



Village of Buena Vista

Regular Council Meeting MINUTES

June 23, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: *Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Steve Schultz, Councillor Chris Duke*

Administration: *Chief Administrative Officer Melissa Pollock, Public Works Coordinator Ian Arnold*

1. CALL TO ORDER

A quorum being present, Mayor Smith called the meeting to order at 7:12 p.m.

2. ADOPTION OF AGENDA

2.1 RESOLUTION NO. 200/26

Moved by Councillor Duke

That the June 23, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. CONFLICT OF INTEREST DECLARATION

No conflicts of interest were declared.

4. ADOPTION OF MINUTES

4.1 RESOLUTION NO. 201/26

Moved by Councillor Sax

THAT the June 23, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

N/A

6. ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS

7. DELEGATION

- 7.1 Matthew Butz attended the Council meeting to discuss servicing options for the approved single-family dwelling located within the proposed future subdivision area.

The delegate explained that installing a single municipal water service line to one residence would be a significant expense and could create concerns with stagnant water and potential bacterial growth due to insufficient water usage through the length of the line. The delegate acknowledged that the dwelling would connect to the municipal water system once the future subdivision is developed.

As an interim solution, the delegate proposed constructing a private well, noting that the necessary infrastructure is already in place. Council indicated they would be willing to consider this option, provided a condition is included requiring the well to be properly decommissioned once subdivision development commences and municipal water service becomes available.

The delegate also discussed the setback requirements previously established by Council for the proposed dwelling. He advised Council that there may be a more appropriate approach to addressing the valley slope than applying the current setback. The delegate noted that his engineer has provided recommendations based on the site conditions. Council agreed to conduct further research and give additional consideration to the setback requirements along the valley edge.

The delegate also brought up the septic mound and how the regulations are changing and this will now be allowed on his property.

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 202/26

Moved by Councillor Duke

THAT Council approves the following accounts for payment: AP Batches 2026-00041 to 2026-00045 in the amount of \$100,589.28; AP Batches 2026-00045 to 2026-00048 in the amount of \$34,504.77 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$135,094.05.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 203/26

Moved by Councillor Duke

THAT Council approves the following payrolls:

- *Public Works May 11 – 23, 2026 in the amount of \$6,664.17;*
- *Public Works May 24 – June 6, 2026 in the amount of \$6,725.82;*
- *Administration May 16 – 31, 2026 in the amount of \$5,053.77;*
- *Administration June 1 – 15, 2026 in the amount of \$5,280.01; and*
- *Council Remuneration May 1 – 30, 2026 in the amount of \$647.50.*

CARRIED

8.3 FINANCIAL STATEMENT

RESOLUTION NO. 204/26

Moved by Councillor Sax

THAT Council accepts and files the Income Statement for May 2026.

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 205/26

Moved by Councillor Duke

THAT Council has reviewed the Administration Report for the period of May 22 – June 14, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 PUBLIC WORKS REPORT

RESOLUTION NO. 206/26

Moved by Councillor Sax

THAT Council has reviewed the Public Works Report for the period of May 22 – June 14, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 WATER TREATMENT PLANT DAILY RECORD

RESOLUTION NO. 207/26

Moved by Councillor Schultz

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of May 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. REPORTS OF COUNCIL

Councillor Miller updated on the library board that they are working on their website, still looking at ways to engage with Buena Vista on an activity/event. Saturday, June 27 they are hosting a come and go for their 60th anniversary. Saturday, June 20th they will be having their bbq fundraiser at Papa Geordies.

Councillor Sax updated on the Parks & Rec Board. The Board will be decorating the float for the Canada Day float on June 30th. The Board is doing a raffle for a Rider Sign with the draw at the Community Picnic on August 21st.

Councillor Sax updated on the RCMP meeting. They continue to plan on doing more check stops and are training a dog right now.

CAO, Pollock updated on IMUC meeting on June 2. Minutes will be attached to the next meeting.

11. BOARDS & COMMITTEES

11.1 REGINABEACH LIBRARY BOARD MEETING MINUTES – MAY 11, 2026

11.2 PARKS & RECREATION BOARD MEETING MINUTES – JUNE 2, 2026

11.3 JOINT USE COMMITTEE 87TH REGULAR MEETING MINUTES – APRIL 20, 2026

RESOLUTION NO. 208/26

Moved by Councillor Schultz

THAT Council accept and file the Regina Beach Library Board Meeting Minutes of May 11, 2026, Parks & Recreation Board Meeting Minutes of June 2, 2026, and Joint use Committee 87th Regular Meeting Minutes of April 20, 2026.

CARRIED

12. UNFINISHED BUSINESS

12.1 LAST MOUNTAIN LAKE CULTURAL CENTRE DONATION REQUEST

RESOLUTION NO. 209/26

Moved by Councillor Schultz

THAT Council approves a donation in the amount of \$2,500 to the Last Mountain Lake Cultural Centre in support of the upcoming Glenda Seal and Carolyn McKay exhibition.

CARRIED

12.2 LAKEVIEW ROAD CONSTRUCTION & DRAINAGE IMPROVEMENTS PLAN

RESOLUTION NO. 210/26

Moved by Councillor Sax

THAT Council approve the road reconstruction and drainage plans for Lakeview Road as presented; and FURTHER THAT Administration send a letter to affected residents to update them on the plan.

CARRIED

12.3 10th STREET ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS PLAN

PENDING

12.4 SOUTH SHORE JOINT USE COMMITTEE – 2026 BUDGET

RESOLUTION NO. 211/26

Moved by Councillor Sax

THAT Council approve the 2026 South Shore Joint Use Committee budget in the amount of \$3,623.24 with clarification of the difference in the budget and actual of the installation of the sink.

CARRIED

12.5 PROPOSAL TO PURCHASE EASEMENT

PENDING appraisal information

12.6 ENCROACHMENT AGREEMENT – LOT 7, BLK 31, PLAN 60R10277

RESOLUTION NO. 212/26

Moved by Councillor Schultz

THAT Council approve the Encroachment agreement in principle and direct Administration to have the agreement reviewed and revised by a SUMA legal counsel; and FURTHER THAT the finalized agreement be adopted as the standard template for any future encroachment agreements that may arise, subject to any site-specific amendments as required.

CARRIED

12.7 2026 PARKS & RECREATION BOARD BUDGET & 5-YEAR PLAN

RESOLUTION NO. 213/26

Moved by Councillor Duke

THAT Council approve the 2026 Parks & Recreation Board budget in the amount of \$4,062.94 and the 5-year plan; and FURTHER THAT Council recognizes that the 5-year plan may be updated once the community survey results have been compiled.

CARRIED

13. NEW BUSINESS

13.1 PARKS & RECREATION REQUEST TO MOVE BOTTLE DROP LOCATION

RESOLUTION NO. 214/26

Moved by Councillor Schultz

THAT Council approve the Parks & Recreation bottle drop shed to the west side of the Village office on a trial period; and FURTHER THAT Public Works staff will move the shed when time allots.

CARRIED

13.2 SKID STEER LEASE WITH BOBCAT PROPOSAL

RESOLUTION NO. 215/26

Moved by Councillor Schultz

THAT Council receives the information on the skid steer lease agreement proposal and place on the pending list.

CARRIED

14. BYLAWS & POLICIES

14.1 AMENDMENT TO ZONING BYLAW TO REGULATE SHORELINE ACTIVITY - PENDING

14.2 DRAFT BYLAW NO. 01/2026 AMENDMENT TO ZONING BYLAW NO. 7-16

RESOLUTION NO. 216/26

Moved by Councillor Schultz

THAT Council read Bylaw No. 01/2026 A Bylaw Of The Village Of Buena Vista To Amend Bylaw No. 07-16 a first time.

CARRIED

14.3 **DRAFT BYLAW NO. 02/2026 SHORT TERM RENTALS**

RESOLUTION NO. 217/26

Moved by Councillor Duke

THAT Council read Bylaw No. 02/2026 A Bylaw Of The Village Of Buena Vista to Regulate Short-Term Rental Regulations a first time.

CARRIED

14.4 **DRAFT BYLAW NO. 03/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO PROVIDE FOR A BASE TAX**

RESOLUTION NO. 218/26

Moved by Councillor Miller

THAT Council read Bylaw No. 03/2026 A Bylaw Of The Village Of Buena Vista to Provide for a Base Tax a first time.

CARRIED

14.5 **DRAFT BYLAW NO. 03/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO PROVIDE FOR A BASE TAX**

RESOLUTION NO. 219/26

Moved by Councillor Sax

THAT Council read Bylaw No. 03/2026 A Bylaw Of The Village Of Buena Vista to Provide for a Base Tax a second time.

CARRIED

14.6 **DRAFT BYLAW NO. 03/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO PROVIDE FOR A BASE TAX**

RESOLUTION NO. 220/26

Moved by Councillor Schultz

THAT Council proceed with third reading of Bylaw No. 03/2026 A Bylaw Of The Village Of Buena Vista to Provide for a Base Tax.

CARRIED UNANIMOUSLY

14.7 **DRAFT BYLAW NO. 03/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO PROVIDE FOR A BASE TAX**

RESOLUTION NO. 221/26

Moved by Councillor Sax

THAT Council read Bylaw No. 03/2026 A Bylaw Of The Village Of Buena Vista to Provide for a Base Tax a third time and adopted.

CARRIED

14.8 **DRAFT BYLAW NO. 04/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO APPOINT A MUNICIPAL WILDLIFE CONTROL OFFICER**

RESOLUTION NO. 222/26

Moved by Councillor Duke

THAT Council read Bylaw No. 04/2026 A Bylaw Of The Village Of Buena Vista to Appoint a Municipal Wildlife Control Officer a first time.

CARRIED

14.9 **DRAFT BYLAW NO. 04/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO APPOINT A MUNICIPAL WILDLIFE CONTROL OFFICER**

RESOLUTION NO. 223/26

Moved by Councillor Miller

THAT Council read Bylaw No. 04/2026 A Bylaw Of The Village Of Buena Vista to Appoint a Municipal Wildlife Control Officer a second time.

CARRIED

14.10 **DRAFT BYLAW NO. 04/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO APPOINT A MUNICIPAL WILDLIFE CONTROL OFFICER**

RESOLUTION NO. 224/26

Moved by Councillor Sax

THAT Council proceed with third reading of Bylaw No. 04/2026 A Bylaw Of The Village Of Buena Vista to Appoint a Municipal Wildlife Control Officer.

CARRIED UNANIMOUSLY

14.11 **DRAFT BYLAW NO. 04/2026 A BYLAW OF THE VILLAGE OF BUENA VISTA TO APPOINT A MUNICIPAL WILDLIFE CONTROL OFFICER**

RESOLUTION NO. 224/26

Moved by Councillor Schultz

THAT Council read Bylaw No. 04/2026 A Bylaw Of The Village Of Buena Vista to Appoint a Municipal Wildlife Control Officer a third time and adopted.

CARRIED

RESOLUTION NO. 225/26

Moved by Councillor Duke

THAT Council permit Critter Gitter Wildlife and Pest Control to apply for a Nuisance Control Permit with the Saskatchewan Government to take the necessary action with the coyotes to maintain the safety of the Village.

CARRIED

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – MAY 30, JUNE 5 & 12, 2026

RESOLUTION NO. 226/26

Moved by Councillor Sax

THAT Council receives and files the Regional Bylaw Services report for May 30, June 5 & 12, 2026.

CARRIED

15.2 RCMP REPORTING

RESOLUTION NO. 227/26

Moved by Councillor Sax

THAT Council receives and files the following RCMP reports:

- *RCMP Update – May 2026*
- *Calls for Service Dashboard – May 2026*
- *RCMP Update – June 2026*
- *Calls for Service Dashboard – June 2026*

CARRIED

15.3 STARS INFORMATION

RESOLUTION NO. 228/26

Moved by Councillor Duke

THAT Council receives and files the STARS fiscal year in review information.

CARRIED

15.4 SAMA – 2026 PRIMARY AUDIT REPORT

RESOLUTION NO. 229/26

Moved by Councillor Schultz

THAT Council receives and files the 2026 SAMA Primary Audit Report.

CARRIED

Council further discussed the matters raised during the delegation.

RESOLUTION No. 230/26

Moved by Councillor Sax

THAT Council requests that the developer provide additional information regarding the proposed water servicing, including the findings of the qualified professionals who assessed the groundwater and aquifers within the property. This information will assist Council in gaining a better understanding of the site's water resources. Council agreed that completing a comprehensive water assessment is essential before making any final decisions regarding future development, and directs Administration to proceed with obtaining a water assessment for the Village to support informed planning and decision-making.

CARRIED

RESOLUTION NO. 231/26

Moved by Councillor Schultz

THAT Council reaffirmed its decision that a septic mound system will not be permitted for the proposed development; however, Council is open to further consideration of the proposed setback requirements for the dwelling. Prior to making a final decision, Council requested that Administration work with the developer to provide a detailed drainage plan for the site, along with the engineered plans supporting the proposed development. Council also agreed to engage an independent engineer to review the submitted information and provide a second opinion regarding the proposed setback and site design.

CARRIED

16. CLOSED SESSION

N/A

ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 10:00 p.m.*

Mayor

Chief Administrative Officer