Buena Vista Parks & Recreation

2026 Five-Year Maintenance & Recreation Plan

August 10, 2026

Purpose

The Buena Vista Parks and Recreation Board (hereinafter referred to as "Board") has developed this five-year plan to provide a practical and sustainable framework for the maintenance, enhancement and effective use of the Village of Buena Vista's recreational and community assets.

The Board currently operates with approximately **$7,500 in annual funding**, generated primarily through Board-led fundraising activities and the Saskatchewan Lotteries Grant. Given this level annual funding, the Board recognizes that its five-year plan must be realistic, sustainable and focused on maintaining existing assets, supporting community programming and completing smaller improvements within available resource.

This plan is intended to guide the Board's regular year-to-year activities from 2026 through 2030.Major capital improvements and new recreational developments will be considered separately and will proceed only when sufficient additional funding is available through significant donations, grants, sponsorships, partnerships, or dedicated fundraising initiatives.

Board Mandate and Role

In accordance with its bylaw, the Board will advise Council on matters related to parks, recreation, sport and culture; develop and support community programs and initiatives, build partnerships with community organizations; identify opportunities for facility improvements and new recreational spaces; contribute to long-term parks and recreation planning; and pursue grants and other funding opportunities.

This five-year plan provides a practical framework for fulfilling these responsibilities within the Board's available funding and capacity. Specific responsibilities for the maintenance, operation and development of Village assets will be clarified with Council to ensure clear roles and accountability.

Five-Year Planning Approach

Over the next five years, the Board will focus its regular annual budget and available resources on:

- Maintaining and supporting existing recreational assets, sponsorships, scholarships and amenities.
- Identifying and addressing routine maintenance and minor repair needs.

- Continuing affordable community recreation programming and events.
- Completing smaller improvements based on annually established priorities.
- Monitoring the condition and use of recreational assets to identify emerging priorities.
- Engaging residents to ensure activities and improvements reflect community needs.
- Seeking opportunities to leverage grants, sponsorships and partnerships where appropriate.
- Working collaboratively with the Village and other committees to clearly define responsibilities and avoid duplication of work and funding.

The five-year plan will be reviewed annually and adjusted based on available funding, asset conditions, community priorities, volunteer capacity and emerging opportunities.

Five-Year Maintenance and Upkeep Plan

Year 1 - Establish the Baseline and Define Responsibilities
The board will focus on establishing a clear understanding of existing recreational assets, ongoing maintenance requirements and the respective responsibilities of the Board, the Village and other committees or community organizations.

Priorities include:

- Reviewing the results of the completed community recreation and parks survey.
- Completing review of existing recreational areas and identifying immediate maintenance and improvements.
- Establishing a basic annual maintenance and upkeep priority list.
- Meeting with Village Council to formally define and document responsibilities for the maintenance, operation, funding and future development of recreational spaces and community assets.
- Continuing existing recreation programming and community events within he approved annual budget, including the Summer Family BBQ, Pumkin Carving Contest, Winter Carnival and other established activities.
- Reviewing potential significant donation opportunities and determining community priorities, preliminary project costs and additional fundraising requirements.
- Beginning regional discussions, where appropriate, with neighbouring communities regarding existing and planned recreational amenities.

The outcome of Year 1 will provide the foundation required to establish clear priorities and prepare the Boards 2027 work plan and budget.

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Year 2 - Address Priority Maintenance and Build Project Readiness

Using the information and priorities established in Year 1, the Board will begin addressing maintenance needs and smaller improvements that can reasonably be completed within available funding.

The focus will be on:

- Safety and accessibility.
- Preservation and upkeep of existing recreational assets.
- Improvements that provide the greatest community benefit for the available investment.
- Completing identified priority maintenance projects within the Board's established mandate.
- Coordinating with the Village and other communities to ensure responsibilities are clearly understood and duplication is avoided.
- Developing fundraising strategies and grant applications for larger projects.
- Establishing preliminary project plans and budgets for major recreational improvements where sufficient community interest and funding opportunities exist.

Annual priorities for 2027 will be established in advance of the annual budget process.

Year 3 – Maintain, Improve and Advance Opportunities

The Board will continue routine maintenance while completing manageable improvements to existing recreational spaces.

Priorities will be reviewed based on asset condition, community use, available funding and progress made during the first two years of the plan.

Where necessary, improvements may be phased over multiple years to remain within the Board's financial and volunteer capacity.

The Board will also continue pursuing grants, sponsorships, partnerships, donations, and fundraising opportunities that may allow larger recreational projects to proceed without creating an unsustainable financial commitment.

Year 4 – Review, Reassess and Prepare for 2030

The Board will complete a comprehensive review of the five-year plan to assess:

- Work completed to date.
- Current conditions of recreational assets.
- Changes in maintenance requirements.

- Emerging community priorities.
- Available funding and partnership opportunities.
- Progress toward any major capital projects.
- Responsibilities and working relationships between the Board, Village and other committees.

Planning will also begin for Buena Vista's 60th Anniversary Celebration in 2030

The Board will work with the Village Council, community organizations, volunteers and other partners to determine the appropriate scope of the anniversary celebration, establish a preliminary budget, identify funding and sponsorship opportunities and begin event planning.

Year 5 – 2030 Celebrate 60 Years and Renew the Plan

In 2030, the Board will support and participate in a community celebration recognizing the 60th Anniversary of the Village of Buena Vista.

The celebration will provide an opportunity to recognize Buena Vista's history, community spirit and the residents and volunteers who have contributed to the Village over the past six decades.

Subject to available funding, partnerships and community participation, the anniversary celebration may include a community celebration of events.

Funding for the 60th Anniversary Celebration will be planned separately from the Board's regular maintenance commitments to ensure that ongoing recreational assets and programs remain appropriately supported.

During 2030, the board will also complete a final review of the 2023-230 plan and develop a new five-year maintenance and recreation plan based on current conditions, available funding, community needs and lessons learned.

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Major Capital Projects & Development Opportunities

The board recognizes that opportunities may arise to undertake larger recreational improvements that cannot be supported through the regular annual operating budget.

Major projects may include, but are not limited to:

- Outdoor rink boards and fencing.
- Multi-purpose sports courts.
- Major playground development or replacement
- Significant beach improvements.
- Docks and waterfront amenities.
- Major baseball facility improvements.
- New recreational infrastructure.

These projects will not form part of the Board's regular annual funding commitment unless sufficient funding has been secured.

Major capital projects may proceed when opportunities arise through:

- Significant private or community donations.
- Provincial or federal grants.
- Corporate sponsorships.
- Community fundraising campaigns.
- Partnerships with other organizations or municipalities.
- Other external funding opportunities.

The availability of a significant donation or funding opportunity may result in a major project being advanced sooner than anticipated. Each opportunity will be evaluated individually based on community benefit, project cost, available funding, ongoing maintenance requirements and long-term sustainability.

Regional Collaboration and Shared Recreation Planning

Recognizing the close proximity of BV, Lumsden Beach, Regina Beach, and Kinookimaw, the Board will seek opportunities to collaborate with neighbouring communities when considering significant new recreational infrastructure.

Before pursuing major capital projects, consideration should be given to existing and planned recreational amenities throughout the surrounding area. This will help:

- Prevent unnecessary duplication or overlap of major facilities.
- Identify opportunities for shared or complementary recreational amenities.
- Maximize the benefit of limited community and grant funding.
- Strengthen applications for regional grants and external funding.
- Encourage broader use of recreational facilities.

- Identify opportunities for joint planning, programming and partnerships.

Where appropriate, the Board may participate in discussions with Lumsden Beach, Regina Beach, and Kinookimaw to share information regarding existing facilities, planned improvements and future recreational priorities.

The intent is not to create a single regional master plan or delay local improvements, but rather to ensure that major investments are made with an understanding of the recreational opportunities already available within the boarder community.

Recreational Asset Areas

The following areas will form the basis of the Board's ongoing maintenance, monitoring and improvement planning:

- Buena Vista Gateways.
- Baseball Facilities Area.
- Park Areas.
- Outdoor Rink Area.
- Buena Vista Beach.
- Sandy Beach.
- Walking Path.
- Trails and Paths throughout the Village.
- Disc Golf Course.

Each area will be reviewed annually to identify routine maintenance, minor improvements and potential long-term opportunities.

Annual Priority Setting

Rather than committing the Board to specific capital projects several years in advance, the Board will establish annual priorities as part of its regular budget process.

Each year, priorities will be considered based on:

1. Safety and immediate maintenance needs.
2. Protection and preservation of existing assets.
3. Level of community use and benefit.
4. Available annual funding.
5. Volunteer capacity.
6. Opportunities to leverage grants or sponsorships.
7. Availability of donations or dedicated project funding.

8. Regional recreational facilities and opportunities to avoid unnecessary duplication.

This approach will allow the Board to remain financially responsible while still being positioned to take advantage of significant funding opportunities when they arise.

Conclusion

The Board recognizes that its regular annual funding of approximately $7,500 does not support a traditional five-year capital development plan involving multiple major recreational projects. The Board therefore proposes a sustainable five-year approach focused primarily on maintenance, upkeep, community programming and achievable improvements to existing recreational assets for 2026.

As a key next step, the Board recommends meeting with Village Council to formally establish and document the respective roles and responsibilities of the Parks and Recreation Board, the Village, and other committees or community groups operating within Buena Vista. This discussion should clearly identify responsibility for the maintenance, operation, funding and future development of recreational spaces, parks, facilities, and related community assets. Establishing these responsibilities in writing will provide clarity, improve accountability, reduce duplication and ensure that future planning and budgeting are aligned with each group's mandate.

Once the responsibilities are established, the Board can finalize its long-term priorities and focus its available resources on the areas that fall within its mandate. Larger capital projects will be treated as separate opportunities and pursued when sufficient funding is available through donations, grants, sponsorships, partnerships or dedicated fundraising.

Through annual priority setting, clearly defined responsibilities and continued collaboration with neighbouring communities, including Lumsden Beach, Regina Beach, and Kinookimaw, the Board will work to ensure available resources are used responsibly, major investments provide meaningful community benefit, and unnecessary duplication of recreational infrastructure is avoided.

The Board respectful submits this plan to Council as a practical and sustainable framework for the 2026-2030 period and recommends that a joint meeting with Council be held to formally establish and document roles and responsibilities as the foundation for future Parks and Recreation planning within the Village of Buena Vista.