

BUENA VISTA PARKS & RECREATION

Meeting Minutes

August 4, 2026

Attendance

Present: Donna Hall, Kathy Klemm, Lindsey Bast, Amanda Krenbrink, Steve Schultz, Peggy Frey, Jerrod Keuler, Nancy Koszman,

Regrets: Mark Percy, Janet Franklin,

1. Approval of Agenda

Moved by Donna; seconded by Amanda. Carried.

2. Approval of Previous Minutes

Donna motioned to approve July minutes in September.

3. Old Business

Council Follow Up

- Parks and Rec 5-Year Plan - Assessment & Timeline
 - Need delegation of maintenance activities to Village staff
 - Volunteer activities are different than Board duties
 - P&R did a Maintenance Policy in 2002
 - Donna provided Lindsey a copy
 - Lindsey to scan and send digital version to Board
 - Steve to bring policy to Council for review
 - Steve to coordinate Board & Council meeting with Council - proposed August 25th date
 - Amanda motioned to approve the 5 year plan. Steve seconded. All in favor.

Bottle Drop Location

- Shed is full. Need to sort: Tuesday August 11 at 6pm
- Cans can't go into Blue Loraas bins come September when recycling rules change. Potential for more intake of cans.
- Need a solution for larger storage with chutes for cans, bottles, jugs, etc.

Fundraising

- Steve took Cathy's extra ticket booklet.
- Lindsey to call Melissa to promote on FB page, and put on Uncensored with CTA to go to office for tickets

Community Picnic

- Lindsey submitted request for Community Picnic
 - Parks & Rec sets it out, maintenance staff will pick up and bring to town office
 - Donna to make a list to submit to Melissa
- Advertising:
 - Amanda to design poster for social media
 - Ruby to do sandwich boards to advertise
- 50/50 license has been applied for.
 - Kathy to pick up 50/50 tickets
 - Nancy to pick up float - \$200 worth of \$5
- Food: hot dog, corn, pop, watermelon, popcorn
 - Hot dogs are on sale at Papa Geordie's. Nancy to buy hot dogs and freeze. Order buns for pick up at a later date.
 - Peg to pick up 100 corn from Taber corn.
 - Drinks will mix ice tea and water in large jugs. Donna to pick up iced tea mix - 4 tins from Wholesale Club.
 - Donna to pick up ice on the day of.
 - Donna has borrowed a popcorn maker. Donna to buy popcorn.
 - Donna has condiments.
 - Donna to check for propane
- Entertainment/Activities :
 - Attendees get name tags and a ticket for door prizes
 - BV Mugs - 5 to giveaway
 - Donna to ask office for donation & get kids prizes from Dollarstore
 - The Kitchen Rangers - \$200 honorarium
 - Sharon to ask Tina Newman to paint faces - \$100 honorarium
 - Fire Department will come to do presentation
 - Jerrod to look into borrowing tent from RB P&R (if needed due to weather)
 - Corn Hole - Lindsey & Donna to bring
 - Water balloon game - Donna to purchase balloons
- Thursday night - plan to shuck corn
- Board to arrive for set up at 4pm
 - Cook: Steve & Jerrod
 - Registration Desk: Marina
 - Clean up: Peg
 - 50/50: Lindsey & Nancy & Amanda
 - Popcorn: Jan

4. Financial Report

- \$6,666.66 in Account
- \$818.29 in Heritage Fund
- Outstanding Bills:
 - Raffle tickets & sign cost (Lindsey)
 - Flowers

5. New Business

6. Move to Adjourn

Moved by Donna. Meeting ended at 8:14 p.m.

Action Items Summary

Assigned to Donna

- ☐ Research outgoing Board member gifts
- ☐ Donna - Make list of tables/chairs/supplies needed for Community Picnic to submit to Melissa
- ☐ Pick up 4 tins of iced tea mix from Wholesale Club
- ☐ Pick up ice day of picnic
- ☐ Buy popcorn
- ☐ Check for propane
- ☐ Ask office for door prize donation and get kids prizes from Dollarstore
- ☐ Purchase water balloons
- ☐ Bring corn hole game

Assigned to Lindsey

- ☐ Scan and send Board a copy of the Maintenance Policy (revised 11/06)
- ☐ Call Melissa to promote Raffle on BV FB Page
- ☐ Put raffle on Uncensored with CTA to go to office for tickets
- ☐ Send Nancy invoices from Raffle
- ☐ Bring corn hole game to picnic

Assigned to Nancy

- ☐ Buy hot dogs & order buns for later date pick up
- ☐ Pick up 50/50 float

Assigned to Amanda

- ☐ Make digital poster to promote picnic

Assigned to Kathy

- ☐ Pick up 50/50 tickets

Assigned to Peg

- ☐ Pick up corn

Assigned to Jerrod

- ☐ Look into borrowing tents from RB P&R

Next Meeting: September 1st, 2026 - 7:00 PM

We, the undersigned, certify that these minutes are a true and accurate record of the Buena Vista Parks & Recreation Board meeting held on August 4, 2026

Signature: _____

Printed Name: _____

Date: _____

Board President

Signature: _____

Printed Name: _____

Date: _____

Mayor