



Village of Buena Vista

Regular Council Meeting MINUTES

May 26, 2026 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: Mayor Karen Smith (via Microsoft Teams), Councillor Bob Sax, Councillor Spence Miller,

Administration: Chief Administrative Officer Melissa Pollock, Public Works Coordinator Ian Arnold

Absent: Councillor Steve Schultz, Councillor Chris Duke

1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 100/26

Moved by Councillor Sax

That the May 26, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 101/26

Moved by Councillor Miller

THAT the April 28, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

N/A

6. **ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

7. DELEGATION

7.1 Brent Shannon – Request to Purchase Road Allowance

Brent spoke on their request to purchase the road allowance beside his property. They purchased their property 2 ½ years ago and they are looking into options to demo the existing house and garage and rebuild a more permanent home. They have begun the preliminary work. No official survey of their property has been completed to date, however, it does appear that the garage is on the property line. As it is a very mature yard they would like to work with the landscape and use the same footprint as the existing structures. This would be the least intrusive to the property and landscape as it exists. This option would not satisfy the setbacks required so they are asking for consideration of a couple options:

- Option A: Purchase of the entire 1st Street easement from the Village
- Option B: Purchase a portion of 1st Street easement from the Village
- Option C: Setbacks relaxed

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 102/26

Moved by Councillor Miller

THAT Council approves the following accounts for payment: AP Batches 2026-00034 to 2026-00037 in the amount of \$51,946.64; AP Batches 2026-00038 to 2026-00040 in the amount of \$54,191.07 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$106,137.71.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 103/26

Moved by Councillor Sax

THAT Council approves the following payrolls:

- *Public Works April 12 – 25, 2026 in the amount of \$6,863.47;*
- *Public Works April 26 – May 9, 2026 in the amount of \$6,371.59;*
- *Administration April 16 – 30, 2026 in the amount of \$5,089.99;*
- *Administration May 1 – 15, 2026 in the amount of \$5,035.98; and*
- *Council Remuneration April 1 – 30, 2026 in the amount of \$2,195.21.*

CARRIED

8.3 FINANCIAL STATEMENT

RESOLUTION NO. 104/26

Moved by Councillor Sax

THAT Council accepts and files the Income Statement for April 2026.

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 105/26

Moved by Councillor Miller

THAT Council has reviewed the Administration Report for the period of April 18 – May 21, 2026, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 PUBLIC WORKS REPORT

RESOLUTION NO. 106/26

Moved by Councillor Sax

THAT Council has reviewed the Public Works Report for the period of April 18 – May 21, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 WATER TREATMENT PLANT DAILY RECORD

RESOLUTION NO. 107/26

Moved by Councillor Sax

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of April 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. REPORTS OF COUNCIL

Councillor Miller updated on the library board that they are working on their website, still looking at ways to engage with Buena Vista on an activity/event. Saturday, June 27 they are hosting a come and go for their 60th anniversary. Saturday, June 20th they will be having their bbq fundraiser at Papa Geordies.

Councillor Sax updated on the Parks & Rec Board inquiring to use the Village's trailer for the Canada Day parade float. Administration will look into the insurance side of using it for the parade.

11. BOARDS & COMMITTEES

11.1 SOUTH SHORE FIRST RESPONDERS (SSFR) MINUTES AND REPORTS – APRIL 2026

RESOLUTION NO. 108/26

Moved by Councillor Sax

THAT Council accept and file the South Shore First Responders (SSFR) reports for April 2026; and FURTHER
CARRIED

RESOLUTION NO. 109/26

Moved by Councillor Sax

THAT Councillor Miller be appointed as Buena Vista member representation on the South Shore First Responders Committee.

CARRIED

12. UNFINISHED BUSINESS

N/A

13. NEW BUSINESS

13.1 PROPOSAL TO PURCHASE EASEMENT

RESOLUTION NO. 110/26

Moved by Councillor Miller

THAT Council agrees in principle to the sale of the easement, with details to be finalized; and FURTHER THAT Administration is authorized to proceed with obtaining an appraisal of the property and a boundary survey, with all associated costs to be added to the purchase price; and FURTHER THAT Council authorizes a boundary survey for all of 1st Street to aid in drainage plans; and FURTHER THAT Council will also consider an easement agreement for Village drainage on the property, as this is considered the most logical location for drainage purposes; and FURTHER THAT Administration and Public Works will work on a proposed plan, noting that only a portion of the property would be required for drainage purposes, not the entire property. Any easement agreement for drainage purposes would also be reflected as a reduction the final purchase price.

CARRIED

13.2 2025 TAX ARREARS

RESOLUTION NO. 111/26

Moved by Councillor Sax

THAT Council accept the list of lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding years tax levy; and FURTHER THAT TAXservice be authorized to manage tax enforcement proceedings respecting the rolls referred to above on behalf of the municipality.

CARRIED

13.3 SANDY STEPS CHILD CARE CENTRE DONATION REQUEST

RESOLUTION NO. 112/26

Moved by Councillor Sax

THAT Council approves a donation in the amount of \$2,500 to Sandy Steps Child Care Centre in support of its initiative to create and enhance their outdoor play space for local families of the South Shore Community.

CARRIED

13.4 LAST MOUNTAIN LAKE CULTURAL CENTRE (LMLCC) DONATION REQUEST

RESOLUTION NO. 113/26

Moved by Councillor Sax

THAT Council directs Administration to request financial statements from the Last Mountain Lake Cultural

Centre (LMLCC) to demonstrate the need for the financial assistance being requested, in accordance with the Village's donation and financial assistance policy, prior to further consideration of the request.

CARRIED

13.5 PETITION CALLING ON THE GOVERNMENT & SASKATCHEWAN HEALTH AUTHORITY (SHA)

RESOLUTION NO. 114/26

Moved by Councillor Miller

THAT Council acknowledges and files the request to complete a petition calling on the government and Saskatchewan Health Authority (SHA) and declines to proceed with the request at this time.

CARRIED

13.6 JULY 1ST PARADE

RESOLUTION NO. 115/26

Moved by Councillor Miller

THAT any Councillor available to participate in the July 1st parade in Regina Beach is encouraged to attend and ride on the Village float.

CARRIED

13.7 2025 AUDIT

RESOLUTION NO. 116/26

Moved by Councillor Sax

THAT Council accept and approve the Draft Audited Financial Statements for the year ended December 31, 2025; and FURTHER THAT Council authorize the Mayor and Chief Administrative Officer to sign the final Approval Letter, Management Responsibility, and the Client Representations letter on behalf of the Municipality.

CARRIED

13.8 LAKEVIEW ROAD CONSTRUCTION & DRAINAGE IMPROVEMENTS

RESOLUTION NO. 117/26

Moved by Councillor Sax

THAT Council, following the completion of the boundary survey, directs Administration and Public Works to review and revise the plans for the Lakeview Cres road rebuild and drainage project and bring all available options back to Council for consideration, including associated implications and repercussions of each option; and FURTHER THAT Council directs Administration and Public Works, while developing these plans, to develop a framework and recommendations for how similar situations involving Village drainage and road improvement projects should be addressed in the future.

CARRIED

14. BYLAWS & POLICIES

N/A

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – APRIL 24, MAY 6, 16 & 19, 2026

RESOLUTION NO. 118/26

Moved by Councillor Sax

THAT Council receives and files the Regional Bylaw Services report for April 24, May 6, 16 & 19, 2026.

CARRIED

15.2 2025 OMBUDSMAN ANNUAL REPORT

RESOLUTION NO. 119/25

Moved by Councillor Miller

THAT Council receives and files the 2025 Ombudsman Annual Report.

CARRIED

16. CLOSED SESSION

N/A

17. ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:10 p.m.*



Mayor



Chief Administrative Officer