

BYLAW NO. 9/23

A BYLAW OF THE VILLAGE OF BUENA VISTA FOR THE DESTRUCTION OF DOCUMENTS

The Council of the Village of Buena Vista, in the Province of Saskatchewan, enacts as follows:

1. THAT a Records Retention and Disposal Schedule for the municipality, attached hereto as Schedule "A" and forming part of this Bylaw, be adopted.
2. THAT the Administrator of the municipality is hereby authorized to destroy all applicable documents of the municipality in accordance with Schedule "A".
3. THAT the Administrator contact the Saskatchewan Archives Board before the destruction of any records mentioned in section (2) above and ensure that any documents requested by the Board for preservation in the Archives be deposited with the Board.
4. THAT Bylaw No. 5/02 is hereby repealed.
5. This Bylaw shall come into force on the day of adoption by the Village of Buena Vista Council.

SEAL

Mayor

Chief Administrative Officer

INTRODUCED AND READ a first time this 10th day of October, 2023.

READ a second time this 10th day of October, 2023.

READ a third time and adopted this 10th day of October, 2023.