

**Village of Buena Vista
MINUTES OF REGULAR MEETING
APRIL 22 2025
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Karen Smith, Councillor Chris Duke, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz

ADMINISTRATION: Assistant Chief Administrative Officer Cate McConnell, Ian Arnold
Public Works Operations Coordinator

CALL TO ORDER:

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

148/25 THAT the April 22, 2025 agenda be adopted with the addition of Reports of Council, to also be added to all agendas moving forward, and Mill Rate Factor under Unfinished Business.

**Moved by Councillor Schultz
Seconded by Councillor Sax**

CARRIED

149/25 THAT Council move to the dispensing of Seconders for the remainder of this meeting.

**Moved by Councillor Sax
Seconded by Councillor Duke**

CARRIED

ADOPTION OF MINUTES:

150/25 THAT the Minutes of the Regular Meeting of Council of March 25, 2025 be adopted as amended, with Motion 124/25 split into two separate motions, as presented during the meeting, with both motions moved by Cllr Duke.

Moved by Councillor Duke

CARRIED

FINANCIAL STATEMENTS

151/25 THAT Council defer approval of the financial statements until the 2024 prior year actuals are finalized following the completion of the audit.

Moved by Councillor Schultz

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

152/25 THAT Council approves the following accounts for payment:
AP Batches 2025-00037 to 2025-00045, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$24,748.35.

Moved by Councillor Duke

CARRIED

153/25 THAT Council approves the following payrolls:
Administration March 16-31, 2025 in the amount of \$4,944.51
Public Works March 16-29, 2025 in the amount of \$4,221.70

Moved by Councillor Sax

CARRIED

REPORTS OF STAFF:

154/25 THAT Council has reviewed the Administration Report for the period of March 21-April 3, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Duke

CARRIED

155/25 THAT Council has reviewed the Public Works Report for the period of March 21-April 3, 2025, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

Moved by Councillor Schultz

CARRIED

Operations Coordinator, Ian Arnold, left the meeting at 8:10 p.m.

REPORTS OF COUNCIL

Mayor Smith and Councillor Schultz provided verbal updates on their attendance at the 2025 SUMA Convention. Topics highlighted included the importance of communication and relationship-building with neighbouring communities, noting that strong regional partnerships are essential for long-term success for all.

Councillor Sax provided a verbal update on the SAMA AGM attended and noted that it was a valuable learning opportunity.

Councillor Steve Schultz left the meeting at 8:30 p.m.

UNFINISHED BUSINESS:

156/25 THAT Council defer participation in the SUMA Group Benefits plan at this time.

Moved by Councillor Miller

CARRIED

157/25 THAT Council defer further Mill Rate Factor discussion until Administration provides an update on the final 2024 audit and financial statements.

Moved by Councillor Sax

CARRIED

NEW BUSINESS:

158/25 THAT Council, authorize entering into a one-year term drOPservice Maintenance Management Agreement for technical services related to the optimization of the activated alumina and arsenic removal system at the Water Treatment Plant in the amount of \$7,783.32 including taxes.

Moved by Councillor Duke

CARRIED

159/25 THAT Council read Bylaw No. 01/2025 A Bylaw Of The Village Of Buena Vista To Establish A Parks, Recreation And Culture Board a first time.

**Moved by Councillor Sax
Seconded by Concillor Duke**

CARRIED

160/25 THAT Council adopt Policy No. 04-2025 Municipal Reserve Funds as amended with Section 11 to read *“reported to Council quarterly & as part of the budget process”*, effective immediately.

Moved by Councillor Duke

CARRIED

161/25 THAT Council, in their efforts to formalize use of Village-owned facilities, adopt the South Shore Baseball Association (SSBA) Agreement, with the agreement to be renewed on an annual basis; and FURTHER THAT Council authorize the Chief Administrative Officer to sign the agreement on behalf of the municipality.

Moved by Councillor Duke

CARRIED

162/25 THAT Council, in their efforts to formalize use of Village-owned facilities, adopt the Municipal Facility Use Agreement; and FURTHER THAT Council authorize the Chief Administrative Officer to sign the agreement on behalf of the municipality.

Moved by Councillor Sax

CARRIED

163/25 THAT Council defer consideration of Policy No. 03-2025 Liquor Permit Approval until Councillor Duke reviews the liability insurance requirements.

Moved by Councillor Sax

CARRIED

164/25 THAT Council having personnel matters to discuss relating to material that is exempt from public discussion under The *Local Authority Freedom of Information Act and Privacy Act* and The *Municipalities Act*, go in an In Camera session at 9:50 p.m. to discuss personnel matters.

Moved by Councillor Sax

CARRIED

165/25 THAT Council come out of In Camera at 10:08 p.m.
Moved by Councillor Duke

CARRIED

ADJOURNMENT:

THAT Mayor Smith adjourn the meeting at 10:10 p.m.



Mayor



Acting Chief Administrative Officer