

**Village of Buena Vista
MINUTES OF REGULAR MEETING
JUNE 10, 2025
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Karen Smith, Councillor Spence Miller, Councillor Bob Sax,
Councillor Steven Schultz, Councillor Chris Duke

ADMINISTRATION: Acting Chief Administrative Officer Melissa Pollock

CALL TO ORDER:

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

- 198/25** THAT agenda for the June 10, 2025 Regular Meeting of Council be adopted as presented, with the following addition under New Business:
- Purchase of Tree for the Lions Memorial Forest in Memory of Krista Manz

**Moved by Councillor Sax
Seconded by Councillor Schultz**

CARRIED

ADOPTION OF MINUTES:

- 199/25** THAT the Minutes of the May 27, 205 Regular Meeting of Council be approved as presented.

**Moved by Councillor Miller
Seconded by Counillor Duke**

CARRIED

- 200/25** THAT Council move to the dispensing of Seconders for the remainder of this meeting.

**Moved by Councillor Sax
Seconded by Councillor Schultz**

CARRIED

DELEGATION

Donna Hall, Gary McLellan, and Jeff Jacobs members of the Buena Vista Parks & Recreation Board, attended the meeting to discuss the draft Parks & Recreation Board Bylaw that the Village has been initiated.

Mayor Smith advised that the Village is currently in the information-gathering stage. Smith explained that only first reading of the bylaw has taken place so far, which is intended to introduce the bylaw and provide an opportunity for discussion and amendments. Mayor Smith also noted that changes to the bylaw are necessary to ensure the Village remains current with legislation and regulatory requirements.

Mayor Smith confirmed that the Village will be consulting with the Parks & Recreation Boards as the process continues. Council will consider and discuss all the points raised by the Board members.

The delegation concluded at 7:30 p.m. and the delegates left the meeting.

APPROVAL OF ACCOUNTS PAYABLE:

201/25 THAT Council approves the following accounts for payment:
AP Batches 2025-00056 to 2025-00062, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$60,944.34.

Moved by Councillor Duke

CARRIED

202/25 THAT Council approves the following payrolls:
Public Works May 11 - 24, 2025 in the amount of \$6,079.59
Administration May 16 - 31, 2025 in the amount of \$4,914.87
Council Remuneration May 1 – 31, 2025 in the amount of \$1,203.65

Moved by Councillor Sax

CARRIED

REPORTS OF STAFF:

203/25 THAT Council has reviewed the Administration Report for the period of May 24 - June 5, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Duke

CARRIED

204/25 THAT Council has reviewed the Public Works Report for the period of May 23 – June 5, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Schultz

CARRIED

205/25 THAT Council accepts the Water Treatment Plant Daily Record for May 2025 as presented, and acknowledge that corrections and improvements are required to ensure the accuracy and completeness of future records; and FURTHER THAT the appropriate signing authorities be authorized to sign off on the report as required and file as part of the official record.

Moved by Councillor Sax

CARRIED

REPORTS OF COUNCIL

Councillor Schultz and Councillor Sax provided updates on the Parks & Recreation Board activities, noting that benches have been installed on the beach and bottles have been moved to the rink shack for sorting.

Mayor Smith provided an update on the Intermunicipal Utilities Committee (IMUC) meeting held on Monday, June 9th. The meeting included discussion regarding the purpose and use of the \$5 lagoon hauler fee. Council was advised that IMUC will await a response from the Town of Regina Beach following their discussions with their Council at their meeting on June 10th.

Mayor Smith also updated Council on the purchase of the new fire truck. The Town of Regina Beach put the purchase out for tender and has accepted a tender at a cost not exceeding \$875,000. There is currently just over \$600,000 in the IMUC reserve, meaning approximately \$200,000 will need to be made up between the IMUC partners. Suggestions of grants and fundraising were discussed as possible options. The new fire truck is expected to take between 18 months and 2 years for delivery.

UNFINISHED BUSINESS:

206/25 THAT Council defers the second reading of Bylaw No. 01/2025 A Bylaw of the Village of Buena Vista to Establish a Parks, Recreation and Culture Board until additional information is received and necessary adjustments have been made to the draft bylaw.

Moved by Councillor Duke

CARRIED

207/25 THAT Council read Bylaw No. 02/2025 A Bylaw of the Village of Buena Vista to Provide for Public Notice Requirements a second time.

Moved by Councillor Schultz

CARRIED

NEW BUSINESS:

208/25 THAT Council approves and files the Buena Vista Parks & Recreation Board Minutes of June 3, 2025.

Moved by Councillor Sax

CARRIED

209/25 THAT Council defers the Parks & Recreation Board's purchase request for banner poles, as Council requires more information in order to make the best decision; and FURTHER THAT Council directs Administration to follow up with the Board.

Moved by Councillor Duke

CARRIED

210/25 THAT Council read Bylaw No. 03/2025 A Bylaw of the Village of Buena Vista to Regulate the Meeting Procedures of Council, Council Committees and Other Bodies a first time; and FURTHER THAT Administration make the amendments as discussed.

Moved by Councillor Schultz

CARRIED

211/25 THAT Council, at 10:00 p.m., extend the meeting for an additional 15 minutes in accordance with the Council Procedures Bylaw.

Moved by Councillor Schultz

CARRIED

212/25 THAT Council read Bylaw No. 04/2025 A Bylaw of the Village of Buena Vista for the Purpose of Providing Remuneration to Council a first time; and FURTHER THAT Administration make the amendments as discussed.

Moved by Councillor Schultz

CARRIED

213/25 THAT Council approve the purchase of a tree at the Lions Memorial Forest in memory of Krista Manz, our past CAO, on behalf of the Village.

Moved by Councillor Schultz

CARRIED

CORRESPONDENCE

214/25 THAT Council receives and files the following communications:

- Regional Bylaw Services – May 24, 28 and June 4, 2025
- RCMP Community Policing Report – April 2025
- RCMP Update – May 2025
- The Trustee Telegraph Southeast Regional Library – April 12, 2025

Moved by Councillor Duke

CARRIED

215/25 THAT Council approve Mayor Smith's attendance at the SUMA Mayor's Summer School on August 21 & 22, 2025; and FURTHER THAT Administration register and submit payment for the training.

Moved by Councillor Duke

CARRIED

216/25

THAT Council direct Administration to submit a letter supporting the implementation of municipal authority to establish property subclasses.

Moved by Councillor Schultz

CARRIED

ADJOURNMENT:

THAT Mayor Smith adjourn the meeting at 10:20 p.m.



Mayor



Acting Chief Administrative Officer