

**Village of Buena Vista
MINUTES OF REGULAR MEETING
APRIL 23, 2024
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Gary McLennan, Councilor Philip Thompson, Councilor Chris Duke, Councilor Mike Ziglo, Councilor Steven Schultz

ADMINISTRATION: Acting Chief Administrative Officer Melissa Pollock, Public Works Foreman Joel Neudeck

CALL TO ORDER:
A quorum being present, Mayor McLennan called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

107/24 THAT the April 23, 2024 agenda be adopted as presented.

**Moved by Councilor Ziglo
Seconded by Councilor Thompson**

CARRIED

ADOPTION OF MINUTES:

108/24 THAT the Minutes of the Regular Meeting of Council of April 9, 2024 be adopted as presented.

**Moved by Councilor Ziglo
Seconded by Councilor Thompson**

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

109/24 THAT Council approve the following accounts for payment: AP Batches 2024-00021 – 2024-00024, which includes all cheques, credit card and online payments for a total amount of \$26,445.28.

**Moved by Councilor Schultz
Seconded by Councilor Duke**

CARRIED

110/24 THAT Council approve the following payrolls:
Public Works March 31 –April 13, 2024 in the amount of \$5850.69
Admin April 1- 15, 2024 in the amount of \$4,080.27

Moved by Councilor Duke
Seconded by Councilor Ziglo

CARRIED

REPORTS OF STAFF:

111/24 THAT Council accept the verbal Acting Chief Administrative Officer’s report as presented.

Moved by Councilor Duke
Seconded by Councilor Thompson

CARRIED

112/24 THAT Council accept the verbal Public Works Foreman’s report as presented.

Moved by Councilor Ziglo
Seconded by Councilor Duke

CARRIED

UNFINISHED BUSINESS:

113/24 THAT Council approve the purchase of clay for Dinu Drive road improvements from the Town of Regina Beach for the discounted flat rate of \$125 per dump truck load; and FURTHER that administration present at next Council meeting, quotes for hauling fees and gravel purchase to make final decision on budget amount for the road improvement.

Moved by Councilor Thompson
Seconded by Councilor Duke

CARRIED

NEW BUSINESS:

114/24 THAT Council authorizes the Auditor’s Engagement Letter of responsibilities and appendix for the year end December 2023; and FURTHER, authorizes Councillors to sign.

Moved by Councilor Schultz
Seconded by Councilor Duke

CARRIED

115/24 THAT Council accept and file the Regina Beach Local Library Board AGM Minutes of March 18, 2024.

Moved by Councilor Duke
Seconded by Councilor Thompson

CARRIED

116/24 THAT Council accept and file the South Shore Joint Use Committee Minutes of February 26, 2024.

Moved by Councilor Schultz
Seconded by Councilor Thompson

CARRIED

117/24 THAT Council approve the South Shore Joint Use Committee 2024 Budget.

Moved by Councilor Duke
Seconded by Councilor Thompson

CARRIED

CORRESPONDENCE:

118/24 THAT Council receive and file the communications as presented.

Moved by Councilor Ziglo
Seconded by Councilor Thompson

CARRIED

IN CAMERA

119/24 THAT Council having items to discuss relating to material that is exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, go In Camera at 7:55 p.m.

Moved by Councilor Ziglo
Seconded by Councilor Thompson

CARRIED

120/24 THAT Council come out of In Camera at 8:14 p.m.

**Moved by Councilor Duke
Seconded by Councilor Schultz**

CARRIED

121/24 **Motion coming out of In Camera**
THAT Council increase the Acting Chief Administrative Officer's salary by 6.67% effective May 1, 2024, with a further increase of 2.5% once fully certified.

**Moved by Councilor Duke
Seconded by Councilor Thompson**

CARRIED

122/24 **Motion coming out of In Camera**
THAT Council have administration post and hire for a 6-month temporary Public Works Labourer position to help meet the demands during staff shortage.

**Moved by Councilor Duke
Seconded by Councilor Thompson**

CARRIED

ADJOURNMENT:

123/24 THAT the meeting be adjourned at 8:20 p.m.

**Moved by Councilor Ziglo
Seconded by Councilor Schultz**

CARRIED



Mayor



Acting Chief Administrative Officer