



Village of Buena Vista

**Regular Council Meeting MINUTES**

**August 26, 2025 at 7:00 p.m.**

**Council Chambers 1050 Grand Ave Buena Vista, SK**

**Via Microsoft Teams Meeting ID: 251 582 361 042 5 Passcode: QY7Es9fU**

**Present:** *Mayor Karen Smith, Councillor Bob Sax, Councillor Steven Schultz, Councillor Chris Duke*

**Absent:** *Councillor Spence Miller*

**Administration:** Acting Chief Administrative Officer Melissa Pollock

**1. CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 RESOLUTION NO. 254/25

Moved by Councillor Duke

*That the August 26, 2025 Regular Meeting of Council Agenda be adopted as presented.*

CARRIED

**3. CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES**

4.1 RESOLUTION NO. 255/25

Moved by Councillor Duke

*THAT the July 22, 2025 Regular Meeting of Council Minutes be adopted as presented.*

CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

No business arising from minutes.

**6. ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

- Buena Vista Parks & Recreation Everything Zucchini – Saturday, September 13

## **7. DELEGATION**

### **7.1 Jon Barber – Adair Street Agreement**

*Jon presented to Council his concerns with signing the Road Agreement, which would place the liability on him. He advised that he has had to put more time and material on the road than originally thought and would like Council to consider a Tax Abatement.*

RESOLUTION NO. 256/25

Moved by Councillor Sax

*THAT Council defer any decision until more research is concluded.*

CARRIED

## **8. FINANCIALS**

### **8.1 LIST OF ACCOUNTS FOR APPROVAL**

RESOLUTION NO. 257/25

Moved by Councillor Duke

*THAT Council approves the following accounts for payment: AP Batches 2025-00076 to 2025-00081, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$148,437.11.*

CARRIED

RESOLUTION NO. 258/25

Moved by Councillor Sax

*THAT Council approves the following accounts for payment: AP Batches 2025-00072 to 2025-00075 and 2025-00082 to 2025-00085 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$485,733.55.*

CARRIED

### **8.2 PAYROLL**

RESOLUTION NO. 259/25

Moved by Councillor Sax

*THAT Council approves the following payrolls:*

- *Public Works July 6-19, 2025 in the amount of \$9,905.73;*
- *Public Works July 20 – August 2, 2025 in the amount of \$8,919.81;*
- *Public Works August 3 - 16, 2025 in the amount of \$9,273.46;*
- *Administration July 16-31, 2025 in the amount of \$5,027.10;*
- *Administration August 1-15, 2025 in the amount of \$4,718.23; and*
- *Council Remuneration July 2025 in the amount of \$800.*

CARRIED

8.3 **PAYROLL**

RESOLUTION NO. 260/25

Moved by Councillor Sax

*THAT Council accepts and files the Bank Reconciliations for the Savings (Infrastructure) account for January to July 2025.*

CARRIED

8.4 **PAYROLL**

RESOLUTION NO. 261/25

Moved by Councillor Sax

*THAT Council accepts and files the Bank Reconciliations for the Operating (cash) account for January to June 2025.*

CARRIED

8.5 **PAYROLL**

RESOLUTION NO. 262/25

Moved by Councillor Duke

*THAT Council accepts and files the 2024 Public Reporting on Municipal Waterworks.*

CARRIED

9. **REPORTS OF STAFF**

9.1 **ADMINISTRATION REPORT**

RESOLUTION NO. 263/25

Moved by Councillor Schultz

*THAT Council has reviewed the Administration Report for the period of July 14 – August 18, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

9.2 **PUBLIC WORKS REPORT**

RESOLUTION NO. 264/25

Moved by Councillor Schultz

*THAT Council has reviewed the Public Works Report for the period of July 14 – August 18, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 265/25

Moved by Councillor Sax

*THAT Council has reviewed, accepts and files Water Treatment Plant Daily Operations for the period of July 2025 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.*

CARRIED

**10. REPORTS OF COUNCIL**

Councillor Duke advised that the Ball Association has been having issues getting a post office box. Was discussed to look into naming the lane that goes into Heritage Park so that there is a physical address for the ball diamonds.

Cllr Sax reported that the Buena Vista Parks & Recreation Community Picnic went really well and was well attended. Fire Department was a great addition.

**11. BOARDS & COMMITTEES**

**11.1 PARKS & RECREATION BOARD MEETING MINUTES – AUGUST 5, 2025**

RESOLUTION NO. 266/25

Moved by Councillor Duke

*THAT Council approves and files the Buena Vista Parks & Recreation Board Minutes of August 5, 2025.*

CARRIED

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

**13.1 RESOLUTION NO. 267/25**

Moved by Councillor Schultz

*THAT Mayor Smith and Councillor Schultz attend the Regina Beach Lions Memorial Forest Dedication Ceremony as representatives of the Village.*

CARRIED

**13.2 RESOLUTION NO. 268/25**

Moved by Councillor Sax

*THAT Council authorize a \$500 donation to STARS for 2025; and FURTHER THAT administration amend Donations Policy No. 01-2025 to reflect a preauthorized annual \$500 donation.*

CARRIED

RESOLUTION NO. 269/25

Moved by Councillor Duke

*THAT Council accepts and files the Regina Beach Local Library Board Meeting Minutes of July 21, 2025.*

CARRIED

**14. BYLAWS & POLICIES**

**14.1 RESOLUTION No. 270/25**

Moved by Councillor Sax

*THAT Council read Bylaw No. 05/2025 A Bylaw of the Village of Buena Vista to Authorize Expenditures and Provide for Purchasing Authority a second time.*

CARRIED

14.2 RESOLUTION No. 271/25

Moved by Councillor Schultz

*THAT Council read Bylaw No. 05/2025 A Bylaw of the Village of Buena Vista to Authorize Expenditures and Provide for Purchasing Authority a third time, adopted and attached hereto.*

CARRIED

14.3 RESOLUTION No. 272/25

Moved by Councillor Sax

*THAT Council receives the On-Call Duty & Compensation Policy amendment as information; and FURTHER THAT policies relating to Administrative and Human Resource within the CAO's jurisdiction do not require Council approval.*

CARRIED

15. **COMMUNICATIONS**

15.1 RESOLUTION NO. 273/25

Moved by Councillor Duke

*THAT Council receives and files the Regional Bylaw Services for July 23, August 9, 13 and 20, 2025.*

CARRIED

15.2 RESOLUTION NO. 274/25

Moved by Councillor Duke

*THAT Council receives and files the South Shore First Responders Board Meeting Minutes – July 30, 2025; Treasurer's Report; Budget and Responder Calls.*

CARRIED

16. **CLOSED SESSION**

16.1 RESOLUTION NO. 275/25

Moved by Councillor Sax

*THAT Council move to closed session at 9:07 p.m. to discuss a personnel matter involving an identifiable individual, as permitted under Section 120(2)(a) of The Municipalities Act and Section 16(1)(c) of The Local Authority Freedom of Information and Protection of Privacy Act.*

CARRIED

16.2 RESOLUTION NO. 276/25

Moved by Councillor Duke

*THAT Council return to Open Session at 9:44 p.m..*

CARRIED

17. **ADJOURNMENT**

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:45 p.m.*



Mayor

Acting Chief Administrative Officer