



Village of Buena Vista

**Regular Council Meeting AGENDA**

**February 24, 2026 at 7:00 p.m.**

**Council Chambers 1050 Grand Ave Buena Vista, SK**

**Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b**

1. ***CALL TO ORDER***

2. ***ADOPTION OF AGENDA***

2.1 Regular Meeting of Council Agenda – February 24, 2026

3. ***CONFLICT OF INTEREST DECLARATION***

4. ***ADOPTION OF MINUTES***

4.1 Draft Regular Meeting of Council Minutes – January 27, 2026

5. ***BUSINESS ARISING FROM MINUTES***

6. ***ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS***

7. ***DELEGATION***

8. ***FINANCIALS***

8.1 List of Accounts for Approval 2025-00011 to 2026-00014 and 2026-00015 to 2026-00016

8.2 Payroll – Public Works January 18-January 31, 2026; February 1-14, 2026

Administration January 16-31, 2026; February 1-15, 2026

Council Remuneration January 1, 2026

8.3 Financial Statement – January 2026

9. ***REPORTS OF STAFF***

9.1 Administration Report –January 24, 2026 – February 20, 2026

9.2 Public Works Report – January 24, 2026- February 20, 2026

9.3 Water Treatment Plant Daily Record – January 2026

10. ***REPORTS OF COUNCIL***

11. ***BOARDS & COMMITTEES***

11.1 Buena Vista Parks & Rec Board Minutes – January 6, 2026

11.2 South Shore Primary Health Care Board Minutes – December 4, 2025

12. **UNFINISHED BUSINESS**

- 12.1 Discretionary Use Application BV25-024: SW 13-21-22-w2 – Construction of Private Dwelling to Include Attached Garage, Type II Mound Septic System & Installation of Domestic Water Infrastructure
- 12.2 2026 Operating Budget
- 12.3 2026 Capital Budget

13. **NEW BUSINESS**

- 13.1 Deputy Mayor Appointments for 2026
- 13.2 2025 Tax Arrears
- 13.3 Saskatchewan Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP) Training
- 13.4 Search & Rescue Saskatchewan Association of Volunteers 1<sup>st</sup> Annual "Wilderness Survival Guide" Advertising
- 13.5 Board Member Appointment: Board of Revision
- 13.6 Nominate Board Members for the Buena Vista Parks & Recreation Board
- 13.7 Nominate Board Members for the District Development Appeals Board (DDAB)

14. **BYLAWS & POLICIES**

15. **COMMUNICATIONS**

- 15.1 Regional Bylaw Services – January 28 and February 11, 2026
- 15.2 2025 RCMP Year in Review
- 15.3 RCMP Community Policing Report – January 2026

16. **CLOSED SESSION**

17. **ADJOURNMENT**



Village of Buena Vista

## Regular Council Meeting MINUTES

January 27, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

**Present:** Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Chris Duke, Councillor Steve Schultz

**Administration:** Acting Chief Administrative Officer Melissa Pollock, Assistant CAO Cate McConnell, Public Works Coordinator Ian Arnold

### 1. **CALL TO ORDER**

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

Blaine McLeod, MLA for Lumsden-Morse, attended from 7:00 p.m. to 7:35 p.m. He introduced himself to Council and provided an overview of his role and current provincial initiatives.

### 2. **ADOPTION OF AGENDA**

#### 2.1 RESOLUTION NO. 001/26

Moved by Councillor Duke

*That the January 27, 2025 Regular Meeting of Council Agenda be adopted as presented.*

CARRIED

### 3. **CONFLICT OF INTEREST DECLARATION**

No conflicts of interest were declared.

### 4. **ADOPTION OF MINUTES**

#### 4.1 RESOLUTION NO. 002/26

Moved by Councillor Miller

*THAT the December 16, 2025 Regular Meeting of Council Minutes be adopted as presented.*

CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

Prior to discussion of this item, Councillor Sax declared a Conflict of Interest and did not participate in discussion or vote on the matter, leaving the Council Chambers at 7:40 p.m.

**5.1 RESOLUTION NO. 003/26**

Moved by Councillor Miller

*THAT Council deny the Development Permit Application for Accessory Building Lot 26A, Blk 3, Plan 62R07755, as the proposed use is not a permitted or discretionary use under the current Zoning Bylaw; and FURTHER THAT Council acknowledge Administration has already communicated with PBI, who have confirmed they are only able to complete an Operational Inspection of the building; and FURTHER THAT Council directs Administration to communicate to the property owner that the building shall not be rented and must be restored to its approved use as an accessory building (storage); and FURTHER THAT Administration invoice the property owner for all inspection fees incurred as a result of PBI's Order, including progress and follow-up inspections.*

CARRIED

Councillor Sax returned to the Council Chambers at 8:10 p.m. after Council concluded discussion and voting on the item; and resumed participation for the remainder of the meeting.

**6. ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS**

N/A

**7. DELEGATION**

No delegation.

**8. FINANCIALS**

**8.1 LIST OF ACCOUNTS FOR APPROVAL**

RESOLUTION NO. 004/26

Moved by Councillor Duke

*THAT Council approves the following accounts for payment: AP Batches 2025-00116 in the amount of \$82,979.13; AP Batches 2026-00001 to 2026-00006 in the amount of \$68,305.34; AP Batches 2026-00009 to 2026-00010 in the amount of \$15,992.20 which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$167,276.67.*

CARRIED

**8.2 PAYROLL**

RESOLUTION NO. 005/26

Moved by Councillor Sax

*THAT Council approves the following payrolls:*

- *Public Works December 7 – 20, 2025 in the amount of \$7,294.48;*
- *Public Works December 21, 2025 – January 3, 2026 in the amount of \$7,414.09;*
- *Public Works January 4 – 17, 2026 in the amount of \$6,328.72;*
- *Administration December 16 - 31, 2025 in the amount of \$5,439.84;*
- *Administration January 1 – 15, 2026 in the amount of \$4,896.90; and*
- *Council Remuneration December 2025 in the amount of \$971.65.*

CARRIED

**9. REPORTS OF STAFF**

**9.1 ADMINISTRATION REPORT**

RESOLUTION NO. 006/26

Moved by Councillor Schultz

*THAT Council has reviewed the Administration Report for the period of December 13, 2025 to January 23, 2026, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

**9.2 PUBLIC WORKS REPORT**

RESOLUTION NO. 007/26

Moved by Councillor Duke

*THAT Council has reviewed the Public Works Report for the period of December 13, 2025 to January 23, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.*

CARRIED

**9.3 WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 008/26

Moved by Councillor Sax

*THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of December 2025 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.*

CARRIED

**10. REPORTS OF COUNCIL**

Councillor Miller reported that the Library will be celebrating their 60<sup>th</sup> Anniversary on June 27, 2026, and that they are working to find ideas for running teen programs.

Councillor Miller and CAO reported on the Incident Command System for Executives Workshop in Lumsden. CAO will connect with the Town of Regina Beach to arrange a meeting with EMO.

**11. BOARDS & COMMITTEES**

**11.1 BUENA VISTA PARKS & REC BOARD MINUTES – JANUARY 6, 2026**

RESOLUTION NO. 009/26

Moved by Councillor Sax

*THAT Council approves and files the Parks & Recreation Board meeting minutes of January 6, 2026.*

CARRIED

**11.2 SOUTH SHORE PRIMARY HEALTH CARE BOARD MINUTES – DECEMBER 4, 2025**

RESOLUTION NO. 010/26

Moved by Councillor Duke

*THAT Council approves and files the South Shore Primary Health Care Board Minutes of December 4, 2025.*

CARRIED

**12. UNFINISHED BUSINESS**

**12.1 DUDLEY & COMPANY LLP AUDITOR LETTER & BANK CONFIRMATION**

RESOLUTION NO. 011/26

Moved by Councillor Sax

*THAT Council having read, acknowledged and agrees to the Dudley & Company LLP Engagement Letter and authorizes signing and completion of the Appendix Risk of Fraud section.*

CARRIED

**12.2 DISCRETIONARY USE APPLICATION BV25-024: SW 13-21-22-W2 – CONSTRUCTION OF PRIVATE DWELLING TO INCLUDE ATTACHED GARGAGE, TYPE II MOUND SEPTIC SYSTEM & INSTALLATION OF DOMESTIC WATER INFRASTRUCTURE**

RESOLUTION NO. 012/26

Moved by Councillor Schultz

*THAT Council defer the decision regarding Discretionary Use Application BV25-024 for the construction of a private dwelling to allow further consideration of setback requirements on the valley's edge, to ensure that council makes a well-informed decision, as the outcome of this matter may influence future updates to the Zoning Bylaw regarding setback requirements; and FURTHER THAT Administration collect additional information related to setback requirements on valley edges in similar municipalities.*

CARRIED

**13. NEW BUSINESS**

**13.1 2026 OPERATING BUDGET / 2026 CAPITAL BUDGET**

**13.2 RESOLUTION NO. 013/26**

Moved by Councillor Miller

*THAT Council defer acceptance of the Capital and Operating Budget until after a budget planning meeting to be held on February 4<sup>th</sup> at 7:00 p.m.*

CARRIED

**13.3 CONFIRMATION OF ADEQUATE BONDING OR EQUIVALENT INSURANCE FOR EMPLOYEES 2026**

RESOLUTION NO. 015/26

Moved by Councillor Miller

*THAT Council confirms and authorizes the Adequate Bonding and Equivalent Insurance for Employees 2026; and FURTHER THAT Administration confirm that cyber fraud is included or if a rider is required.*

CARRIED

**13.4 TAXERVICE ENGAGEMENT LETTER**

RESOLUTION NO. 016/26

Moved by Councillor Sax

*WHEREAS The Tax Enforcement Act requires the municipality to conduct tax recovery proceedings every year;*

*AND WHEREAS Council for the municipality deems it to be in the municipality's best interest to hire TAXervice Inc. to manage tax arrears recovery on its behalf;*

*NOW THEREFORE it is hereby resolved that the Village of Buena Vista hire TAXervice Inc. to manage tax arrears recovery on the municipality's behalf for a term of three (3) years;*

*THEREFOR BE IT FURTHER RESOLVED THAT the Administrator be and Is hereby authorized to sign the TAXervice Inc. engagement letter on behalf of the municipality.*

CARRIED

**13.5 TAX ENFORCEMENT PROCEEDING LOT 21, BLK/PAR 1, PLAN 62R07755**

RESOLUTION NO. 017/26

Moved by Councillor Schultz

*THAT Council authorize TAXervice, under s22(1) of The Tax Enforcement Act, to commence proceedings on or after January 14, 2026 to request title with respect to the following described land:*

*LOT 21, BLK/PAR 1, PLAN 62R07755 EXT 0*

CARRIED

**13.6 SAMA ANNUAL MEETING – APRIL 22, 2026**

RESOLUTION NO. 018/26

Moved by Councillor Schultz

*THAT Council approve the CAO to attend the virtual SAMA Annual Meeting.*

CARRIED

**13.7 2026 SUMA CONVENTION AND TRADESHOW – APRIL 12-15, 2026**

RESOLUTION NO. 019/26

Moved by Councillor Sax

*THAT Council approve all Councillors that are able to attend the 2026 SUMA Convention and Tradeshow; and FURTHER THAT CAO and Public Works Coordinator attend; and FUTHER THAT Councillors will confirm if they can attend prior to early bird registration of March 4<sup>th</sup>.*

CARRIED

13.8 **SK RECYCLES PROGRAM DECISIONS & LETTER OF INTENT**

RESOLUTION NO. 020/26

Moved by Councillor Schultz

*THAT Council approve joining SK Recycles' new program for the transition period of June 1, 2026 to February 1, 2028. By indicating yes, the Village of Buena Vista acknowledges that:*

- The municipality will continue to fulfill its obligations under its current Services Agreement with MMSW/SK Recycles until June 1, 2026;
- A finalized Curbside Collection Agreement, prepared by SK Recycles using the template version provided to the municipality, will be executed between the municipality and SK Recycles in advance of June 1, 2026;
- The municipality will continue to be responsible for providing collection services until February 1, 2028;
- SK Recycles will be responsible for all post-collection operations and cost beginning June 1, 2026 and will designate a facility for curbside material to be delivered by the municipality;
- The implications of this decision have been explained in full to Council;

*And FURTHER THAT Council direct Administration communicate decision to SK Recycles and to submit decision, via letter of Intent, to SK Recycles by February 1, 2026; and FURTHER THAT Administration consult with SK Recycles to provide educational materials to residents regarding the details of the new program; and FURTHER THAT Administration undertakes new contract negotiation with the current contractor (Loraas Disposal) to include continued collection services for household recycling for the duration of the transition term.*

CARRIED

13.9 **MUNICIPAL REVENUE SHARING DECLARATION OF ELIGIBILITY**

RESOLUTION NO. 021/26

Moved by Councillor Sax

*THAT Council of the Village of Buena Vista confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:*

- Submission of the Audited Financial Statement to the Ministry of Government Relations;
- Submission of the Public Reporting on Municipal Waterworks to the Ministry;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required;

*And FURTHER THAT Council authorizes the Chief Administrative Officer (CAO) to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.*

CARRIED

**13.10 DEVELOPMENT APPEAL BV25-026 – LOT 7, BLK 31, 60R10277**

RESOLUTION NO. 022/26

Moved by Councillor Duke

*THAT Council provide its position on Development Appeal Application BV25-026, stating the Council supports maintaining the existing setback requirements established in the Zoning Bylaw, and does not support a variance for reduced setbacks for the proposed new dwelling; and FURTHER THAT Council notes that granting such a variance may set a precedent for other cabins in comparable circumstances, and that future reconstruction or redevelopment should comply with the established setback standards.*

CARRIED

**13.11 SET COUNCIL MEETING DATES FOR 2026**

RESOLUTION NO. 022/26

Moved by Councillor Schultz

*THAT Council approves the regular schedule of 2026 meetings as per the Council Procedures Bylaw No.03/2025, as set out in Subsection 6.1, as follows:*

Janaury27, 2026

February 24, 2026

March 24, 2026

April 28, 2026

May 26, 2026

June 23, 2026

July 28, 2026

August 25, 2026

September 22, 2026

October 27, 2026

November 24, 2026

December 15, 2026

CARRIED

**13.12 PBI APPOINTMENT OF BUILDING OFFICIALS**

RESOLUTION NO. 023/26

Moved by Councillor Duke

*THAT Council approves the appointment of the building officials as listed below, who are employed by the Professional Building Inspections, Inc.:*

- Bobby Baker, Class 3 Licensed Building Official, Saskatchewan, BOL552
- Virginia Shepley, Class 3 Licensed Building Official, Saskatchewan, BOL517
- Joshua Nitz, Class 3 Licensed Building Official, Saskatchewan, BOL785
- Cristin Korchinski, Class 3 Licensed Building Official, Saskatchewan, BOL784
- David Kindred, Class 1 Licensed Building Official, Saskatchewan, BOL814
- John Dulle, Class 1 Licensed Building Official, Saskatchewan, BOL789
- Charles Fiss, Class 1 Licensed Building Official, Saskatchewan, BOL836
- Chantel Terry, Class 1 Licensed Building Official, Saskatchewan, BOL860
- Nathan Brodner, Class 1 Licensed Building Official, Saskatchewan, BOL880

CARRIED

**13.13 BOARD MEMBER APPOINTMENTS**

RESOLUTION NO. 024/26

Moved by Councillor Duke

*THAT Council maintain the same appointments for the 2026 term and approve a two-year term for Council-appointed members serving on boards and committees; and FURTHER THAT Council appoint Mayor Smith to serve as an alternate representative on the Joint Use Committee to attend meetings in the absence of the Chief Administrative Officer.*

CARRIED

**14. BYLAWS & POLICIES**

N/A

**15. COMMUNICATIONS**

15.1 RESOLUTION NO. 026/25

Moved by Councillor Schultz

*THAT Council receives and files the following:*

*Regional Bylaw Services – December 22 & 29, 2025 and January 14, 2026;*

15.2 *Provincial Traffic Safety Fund Grant – PSE-JUL-205-72;*

15.3 *Notice Nature Year-End Reports 2025; Regina Beach Public Library Branch – You Saved*

CARRIED

**16. CLOSED SESSION**

N/A

**ADJOURNMENT**

17.1 *THAT this meeting be adjourned by Mayor Smith at 10:10 p.m.*

---

Mayor

---

Acting Chief Administrative Officer

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00011 to 2026-00014

Bank Code - AP - AP-General Oper

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11314	02/10/2026	VOID - Cheque Confirmation			
11315	02/10/2026	VOID - Cheque Confirmation			
11316	02/10/2026	VOID - Cheque Confirmation			
11317	02/10/2026	VOID - Cheque Confirmation			
11318	02/10/2026	<b>Hyvac Sewer Service Ltd.</b>			
8776		585-295-200 - SWR - Cont - Sewer	Jan Edgewood Sep Rmvl -E	2,770.54	
		110-340-110 - GST Receivable	GST Tax Code	138.53	
		900-110-110 - GST Paid	GST Tax Code	138.53 NL	2,909.07 ✓
11319	02/10/2026	<b>Linde Canada Inc</b>			
54779325		530-410-100 - TS - Supplies - SI	Acetylene/CO2/O2 Cylinder	449.85	
		110-340-110 - GST Receivable	GST Tax Code	22.49	
		900-110-110 - GST Paid	GST Tax Code	22.49 NL	472.34 ✓
11320	02/10/2026	<b>Muir Barber Ltd.</b>			
Jan 2026		580-430-140 - UT - Supplies - C	Plumbing Antifreeze -C/S TI	11.43	
		580-410-100 - UT - Supplies - V	Paper Towel -WTP	16.21	
		530-400-110 - TS - Supplies - SI	Oil/Grease Absorbent -Shop	23.84	
		530-420-100 - TS - Supplies - V	Screws -Grader E12	4.75	
		537-430-100 - TS - Snow - Supp	Wire/Tubing -Sander E13	18.18	
		580-440-100 - UT - Supplies - V	Door Handle Elctr Room -V	19.07	
		570-420-110 - R&C - Supplies -	4 Sets Keys -Rink	45.66	
		570-420-110 - R&C - Supplies -	Screws Hockey Nets -Rink	22.26	
		570-420-110 - R&C - Supplies -	Nuts/Bolts Hockey Nets -Ri	45.32	
		570-420-110 - R&C - Supplies -	Rope Hockey Nets -Rink	39.43	
		530-420-100 - TS - Supplies - V	Electrical Tape x2-Alum Tra	3.79	
		530-420-100 - TS - Supplies - V	Wire x4 -Alum Trailer TR02	40.98	
		530-420-100 - TS - Supplies - V	Screws -Alum Trailer TR02	30.52	
		530-420-100 - TS - Supplies - V	Screws -Alum Trailer TR02	27.66	
		530-420-100 - TS - Supplies - V	Wire Coating -Alum Trailer	7.62	
		530-420-100 - TS - Supplies - V	Bolts -Alum Trailer TR02	4.54	
		530-420-100 - TS - Supplies - V	Washers -Alum Trailer TR0	0.81	
		530-420-100 - TS - Supplies - V	Nuts/Bolts -Alum Trailer TR	3.65	
		530-420-100 - TS - Supplies - V	Washers -Alum Trailer TR0	13.78	
		530-420-100 - TS - Supplies - V	Nuts/Bolts/Wshr -Alum Trail	41.02	
		530-420-100 - TS - Supplies - V	Washers -Alum Trailer TR0	0.31	
		110-340-110 - GST Receivable	Both Tax Code	19.85	
		900-110-110 - GST Paid	Both Tax Code	19.85 NL	440.68 ✓
11321	02/10/2026	<b>On Audio Video Inc.</b>			
64709		530-250-110 - TS - Cont - Health	Secuirty Cameras-Adj/Insl-E	349.80	
		580-210-110 - UT - Cont - Health	Secuirty Cameras-Adj/Insl-V	349.80	
		530-400-130 - TS - Supplies - H	Secuirty Camera -Shop We	286.15	
		110-340-110 - GST Receivable	Both Tax Code	46.50	
		900-110-110 - GST Paid	Both Tax Code	46.50 NL	1,032.25 ✓

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00011 to 2026-00014

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>11322</b>	<b>02/10/2026</b>	<b>Papa Geordies Gas &amp; Grocery</b>			
Jan 2026		510-410-140 - GG - Supplies - C	Paper Towel -Office	9.85	
		580-430-100 - UT - Supplies - V	Distilled Water x2 -WTP	5.64	
		530-425-111 - TS - Supplies - F	Fuel Flat Bed FL02 -Jan	195.55	
		530-425-111 - TS - Supplies - F	Fuel Dodge FL05 -Jan	341.36	
		530-425-111 - TS - Supplies - F	Fuel GMC FL03 -Jan	135.13	
		537-420-140 - TS - Snow - Supp	Fuel 1Ton FL01 -Jan	357.02	
		537-420-140 - TS - Snow - Supp	Fuel Jerry Can E13 -Jan	27.47	
		110-340-110 - GST Receivable	Both Tax Code	0.46	
		900-110-110 - GST Paid	Both Tax Code	0.46	NL
		110-340-110 - GST Receivable	GST Tax Code	52.82	
		900-110-110 - GST Paid	GST Tax Code	52.82	NL
					1,125.30 ✓
<b>11323</b>	<b>02/10/2026</b>	<b>SAMA</b>			
2026252		510-200-150 - GG - Cont - SAM	SAMA Maintenance Fee -20	12,494.00	12,494.00 ✓
<b>11324</b>	<b>02/10/2026</b>	<b>South Shore Rec Centre Joint Use Comm</b>			
86	Accrual	570-230-100 - R&C - Cont - Rec	Rec Centre Maint -2026	799.83	799.83 ✓
<b>11325</b>	<b>02/10/2026</b>	<b>Wilcocks, Jeff</b>			
PV-2026-002		110-320-140 - Utility Accounts R	Overpayment Refund A#13	11.66	11.66 ✓
			Total Computer Cheque:		19,285.13
			Total AP:		19,285.13

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00011 to 2026-00014

Bank Code - CC - CC - Credit Card

**CREDIT CARD**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>022026</b> CA6HSC2Mi4i	<b>02/09/2026</b>	<b>Amazon</b> 510-410-140 - GG - Supplies - C	Cash Deposit Bags x100 -C	28.61	
		110-340-110 - GST Receivable	Both Tax Code	1.35	
		900-110-110 - GST Paid	Both Tax Code	1.35 NL	29.96 ✓
<b>022026-001</b> 9207452-00	<b>02/09/2026</b>	<b>Bolt Supply House</b> 537-420-130 - TS - Snow - Supp	Bolts x4 -Blower AE06	5.05	5.05 ✓
<b>022026-002</b> INV239135	<b>02/09/2026</b>	<b>HBI Office Plus Inc.</b> 510-410-140 - GG - Supplies - C	Ledger Paper x3 -office	50.85	
		110-340-110 - GST Receivable	Both Tax Code	2.40	
		900-110-110 - GST Paid	Both Tax Code	2.40 NL	53.25 ✓
<b>022026-003</b> Jan 27	<b>02/09/2026</b>	<b>Home Depot</b> 530-420-100 - TS - Supplies - Ve	2x8x16 Lumbar x2 -Alum TI	73.80	
		110-340-110 - GST Receivable	Both Tax Code	3.48	
		900-110-110 - GST Paid	Both Tax Code	3.48 NL	77.28 ✓
<b>022026-004</b> Feb 10 Feb 10/26	<b>02/09/2026</b>	<b>Hordos Insurance Brokers Inc.</b> 530-260-100 - TS - Cont - Vehicl	Reg & Rnwl -Dodge FL05	1,578.50	1,578.50 ✓
		530-260-100 - TS - Cont - Vehicl	Commerical Auto Pk -Jan26	2,727.38	2,727.38
			Payment Total:		<u>4,305.88</u>
<b>022026-005</b> 814890	<b>02/09/2026</b>	<b>J D Industrial Supplies</b> 530-410-110 - TS - Supplies - Si	Drill/Driver -Shop Tool	280.90	
		110-340-110 - GST Receivable	Both Tax Code	13.25	
		900-110-110 - GST Paid	Both Tax Code	13.25 NL	294.15 ✓
<b>022026-006</b> 5839614	<b>02/09/2026</b>	<b>Princess Auto Ltd.</b> 530-420-100 - TS - Supplies - Ve	Bolts x2 -Mower Attachmen	15.67	
		530-420-100 - TS - Supplies - Ve	Bearings x6 -Mower Attachr	82.61	
		110-340-110 - GST Receivable	Both Tax Code	4.64	
		900-110-110 - GST Paid	Both Tax Code	4.64 NL	102.92 ✓
<b>022026-007</b> 205535	<b>02/09/2026</b>	<b>Provincial Hydraulics</b> 537-420-130 - TS - Snow - Supp	Hose & Assembly -Blower /	263.94	
		110-340-110 - GST Receivable	Both Tax Code	12.45	
		900-110-110 - GST Paid	Both Tax Code	12.45 NL	276.39 ✓
<b>022026-008</b> 001-074704	<b>02/09/2026</b>	<b>Regina Fasteners</b> 537-420-130 - TS - Snow - Supp	Wing Bolts -Grader E12	22.06	
		110-340-110 - GST Receivable	Both Tax Code	1.04	
		900-110-110 - GST Paid	Both Tax Code	1.04 NL	23.10 ✓
<b>022026-009</b> Jan 27	<b>02/09/2026</b>	<b>Staples Professional</b> 510-410-140 - GG - Supplies - C	Date Stamp Ink Pad -Office	12.18	
		110-340-110 - GST Receivable	Both Tax Code	0.57	
		900-110-110 - GST Paid	Both Tax Code	0.57 NL	12.75 ✓
			Total Credit Card:		<u>5,180.73</u>
			Total CC:		<u>5,180.73</u>

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00011 to 2026-00014

Bank Code - EFT - EFT - Direct Deposit

**WIRE TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>6</b> 7125052	<b>02/10/2026</b>	<b>Heidelberg Materials</b> 537-430-100 - TS - Snow - Supp 110-340-110 - GST Receivable 900-110-110 - GST Paid	Salted Sand 32.03MT GST Tax Code GST Tax Code	1,421.80 71.09 71.09 NL	1,492.89 ✓
<b>7</b> P03279	<b>02/10/2026</b>	<b>Bobcat of Regina</b> 530-260-103 - TS - Cont - Traini 110-340-110 - GST Receivable 900-110-110 - GST Paid	Skidsteer Oper Course x2 GST Tax Code GST Tax Code	300.00 15.00 15.00 NL	315.00 ✓
<b>8</b> 519	<b>02/10/2026</b>	<b>Gourlay &amp; Associates</b> 520-260-100 - PS - Cont - Bylaw 110-340-110 - GST Receivable 900-110-110 - GST Paid	Bylaw Enforce Services -Ja Both Tax Code Both Tax Code	332.31 15.68 15.68 NL	347.99 ✓
<b>9</b> 2026-00007	<b>02/10/2026</b>	<b>Town Of Regina Beach</b> 580-700-110 - UT - Interest 210-700-810 - Long Term Debt	Lagoon Proj Loan Int -Feb Lagoon Proj Loan -Feb	2,389.67 3,306.64	5,696.31 ✓
<b>10</b> 2444066	<b>02/10/2026</b>	<b>TAXervice</b> 510-260-100 - GG - Cont - Tax E 110-340-110 - GST Receivable 900-110-110 - GST Paid	Tax Enf Fees R#314 GST Tax Code GST Tax Code	438.00 21.90 21.90 NL	459.90 ✓
<b>11</b> 2601319	<b>02/10/2026</b>	<b>Professional Bldg. Insp. Inc.</b> 560-200-150 - P&D - Cont. - Bui 110-340-110 - GST Receivable 900-110-110 - GST Paid	PBI Fees -Jan GST Tax Code GST Tax Code	235.00 11.75 11.75 NL	246.75 ✓
Total Wire Transfer:					8,558.84
Total EFT:					8,558.84

**Village of Buena Vista  
List of Accounts**  
Batch: 2026-00011 to 2026-00014

Bank Code - OB - OB - Online Banking

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>022026</b> Jan 31	<b>02/09/2026</b>	<b>Gov of SK</b> 210-210-190 - School #1 - Remi	EPT -Jan	12,395.33	12,395.33 ✓
<b>022026-001</b> 8263184	<b>02/09/2026</b>	<b>Loraas Disposal South Ltd.</b>			
		540-200-130 - EH - Cont - Wast	Waste Collection -Jan x2	3,274.10	
		540-210-300 - EH - Cont - Recy	Recycle Collection -Jan x2	2,699.02	
		540-210-300 - EH - Cont - Recy	MMSW Rebate (8267444)	-2,699.02	
		540-200-130 - EH - Cont - Wast	MMSW Rebate (8267444)	-2,287.17	
		110-340-110 - GST Receivable	GST Tax Code	49.35	
		900-110-110 - GST Paid	GST Tax Code	49.35 NL	1,036.28 ✓
<b>022026-002</b> Nov 2025	<b>02/09/2026</b>	<b>PitneyWorks</b>			
	<b>Accrual</b>	510-400-110 - GG - Supplies - F	Postage Refill -Nov 4/25	843.37	
		110-340-110 - GST Receivable	GST Tax Code	40.00	
		900-110-110 - GST Paid	GST Tax Code	40.00 NL	883.37 ✓
<b>022026-003</b> Dec29-Jan27	<b>02/09/2026</b>	<b>SaskPower</b>			
		580-300-150 - UT - Cont - Well #	Well #1 Power -Dec29-Jan2	251.25 ✓	
		580-300-160 - UT - Cont - Well #	Well #2 Power -Dec29-Jan2	89.53 ✓	
		110-340-110 - GST Receivable	GST Tax Code	17.04	
		900-110-110 - GST Paid	GST Tax Code	17.04 NL	357.82
<b>022026-004</b> Jan 27-Feb3	<b>02/10/2026</b>	<b>Saskatchewan Health Authority</b>			
		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-Ja	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-THMs-WTP-Ja	76.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Jan2	21.90 ✓	
		580-290-100 - UT - Cont - Labor	Water Samp-1050Grand-Fe	21.90 ✓	
		110-340-110 - GST Receivable	GST Tax Code	7.15	
		900-110-110 - GST Paid	GST Tax Code	7.15 NL	149.75
Total Online Banking:					14,822.55
Total OB:					14,822.55
Grand Total:					47,847.25

Certified Correct This February 11, 2026

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00015 to 2026-00016

Bank Code - ABW - ABW - Automatic Withdrawal

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
022026 2025/26-5759/4:	02/24/2026	Munisoft			
		510-290-130 - GG - Cont - Softw	Office 365 Rnwl -2026	1,590.00	
		510-290-120 - GG - Cont - IT Se	Feb -IT Services Premium	267.12	
		110-340-110 - GST Receivable	Both Tax Code	87.60	
		900-110-110 - GST Paid	Both Tax Code	87.60 NL	1,944.72
			Total Automatic Withdrawal:		<u>1,944.72</u>
				Total ABW:	<u>1,944.72</u>

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00015 to 2026-00016

Bank Code - EFT - EFT - Direct Deposit

**WIRE TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>12</b>	<b>02/24/2026</b>	<b>Town Of Regina Beach</b>			
2025-00147	Accrual	525-210-100 - PS - Cont - Fire F	IMUC 4th Qtr -Fire Fees	14,243.93	
		540-200-110 - EH - Cont - Lago	IMUC 4th Qtr -Lagoon Fees	1,221.55	
		570-210-100 - R&C - Cont - Reg	IMUC 4th Qtr -Library Fees	1,806.28	
		550-200-130 - H&W - Cont - Prii	IMUC 4th Qtr -PHC Fees	1,042.88	
		525-230-130 - PS - Cont - EMO	IMUC 4th Qtr -EMO Fees	-476.79	17,837.85
<b>13</b>	<b>02/24/2026</b>	<b>Accu-Flo</b>			
122897		580-250-100 - UT - Cont - Memt	Neptune Annual Sftwr Subs	3,042.20	
		110-340-110 - GST Receivable	Both Tax Code	143.50	
		900-110-110 - GST Paid	Both Tax Code	143.50 NL	3,185.70
<b>14</b>	<b>02/24/2026</b>	<b>Smith, Karen</b>			
Feb 11		510-400-120 - GG - Supplies - A	Fuel -SAW Conf -Myr Smith	56.69	
		110-340-110 - GST Receivable	Both Tax Code	0.30	
		900-110-110 - GST Paid	Both Tax Code	0.30 NL	56.99
Total Wire Transfer:					<u>21,080.54</u>
Total EFT:					<u>21,080.54</u>

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00015 to 2026-00016

Bank Code - OB - OB - Online Banking

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>022026-005</b>	<b>02/24/2026</b>	<b>Gov of SK</b>			
Jan		210-200-100 - Payroll Deductior	Council Rem Ded-Jan RP0	11.70	
		210-200-100 - Payroll Deductior	PW Pyrl Ded -Dec21-Jan3	4,298.17	
		210-200-100 - Payroll Deductior	PW Pyrl Ded -Jan4-17	3,432.88	
		210-200-100 - Payroll Deductior	Admin Pyrl Ded -Jan1-15	2,299.40	
		210-200-100 - Payroll Deductior	Admin Pyrl Ded -Jan16-31	2,646.36	12,688.51
<b>022026-006</b>	<b>02/24/2026</b>	<b>MEPP (PEBA)</b>			
Jan		210-200-140 - MEPP Payable	PW Dec21-Jan3 -MEPP	1,535.62	
		210-200-140 - MEPP Payable	PW Jan4-17 -MEPP	1,557.36	
		210-200-140 - MEPP Payable	Admin Jan1-15 -MEPP	1,314.92	
		210-200-140 - MEPP Payable	Admin Jan16-31 -MEPP	1,334.66	5,742.56
<b>022026-007</b>	<b>02/24/2026</b>	<b>SUMA</b>			
20300		510-120-120 - GG - Benefits - G	GBI Admin Fee -Mar	20.00	
		530-120-120 - TS - Benefits - Fc	Arnold -Group Bene -Mar	397.68	
		510-140-330 - GG - Benefits - A	Guillemin-Group Bene -Mar	469.52	
		510-140-330 - GG - Benefits - A	McConnell-Group Bene -Ma	456.94	
		530-130-130 - TS - Benefits - La	Neudeck,J-Group Bene -Ma	422.70	
		510-130-230 - GG - Benefits - C	Pollock-Group Bene -Mar	739.99	
		530-130-130 - TS - Benefits - La	Warawa-Group Bene -Mar	340.13	
		110-340-110 - GST Receivable	GST Tax Code	1.00	
		900-110-110 - GST Paid	GST Tax Code	1.00 NL	2,847.96
<b>022026-008</b>	<b>02/24/2026</b>	<b>SaskEnergy</b>			
Jan12-Feb9		530-300-110 - TS - Cont - Shop	Shop Energy -Jan12-Feb9	292.02	
		510-300-110 - GG - Cont - Office	Office Energy -Jan12-Feb9	88.45	
		110-340-110 - GST Receivable	GST Tax Code	19.02	
		900-110-110 - GST Paid	GST Tax Code	19.02 NL	399.49
<b>022026-009</b>	<b>02/24/2026</b>	<b>SaskPower</b>			
Jan15-Feb12		580-300-180 - UT - Cont - WTP	WTP Power -Jan15-Feb12	1,599.27	
		530-310-200 - TS - Cont - Edge	Edgewood Power -Jan15-F	77.73	
		580-300-170 - UT - Cont - Boos	Bstr Stn Power -Jan15-Feb	258.16	
		570-340-110 - R&C - Cont - Con	Concession Power -Jan15-I	44.38	
		530-300-120 - TS - Cont - Shop	Shop Power -Jan15-Feb12	287.78	
		510-300-120 - GG - Cont - Office	Offic Power -Jan15-Feb12	125.79	
		110-340-110 - GST Receivable	Both Tax Code	37.44	
		900-110-110 - GST Paid	Both Tax Code	37.44 NL	
		110-340-110 - GST Receivable	GST Tax Code	79.96	
		900-110-110 - GST Paid	GST Tax Code	79.96 NL	2,510.51
<b>022026-010</b>	<b>02/24/2026</b>	<b>SaskTel</b>			
Feb13-Mar13		510-300-155 - GG - Cont - Office	Office Security -Dec23-Jan	29.95	
		510-300-140 - GG - Cont - Office	Office Phone -Feb13-Mar13	276.76	
		580-300-195 - UT - Cont - WTP	WTP Internet -Feb13-Mar1	55.90	
		580-300-195 - UT - Cont - WTP	WTP Phone -Feb13-Mar12	69.44	
		510-300-140 - GG - Cont - Office	Office Fax -Feb13-Mar12	45.21	
		110-340-110 - GST Receivable	Both Tax Code	22.52	
		900-110-110 - GST Paid	Both Tax Code	22.52 NL	499.78
<b>022026-011</b>	<b>02/24/2026</b>	<b>Saskatchewan Health Authority</b>			
3524098		580-290-100 - UT - Cont - Labor	Water Samp-Bstr Stn-Feb9	21.90	

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2026-00015 to 2026-00016

**ONLINE BANKING**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>GL Transaction Description</b>	<b>Detail Amount</b>	<b>Payment Amount</b>
<b>Invoice #</b>		<b>GL Account</b>			
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
			<b>Total Online Banking:</b>		<u>24,711.81</u>
				<b>Total OB:</b>	<u>24,711.81</u>
				<b>Grand Total:</b>	<u><u>47,737.07</u></u>

Certified Correct This February 17, 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

### Deposit Register

Pay group : **002 (Public Works)**

Pay period : **03 (18Jan2026 to 31Jan2026)**

Cheque date : **06Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	06Feb2026	020	Neudeck, Joel	004	2488.40
00000002	06Feb2026	024	Warawa, Lorne D	004	1778.98
00000003	06Feb2026	50	Arnold, Ian C.	003	2054.01

**Pay Group Totals :**

Number of Deposits:3

Total Amount of Deposits:6321.39

### Deposit Register

Pay group : **002 (Public Works)**

Pay period : **04 (01Feb2026 to 14Feb2026)**

Cheque date : **20Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	20Feb2026	020	Neudeck, Joel	004	2480.04
00000002	20Feb2026	024	Warawa, Lorne D	004	1824.12
00000003	20Feb2026	50	Arnold, Ian C.	003	2277.11

**Pay Group Totals :**

Number of Deposits:3  
Total Amount of Deposits:6581.27

### Deposit Register

Pay group : 004 (CAO & Assistant)

Pay period : 02 (16Jan2026 to 31Jan2026)

Cheque date : 30Jan2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	30Jan2026	026	Guillemin, Karen	002	919.27
00000002	30Jan2026	040	Pollock, Melissa D.	001	2411.47
00000003	30Jan2026	047	McConnell, Catherine M.	002	1967.75

**Pay Group Totals :**

Number of Deposits:3

Total Amount of Deposits:5298.49

### Deposit Register

Pay group : **004 (CAO & Assistant)**

Pay period : **03 (01Feb2026 to 15Feb2026)**

Cheque date : **13Feb2026**

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	13Feb2026	026	Guillemin, Karen	002	799.46
00000002	13Feb2026	040	Pollock, Melissa D.	001	2320.92
00000003	13Feb2026	047	McConnell, Catherine M.	002	1813.58

**Pay Group Totals :**

Number of Deposits: 3  
Total Amount of Deposits: 4933.96

### Deposit Register

Pay group : 003 (Council)

Pay period : 01 (01Jan2026 to 31Jan2026)

Cheque date : 30Jan2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	30Jan2026	051	Smith, Karen L.	005	150.00
00000002	30Jan2026	052	Duke, Christopher	005	130.00
00000003	30Jan2026	053	Miller, Spence	005	384.15
00000004	30Jan2026	054	Sax, Robert G.	005	130.00
00000005	30Jan2026	055	Schultz, Steven D.	005	130.00

**Pay Group Totals :**

Number of Deposits:5  
Total Amount of Deposits:924.15

	<b>Current Actual</b>	<b>Current Budget</b>
<b>Revenues</b>		
General Government - Taxes	1,404.28	
General Government - Fees & Charges	70.00	
Transportation Snow Removal -Fees & Charges	170.00	
UT Water - Fees & Charges	23,770.57	
UT Sewer - Fees & Charges	3,245.24	
Transportation - Un/Conditional Grants	52,569.90	
<b>Total Revenues:</b>	<b>81,229.99</b>	<b>0.00</b>
<b>Expenses</b>		
General Government - Wages/Benefits	21,912.22	
General Government - Contracted Services	41,349.76	
Protective Services - Contracted	1,292.00	
Transportation Servivces - Wages & Benefits	22,840.21	
Transportation Services - Contracted Serv	1,794.39	
Transportation Services - Supplies	617.90	
TS - Snow Removal - Wages & Benefits	1,158.32	
TS - Snow Removal - Supplies	2,896.46	
Recreation & Culture - Wages & Benefits	646.00	
Recreation & Culture - Contracted Services	9.65	
UT Water - Wages & Benefits	1,827.89	
UT Water - Contracted Servicves	1,626.98	
UT - Interest	3,306.64	
UT Water - Materials & Supplies	3,027.12	
UT Sewer - Wages & Benefits	372.12	
<b>Total Expenses:</b>	<b>104,677.66</b>	<b>0.00</b>
<b>Surp(Def) Rev over Exp before Oth Cap Contr</b>	<b>(23,447.67)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(23,447.67)</b>	<b>0.00</b>
Accum. Surplus (Deficit), Beginning of Yr	6,262,127.74	
<b>Long Term Debt</b>		
UT - Long Term Debt - Lagoon - RB	(2,389.67)	
<b>Total Long Term Debt:</b>	<b>(2,389.67)</b>	<b>0.00</b>
<b>Accum. Surplus(Deficit), End of Year</b>	<b>(21,058.00)</b>	<b>0.00</b>



# ADMINISTRATION REPORT TO COUNCIL

## February 24, 2026 Council Meeting

---

**January 24 - February 20, 2026**

---

**Updates:**

- Cate completed CAR Level 3 training (Feb 1&6)

**Completed work this period:**

- CAO meetings with Public Works Operations Coordinator / Capital Budget work and 5 year planning
- Council meeting follow up – letters, etc.
- Year End processing / audit preparation
- RFP for guardrails, etc. opened (Feb 27<sup>th</sup> deadline)
- Jan Bank reconciliation
- SK Recycles onboarding information completed & submitted
- Change of Ownership (1)
- Tax Enforcement work
- Work on Subdivision application – will come to next Council meeting
- January Utility Billing
- T4s
- Water Usage report sent to WSA
- Education Property Tax Annual Return

**Work Planning for this month & Upcoming Months:**

- 2026 Audit – April 8 & 9
- Tree Policy Completed
- Tax Abatement Policy completed
- Fire/Fireworks Bylaw
- Governance/ Health & Safety/HR Policies
- Noise Bylaw/Special Events Application
- Work on SOPs for PW & Administration
- Zoning bylaw complete update
- Performance Reviews with all staff - complete in next couple weeks
- Subdivision Agreements
- Bylaw updates drafted / Register with Bylaw Court
- Complete update with Civic Address Registry (CAR)
- Asset Management plan update completed
- Violence Prevention/ Teamwork & Collaboration/ Conflict Resolution Training for all staff
- Complete electronic filing cleanup/organization

*In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB, website & Voyent Alert, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, building permits, change of ownerships, tax certificates, etc. that also consume a significant amount of time.*



## **PUBLIC WORKS REPORT TO COUNCIL FEBRUARY 24, 2025 Council Meeting**

---

**January 24 – February 20, 2026**

---

### **Updates:**

- Skidsteer training completed – PW Coordinator & returning summer student

### **Completed work this period:**

- Operations Coordinator meetings with CAO including 2026 Budget work, capital planning and Asset Management Plan
- Ice rink flooding / opening of shack
- Snow maintenance, including Kinookimaw
- Aluminum trailer repair
- Skidsteer mower attached repaired & new blades installed
- Repair door on water shed at rink
- Repaired 4 hockey nets at rink
- Snow blower repairs
- Cleaned up ice build up on roads where able / work on keeping drainage open in Edgewood, etc.
- Oil changes (3 trucks)

### **Water Treatment Plant**

- Meter Reading for January billing
- Regular maintenance
- Replaced door knob in electrical room
- Annual Consumer Report Completed
- WTP doors replaced
- Back flow meter verified by plumber

### **Work Planning for this month & upcoming months:**

- Planning of capital projects
- Complete tree trimming along roadsides
- Fire hydrants to be raised
- Complete ongoing training as time allows
- Curbstop Project – ongoing
- Mapping/exercising all water valves
- Work on SOP's for water breaks, etc.
- Complete shop organization/removal of office

*In addition to the above, keep in mind that all staff have routine, day-to-day activities such as daily water testing, well testing/checks, booster station, garbage collection, service requests, meetings/discussions with CAO, shop & WTP cleaning, maintenance on equipment/vehicles, and on-call duties that also consume a significant amount of time.*

Notes: \*Test results in mg/L or ppm \*Well water depth - depth in feet below top of Pileless Unit \*Non-pumping depth December, 2001 = 117.65 feet

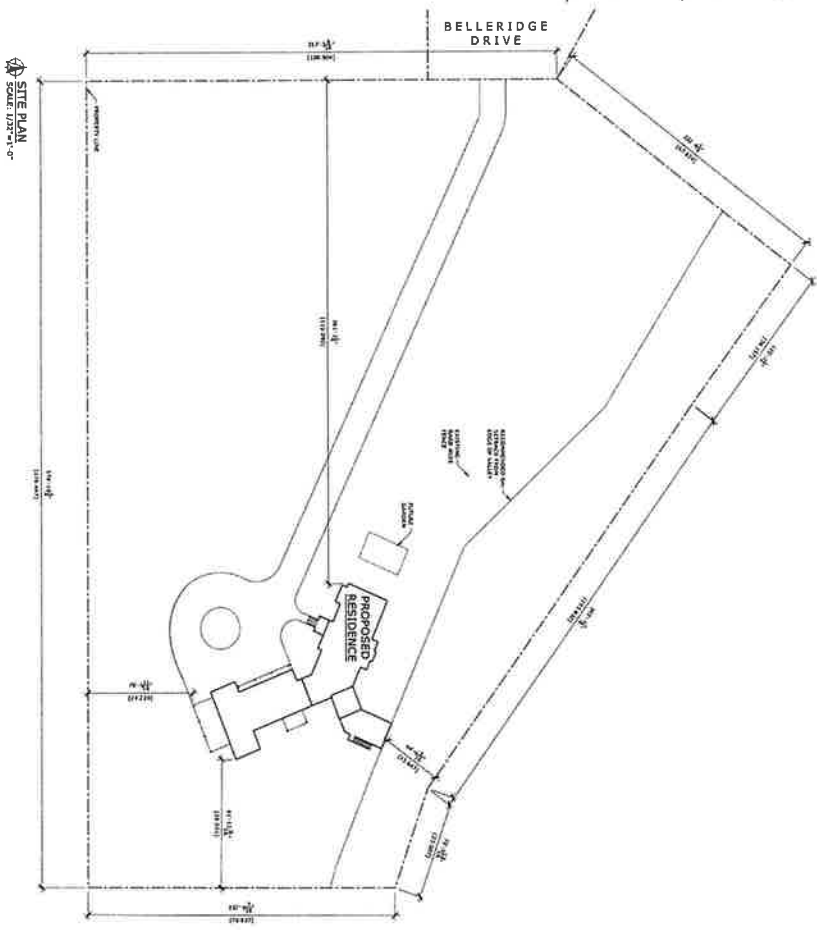
Day	Time	Chlorine Usage (M <sup>3</sup> )	Raw Water Readings (M <sup>3</sup> )	Water Meter Readings (M <sup>3</sup> )	Volume (M <sup>3</sup> )	Tests		Well Water Depth (feet)		Tn	Tn Raw	Iron	Iron Raw	Mn	Well Hours	Read by
						Cl Free 0.1 - 2.0 mg/L	Cl Total 0.5 - 2.0 mg/L	Non-Pumping	Pumping							
Forward Prev. Reading																
1/Jan/26	11:40 AM	8.56	329,079	288,859	95	1.04	1.24			0.13					2504.00	LDW
2/Jan/26	10:30 AM	7.71	329,159	288,936	77	1.11	1.31			0.13	0.48	0.00	0.54	0.034	2509.90	JCN
3/Jan/26	11:00 AM	1.62	329,235	289,017	87	1.12	1.31			0.14					2513.80	JCN
4/Jan/26	12:45 PM	1.47	329,303	289,104	87	1.13	1.33			0.14					2520.91	JCN
5/Jan/26	8:00 AM	1.54	329,375	289,172	68	1.03	1.26			0.14	0.37	0.00	0.46	0.039	2524.57	JCN
6/Jan/26	7:45 AM	1.66	329,452	289,252	80	1.03	1.23			0.15					2528.32	JCN
7/Jan/26	7:30 AM	1.65	329,529	289,332	80	1.11	1.28			0.14		0.00			2532.02	JCN
8/Jan/26	6:30 AM	1.61	329,604	289,398	66	1.07	1.25			0.13					2535.70	LDW
9/Jan/26	6:30 AM	1.61	329,679	289,472	80	1.00	1.25			0.11	0.22	0.00	0.56	0.018	2539.40	LDW
10/Jan/26	7:30 AM	1.95	329,770	289,563	85	1.02	1.23			0.12					2543.90	LDW
11/Jan/26	9:00 AM	1.61	329,846	289,646	83	1.03	1.23			0.13					2547.60	LDW
12/Jan/26	7:00 AM	1.10	329,993	289,731	85	0.98	1.21			0.12	0.33	0.00	0.54	0.025	2554.80	LDW
13/Jan/26	7:30 AM	2.83	330,071	289,809	78	1.04	1.22			0.12		0.00			2556.20	LDW
14/Jan/26	7:00 AM	2.91	330,071	289,879	70	0.89	1.22			0.12		0.00			2558.50	LDW
15/Jan/26	6:30 AM	1.83	330,157	289,951	72	0.86	1.14			0.16		0.00			2562.65	JCF
16/Jan/26	7:00 AM	1.62	330,233	290,022	71	0.93	1.14			0.14		0.00			2566.45	JCF
17/Jan/26	10:00 AM	1.71	330,312	290,107	85	1.03	1.21			0.12					2570.36	JCF
18/Jan/26	9:30 AM	1.69	330,391	290,175	68	1.03	1.22			0.13	0.31	0.00	0.55	0.018	2574.16	JCF
19/Jan/26	7:00 AM	0.90	330,434	290,250	75	1.16	1.31			0.15					2576.20	JCF
20/Jan/26	7:30 AM	1.74	330,474	290,326	76	1.16	1.31			0.13		0.00			2578.30	JCF
21/Jan/26	10:40 AM	1.71	330,601	290,393	67	1.25	1.43			0.13					2584.37	JCF
22/Jan/26	8:30 AM	1.58	330,685	290,501	108	1.33	1.49			0.13		0.00			2588.0	JCN
23/Jan/26	8:00 AM	0.93	330,759	290,565	64	1.13	1.31			0.13	0.45	0.01	0.56	0.014	2592.1	LDW
24/Jan/26	11:00 AM	1.61	330,835	290,650	85	1.07	1.38			0.14					2595.76	JCN
25/Jan/26	11:00 AM	1.61	330,910	290,736	76	1.18	1.39			0.14					2599.49	JCN
26/Jan/26	10:05 AM	1.70	330,994	290,809	83	1.26	1.38			0.13	0.25	0.00	0.56	0.027	2603.30	JCN
27/Jan/26	10:30 AM	2.04	331,084	290,888	74	1.29	1.47			0.13					2607.89	JCN
28/Jan/26	11:30 AM	1.65	331,157	290,962	74	1.20	1.36			0.14					2611.70	JCF
29/Jan/26	6:30 AM	1.12	331,244	291,021	83	1.13	1.31			0.13					2614.30	LDW
30/Jan/26	6:30 AM	1.61	331,317	291,094	83	1.09	1.37			0.13		0.04			2617.30	LDW
31/Jan/26	11:00 AM	1.46	331,377	291,187	83	1.18	1.34			0.12					2622.40	LDW
TOTALS		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
MIN VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
MAX VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-
AVG VALUE		0.00	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	-	-

CAO Signature

Mayor Signature



Buna Vista	<p>Proposed setbacks: Deck 6 metre rear setback from edge of valley as per the recommendation in the Geotechnical Report. Site specific geotechnical reviews recommended prior to development of all lots adjacent to the valley wall. see site plan click on cell D and click on picture icon top right corner to open site plan document</p>	<p>FUD: Minimum Site Frontage: 60 metres abutting a highway or a 0 metres abutting a street. Minimum Front Yard: 15.0 metres unless property abuts a municipal road, then the setback is 60 metres from the centreline of the road. Minimum Side yard: 7.5 metres for a dwelling and buildings accessory thereto, except the minimum side yard abutting a public street shall be 10 metres. Minimum rear yard: 10 metres for dwellings and buildings accessory thereto except that the minimum rear yard abutting a public street shall be 30 metres.</p>
------------	--	---





# VILLAGE OF BUENA VISTA

## Briefing Note

<b>To:</b>	Mayor and Council
<b>Date:</b>	February 24, 2025
<b>Subject:</b>	2025 Tax Arrears

**BACKGROUND:** 2025 Taxes were due December 31, 2025

**ACTION:** Council accept the list of lands in arrears and authorize TAXervice to manage tax enforcement proceedings respecting the rolls referred to below on behalf of the municipality.

*Upon the resolution, TAXervice will proceed with the next phase of tax enforcement.*

*Council to select a newspaper published in the province in which to publish the list of lands.*

**MOTION:**

THAT Council accept the list of lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding years tax levy.

AND THAT TAXervice be authorized to manage tax enforcement proceedings respecting the rolls referred to above on behalf of the municipality.

AND THAT the list of lands in arrears be published in the Last Mountain Times

Tax Roll #	Legal Land Description	Arrears (interest included)
132	L1, Blk22, PI CI627	\$3960.80
158	L3, Blk26, PI DM2190	\$1584.54
170	L2, Blk29, PI 84R18410	\$4023.23
221	LA, PI 102003028	\$2091.74
284	L24, BlkF, PI FZ5674	\$2910.78
462	SW of SE 13-21-22	\$1306.86
554	L3, Blk 1, PI 101897983	\$7602.50

**Importance:**

High

Good afternoon,

The Saskatchewan Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP) is holding a one-day training session on our program. This training is free of charge and is strongly encouraged as part of your municipality's emergency management plan.

PDAP assists residents, small businesses, agricultural operations, non-profit organizations, and municipalities recover from natural disasters including flooding, tornadoes, plow winds, and other disasters caused by severe weather.

The training session will encompass all aspects of the PDAP program which includes what disaster events are eligible, how to designate for assistance, how to complete municipal claims, and how to assist ratepayers who have incurred damages.

SPSA's Emergency & Community Support (ECS) Coordinator's & Emergency Service Officer's (ESO's) for your region will also be at the training for a meet and greet and basic overview of the assistance they provide in emergency situations.

The training session will be broken into a morning and an afternoon session. The morning will cover what our program is, ESO & ECS assistance, eligible events and how to designate. This portion is open to administrators, reeves, councilors, emergency manager coordinator, and foreman. The afternoon will cover the claim process for municipalities from the day of disaster to final claim payment. It is recommended that all administrators and foreman attend the afternoon session.

**The training will have a capacity of 50 people. The day will be broken up into the following times:**

Morning – 9:00 – 12:00pm

Lunch – 12:00pm – 1:00pm

Afternoon – 1:00 – 3:00pm

We will provide drinks and light snacks (coffee, tea, water, muffins) however lunch will not be provided.

**Division 2 training will take place in Regina at the McKenzie Art Gallery at 3475 Albert St. on March 17<sup>th</sup>. If the weather is unfavorable, we will try to cancel 48 hours prior, if possible, to reschedule at a later date.**

**Important:**

*Seats will be filled on a first come first serve basis. We will notify you immediately if the session has reached capacity. Confirmation emails will be sent out the week prior to the event, along with a parking permit. In the confirmation email will be the names and contact information of those eligible to attend.*

Please **RSVP** by February 27<sup>th</sup>, 2026 to [pdapdocs@gov.sk.ca](mailto:pdapdocs@gov.sk.ca) Include your municipality name and name/position/contact phone number(include after-hours cell# in case of cancellation) for each person who will be attending the training.

If you have any questions or require further information. please contact PDAP at [pdapdocs@gov.sk.ca](mailto:pdapdocs@gov.sk.ca) or 1-866-632-4033.

Thank you!

Please feel free to contact me if you have any questions.

Thanks

Administrative Assistant

**Provincial Disaster Assistance Program**

**3085-Albert Street, Regina SK S4P 2Z6**

**Tel 306-787-7800**



## Cate McConnell

---

**From:** Charles Capson <ccapson@campaign-office.com>  
**Sent:** February 9, 2026 10:03 AM  
**To:** Cate McConnell  
**Subject:** Search & Rescue Saskatchewan Association of Volunteers 1st Annual "Wilderness Survival Guide"  
**Attachments:** Letter & Rates 2025.pdf

Hello Melissa,

I was speaking to a co-worker today who mentioned an email was needed for council to review at a future meeting. I appreciate your community taking the time to review my email.

As per our phone conversation earlier today, I have enclosed a written request for your support for this **special project** for the **Search and Rescue Saskatchewan Association of Volunteers** in conjunction with **Community Support Publications**.

We are pleased to be publishing our 1<sup>st</sup> Annual **"Wilderness Survival Guide"** with important information on what to do if you become lost in any of Saskatchewan's wooded areas.

There will be a minimum of 5,000 Copies of this unique publication distributed to schools, libraries, business community, and other public facilities throughout the province.

Proceeds raised from our 1st annual **"Wilderness Survival Guide"** provides support and training for the over 375 volunteers who make up the Search and Rescue Saskatchewan to help find lost or missing citizens, help with community/wildfire evacuations and ongoing evidence searches for local police.

We would sincerely appreciate **YOUR ORGANIZATIONS** support by sponsoring an advertisement or contributing to this year's guide. If you require any additional information, please contact me at my phone number below or by replying to this email.

We will touch base with you in the near future to confirm your interest.

Thank you for your consideration and/or support.

Respectfully,

**Charlie Capson**

Advertising Sales Rep - Campaign Office

**Community Support Publications**

**Search and Rescue Saskatchewan Association of Volunteers**

Wilderness Survival Guide

1-888-692-3422

Email: [adcoppy@campaign-office.com](mailto:adcoppy@campaign-office.com)

[www.sarsav.ca](http://www.sarsav.ca)



**Search & Rescue  
Saskatchewan Association  
of Volunteers**



**Community**  
SUPPORT PUBLICATIONS

This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



**Search & Rescue  
Saskatchewan Association  
of Volunteers**

## ***“Wilderness Survival Guide”***

**Dear Sir/Madam:**

As per our recent telephone conversation, please consider this written request for your organizations support for this special project for the **Search and Rescue Saskatchewan Association of Volunteers**.

Community Support Publications is an organization dedicated to increasing awareness and raising funds for important charitable organizations like **SARSAV**.

We will be printing 5,000 copies of a Wilderness Survival Guide to help educate the citizens of Saskatchewan regarding what to do if they become lost.

With support from Saskatchewan’s business community, a minimum donation of \$50,000 will be received by the **Search and Rescue Saskatchewan Association of Volunteers** to help continue their important role of responding to Community Wildfire Evacuations, searching for lost or missing citizens and helping our Police with evidence searches.

Please find our Advertising prices below for your review. You will receive a copy of our Wilderness Survival Guide with the purchase of any of our display advertisements.

Your support at any level to this worthwhile endeavor would be sincerely appreciated. Your prompt reply would be appreciated. For further information, please contact our Campaign Office (Toll-Free) at 1-888-692-3422.

Thank you for your consideration and/or support.  
Respectfully,

A handwritten signature in black ink, appearing to read "Mark T. Fenety".

**Mark T. Fenety  
Executive Director  
Community Support Publications**

A handwritten signature in black ink, appearing to read "Bobbi Buchanan".

**Bobbi Buchanan  
President  
Search and Rescue Saskatchewan Association of Volunteers**



Search & Rescue  
Saskatchewan Association  
of Volunteers

## “Wilderness Survival Guide”

### ADVERTISING PRICES

AD SIZE (measurements in inches)	SUB TTL	GST	Total
Outside Back Cover 6" X 9" (Full Colour)	\$1,614.32 +	\$80.68 =	\$1,695.00
Inside Front/Back Cover 6" X 9" (Full Colour)	\$1,423.84 +	\$71.16 =	\$1,495.00
Full Page 5" X 7.75" (Full Colour)	\$1,042.88 +	\$52.12 =	\$1,095.00
Full Page 5" X 7.75" (Black & White)	\$947.64 +	\$47.36 =	\$995.00
½ Page 5" X 3.8" (Full Colour)	\$661.92 +	\$33.08 =	\$695.00
½ Page 5" X 3.8"	\$566.68 +	\$28.32 =	\$595.00
¼ Page 2.4" X 3.8" (Full Colour)	\$357.15 +	\$17.85 =	\$375.00
¼ Page 2.4" X 3.8"	\$309.53 +	\$15.47 =	\$325.00
1/8th Page 2.4" X 1.8" (Full Colour)	\$261.91 +	\$13.09 =	\$275.00
1/8th Page 2.4" X 1.8"	\$214.29 +	\$10.71 =	\$225.00

G.S.T. Registration # 7226 71716 RT0001

All typesetting and layout charges are included in the above prices. Electronic ads can be emailed to [adcopy@campaign-office.com](mailto:adcopy@campaign-office.com).

The publication will be printed in an 6" X 9" format. All cover spaces should include a ¼" bleed. Acceptable digital formats include: .tiff, .eps, .pdf, .jpg, .bmp. Compatible applications are Illustrator, Photoshop, and Quark Express. Minimum resolution for a ll digital ads should be 200 dpi.

An ad will be created with the information available to the publisher if ad copy is not received by the time of printing.

A Complimentary copy of this year’s guide, along with a certificate of appreciation, will be received by all advertisers purchasing a 1/8 page and up graphic ad.



Please make cheque payable to:  
CSP SARSAV GUIDE  
PO Box 4251 Stn. Main  
Regina, SK S4P 3W6  
1-888-692-3422





---

## NOMINATION FORM

### BUENA VISTA PARKS, RECREATION & CULTURE BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

#### APPLICANT INFORMATION

Full Name: Jerrod Keuler

Address: 1293 Highwood Avenue

Phone Number: 306-526-9446

Email: [Jkeuler@pcl.co](mailto:Jkeuler@pcl.co)

Preferred Method of Contact:  Email  Phone

#### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? 6 years 2019 – current and 13 years prior (1983 – 1996)

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No

If yes, please list: Regina United Way, South Shore Ball Association

#### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): Played sports recreationally, SSBA board

Certifications or special training (if any): none related to Parks and Rec

#### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? I would like to help grow our community; we have a population much larger than our facilities and amenities show. I would like to see us grow and improve.

What strengths or perspectives would you bring to the Board? I have spent my career planning large scale developments and construction projects. Planning for maintenance and growth of our infrastructure to support our community's future is the most interesting aspect of the board for me.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): [Click or tap here to enter text.](#)

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: Jerrod Keuler

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.* Feb 10/26 cyf

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



---

**NOMINATION FORM**  
**BUENA VISTA PARKS, RECREATION & CULTURE BOARD**

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

**APPLICANT INFORMATION**

*Full Name: Catherine M Klemm*

*Address: 385 Grand Avenue, Buena Vista, Saskatchewan. S2V 1A5*

*Phone Number: 306 596-4304*

*Email: cmklemm@sasktel.net*

*Preferred Method of Contact: Email*

**ELIGIBILITY**

*Are you a resident of the Village area?  Yes*

*If yes, how long have you lived here? 45 years*

*Are you currently employed by a Parks & Recreation department?  No*

*Have you previously served on any community boards?  Yes*

*If yes, please list: Buena Vista Parks & Rec (25 years ago), South Shore Cat Rescue, Leisure Time Club, South Elementary Parents Association*

**BACKGROUND & EXPERIENCE**

*Relevant Experience (recreation, sports, youth programs, planning, etc.): Click or tap here to enter text.*

*Certifications or special training (if any): planning fundraisers, treasurer*

**INTERESTS & MOTIVATION**

*Why are you interested in serving on the Parks & Recreation Board? Click or tap here to enter text.*

*What strengths or perspectives would you bring to the Board? Click or tap here to enter text.*

*Areas of interest (check all that apply):*

- Adult recreation*
- Parks Planning & Development*
- Community Events*

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes

Are you able to attend occasional special meetings or events?  Yes

**REFERENCES (optional)**

Reference 1: Donna Hall, current Buena Vista Parks & Rec. President



**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: February 4, 2026

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

Feb 4/2026 *CK*

**NOMINATION FORM  
BUENA VISTA PARKS, RECREATION & CULTURE BOARD**

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

**APPLICANT INFORMATION**

Full Name: *Peggy Ann Frey*  
 Address: *111 Helen Place B.V. 52V1A6*  
 Phone Number: *306 535 7814*  
 Email: *freypeg@gmail.com*  
 Preferred Method of Contact:  Email  Phone

**ELIGIBILITY**

Are you a resident of the Village area?  Yes  No  
 If yes, how long have you lived here? *About 30 years*  
 Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No  
 If yes, please list: *Regina Beach Leisure Time Club*  
*Regina Beach United Church Board*  
*HLS Sask.*

**BACKGROUND & EXPERIENCE**

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Teaching Career*  
 Certifications or special training (if any): *Provincial Walk Coordinator (A.L.S)*  
*FoodSafe Certificate*

**INTERESTS & MOTIVATION**

Why are you interested in serving on the Parks & Recreation Board? *- To make BV the best place to live for all ages*  
 What strengths or perspectives would you bring to the Board? *- Strength is in planning and caring through*  
 Areas of interest (check all that apply): *- Well established in B.V.*  
 Youth programs *- Gardening experience / Knowledge*  
 Adult recreation *- Volunteer at Cultural Centre*  
 Sports / Athletics  
 Parks Planning & Development  
 Community Events  
 Other (please specify):

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:  
 Are you able to attend regular meetings?  Yes  No  
 Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1:	<i>Nancy Koszma</i>	<i>306 551 1157</i>	<i>Cathy Klemm</i>
Name:	<i>Donna Hall</i>	<i>306 550 1963</i>	<i>Carol Draper</i>
Relationship:	<i>Rubi Erfle</i>	<i>306 591 5808</i>	<i>Eunice Cameron</i>
Phone/Email:	<i>Gary McLennan</i>	<i>306 729 4033</i>	<i>Duane Chicoine</i>
Reference 2:	<i>Mark Percy</i>		
	<i>Jeff Jacobs</i>		

Name:  
Relationship:  
Phone/Email:

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date:

*P. J. King*  
*3/02/26*

**Municipal Office Use Only**

Date Received:

*February 3/26*

*COJ*

Reviewed By:

Eligible for appointment:  Yes  No

Council Meeting Date:

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion:

Term Start Date:

Term End Date:

Notes / Comments:



## NOMINATION FORM BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

### APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.* **DONNA HALL**  
Address: *Click or tap here to enter text.* **1120 GRAND AVE**  
Phone Number: *Click or tap here to enter text.* **306-550-1963**  
Email: *Click or tap here to enter text.* **d.hall@myaccess.ca**  
Preferred Method of Contact:  Email  Phone

### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? *Click or tap here to enter text.* **35 years**

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No

If yes, please list: *Click or tap here to enter text.* **BV Parks & Rec, Lionesses, RB Leisure Time, RB United Church, Primary Health Care, Cultural Centre**

### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Click or tap here to enter text.* **Chaired BV - 25 yrs, Chaired Lioness - 4 yrs, Chaired Leisure Time - 3 yrs, Secretary - Primary Health Care, teach Sunday School, lead P.M. planning, organizing,**  
Certifications or special training (if any): *Click or tap here to enter text.* **Community involvement, park development.**

### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? *Click or tap here to enter text.* **- I have served for the past 25 yrs + wish to continue**  
What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.* **25 yrs + wish to continue**

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

**- strengths + perspectives have been proven as the past boards have served the community with commitment to the residents in all we do.**

### AVAILABILITY

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

### REFERENCES (optional)

Reference 1: *Click or tap here to enter text.* **Nancy Koszman, Gary McInneman, Jeff Jacobs, Jan Franklin, Peg Frey, Mark Percy, Cathy Klemm, Ruebi Erfle, Sharon Mittemayr.**  
Name: *Click or tap here to enter text.*  
Relationship: *Click or tap here to enter text.*  
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

SIGNATURE:

*Donna Hall*

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: *Click or tap here to enter text.* *Jan 26/2026*

**Municipal Office Use Only**

Date Received: *Click or tap here to enter text.* *January 30/26*

*cy*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



## NOMINATION FORM BUENA VISTA PARKS, RECREATION & CULTURE BOARD

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

### APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.*  
Address: *Click or tap here to enter text.*  
Phone Number: *Click or tap here to enter text.*  
Email: *Click or tap here to enter text.*  
Preferred Method of Contact:  Email  Phone

*Janet Lynn Franklin  
1148 Grand Ave  
Buena Vista, SK, S2V 1A2  
(639) 571-2729  
kiwi\_mom@hotmail.com*

### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? *Click or tap here to enter text.*

*32 years*

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No

If yes, please list: *Click or tap here to enter text.*

*Parks & Rec for Buena Vista  
Cultural Center - Regina Beach  
Swan + a Board Member (but)*

### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): *Click or tap here to enter text.*

Certifications or special training (if any): *Click or tap here to enter text.*

*helped out  
with different  
functions & events  
for LMCC.*

### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? *Click or tap here to enter text.*

What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.*

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

*I bring a strong community-focused perspective shaped by years of volunteer service on the Parks & Recreation Board. I understand the importance of accessible, well-maintained recreational spaces & programs that reflect the needs of our residents. My approach emphasizes*

listening, collaboration & balancing tradition  
with new ideas to strengthen community  
well-being.

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*  
Name: *Click or tap here to enter text.*  
Relationship: *Click or tap here to enter text.*  
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*  
Name: *Click or tap here to enter text.*  
Relationship: *Click or tap here to enter text.*  
Phone/Email: *Click or tap here to enter text.*

Nancy Kozzman, Cathy Klemm,  
Dionna Hall, Mark Percy,  
Ruelis Carfle, Sharon Hittermayer,  
Jeff Jacobs, Gary McLenman  
& Peggy Frey.

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: *Click or tap here to enter text.*

Jan Franklin  
January 29, 2026

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

January 29/2026 ef



---

## NOMINATION FORM

### BUENA VISTA PARKS, RECREATION & CULTURE BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

#### APPLICANT INFORMATION

Full Name: Lindsey Bast  
Address: 1516 Grand Ave, Buena Vista, SK S2V 1A3  
Phone Number: 306-501-4960  
Email: [lindseybast@gmail.com](mailto:lindseybast@gmail.com)  
Preferred Method of Contact:  Email  Phone - Either

#### ELIGIBILITY

Are you a resident of the Village area?  Yes  No  
If yes, how long have you lived here? *Since November 1, 2024.*

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No  
If yes, please list:

*President/Vice-President, Prairie Sky School (2022-2024)*  
*Chair, Regina Infertility Support Group (2015-2020)*  
*Board Member/Marketing Committee Chair, Fertility Matters Canada (2016-2019)*  
*Board Member, Bethune Community Hall (2008-2010)*

*Other volunteer roles include:*

*Volunteer, South Shore Baseball Association (2025-Present) - I helped SSBA get their online registration process set up this season. I plan to transition out of this role once their Board is trained to use the online system.*

*Peer Support Rep, Twinkle Star Project (2018-2024)*

#### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.):

I bring hands-on experience supporting youth sports and community programming through volunteer leadership roles, event coordination, and family-centered activities. As an active parent of three children (ages 10, 7, and 4), I regularly engage with local parks, recreation spaces, and youth programs and understand firsthand how programming impacts participation and family engagement.

Professionally, I am a Marketing Consultant with extensive experience in project management, strategic planning,

financial management and community outreach, which translates well to recreation planning and program development.

Certifications or special training (if any):

*While I do not currently hold formal recreation certifications, I bring professional training and experience in marketing strategy, digital communications, budgeting, and operational planning. I am highly adaptable and committed to learning municipal processes, safety standards, and best practices related to Parks & Recreation governance.*

## **INTERESTS & MOTIVATION**

Why are you interested in serving on the Parks & Recreation Board?

*As a new resident of Buena Vista and a mom of three young children, I care deeply about creating inclusive, engaging, and accessible recreational opportunities for families. We have been actively using the services of Regina Beach Parks and Rec. I see strong potential to expand and enhance programming in Buena Vista that reflects the needs of growing families, youth, and multi-generational residents. Serving on the Board feels like a meaningful way to contribute to the long-term wellbeing, connection, and vibrancy of our community.*

What strengths or perspectives would you bring to the Board?

I bring a combination of strategic thinking, financial awareness, and communication expertise, along with the lived perspective of a parent actively using community recreation resources. My strengths include:

- Strategic planning and long-term program development
- Financial and budget-conscious decision-making
- Marketing and community engagement to increase awareness and participation
- A family-centered perspective focused on accessibility, safety, and program relevance

I am collaborative, organized, and solutions-oriented, and I value thoughtful planning that balances community needs with responsible resource management.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events

Other (please specify):

## **AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No



**REFERENCES (optional)**

Reference 1:

Name: *Nichole Forbes*

Relationship: *Professional Colleague & Friend*

Phone/Email: 306-533-9105, [nicholeforbes10@gmail.com](mailto:nicholeforbes10@gmail.com)

Reference 2:

Name: *Brenda & Steve Howe*

Relationship: *Neighbours & Long-term Buena Vista residents*

Phone/Email: 306-529-3583, 306-529-3523, [b.s.howe@sasktel.net](mailto:b.s.howe@sasktel.net)

Reference 2:

Name: *Kris Palouda*

Relationship: *Professional Colleague*

Phone/Email: (760) 687-3149, [kpalouda@gmail.com](mailto:kpalouda@gmail.com)

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: January 29, 2026

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *January 29, 2026.*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



---

## NOMINATION FORM

### BUENA VISTA PARKS, RECREATION & CULTURE BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

#### APPLICANT INFORMATION

Full Name: Amanda Krenbrink  
Address: 1289 Highwood Avenue, Buena Vista, SK, S2V 1C1  
Phone Number: 306-537-0230  
Email: amandakrenbrink@gmail.com  
Preferred Method of Contact:  Email  Phone

#### ELIGIBILITY

Are you a resident of the Village area?  Yes  No  
If yes, how long have you lived here? 5 Years

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No  
If yes, please list: *Click or tap here to enter text.*

#### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): I have extensive experience in youth recreation and program planning. I have managed minor hockey teams and have been actively involved in organizing and supporting a variety of activities for my three children, including dance, hockey, football, gymnastics, art, pottery, and cheer. My involvement has included planning events, coordinating activities, and organizing fundraising initiatives. Additionally, in my previous communities, I have volunteered many hours supporting fundraisers and social events for all age groups, gaining broad experience in community engagement and event coordination.

Certifications or special training (if any): First Aid & CPR

#### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? I am passionate about supporting community recreation and creating opportunities for people of all ages to engage in sports, arts, and social activities. What strengths or perspectives would you bring to the Board? I bring hands-on experience in managing youth sports teams, organizing community events, and coordinating fundraisers across a variety of programs. My perspective as a parent involved in multiple recreational and arts activities allows me to understand the needs and interests of families. I am organized, collaborative, and committed to creating positive recreational experiences that benefit the entire community.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation

- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify): *Click or tap here to enter text.*

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*

Name: Alex Neuls

Relationship: Friend

Phone/Email: 306-737-6104

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *A. Kuenbrink*

Date: January 26, 2026

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.* *January 28, 2026* *cf*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.* *February 24, 2026*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



---

## NOMINATION FORM

### BUENA VISTA PARKS, RECREATION & CULTURE BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

#### APPLICANT INFORMATION

Full Name: Mark Percy  
Address: 436 Grand Ave, Buena Vista SK  
Phone Number: 306-561-0228  
Email: sledge.mp@gmail.com  
Preferred Method of Contact:  Email  Phone

#### ELIGIBILITY

Are you a resident of the Village area?  Yes  No  
If yes, how long have you lived here? 11 years

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No  
If yes, please list: Currently on Parks and Rec board for Buena Vista

#### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): Last 9 years on BV parks and rec board, previous positions in youth sports as coach, manager and officiating.  
Certifications or special training (if any): Click or tap here to enter text.

#### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? Currently serving on the parks and rec board and enjoy volunteering in the community. I hope to further see development of our parks and rec facilities for our residents especially the youth.

What strengths or perspectives would you bring to the Board? Strengths to bring to the board would be my time spent on the parks and rec board already and my involvement in youth sports. Previous public works experience, and also extensive work in multi million dollar budgets and planning for government projects.

Areas of interest (check all that apply):

- Youth programs
- Adult recreation
- Sports / Athletics
- Parks Planning & Development
- Community Events
- Other (please specify):

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *Mansing*

Date: 28-01-2026

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.* *January 23, 2026 Cif*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.* *February 24, 2026*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



---

## NOMINATION FORM

### BUENA VISTA PARKS, RECREATION & CULTURE BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications.

The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of your interest to be considered for nomination to the Buena Vista Parks and Recreation Board.

#### APPLICANT INFORMATION

Full Name: Nancy Koszman

Address: 297 Woodland Ave

Phone Number: 306 729 2255 home

Email: [enkoszman@sasktel.net](mailto:enkoszman@sasktel.net)

Preferred Method of Contact:  Email  Phone

#### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? 37 years

Are you currently employed by a Parks & Recreation department?  Yes  No

Have you previously served on any community boards?  Yes  No

If yes, please list: Parks and Rec currently as Treasurer 20+yrs

RB United Church currently as Treasurer 39+ years

RB Ladies Golf Club currently as Treasurer – have served in other positions on and off for 20+ years

#### BACKGROUND & EXPERIENCE

Relevant Experience (recreation, sports, youth programs, planning, etc.): as above

Certifications or special training (if any): worked on Finance for 30+ years

#### INTERESTS & MOTIVATION

Why are you interested in serving on the Parks & Recreation Board? It's been a really good Board to work with. Some very passionate and energetic people. Giving back to the community. Gathering and getting to know ones neighbour's.

What strengths or perspectives would you bring to the Board? Bookkeeping and a willingness to help make our community a great and welcoming place to live.

Areas of interest (check all that apply):

Youth programs

Adult recreation

Sports / Athletics

Parks Planning & Development

Community Events

Other (please specify): Originally joined the board because of the need for a treasurer.

**AVAILABILITY**

Board meetings are typically held monthly at Property Village of Buena Vista Office:

Are you able to attend regular meetings?  Yes  No

Are you able to attend occasional special meetings or events?  Yes  No

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature: *N. Kozman*

Date: January 26, 2026

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text. January 26/26 CJ*

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text. February 24, 2026*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



---

## NOMINATION FORM DISTRICT DEVELOPMENT APPEALS BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of interest to be considered for nomination to the District Development Appeals Board for Buena Vista and Regina Beach.

*A development appeals board enhances local and regional planning and development by providing an opportunity for independent review of planning decisions. A development appeals board is a quasi-judicial board, appointed by council, responsible for hearing appeals and making decisions in a formal manner.*

*The function of a development appeals board is to hear appeals where an appellant disagrees with certain development-related decisions made by a municipality. In its role as an adjudicator, a development appeals board is expected to be fair and impartial. Examples of appeals include requests for minor variances to the standards of the zoning bylaw, misapplication of the zoning bylaw, and wrongful refusal of a development permit.*

### RESPONSIBILITIES

In fulfilling its role, the development appeals board has a responsibility to ensure:

- Proper procedures are followed in decision-making;
- Discretionary municipal planning powers are exercised fairly and based on legally adopted official community plan policies and zoning bylaw controls;
- Planning decisions made in error are corrected within a reasonable timeframe;
- Consideration of special or unusual circumstances; and
- Granting of variance to a zoning bylaw is consistent with the objectives of the zoning bylaw and with the official community plan policies.

### APPLICANT INFORMATION

Full Name: *Click or tap here to enter text.*

Address: *Click or tap here to enter text.*

Phone Number: *Click or tap here to enter text.*

Email: *Click or tap here to enter text.*

Preferred Method of Contact:  Email  Phone

*Paul Mehlsen  
581 Pleasant Avenue  
306-536-0041  
paul.mehlsen@outlook.com*

Board Position Preferred: Board Member:  Secretary: \_\_\_\_\_

### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? *Click or tap here to enter text.* *6 years*

Have you previously served on any community boards?  Yes  No

If yes, please list: *Click or tap here to enter text.*

**BACKGROUND & EXPERIENCE**

Relevant Experience (land use, planning & development, community planning, knowledge of local development process, etc.): *Click or tap here to enter text.* 40 years real estate  
Certifications or special training (if any): *Click or tap here to enter text.*

**INTERESTS & MOTIVATION**

Why are you interested in serving on the District Development Appeals Board? *Click or tap here to enter text.*  
What strengths or perspectives would you bring to the Board? *Click or tap here to enter text.*

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*  
Name: *Click or tap here to enter text.*  
Relationship: *Click or tap here to enter text.*  
Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*  
Name: *Click or tap here to enter text.*  
Relationship: *Click or tap here to enter text.*  
Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: *Click or tap here to enter text.*

*See email attached*

**MUNICIPAL OFFICE USE ONLY**

Date Received: *Click or tap here to enter text.* Feb 9/2026

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: *Click or tap here to enter text.*

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*

## Cate McConnell

---

**From:** Paul Mehlsen <Paul.Mehlsen@outlook.com>  
**Sent:** February 9, 2026 11:36 AM  
**To:** Cate McConnell  
**Subject:** Zoning appeals

Hi there. Further to our discussions this morning I want to advise if you still need someone to sit on the zoning appeals board I'll volunteer. I have 40 years of real estate experience mostly in Commercial Estate. I tried to get the form to populate but it wouldn't. I'm away until early April and go away most winters for a few months. I am available by most methods. Thanks.

**Paul Mehlsen**



---

## NOMINATION FORM DISTRICT DEVELOPMENT APPEALS BOARD

---

The following questionnaire is intended to provide the Council of the Village of Buena Vista with background information on your skills and experience to assist in confirming candidate qualifications. The information you provide will be treated confidentially and will be used solely to assist in the nominee selection process. This information is an expression of interest to be considered for nomination to the District Development Appeals Board for Buena Vista and Regina Beach.

*A development appeals board enhances local and regional planning and development by providing an opportunity for independent review of planning decisions. A development appeals board is a quasi-judicial board, appointed by council, responsible for hearing appeals and making decisions in a formal manner.*

*The function of a development appeals board is to hear appeals where an appellant disagrees with certain development-related decisions made by a municipality. In its role as an adjudicator, a development appeals board is expected to be fair and impartial. Examples of appeals include requests for minor variances to the standards of the zoning bylaw, misapplication of the zoning bylaw, and wrongful refusal of a development permit.*

### RESPONSIBILITIES

In fulfilling its role, the development appeals board has a responsibility to ensure:

- Proper procedures are followed in decision-making;
- Discretionary municipal planning powers are exercised fairly and based on legally adopted official community plan policies and zoning bylaw controls;
- Planning decisions made in error are corrected within a reasonable timeframe;
- Consideration of special or unusual circumstances; and
- Granting of variance to a zoning bylaw is consistent with the objectives of the zoning bylaw and with the official community plan policies.

### APPLICANT INFORMATION

Full Name: Jerrod Keuler

Address: 1293 Highwood Avenue

Phone Number: 3065269446

Email: [jkeuler@pcl.com](mailto:jkeuler@pcl.com)

Preferred Method of Contact:  Email  Phone

Board Position Preferred: Board Member: \_\_\_x\_\_\_ Secretary: \_\_\_\_\_

### ELIGIBILITY

Are you a resident of the Village area?  Yes  No

If yes, how long have you lived here? 7 years

Have you previously served on any community boards?  Yes  No

If yes, please list: South Shore Minor Ball Association

**BACKGROUND & EXPERIENCE**

Relevant Experience (land use, planning & development, community planning, knowledge of local development process, etc.): I have been in the construction industry for 26 years. 7 years working at an architectural firm and 19 working as a construction project manager at PCL Construction. I have been part of early development through construction on multiple major construction projects.

Certifications or special training (if any): Architectural Building Technologist, Gold Seal certified Project Manager

**INTERESTS & MOTIVATION**

Why are you interested in serving on the District Development Appeals Board? I am interested in making sure developments undertaken in our community follow industry standard guidelines.

What strengths or perspectives would you bring to the Board? My understanding of construction and the design development process will help ensure developers are following the correct requirements for submission.

**REFERENCES (optional)**

Reference 1: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

Reference 2: *Click or tap here to enter text.*

Name: *Click or tap here to enter text.*

Relationship: *Click or tap here to enter text.*

Phone/Email: *Click or tap here to enter text.*

**SIGNATURE:**

I certify that the information provided in this nomination form is accurate to the best of my knowledge.

Signature:

Date: Jerrod Keuler

---

**MUNICIPAL OFFICE USE ONLY**

Date Received: January 23, 2026 by CM

Reviewed By: *Click or tap here to enter text.*

Eligible for appointment:  Yes  No

Council Meeting Date: February 24, 2026

Council Decision:  Approved  Not Approved

Date of Council Decision / Motion: *Click or tap here to enter text.*

Term Start Date: *Click or tap here to enter text.*

Term End Date: *Click or tap here to enter text.*

Notes / Comments: *Click or tap here to enter text.*



# Regional Bylaw Services

Enforcement – Training – Consulting

---

**TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA**

**WEEKLY REPORT 2026-01-28**

*Lot 17A, B1K2, 62 RD 7755* – The office informed me that they are currently dealing directly with the property owner. No action taken. Keep file open.

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service



# Regional Bylaw Services

Enforcement – Training – Consulting

---

## TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

### WEEKLY REPORT 2026-02-11

**Lic 680 JEK** – The office received a report of a ½ ton truck that has been parked all winter on the RoW across from the rink on Woodland Bay. Upon inspection, I did observe a dark colored F150, Lic 680 JEK parked on the RoW. I chalked a tire and will reinspect on my next visit. (photo on file)

No new contraventions observed or reported.

Bob Gourlay – Bylaw Officer - Regional Bylaw Service

## 2025 – Year in Review



Greetings from the Lumsden Detachment.

Attached you will find a small graph detailing the Lumsden RCMP calls for service for the entire 2025 year and a comparison to the previous 2024 year.

During 2025, Lumsden Detachment did see a decrease in calls for service / incidents. Although there were less calls for service, the detachment did deal with 2 fatal car accidents (there were no fatal car accidents in the previous 5 years). The Lumsden Detachment also conducted 12 traffic check stops throughout the year.

We will be scheduling a date for this year's Community Consultative Group Meeting which will take place at the Lumsden Detachment. We will be requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

The Lumsden Detachment will resume providing monthly reports to each of our communities consisting of a newsletter and a breakdown of the calls and service responded to within your community or rural municipality.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,



Sgt. Dean Gherasim  
NCO i/c Lumsden Detachment

<b>Totals</b>	<b>2024</b>	<b>2025</b>
<b>Calls for Service</b>	<b>4100</b>	<b>3916</b>
<b>Person Crimes (Assaults, etc)</b>	<b>75</b>	<b>71</b>
<b>Assaults</b>	<b>33</b>	<b>30</b>
<b>Break and Enter</b>	<b>21</b>	<b>14</b>
<b>Thefts</b>	<b>83</b>	<b>62</b>
<b>Traffic</b>	<b>2708</b>	<b>2582</b>
<b>Impaired Driving</b>	<b>47</b>	<b>35</b>
<b>Mental Health</b>	<b>61</b>	<b>83</b>

February 2026



Greetings from the Lumsden Detachment.

We were spoiled earlier this month with some very mild weather but now we are back into winter! With the fresh dump of snow, the RCMP snowmobiles will be out and about for some patrols.

Our newest addition to the Detachment is Cst. Manmir Tropin who started in Lumsden late last fall. This is her 4<sup>th</sup> posting and she brings considerable experience as a member of the RCMP.

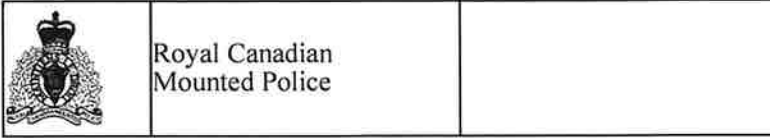
We have scheduled this year's Community Consultative Group Meeting to take place on Wednesday, March 25<sup>th</sup> at the Lumsden Detachment. The meeting will start at 7:00 PM and we are requesting a representative(s) from your community or rural municipality to attend this year's meeting. At the meeting we will provide an update on policing activities in the Lumsden Detachment area. There will be an opportunity to ask any questions or discuss any concerns your community has in relation to crime or policing in your communities. Refreshments will be served at the meeting.

Attached you will find your community / RM's report for calls for service during the month of January.

If you have any questions or concerns, please feel free to contact our detachment.

Regards,

Sgt. Dean Gherasim  
NCO i/c Lumsden Detachment



## COMMUNITY POLICING REPORT

To: Village of Buena Vista	From: Lumsden RCMP	Months: January 2026
		Date Prepared: 2026-02-16
		Lumsden RCMP (306) 731-4270

### OFFENCES REPORTED AND/OR COMMITTED IN TOWN/RURAL MUNICIPALITY

A) Criminal Code		C) Alcohol & Gaming Regulations	
1. Sexual Assault		1. Liquor Offences	
2. Indecent Act		2. Other	
3. Mischief		<b>D) Traffic</b>	
4. Break and Enter		1. Charges	
5. Possess Stolen Property		2. Accidents	
		3. Roadside Suspensions	
6. Thefts		<b>E) Assistance/Services</b>	
7. Impaired Driving/Over 0.08%		1. Wellbeing Check	
8. Drive While Disqualified		2. Sudden Deaths – Coroner’s Act	
9. Frauds		3. Suspicious Person / Vehicle	
10. Fail to Comply with Court Conditions		4. False Alarms	
11. Harassment	1	5. Abandoned Vehicle	
12. Breach of Peace	1	6. Assist General Public	
<b>B) Drugs</b>		7. Mental Health Act	
1. Possession of Drugs		8. 911 Act	
2. Trafficking		9. Animal Calls	
		10. Subpoena Service	
		11. Municipal By-laws	

\* Lumsden Detachment responded to **285** calls for service / incidents during the month of January 2026. There were **2** calls / incidents originating from within the Village of Buena Vista \*