Code	87.60 NL	1,944.72
			Total Automatic Withdrawal:		<u>1,944.72</u>
				Total ABW:	<u>1,944.72</u>

**Village of Buena Vista
List of Accounts**
Batch: 2026-00015 to 2026-00016

Bank Code - EFT - EFT - Direct Deposit

WIRE TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12	02/24/2026	Town Of Regina Beach			
2025-00147	Accrual	525-210-100 - PS - Cont - Fire F	IMUC 4th Qtr -Fire Fees	14,243.93	
		540-200-110 - EH - Cont - Lago	IMUC 4th Qtr -Lagoon Fees	1,221.55	
		570-210-100 - R&C - Cont - Rec	IMUC 4th Qtr -Library Fees	1,806.28	
		550-200-130 - H&W - Cont - Prii	IMUC 4th Qtr -PHC Fees	1,042.88	
		525-230-130 - PS - Cont - EMO	IMUC 4th Qtr -EMO Fees	-476.79	17,837.85
13	02/24/2026	Accu-Flo			
122897		580-250-100 - UT - Cont - Memt	Neptune Annual Sftwr Subs	3,042.20	
		110-340-110 - GST Receivable	Both Tax Code	143.50	
		900-110-110 - GST Paid	Both Tax Code	143.50 NL	3,185.70
14	02/24/2026	Smith, Karen			
Feb 11		510-400-120 - GG - Supplies - A	Fuel -SAW Conf -Myr Smith	56.69	
		110-340-110 - GST Receivable	Both Tax Code	0.30	
		900-110-110 - GST Paid	Both Tax Code	0.30 NL	56.99
				Total Wire Transfer:	21,080.54
				Total EFT:	21,080.54

**Village of Buena Vista
List of Accounts**
Batch: 2026-00015 to 2026-00016

Bank Code - OB - OB - Online Banking

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022026-005	02/24/2026	Gov of SK			
Jan		210-200-100 - Payroll Deductior	Council Rem Ded-Jan RP00	11.70	
		210-200-100 - Payroll Deductior	PW Pyrl Ded -Dec21-Jan3	4,298.17	
		210-200-100 - Payroll Deductior	PW Pyrl Ded -Jan4-17	3,432.88	
		210-200-100 - Payroll Deductior	Admin Pyrl Ded -Jan1-15	2,299.40	
		210-200-100 - Payroll Deductior	Admin Pyrl Ded -Jan16-31	2,646.36	12,688.51
022026-006	02/24/2026	MEPP (PEBA)			
Jan		210-200-140 - MEPP Payable	PW Dec21-Jan3 -MEPP	1,535.62	
		210-200-140 - MEPP Payable	PW Jan4-17 -MEPP	1,557.36	
		210-200-140 - MEPP Payable	Admin Jan1-15 -MEPP	1,314.92	
		210-200-140 - MEPP Payable	Admin Jan16-31 -MEPP	1,334.66	5,742.56
022026-007	02/24/2026	SUMA			
20300		510-120-120 - GG - Benefits - G	GBI Admin Fee -Mar	20.00	
		530-120-120 - TS - Benefits - Fc	Arnold -Group Bene -Mar	397.68	
		510-140-330 - GG - Benefits - A	Guillemin-Group Bene -Mar	469.52	
		510-140-330 - GG - Benefits - A	McConnell-Group Bene -Ma	456.94	
		530-130-130 - TS - Benefits - La	Neudeck,J-Group Bene -Ma	422.70	
		510-130-230 - GG - Benefits - C	Pollock-Group Bene -Mar	739.99	
		530-130-130 - TS - Benefits - La	Warawa-Group Bene -Mar	340.13	
		110-340-110 - GST Receivable	GST Tax Code	1.00	
		900-110-110 - GST Paid	GST Tax Code	1.00 NL	2,847.96
022026-008	02/24/2026	SaskEnergy			
Jan12-Feb9		530-300-110 - TS - Cont - Shop	Shop Energy -Jan12-Feb9	292.02	
		510-300-110 - GG - Cont - Office	Office Energy -Jan12-Feb9	88.45	
		110-340-110 - GST Receivable	GST Tax Code	19.02	
		900-110-110 - GST Paid	GST Tax Code	19.02 NL	399.49
022026-009	02/24/2026	SaskPower			
Jan15-Feb12		580-300-180 - UT - Cont - WTP	WTP Power -Jan15-Feb12	1,599.27	
		530-310-200 - TS - Cont - Edgev	Edgewood Power -Jan15-F	77.73	
		580-300-170 - UT - Cont - Boos	Bstr Stn Power -Jan15-Feb	258.16	
		570-340-110 - R&C - Cont - Con	Concession Power -Jan15-I	44.38	
		530-300-120 - TS - Cont - Shop	Shop Power -Jan15-Feb12	287.78	
		510-300-120 - GG - Cont - Office	Offic Power -Jan15-Feb12	125.79	
		110-340-110 - GST Receivable	Both Tax Code	37.44	
		900-110-110 - GST Paid	Both Tax Code	37.44 NL	
		110-340-110 - GST Receivable	GST Tax Code	79.96	
		900-110-110 - GST Paid	GST Tax Code	79.96 NL	2,510.51
022026-010	02/24/2026	SaskTel			
Feb13-Mar13		510-300-155 - GG - Cont - Office	Office Security -Dec23-Jan2	29.95	
		510-300-140 - GG - Cont - Office	Office Phone -Feb13-Mar13	276.76	
		580-300-195 - UT - Cont - WTP	WTP Internet -Feb13-Mar13	55.90	
		580-300-195 - UT - Cont - WTP	WTP Phone -Feb13-Mar12	69.44	
		510-300-140 - GG - Cont - Office	Office Fax -Feb13-Mar12	45.21	
		110-340-110 - GST Receivable	Both Tax Code	22.52	
		900-110-110 - GST Paid	Both Tax Code	22.52 NL	499.78
022026-011	02/24/2026	Saskatchewan Health Authority			
3524098		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Feb9	21.90	

Village of Buena Vista
List of Accounts
Batch: 2026-00015 to 2026-00016

ONLINE BANKING

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
				Total Online Banking:	<u>24,711.81</u>
				Total OB:	<u>24,711.81</u>
				Grand Total:	<u><u>47,737.07</u></u>

Certified Correct This February 17, 2026

Mayor

Administrator

Deposit Register

Pay group : **002 (Public Works)**

Pay period : **03 (18Jan2026 to 31Jan2026)**

Cheque date : **06Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	06Feb2026	020	Neudeck, Joel	004	2488.40
00000002	06Feb2026	024	Warawa, Lorne D	004	1778.98
00000003	06Feb2026	50	Arnold, Ian C.	003	2054.01

Pay Group Totals :

Number of Deposits:3
Total Amount of Deposits:6321.39

Deposit Register

Pay group : **002 (Public Works)**

Pay period : **04 (01Feb2026 to 14Feb2026)**

Cheque date : **20Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	20Feb2026	020	Neudeck, Joel	004	2480.04
00000002	20Feb2026	024	Warawa, Lorne D	004	1824.12
00000003	20Feb2026	50	Arnold, Ian C.	003	2277.11

Pay Group Totals :

Number of Deposits:3
 Total Amount of Deposits:6581.27

Deposit Register

Pay group : 004 (CAO & Assistant)

Pay period : 02 (16Jan2026 to 31Jan2026)

Cheque date : 30Jan2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	30Jan2026	026	Guillemin, Karen	002	919.27
00000002	30Jan2026	040	Pollock, Melissa D.	001	2411.47
00000003	30Jan2026	047	McConnell, Catherine M.	002	1967.75

Pay Group Totals :

Number of Deposits:3

Total Amount of Deposits:5298.49

Deposit Register

Pay group : **004 (CAO & Assistant)**

Pay period : **03 (01Feb2026 to 15Feb2026)**

Cheque date : **13Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	13Feb2026	026	Guillemin, Karen	002	799.46
00000002	13Feb2026	040	Pollock, Melissa D.	001	2320.92
00000003	13Feb2026	047	McConnell, Catherine M.	002	1813.58

Pay Group Totals :

Number of Deposits: 3
Total Amount of Deposits: 4933.96

Deposit Register

Pay group : **003 (Council)**

Pay period : **01 (01Jan2026 to 31Jan2026)**

Cheque date : **30Jan2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	30Jan2026	051	Smith, Karen L.	005	150.00
00000002	30Jan2026	052	Duke, Christopher	005	130.00
00000003	30Jan2026	053	Miller, Spence	005	384.15
00000004	30Jan2026	054	Sax, Robert G.	005	130.00
00000005	30Jan2026	055	Schultz, Steven D.	005	130.00

Pay Group Totals :

Number of Deposits:5

Total Amount of Deposits:924.15



ADMINISTRATION REPORT TO COUNCIL

February 24, 2026 Council Meeting

January 24 - February 20, 2026

Updates:

- Cate completed CAR Level 3 training (Feb 1&6)

Completed work this period:

- CAO meetings with Public Works Operations Coordinator / Capital Budget work and 5 year planning
- Council meeting follow up – letters, etc.
- Year End processing / audit preparation
- RFP for guardrails, etc. opened (Feb 27th deadline)
- Jan Bank reconciliation
- SK Recycles onboarding information completed & submitted
- Change of Ownership (1)
- Tax Enforcement work
- Work on Subdivision application – will come to next Council meeting
- January Utility Billing
- T4s
- Water Usage report sent to WSA
- Education Property Tax Annual Return

Work Planning for this month & Upcoming Months:

- 2026 Audit – April 8 & 9
- Tree Policy Completed
- Tax Abatement Policy completed
- Fire/Fireworks Bylaw
- Governance/ Health & Safety/HR Policies
- Noise Bylaw/Special Events Application
- Work on SOPs for PW & Administration
- Zoning bylaw complete update
- Performance Reviews with all staff - complete in next couple weeks
- Subdivision Agreements
- Bylaw updates drafted / Register with Bylaw Court
- Complete update with Civic Address Registry (CAR)
- Asset Management plan update completed
- Violence Prevention/ Teamwork & Collaboration/ Conflict Resolution Training for all staff
- Complete electronic filing cleanup/organization

In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB, website & Voyent Alert, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, building permits, change of ownerships, tax certificates, etc. that also consume a significant amount of time.



PUBLIC WORKS REPORT TO COUNCIL FEBRUARY 24, 2025 Council Meeting

January 24 – February 20, 2026

Updates:

- Skidsteer training completed – PW Coordinator & returning summer student

Completed work this period:

- Operations Coordinator meetings with CAO including 2026 Budget work, capital planning and Asset Management Plan
- Ice rink flooding / opening of shack
- Snow maintenance, including Kinookimaw
- Aluminum trailer repair
- Skidsteer mower attached repaired & new blades installed
- Repair door on water shed at rink
- Repaired 4 hockey nets at rink
- Snow blower repairs
- Cleaned up ice build up on roads where able / work on keeping drainage open in Edgewood, etc.
- Oil changes (3 trucks)

Water Treatment Plant

- Meter Reading for January billing
- Regular maintenance
- Replaced door knob in electrical room
- Annual Consumer Report Completed
- WTP doors replaced
- Back flow meter verified by plumber

Work Planning for this month & upcoming months:

- Planning of capital projects
- Complete tree trimming along roadsides
- Fire hydrants to be raised
- Complete ongoing training as time allows
- Curbstop Project – ongoing
- Mapping/exercising all water valves
- Work on SOP's for water breaks, etc.
- Complete shop organization/removal of office

In addition to the above, keep in mind that all staff have routine, day-to-day activities such as daily water testing, well testing/checks, booster station, garbage collection, service requests, meetings/discussions with CAO, shop & WTP cleaning, maintenance on equipment/vehicles, and on-call duties that also consume a significant amount of time.

Day	Time	Chlorine Usage (M ³)	Raw Water Readings (M ³)	Water Meter Readings (M ³)	Volume (M ³)	Tests		Well Water Depth (feet)		Tn	Tn Raw	Iron	Iron Raw	Mn	Well Hours	Read by
						Cl Free 0.1 - 2.0 mg/L	Cl Total 0.5 - 2.0 mg/L	Non-Pumping	Pumping							
Forward Prev. Reading																
1/Jan/26	11:43 AM	2.56	329079	288859	95	1.12	1.35			0.12					2504.06	LDW
2/Jan/26	10:36 AM	1.71	329159	288936	77	1.11	1.31			0.14					2509.90	TCN
3/Jan/26	11:00 AM	1.68	329235	289017	87	1.12	1.31			0.13					2513.80	TCN
4/Jan/26	12:15 PM	1.47	329303	289104	87	1.13	1.35			0.14					2517.51	TCN
5/Jan/26	8:00 AM	1.54	329375	289172	68	1.03	1.26			0.14					2520.91	TCN
6/Jan/26	7:45 AM	1.66	329452	289252	80	1.03	1.23			0.15					2524.51	TCN
7/Jan/26	8:30 AM	1.65	329529	289332	80	1.11	1.28			0.14					2528.32	TCN
8/Jan/26	6:30 AM	1.61	329604	289410	66	1.07	1.25			0.14					2532.02	TCN
9/Jan/26	6:30 AM	1.61	329679	289472	80	1.00	1.25			0.11					2535.70	LDW
10/Jan/26	7:30 AM	1.45	329740	289563	85	1.02	1.23			0.11					2539.40	LDW
11/Jan/26	9:00 AM	1.61	329816	289646	83	1.03	1.23			0.12					2543.90	LDW
12/Jan/26	7:00 AM	1.10	329893	289731	85	0.98	1.21			0.13					2547.60	LDW
13/Jan/26	7:30 AM	2.83	330071	289809	78	1.04	1.22			0.12					2551.80	LDW
14/Jan/26	7:00 AM	0.91	330071	289829	70	0.84	1.16			0.12					2555.50	LDW
15/Jan/26	6:30 AM	1.83	330157	289951	72	0.86	1.14			0.16					2559.65	TCF
16/Jan/26	7:00 AM	1.62	330233	290022	71	0.93	1.14			0.14					2563.45	TCF
17/Jan/26	10:00 AM	1.71	330312	290107	85	1.03	1.21			0.14					2567.20	TCF
18/Jan/26	9:50 AM	1.69	330391	290175	68	1.03	1.22			0.12					2570.36	TCF
19/Jan/26	7:00 AM	0.90	330434	290250	75	1.16	1.31			0.13					2574.16	TCF
20/Jan/26	7:30 AM	1.74	330474	290326	76	1.16	1.31			0.13					2578.30	TCF
21/Jan/26	6:40 AM	1.71	330501	290393	67	1.25	1.43			0.13					2582.80	TCF
22/Jan/26	8:30 AM	1.58	330685	290501	108	1.33	1.49			0.13					2587.37	TCF
23/Jan/26	8:00 AM	0.83	330759	290565	64	1.13	1.31			0.13					2591.80	TCN
24/Jan/26	11:00 AM	1.61	330835	290650	85	1.07	1.38			0.14					2596.1	LDW
25/Jan/26	11:00 AM	1.61	330910	290736	76	1.18	1.39			0.13					2599.49	TCN
26/Jan/26	10:05 AM	1.70	330994	290809	83	1.26	1.38			0.13					2603.30	TCN
27/Jan/26	10:30 AM	2.04	331084	290888	79	1.29	1.47			0.13					2607.89	TCN
28/Jan/26	11:30 AM	1.65	331157	290962	74	1.20	1.36			0.14					2611.70	TCF
29/Jan/26	6:30 AM	1.12	331214	291021	83	1.13	1.31			0.14					2614.30	LDW
30/Jan/26	6:30 AM	1.61	331297	291094	83	1.09	1.37			0.12					2617.30	LDW
31/Jan/26	1:00 AM	1.61	331377	291187	83	1.10	1.34			0.12					2622.40	LDW
TOTALS		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
MIN VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
MAX VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
AVG VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-

CAO Signature
 Mayor Signature



VILLAGE OF BUENA VISTA

Briefing Note

To:	Mayor and Council
Date:	February 24, 2025
Subject:	2025 Tax Arrears

BACKGROUND: 2025 Taxes were due December 31, 2025

ACTION: Council accept the list of lands in arrears and authorize TAXervice to manage tax enforcement proceedings respecting the rolls referred to below on behalf of the municipality.

Upon the resolution, TAXervice will proceed with the next phase of tax enforcement.

Council to select a newspaper published in the province in which to publish the list of lands.

MOTION:

THAT Council accept the list of lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding years tax levy.

AND THAT TAXervice be authorized to manage tax enforcement proceedings respecting the rolls referred to above on behalf of the municipality.

AND THAT the list of lands in arrears be published in the Last Mountain Times

Tax Roll #	Legal Land Description	Arrears (interest included)
132	L1, Blk22, PI CI627	\$3960.80
158	L3, Blk26, PI DM2190	\$1584.54
170	L2, Blk29, PI 84R18410	\$4023.23
221	LA, PI 102003028	\$2091.74
284	L24, BlkF, PI FZ5674	\$2910.78
462	SW of SE 13-21-22	\$1306.86
554	L3, Blk 1, PI 101897983	\$7602.50

Importance: High

Good afternoon,

The Saskatchewan Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP) is holding a one-day training session on our program. This training is free of charge and is strongly encouraged as part of your municipality's emergency management plan.

PDAP assists residents, small businesses, agricultural operations, non-profit organizations, and municipalities recover from natural disasters including flooding, tornadoes, plow winds, and other disasters caused by severe weather.

The training session will encompass all aspects of the PDAP program which includes what disaster events are eligible, how to designate for assistance, how to complete municipal claims, and how to assist ratepayers who have incurred damages.

SPSA's Emergency & Community Support (ECS) Coordinator's & Emergency Service Officer's (ESO's) for your region will also be at the training for a meet and greet and basic overview of the assistance they provide in emergency situations.

The training session will be broken into a morning and an afternoon session. The morning will cover what our program is, ESO & ECS assistance, eligible events and how to designate. This portion is open to administrators, Reeves, councilors, emergency manager coordinator, and foreman. The afternoon will cover the claim process for municipalities from the day of disaster to final claim payment. It is recommended that all administrators and foreman attend the afternoon session.

The training will have a capacity of 50 people. The day will be broken up into the following times:

Morning – 9:00 – 12:00pm

Lunch – 12:00pm – 1:00pm

Afternoon – 1:00 – 3:00pm

We will provide drinks and light snacks (coffee, tea, water, muffins) however lunch will not be provided.

Division 2 training will take place in Regina at the McKenzie Art Gallery at 3475 Albert St. on March 17th. If the weather is unfavorable, we will try to cancel 48 hours prior, if possible, to reschedule at a later date.

Important:

Seats will be filled on a first come first serve basis. We will notify you immediately if the session has reached capacity. Confirmation emails will be sent out the week prior to the event, along with a parking permit. In the confirmation email will be the names and contact information of those eligible to attend.

*Please **RSVP** by February 27th, 2026 to pdapdocs@gov.sk.ca Include your municipality name and name/position/contact phone number(include after-hours cell# in case of cancellation) for each person who will be attending the training.*

If you have any questions or require further information. please contact PDAP at pdapdocs@gov.sk.ca or 1-866-632-4033.

Thank you!

Please feel free to contact me if you have any questions.

Thanks

Administrative Assistant

Provincial Disaster Assistance Program

3085-Albert Street, Regina SK S4P 2Z6

Tel 306-787- 7800



Cate McConnell

From: Charles Capson <ccapson@campaign-office.com>
Sent: February 9, 2026 10:03 AM
To: Cate McConnell
Subject: Search & Rescue Saskatchewan Association of Volunteers 1st Annual "Wilderness Survival Guide"
Attachments: Letter & Rates 2025.pdf

Hello Melissa,

I was speaking to a co-worker today who mentioned an email was needed for council to review at a future meeting. I appreciate your community taking the time to review my email.

As per our phone conversation earlier today, I have enclosed a written request for your support for this **special project** for the **Search and Rescue Saskatchewan Association of Volunteers** in conjunction with **Community Support Publications**.

We are pleased to be publishing our 1st Annual **"Wilderness Survival Guide"** with important information on what to do if you become lost in any of Saskatchewan's wooded areas.

There will be a minimum of 5,000 Copies of this unique publication distributed to schools, libraries, business community, and other public facilities throughout the province.

Proceeds raised from our 1st annual **"Wilderness Survival Guide"** provides support and training for the over 375 volunteers who make up the Search and Rescue Saskatchewan to help find lost or missing citizens, help with community/wildfire evacuations and ongoing evidence searches for local police.

We would sincerely appreciate **YOUR ORGANIZATIONS** support by sponsoring an advertisement or contributing to this year's guide. If you require any additional information, please contact me at my phone number below or by replying to this email.

We will touch base with you in the near future to confirm your interest.

Thank you for your consideration and/or support.

Respectfully,

Charlie Capson

Advertising Sales Rep - Campaign Office

Community Support Publications

Search and Rescue Saskatchewan Association of Volunteers

Wilderness Survival Guide

1-888-692-3422

Email: adcoppy@campaign-office.com

www.sarsav.ca



**Search & Rescue
Saskatchewan Association
of Volunteers**



Community
SUPPORT PUBLICATIONS

This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



**Search & Rescue
Saskatchewan Association
of Volunteers**

“Wilderness Survival Guide”

Dear Sir/Madam:

As per our recent telephone conversation, please consider this written request for your organizations support for this special project for the **Search and Rescue Saskatchewan Association of Volunteers**.

Community Support Publications is an organization dedicated to increasing awareness and raising funds for important charitable organizations like **SARSAV**.

We will be printing 5,000 copies of a Wilderness Survival Guide to help educate the citizens of Saskatchewan regarding what to do if they become lost.

With support from Saskatchewan’s business community, a minimum donation of \$50,000 will be received by the **Search and Rescue Saskatchewan Association of Volunteers** to help continue their important role of responding to Community Wildfire Evacuations, searching for lost or missing citizens and helping our Police with evidence searches.

Please find our Advertising prices below for your review. You will receive a copy of our Wilderness Survival Guide with the purchase of any of our display advertisements.

Your support at any level to this worthwhile endeavor would be sincerely appreciated. Your prompt reply would be appreciated. For further information, please contact our Campaign Office (Toll-Free) at 1-888-692-3422.

Thank you for your consideration and/or support.
Respectfully,

A handwritten signature in black ink, appearing to read "Mark T. Fenety".

**Mark T. Fenety
Executive Director
Community Support Publications**

A handwritten signature in black ink, appearing to read "Bobbi Buchanan".

**Bobbi Buchanan
President
Search and Rescue Saskatchewan Association of Volunteers**



Search & Rescue
Saskatchewan Association
of Volunteers

“Wilderness Survival Guide”

ADVERTISING PRICES

AD SIZE (measurements in inches)	SUB TTL	GST	Total
Outside Back Cover 6" X 9" (Full Colour)	\$1,614.32 +	\$80.68 =	\$1,695.00
Inside Front/Back Cover 6" X 9" (Full Colour)	\$1,423.84 +	\$71.16 =	\$1,495.00
Full Page 5" X 7.75" (Full Colour)	\$1,042.88 +	\$52.12 =	\$1,095.00
Full Page 5" X 7.75" (Black & White)	\$947.64 +	\$47.36 =	\$995.00
½ Page 5" X 3.8" (Full Colour)	\$661.92 +	\$33.08 =	\$695.00
½ Page 5" X 3.8"	\$566.68 +	\$28.32 =	\$595.00
¼ Page 2.4" X 3.8" (Full Colour)	\$357.15 +	\$17.85 =	\$375.00
¼ Page 2.4" X 3.8"	\$309.53 +	\$15.47 =	\$325.00
1/8th Page 2.4" X 1.8" (Full Colour)	\$261.91 +	\$13.09 =	\$275.00
1/8th Page 2.4" X 1.8"	\$214.29 +	\$10.71 =	\$225.00

G.S.T. Registration # 7226 71716 RT0001

All typesetting and layout charges are included in the above prices. Electronic ads can be emailed to adcopy@campaign-office.com.

The publication will be printed in an 6" X 9" format. All cover spaces should include a ¼" bleed. Acceptable digital formats include: .tiff, .eps, .pdf, .jpg, .bmp. Compatible applications are Illustrator, Photoshop, and Quark Express. Minimum resolution for all digital ads should be 200 dpi.

An ad will be created with the information available to the publisher if ad copy is not received by the time of printing.

A Complimentary copy of this year’s guide, along with a certificate of appreciation, will be received by all advertisers purchasing a 1/8 page and up graphic ad.



Please make cheque payable to:
CSP SARSAV GUIDE
PO Box 4251 Stn. Main
Regina, SK S4P 3W6
1-888-692-3422





NOMINATION FORM

BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Jerrod Keuler

Address: 1293 Highwood Avenue

Phone Number: 306-526-9446

Email: Jkeuler@pcl.co

Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? 6 years 2019 – current and 13 years prior (1983 – 1996)

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No

If yes, please list: Regina United Way, South Shore Ball Association

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): Played sports recreationally, SSBA board

Certifications or special training (if any): none related to Parks and Rec

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? I would like to help grow our community; we have a population much larger than our facilities and amenities show. I would like to see us grow and improve.

What strengths or perspectives would you bring to the Board? I have spent my career planning large scale developments and construction projects. Planning for maintenance and growth of our infrastructure to support our community's future I the most interesting aspect of the board for me.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): [Click or tap here to enter text.](#)

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: Jerrod Keuler

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

7et 10/26 cy



NOMINATION FORM
BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Catherine M Klemm

Address: 385 Grand Avenue, Buena Vista, Saskatchewan. S2V 1A5

Phone Number: 306 596-4304

Email: cmklemm@sasktel.net

Preferred Method of Contact: Email

ELIGIBILITY

Are you a resident of the Village area? Yes

If yes, how long have you lived here? 45 years

Are you currently employed by a Parks & Recreation department? No

Have you previously served on any community boards? Yes

If yes, please list: Buena Vista Parks & Rec (25 years ago), South Shore Cat Rescue, Leisure Time Club, South Elementary Parents Association

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): Click or tap here to enter text.

Certifications or special training (if any): planning fundraisers, treasurer

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? Click or tap here to enter text.

What strengths or perspectives would you bring to the Board? Click or tap here to enter text.

Areas of interest (check all that apply):

- Adult recreation
- Parks Planning & Development
- Community Events

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes

Are you able to attend occasional special meetings or events? Yes

REFERENCES (optional)

Reference 1: Donna Hall, current Buena Vista Parks & Rec. President



SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: February 4, 2026

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.*

Feb 4/2026 *CK*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

**NOMINATION FORM
BUENA VISTA PARKS, RECREATION & CULTURE BOARD**

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: *Peggy Ann Frey*
 Address: *111 Helen Place B.V. 52V1A6*
 Phone Number: *306 535 7814*
 Email: *freypeg@gmail.com*
 Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No
 If yes, how long have you lived here? *About 30 years*
 Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No
 If yes, please list: *Regina Beach Leisure Time Club*
Regina Beach United Church Board
HLS Sask.

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Teaching Career*
 Certifications or special training (if any): *Provincial Walk Coordinator (A.L.S.)*
FoodSafe Certificate

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? *- To make BV the best place to live for all ages*
 What strengths or perspectives would you bring to the Board? *- Strength is in planning and caring through*
 Areas of interest (check all that apply): *- Well established in B.V.*
 Youth programs *- Gardening experience / Knowledge*
 Adult recreation *- Volunteer at Cultural Centre*
 Sports / Athletics
 Parks Planning & Development
 Community Events
 Other (please specify):

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:
 Are you able to attend regular meetings? Yes No
 Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1:	<i>Nancy Koszmann</i>	<i>306 551 1157</i>	<i>Cathy Klemm</i>
Name:	<i>Donna Hall</i>	<i>306 550 1963</i>	<i>Carol Draper</i>
Relationship:	<i>Rubi Erfle</i>	<i>306 591 5808</i>	<i>Eunice Cameron</i>
Phone/Email:	<i>Gary McLennan</i>	<i>306 729 4033</i>	<i>Duane Chicoine</i>
Reference 2:	<i>Mark Percy</i>		
	<i>Jeff Jacobs</i>		

Name:
Relationship:
Phone/Email:

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date:

P. J. King
3/02/26

Municipal Office Use Only

Date Received:

February 3/26

CPJ

Reviewed By:

Eligible for appointment: Yes No

Council Meeting Date:

Council Decision: Approved Not Approved

Date of Council Decision / Motion:

Term Start Date:

Term End Date:

Notes / Comments:



NOMINATION FORM BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.* **DONNA HALL**
Address: *Click or tap here to enter text.* **1120 GRAND AVE**
Phone Number: *Click or tap here to enter text.* **306-550-1963**
Email: *Click or tap here to enter text.* **d.hall@myaccess.ca**
Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? *Click or tap here to enter text.* **35 years**

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No

If yes, please list: *Click or tap here to enter text.* **BV Parks & Rec, Lionesses, RB Leisure Time, RB United Church, Primary Health Care, Cultural Centre**

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Click or tap here to enter text.* **Chaired BV - 25 yrs, Chaired Lioness - 4 yrs, Chaired Leisure Time - 3 yrs, Secretary - Primary Health Care, teach Sunday School, lead F.M. planning, organizing,**
Certifications or special training (if any): *Click or tap here to enter text.* **Community involvement, park development.**

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? *Click or tap here to enter text.* **- I have served for the past 25 yrs + wish to continue**
What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.* **25 yrs + wish to continue**

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

- strengths + perspectives have been proven as the past boards have served the community with commitment to the residents in all we do.

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.* **Nancy Koszman, Gary McInneman, Jeff Jacobs, Jan Franklin, Peg Frey, Mark Percy, Cathy Klemm, Ruebi Erfle, Sharon Mittemayr.**
Name: *Click or tap here to enter text.*
Relationship: *Click or tap here to enter text.*
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

Donna Hall

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: *Click or tap here to enter text.* *Jan 26/2026*

Municipal Office Use Only

Date Received: *Click or tap here to enter text.*

January 30/26

cyj

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



NOMINATION FORM BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.*
Address: *Click or tap here to enter text.*
Phone Number: *Click or tap here to enter text.*
Email: *Click or tap here to enter text.*

Janet Lynn Franklin
1148 Strand Ave
Buena Vista, SK, S2V 1A2
(639) 571-2729
kiwi_mom@hotmail.com

Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? *Click or tap here to enter text.* *32 years*

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No

If yes, please list: *Click or tap here to enter text.*

Parks & Rec for Buena Vista
Cultural Centre - Regina Beach
Swan + a Board Member (but

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Click or tap here to enter text.*

Certifications or special training (if any): *Click or tap here to enter text.*

helped out
with different
functions & events
for LMCC.

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? *Click or tap here to enter text.*

What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.*

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

I bring a strong community-focused perspective shaped by years of volunteer service on the Parks & Recreation Board. I understand the importance of accessible, well-maintained recreational spaces & programs that reflect the needs of our residents. My approach emphasizes

listening, collaboration & balancing tradition
with new ideas to strengthen community
well-being.

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*
Name: *Click or tap here to enter text.*
Relationship: *Click or tap here to enter text.*
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*
Name: *Click or tap here to enter text.*
Relationship: *Click or tap here to enter text.*
Phone/Email: *Click or tap here to enter text.*

Nancy Kozzman, Cathy Klemm,
Donna Hall, Mark Percy,
Ruelie Lufle, Sharon Hittermayer,
Jeff Jacobs, Gary Malerman
& Peggy Frey.

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: *Click or tap here to enter text.*

Jean Franklin
January 29, 2026

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

January 29/2026 cf



NOMINATION FORM

BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Lindsey Bast

Address: 1516 Grand Ave, Buena Vista, SK S2V 1A3

Phone Number: 306-501-4960

Email: lindseybast@gmail.com

Preferred Method of Contact: Email Phone - Either

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? *Since November 1, 2024.*

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No

If yes, please list:

President/Vice-President, Prairie Sky School (2022-2024)

Chair, Regina Infertility Support Group (2015-2020)

Board Member/Marketing Committee Chair, Fertility Matters Canada (2016-2019)

Board Member, Bethune Community Hall (2008-2010)

Other volunteer roles include:

Volunteer, South Shore Baseball Association (2025-Present) - I helped SSBA get their online registration process set up this season. I plan to transition out of this role once their Board is trained to use the online system.

Peer Support Rep, Twinkle Star Project (2018-2024)

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.):

I bring hands-on experience supporting youth sports and community programming through volunteer leadership roles, event coordination, and family-centered activities. As an active parent of three children (ages 10, 7, and 4), I regularly engage with local parks, recreation spaces, and youth programs and understand firsthand how programming impacts participation and family engagement.

Professionally, I am a Marketing Consultant with extensive experience in project management, strategic planning,

financial management and community outreach, which translates well to recreation planning and program development.

Certifications or special training (if any):

While I do not currently hold formal recreation certifications, I bring professional training and experience in marketing strategy, digital communications, budgeting, and operational planning. I am highly adaptable and committed to learning municipal processes, safety standards, and best practices related to Parks & Recreation governance.

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board?

As a new resident of Buena Vista and a mom of three young children, I care deeply about creating inclusive, engaging, and accessible recreational opportunities for families. We have been actively using the services of Regina Beach Parks and Rec. I see strong potential to expand and enhance programming in Buena Vista that reflects the needs of growing families, youth, and multi-generational residents. Serving on the Board feels like a meaningful way to contribute to the long-term wellbeing, connection, and vibrancy of our community.

What strengths or perspectives would you bring to the Board?

I bring a combination of strategic thinking, financial awareness, and communication expertise, along with the lived perspective of a parent actively using community recreation resources. My strengths include:

- Strategic planning and long-term program development
- Financial and budget-conscious decision-making
- Marketing and community engagement to increase awareness and participation
- A family-centered perspective focused on accessibility, safety, and program relevance

I am collaborative, organized, and solutions-oriented, and I value thoughtful planning that balances community needs with responsible resource management.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events

Other (please specify):

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No



REFERENCES (optional)

Reference 1:

Name: *Nichole Forbes*

Relationship: *Professional Colleague & Friend*

Phone/Email: 306-533-9105, nicholeforbes10@gmail.com

Reference 2:

Name: *Brenda & Steve Howe*

Relationship: *Neighbours & Long-term Buena Vista residents*

Phone/Email: 306-529-3583, 306-529-3523, b.s.howe@sasktel.net

Reference 2:

Name: *Kris Palouda*

Relationship: *Professional Colleague*

Phone/Email: (760) 687-3149, kpalouda@gmail.com

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: January 29, 2026

MUNICIPAL OFFICE USE ONLY

Date Received: *January 29, 2026.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



NOMINATION FORM

BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Amanda Krenbrink
Address: 1289 Highwood Avenue, Buena Vista, SK, S2V 1C1
Phone Number: 306-537-0230
Email: amandakrenbrink@gmail.com
Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No
If yes, how long have you lived here? 5 Years

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No
If yes, please list: *Click or tap here to enter text.*

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): I have extensive experience in youth recreation and program planning. I have managed minor hockey teams and have been actively involved in organizing and supporting a variety of activities for my three children, including dance, hockey, football, gymnastics, art, pottery, and cheer. My involvement has included planning events, coordinating activities, and organizing fundraising initiatives. Additionally, in my previous communities, I have volunteered many hours supporting fundraisers and social events for all age groups, gaining broad experience in community engagement and event coordination.

Certifications or special training (if any): First Aid & CPR

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? I am passionate about supporting community recreation and creating opportunities for people of all ages to engage in sports, arts, and social activities.

What strengths or perspectives would you bring to the Board? I bring hands-on experience in managing youth sports teams, organizing community events, and coordinating fundraisers across a variety of programs. My perspective as a parent involved in multiple recreational and arts activities allows me to understand the needs and interests of families. I am organized, collaborative, and committed to creating positive recreational experiences that benefit the entire community.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation

- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*

Name: Alex Neuls

Relationship: Friend

Phone/Email: 306-737-6104

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *A. Krenbrink*

Date: January 26, 2026

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.* *January 28, 2026* *CJ*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.* *February 24, 2026*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



NOMINATION FORM

BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Mark Percy
Address: 436 Grand Ave, Buena Vista SK
Phone Number: 306-561-0228
Email: sledge.mp@gmail.com
Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No
If yes, how long have you lived here? 11 years

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No
If yes, please list: Currently on Parks and Rec board for Buena Vista

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): Last 9 years on BV parks and rec board, previous positions in youth sports as coach, manager and officiating.
Certifications or special training (if any): Click or tap here to enter text.

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? Currently serving on the parks and rec board and enjoy volunteering in the community. I hope to further see development of our parks and rec facilities for our residents especially the youth.

What strengths or perspectives would you bring to the Board? Strengths to bring to the board would be my time spent on the parks and rec board already and my involvement in youth sports. Previous public works experience, and also extensive work in multi million dollar budgets and planning for government projects.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify):

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: 

Date: 28-01-2026

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.* *January 23, 2026 Cij*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.* *February 24, 2026*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



NOMINATION FORM

BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

APPLICANT INFORMATION

Full Name: Nancy Koszman

Address: 297 Woodland Ave

Phone Number: 306 729 2255 home

Email: enkoszman@sasktel.net

Preferred Method of Contact: Email Phone

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? 37 years

Are you currently employed by a Parks & Recreation department? Yes No

Have you previously served on any community boards? Yes No

If yes, please list: Parks and Rec currently as Treasurer 20+yrs

RB United Church currently as Treasurer 39+ years

RB Ladies Golf Club currently as Treasurer – have served in other positions on and off for 20+ years

BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): as above

Certifications or special training (if any): worked on Finance for 30+ years

INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? It's been a really good Board to work with. Some very passionate and energetic people. Giving back to the community. Gathering and getting to know ones neighbour's.

What strengths or perspectives would you bring to the Board? Bookkeeping and a willingness to help make our community a great and welcoming place to live.

Areas of interest (check all that apply):

Youth programs

Adult recreation

Sports / Athletics

Parks Planning & Development

Community Events

Other (please specify): Originally joined the board because of the need for a treasurer.

AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings? Yes No

Are you able to attend occasional special meetings or events? Yes No

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *N. Kozman*

Date: January 26, 2026

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.* *January 26/26. CJ*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.* *February 24, 2026*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



NOMINATION FORM

DISTRICT DEVELOPMENT APPEALS BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of interest to be considered for nomination to the District Development Appeals Board for Buena Vista and Regina Beach.

A development appeals board enhances local and regional planning and development by providing an opportunity for independent review of planning decisions. A development appeals board is a quasi-judicial board, appointed by council, responsible for hearing appeals and making decisions in a formal manner.

The function of a development appeals board is to hear appeals where an appellant disagrees with certain development-related decisions made by a municipality. In its role as an adjudicator, a development appeals board is expected to be fair and impartial. Examples of appeals include requests for minor variances to the standards of the zoning bylaw, misapplication of the zoning bylaw, and wrongful refusal of a development permit.

RESPONSIBILITIES

In fulfilling its role, the development appeals board has a responsibility to ensure:

- Proper procedures are followed in decision-making;
- Discretionary municipal planning powers are exercised fairly and based on legally adopted official community plan policies and zoning bylaw controls;
- Planning decisions made in error are corrected within a reasonable timeframe;
- Consideration of special or unusual circumstances; and
- Granting of variance to a zoning bylaw is consistent with the objectives of the zoning bylaw and with the official community plan policies.

APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.* Paul Mehlsen
Address: *Click or tap here to enter text.* 581 Pleasant Avenue
Phone Number: *Click or tap here to enter text.* 306-536-0041
Email: *Click or tap here to enter text.* paul.mehlsen@outlook.com
Preferred Method of Contact: Email Phone

Board Position Preferred: Board Member: Secretary: _____

ELIGIBILITY

Are you a resident of the Village area? Yes No
If yes, how long have you lived here? *Click or tap here to enter text.* 6 years
Have you previously served on any community boards? Yes No
If yes, please list: *Click or tap here to enter text.*

BACKGROUND & EXPERIENCE

Relevant Experience (land use, planning & development, community planning, knowledge of local development process, etc.): *Click or tap here to enter text.* 40 years real estate
Certifications or special training (if any): *Click or tap here to enter text.*

INTERESTS & MOTIVATION

Why are you interested in serving on the District Development Appeals Board? *Click or tap here to enter text.*
What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.*

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*
Name: *Click or tap here to enter text.*
Relationship: *Click or tap here to enter text.*
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*
Name: *Click or tap here to enter text.*
Relationship: *Click or tap here to enter text.*
Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *See email attached*

Date: *Click or tap here to enter text.*

MUNICIPAL OFFICE USE ONLY

Date Received: *Click or tap here to enter text.* Feb 9/2026

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

Cate McConnell

From: Paul Mehlsen <Paul.Mehlsen@outlook.com>
Sent: February 9, 2026 11:36 AM
To: Cate McConnell
Subject: Zoning appeals

Hi there. Further to our discussions this morning I want to advise if you still need someone to sit on the zoning appeals board I'll volunteer. I have 40 years of real estate experience mostly in Commercial Estate. I tried to get the form to populate but it wouldn't. I'm away until early April and go away most winters for a few months. I am available by most methods. Thanks.

Paul Mehlsen



NOMINATION FORM DISTRICT DEVELOPMENT APPEALS BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of interest to be considered for nomination to the District Development Appeals Board for Buena Vista and Regina Beach.

A development appeals board enhances local and regional planning and development by providing an opportunity for independent review of planning decisions. A development appeals board is a quasi-judicial board, appointed by council, responsible for hearing appeals and making decisions in a formal manner.

The function of a development appeals board is to hear appeals where an appellant disagrees with certain development-related decisions made by a municipality. In its role as an adjudicator, a development appeals board is expected to be fair and impartial. Examples of appeals include requests for minor variances to the standards of the zoning bylaw, misapplication of the zoning bylaw, and wrongful refusal of a development permit.

RESPONSIBILITIES

In fulfilling its role, the development appeals board has a responsibility to ensure:

- Proper procedures are followed in decision-making;
- Discretionary municipal planning powers are exercised fairly and based on legally adopted official community plan policies and zoning bylaw controls;
- Planning decisions made in error are corrected within a reasonable timeframe;
- Consideration of special or unusual circumstances; and
- Granting of variance to a zoning bylaw is consistent with the objectives of the zoning bylaw and with the official community plan policies.

APPLICANT INFORMATION

Full Name: Jerrod Keuler

Address: 1293 Highwood Avenue

Phone Number: 3065269446

Email: jkeuler@pcl.com

Preferred Method of Contact: Email Phone

Board Position Preferred: Board Member: Secretary:

ELIGIBILITY

Are you a resident of the Village area? Yes No

If yes, how long have you lived here? 7 years

Have you previously served on any community boards? Yes No

If yes, please list: South Shore Minor Ball Association

BACKGROUND & EXPERIENCE

Relevant Experience (land use, planning & development, community planning, knowledge of local development process, etc.): I have been in the construction industry for 26 years. 7 years working at an architectural firm and 19 working as a construction project manager at PCL Construction. I have been part of early development through construction on multiple major construction projects.

Certifications or special training (if any): Architectural Building Technologist, Gold Seal certified Project Manager

INTERESTS & MOTIVATION

Why are you interested in serving on the District Development Appeals Board? I am interested in making sure developments undertaken in our community follow industry standard guidelines.

What strengths or perspectives would you bring to the Board? My understanding of construction and the design development process will help ensure developers are following the correct requirements for submission.

REFERENCES (optional)

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: Jerrod Keuler

MUNICIPAL OFFICE USE ONLY

Date Received: January 23, 2026 by CM

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment: Yes No

Council Meeting Date: February 24, 2026

Council Decision: Approved Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



Regional Bylaw Services

Enforcement – Training – Consulting

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

WEEKLY REPORT 2026-01-28

Lot 17A, B1K2, 62RD7755 – The office informed me that they are currently dealing directly with the property owner. No action taken. Keep file open.

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service



Regional Bylaw Services

Enforcement – Training – Consulting

TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

WEEKLY REPORT 2026-02-11

Lic 680 JEK – The office received a report of a ½ ton truck that has been parked all winter on the RoW across from the rink on Woodland Bay. Upon inspection, I did observe a dark colored F150, Lic 680 JEK parked on the RoW. I chalked a tire and will reinspect on my next visit. (photo on file)

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service

2025 – Year in Review



Greetings from the Lumsden Detachment.

Attached you will find a small graph detailing the Lumsden RCMP calls for service for the entire 2025 year and a comparison to the previous 2024 year.

During 2025, Lumsden Detachment did see a decrease in calls for service / incidents. Although there were less calls for service, the detachment did deal with 2 fatal car accidents (there were no fatal car accidents in the previous 5 years). The Lumsden Detachment also conducted 12 traffic check stops throughout the year.

We will be scheduling a date for this year's Community Consultative Group Meeting which will take place at the Lumsden Detachment. We will be requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

The Lumsden Detachment will resume providing monthly reports to each of our communities consisting of a newsletter and a breakdown of the calls and service responded to within your community or rural municipality.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

Sgt. Dean Gherasim
NCO i/c Lumsden Detachment

Totals	2024	2025
Calls for Service	4100	3916
Person Crimes (Assaults, etc)	75	71
Assaults	33	30
Break and Enter	21	14
Thefts	83	62
Traffic	2708	2582
Impaired Driving	47	35
Mental Health	61	83

February 2026



Greetings from the Lumsden Detachment.

We were spoiled earlier this month with some very mild weather but now we are back into winter! With the fresh dump of snow, the RCMP snowmobiles will be out and about for some patrols.

Our newest addition to the Detachment is Cst. Manmir Tropin who started in Lumsden late last fall. This is her 4th posting and she brings considerable experience as a member of the RCMP.

We have scheduled this year's Community Consultative Group Meeting to take place on Wednesday, March 25th at the Lumsden Detachment. The meeting will start at 7:00 PM and we are requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

Attached you will find your community / RM's report for calls for service during the month of January.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

Sgt. Dean Gherasim
NCO i/c Lumsden Detachment



COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: January 2026
		Date Prepared: 2026-02-16
		Lumsden RCMP (306) 731-4270

OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code		C) Alcohol & Gaming Regulations	
1. Sexual Assault		1. Liquor Offences	
2. Indecent Act		2. Other	
3. Mischief		D) Traffic	
4. Break and Enter 5. Possess Stolen Property		1. Charges 2. Accidents 3. Roadside Suspensions	
6. Thefts		E) Assistance/Services	
7. Impaired Driving/Over 0.08% 8. Drive While Disqualified 9. Frauds		1. Wellbeing Check 2. Sudden Deaths – Coroner’s Act 3. Suspicious Person / Vehicle	
10. Fail to Comply with Court Conditions		4. False Alarms	
11. Harassment	1	5. Abandoned Vehicle	
12. Breach of Peace	1	6. Assist General Public	
B) Drugs		7. Mental Health Act	
1. Possession of Drugs 2. Trafficking		8. 911 Act 9. Animal Calls 10. Subpoena Service 11. Municipal By-laws	

* Lumsden Detachment responded to **285** calls for service / incidents during the month of January 2026. There were **2** calls / incidents originating from within the Village of Buena Vista *