

**AGENDA**  
**Village of Buena Vista**  
**Regular Council Meeting on November 26, 2024 at 7:00 p.m.**  
**1050 Grand Avenue,**  
**Buena Vista, Saskatchewan**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

**ADOPTION OF MINUTES**

- Minutes of Regular Council Meeting – November 12, 2024

**APPROVAL OF ACCOUNTS PAYABLE**

- List of Accounts for Approval – Batch 2024-00094 to 2024-00097
- Payroll – Public Works October 27 – November 9; Admin November 1-15, 2024

**REPORTS OF STAFF**

- Administration Report
- Public Works Report

**NEW BUSINESS**

- Committee Appointments
- Signing Authority
- Holiday Office Closure
- Kinookimaw Beach Association – Request to Form a Road Maintenance Agreement

**CORRESPONDENCE**

- Regional Bylaw Services – November 13, 2024
- South Shore First Responders Board Meeting Minutes, Treasurer Report & Budget

**IN CAMERA**

**ADJOURNMENT**

**Village of Buena Vista  
MINUTES OF REGULAR MEETING  
NOVEMBER 12, 2024  
1050 Grand Ave, Buena Vista, SK**

**PRESENT:** Mayor Gary McLennan, Councillor Chris Duke, Councillor Mike Ziglo, Councillor Steven Schultz

**ADMINISTRATION:** Acting Chief Administrative Officer Melissa Pollock

**CALL TO ORDER:**  
A quorum being present, Mayor McLennan called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**345/24** THAT the November 12, 2024 agenda be adopted as presented.

**Moved by Councilor Ziglo  
Seconded by Councilor Duke**

**CARRIED**

**ADOPTION OF MINUTES:**

**346/24** THAT the Minutes of the Regular Meeting of Council of October 22, 2024 be adopted as presented.

**Moved by Councilor Ziglo  
Seconded by Councilor Schultz**

**CARRIED**

**APPROVAL OF ACCOUNTS PAYABLE:**

**347/24** THAT Council approve the following accounts for payment: AP Batches 2024-00090 to 2024-00093, which includes all cheques, credit card, and online payments for a total amount of \$100,560.00.

**Moved by Councilor Ziglo  
Seconded by Councilor Schultz**

**CARRIED**

**348/24** THAT Council approve the following payrolls:  
Public Works October 13-26, 2024 in the amount of \$5,747.00  
Administration October 16-31, 2024 in the amount of \$5,003.25

**Moved by Councilor Duke**  
**Seconded by Councilor Schultz**

**CARRIED**

**REPORTS OF STAFF:**

**349/24** THAT Council accepts the Administration report as presented.

**Moved by Councilor Ziglo**  
**Seconded by Councilor Schultz**

**CARRIED**

**350/24** THAT Council accepts the Public Works report as presented.

**Moved by Councilor Ziglo**  
**Seconded by Councilor Duke**

**CARRIED**

**351/24** THAT Council accepts the Water Treatment Plant Daily Records for October 2024 as presented.

**Moved by Councilor Ziglo**  
**Seconded by Councilor Duke**

**CARRIED**

**NEW BUSINESS:**

**352/24** THAT Council accepts and file the Buena Vista Parks & Recreation Board Meeting Minutes of November 5, 2024.

**Moved by Councilor Ziglo**  
**Seconded by Councilor Duke**

**CARRIED**

**353/24** THAT Council accepts and file Professional Building Inspections, Inc. Fee Review for 2025-2026; and FURTHER approve the appointment of the building officials, as listed below, who are employed by Professional Building Inspections, Inc.:

- Bobby Baker, Class 3 Licensed Building Official
- Virginia Shepley, Class 3 Licensed Building Official
- Joshua Nitz, Class 3 Licensed Building Official
- Amanda Kaufmann, Class 3 Licensed Building Official
- Cristin Korchinski, R-Class 2 Licensed Building Official
- David Kindred, Class 1 Licensed Building Official
- John Dulle, Class 1 Licensed Building Official
- Charles Fiss, Class 1 Licensed Building Official

**Moved by Councilor Ziglo**  
**Seconded by Councilor Duke**

**CARRIED**

**CORRESPONDENCE:**

**354/24** THAT Council receives and files the following communications:  
Regional Bylaw Services Reports of October 16, 2024

**Moved by Councilor Ziglo**  
**Seconded by Councilor Duke**

**CARRIED**

**IN CAMERA**

**355/24** THAT Council having items to discuss relating to material that is exempt from Public discussion under *The Local Authority Freedom of Information Act and Privacy Act* and *The Municipalities Act*, go into In Camera at 7:30 p.m.

**Moved by Councilor Schultz**  
**Seconded by Councilor Duke**

**CARRIED**

**356/24** THAT Council come out of In Camera at 7:40 p.m.

**Moved by Councilor Duke**  
**Seconded by Councilor Schultz**

**CARRIED**

**Motion Arising from in Camera**

**357/24** THAT Council award a 2.5% salary increase to the Acting Chief Administrative Officer effective November 16, 2024, taking her salary to \$82,000 per year.

**Moved by Councilor Duke  
Seconded by Councilor Ziglo**

**CARRIED**

**ADJOURNMENT:**

**358/24** THAT the meeting be adjourned at 7:42 p.m.

**Moved by Councilor Duke  
Seconded by Councilor Schultz**

**CARRIED**

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Mayor

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Acting Chief Administrative Officer

**Village of Buena Vista  
List of Accounts**

Date Printed  
11/21/2024 6:54 PM

Batch: 2024-00094 to 2024-00097

Page 1

Bank Code - AP - AP-General Oper

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>11171</b> 9314517526	<b>11/26/2024</b>	<b>Acklands-Grainger Inc.</b> 530-410-100 - TS - Shop Suppli	Tie Down Straps x2	77.17	
		110-340-110 - GST Receivable	Both Tax Code	3.64	
		900-110-110 - GST Paid	Both Tax Code	3.64 NL	80.81
<b>11172</b> 20241106-01	<b>11/26/2024</b>	<b>Davie, George</b> 110-320-140 - Utility Accounts R	WMD Refund -A#224	61.66	61.66
<b>11173</b> 20241104-01	<b>11/26/2024</b>	<b>Engelbrecht, John</b> 110-320-140 - Utility Accounts R	WMD Refund -A#193	191.68	191.68
<b>11174</b> 7023668	<b>11/26/2024</b>	<b>Flocor</b> 580-430-100 - UT - Supplies/Smr	Crbstp Prts -Valve Box/Locl	627.39	
		110-340-110 - GST Receivable	Both Tax Code	29.59	
		900-110-110 - GST Paid	Both Tax Code	29.59 NL	656.98
<b>11175</b> 1256	<b>11/26/2024</b>	<b>Gilco Electrical Services</b> 580-285-100 - UT - Cont. Repair	Booster Stn-Light Fix Install	225.78	
		110-340-110 - GST Receivable	Both Tax Code	10.65	
		900-110-110 - GST Paid	Both Tax Code	10.65 NL	236.43
<b>11176</b> 6983787	<b>11/26/2024</b>	<b>Heidelberg Materials</b> 530-440-110 - TS - Sand	Salted Sand -31.96 m	1,449.82	
		110-340-110 - GST Receivable	Both Tax Code	61.63	
		900-110-110 - GST Paid	Both Tax Code	61.63 NL	1,511.45
<b>11177</b> 2644/45/43	<b>11/26/2024</b>	<b>JRA Construction Services Ltd.</b> 510-490-100 - GG - Maint. - Offi	Crusher Dust-Mem Brch Lr	74.20	
		580-290-105 - UT - WTP - Cont	Crbstp Rpr -55 Valleyview C	4,378.56	
		580-285-150 - UT - Cont. Water	Rpr Water Service -317 Wo	5,170.83	
		110-340-110 - GST Receivable	Both Tax Code	455.07	
		900-110-110 - GST Paid	Both Tax Code	455.07 NL	10,078.66
<b>11178</b> 43109	<b>11/26/2024</b>	<b>Peter's Sewer Service</b> 510-300-150 - GG - Office Septi	Nov 13-Office Septic Remo	66.67	
		110-340-110 - GST Receivable	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
<b>11179</b> Nov 12/24	<b>11/26/2024</b>	<b>Princess Auto Ltd.</b> 530-420-100 - TS - Vehicle/Equi	Grader -Hoses x4/Union	164.24	
		530-410-100 - TS - Shop Suppli	Grader -Fuel Nozzle/Bushir	162.48	
		530-410-100 - TS - Shop Suppli	Sander -Chain Binder x2	63.58	
		110-340-110 - GST Receivable	Both Tax Code	18.41	
		900-110-110 - GST Paid	Both Tax Code	18.41 NL	408.71
<b>11180</b>	<b>11/26/2024</b>	<b>VOID - S/B OB</b>			
<b>11181</b> 3491175	<b>11/26/2024</b>	<b>Saskatchewan Health Authority</b> 580-290-100 - UT - Water - Labr	Water Samp-Booster Stn-N	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
<b>11182</b> 15163	<b>11/26/2024</b>	<b>SUMA</b> 510-140-330 - GG - Benefits - A:	Guillemin -Group Ins. Nov	431.59	

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2024-00094 to 2024-00097

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		510-140-330 - GG - Benefits - A:	McConnell -Group Ins. Nov	418.50	
		530-130-130 - TS - Benefits - La	Neudeck, C -Group Ins. No	470.63	
		530-120-120 - TS - Benefits - Fc	Neudeck, J -Group Ins. Nov	387.21	
		530-120-120 - TS - Benefits - Fc	Pollock -Group Ins.+Admin	611.45	
		530-130-130 - TS - Benefits - La	Warawa -Group Ins. Nov	310.58	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	2,631.06
<b>11183</b>	<b>11/26/2024</b>	<b>Town Of Regina Beach</b>			
2024-00143		540-200-115 - EH- Lagoon Proj	Lagoon Proj Loan -Nov	5,696.31	5,696.31
<b>11184</b>	<b>11/26/2024</b>	<b>Tudor, Robert</b>			
20241119-01		110-320-140 - Utility Accounts R	WMD Refund -A#63	79.17	79.17
			Total Computer Cheque:		21,725.92
				Total AP:	21,725.92

**Village of Buena Vista**  
**List of Accounts**  
Batch: 2024-00094 to 2024-00097

Bank Code - CC - CC - Credit Card

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>112024-002</b> 2024/11/13	<b>11/12/2024</b>	<b>G.N. Johnston Equipment Co. Ltd.</b> 530-400-110 - TS - Shop - Office	Shelving for Shop/Cold Stor.	4,388.40	
		110-340-110 - GST Receivable	Both Tax Code	207.00	
		900-110-110 - GST Paid	Both Tax Code	207.00 NL	4,595.40
<b>112024-003</b> Nov 8/24	<b>11/12/2024</b>	<b>Petro-Canada</b> 530-425-111 - TS - Fuel	Fuel -Nov	105.82	
		110-340-110 - GST Receivable	GST Tax Code	5.29	
		900-110-110 - GST Paid	GST Tax Code	5.29 NL	111.11
Total Credit Card:					4,706.51
Total CC:					4,706.51



**Village of Buena Vista**  
**List of Accounts**  
Batch: 2024-00094 to 2024-00097

Bank Code - OB - OB - Online Banking

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>112024-003</b> Nov 2024	<b>11/20/2024</b>	<b>SaskPower</b>			
		510-300-120 - GG - Office - Pow	Office Power -Nov	359.85	
		510-300-120 - GG - Office - Pow	Shop Power -Nov	244.79	
		510-300-120 - GG - Office - Pow	Shop Power -Nov	-244.16	
		110-340-110 - GST Receivable	Both Tax Code	28.55	
		900-110-110 - GST Paid	Both Tax Code	28.55	NL
		110-340-110 - GST Receivable	GST Tax Code	-12.21	
		900-110-110 - GST Paid	GST Tax Code	-12.21	NL
					376.82
			Total Online Banking:		<u>376.82</u>
				Total OB:	<u>376.82</u>
				Grand Total:	<u><u>26,809.25</u></u>

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Mayor

\_\_\_\_\_  
Administrator

### Deposit Register

Pay group : 002 (Public Works)

Pay period : 23 (27Oct2024 to 09Nov2024)

Cheque date : 15Nov2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	15Nov2024	020	Neudeck, Joel	003	3854.65
00000002	15Nov2024	024	Warawa, Lorne D	004	1869.01

**Pay Group Totals :**

Number of Deposits:2  
Total Amount of Deposits:5723.66

### Deposit Register

Pay group : 004 (CAO & Assistant)

Pay period : 21 (01Nov2024 to 15Nov2024)

Cheque date : 15Nov2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Amount
00000001	15Nov2024	026	Guillemin, Karen	002	849.03
00000002	15Nov2024	040	Pollock, Melissa D.	001	2154.88
00000003	15Nov2024	047	McConnell, Catherine M.	002	1635.61

**Pay Group Totals :**

Number of Deposits: 3  
Total Amount of Deposits: 4639.52



## **ADMINISTRATION REPORT TO COUNCIL**

### **November 26, 2024 Council Meeting**

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**Melissa Pollock, Acting Chief Administrative Officer**  
**November 11 - 22, 2024**

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#### **Updates:**

- Melissa and Cate completed MuniSoft GL training
- Melissa completed MuniSoft Utility Billing training (Karen sat in on as well)
- Working with Grainger on sander (cheque not sent)

#### **Completed work this period:**

- Submitted Election results to the Government
- Updated the Gov of Sask Provincial Municipal Directory
- Completed Stats Canada Annual Capital Expenditures Survey
- Emails set up for Council and subdivision contractor
- New Council Information page created
- Voyent Alert ordered (messaging system to keep residents informed)
- Work with TAXervice on tax enforcement properties
- Work on Records Retention
- Work on Asset Management
- Change of Ownerships
- CAO organizing/assigning of duties, meetings, etc. for Public Works
- Work on Bank Recs / going through GL accounts
- Discussions with contracted person for subdivision

#### **Work Priority this week:**

- Bank Reconciliations / balancing of all GL's, etc. in preparation of year end/audit
- Rezoning process – Parcel K
- Munisoft Balancing Subledgers to GL training (Cate & Melissa) – November 26<sup>th</sup>
- Paymate Training (Cate) – November 29<sup>th</sup>
- Voyent Alert Session 1 Training (Cate & Melissa) – November 28<sup>th</sup>
- Sign contract for Contracted person for subdivision & to begin work
- Decorate Christmas tree (Regina Beach Tree Decorating Contest) for a team building event
- Decorate office

**Work Planning for this month & Upcoming Months:**

- Voyent Alert Session 2 Training (Cate & Melissa) – December 5<sup>th</sup>
- Proposed Subdivision – rezoning/water study
- Records Retention
- Bylaw updates drafted / Register with Bylaw Court
- Policies & Health & Safety Program
- Completion of all MuniSoft training – CAO & Assistant CAO (all scheduled)
- Register names for landfill road (Dinu & Rose)
- Asset Management
- Inventory/stock for PW
- Violence Prevention Training for all staff
- 2025 Budget Planning

*In addition to above, keep in mind that all staff have routine, day-to-day activities such as answering calls, emails, collecting & processing payments, payroll, communications out to resident via FB and website, preparing council agendas & drafting minutes, signing of cheques, etc., meetings, accounts payable, office cleaning, bylaw enforcement as required, change of ownerships, tax certificates, etc. that also consume a significant amount of time.*



## **PUBLIC WORKS REPORT TO COUNCIL November 26, 2024 Council Meeting**

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**Melissa Pollock, Acting Chief Administrative Officer  
November 11 - 22, 2024**

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### **Updates:**

- Damon working on his Wastewater Collection & Treatment Class 1

### **Completed work this period:**

- Installed Krista's memorial bench
- Water service line break on 300 block Woodland – Precautionary Drinking Water Advisory issued and now rescinded
- City trip for supplies/parts for the grader
- Snow Removal
- Helped out Regina Beach in sanding their roads as their sander was down

### **Completed Water/Wells/Sewer work this period:**

- Water turn of (1) plus meter reading for these
- Meter reading for change of ownerships
- Work with Delco on setting up water program properly

### **Work Priority this week:**

- Fire hydrant installation – reschedule with JRA
- Install new speed signs on landfill road
- Decorate Christmas tree (Regina Beach Tree Decorating Contest) for a team building event
- Decorate office

**Work Planning for this month & upcoming months:**

- Put up banners & trim high trees – rental of boom lift from RB
- Tree trimming
- Two fire hydrants to be raised
- Well house fence
- Municipal Utilities annual Sewage Lift Station Assessment & Cleaning (Municipal Utilities to schedule date with us)
- Complete training as time allows
- Curbstop Project – ongoing
- Violence Prevention training for all staff
- Mapping/exercising all water valves
- Work on SOP's for water breaks, etc. with CAO

*In addition to the above, keep in mind that all staff have routine, day-to-day activities such as daily water testing, well testing, booster station, garbage collection, service requests, meetings/discussions with CAO, shop & WTP cleaning, maintenance on equipment/vehicles, and on-call duties that also consume a significant amount of time.*



# VILLAGE OF BUENA VISTA

## Briefing Note

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<b>To:</b>	Mayor and Council
<b>Date:</b>	November 26, 2024
<b>Subject:</b>	Committee Appointments

**BACKGROUND:** There are a few committees that require Council appointments.

1. **Buena Vista Parks & Recreation Board:** *As per Bylaw No. 6/11 To Establish a Parks and Recreation Board for the Village of Buena Vista, two (2) members of Council must be appointed to the board. Meetings are held the first Tuesday of each month at the Village Office. A copy of the Bylaw attached outlining the function of the board is attached.*
2. **Regina Beach Library Board:** *One (1) council member to be appointed to the Library Board.*
3. **IMUC (Inter-Municipal Utility Committee) – Two (2) members of Council must be appointed.** *This is a committee formed with Regina Beach which includes Buena Vista, RM of Lumsden, Lumsden Beach and Kinookimaw. It is to oversee the services and operational and capital needs of Regina Beach facilities that we agree to pay into. These agreements include the Fire Department, Primary Health Care, Waste Management, Lagoon, Library, Emergency Measures Organization and soon to include the cemetery. Meetings are held quarterly, with the next meeting scheduled for December 4<sup>th</sup> at 7:00 p.m.*

**CONSIDERATIONS:** *We will need to appoint all these positions so start thinking about what position you would be interested in.*





# VILLAGE OF BUENA VISTA

## Briefing Note

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<b>To:</b>	Mayor and Council
<b>Date:</b>	November 26, 2024
<b>Subject:</b>	Kinookimaw Beach Association – Road Maintenance Agreement

**BACKGROUND:** *In the past Buena Vista has entered into an agreement to do road maintenance for Kinookimaw. This included grading in the summer, and snow removal/sanding in the winter.*

*There hasn't been a signed agreement since 2020, however, public works has still continued to do some maintenance for them when they have called.*

*This past summer Council made the decision to say that we would only help them out 1-3 times per year when we are able to as we need to ensure our public works department is able to complete all the duties for the Village first, and that our residents are getting the services their tax dollars are paying for.*

*Kinookimaw is now asking to enter into another agreement.*

**CONSIDERATIONS:** *Although, we really want to be able to help out a neighbouring community, we have to take into consideration the time it takes from completing Village duties for our ratepayers. In the past, there were times that it has run into overtime hours for our grader operator (is this wise spending? We could charge them more for any overtime hours, however, do we want to risk our operator getting worn out?). In the past, notice of them wanting us to go over to grade/sand has been very short and our Public Works foreman would prefer if he was given 24-hours-notice in order to effectively plan (sometimes this may not be feasible for them either). What happens when something is damaged on our grader or sander while doing their roads....that becomes a cost to our ratepayers.*

**RECOMMENDATION:** *After considering every aspect of this commitment and our current situation having only 2 public works staff members (short 1 but do have a casual/relief operator when needed), we would recommend that we do not enter into an agreement or commit to doing any grading/sanding at this time. We need to ensure our public works department is running as efficiently and effectively as possible for our ratepayers before we add another commitment to their duties.*



# Regional Bylaw Services

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## TO THE COUNCIL OF THE VILLAGE OF BUENA VISTA

### WEEKLY REPORT 2024-11-13

**738 Grand Ave.** – The occupant submitted an email to the office explaining her intentions to use the dry branches for a rustic fence, but due to health issues was not able to complete the project this past summer. As far as the yard debris in the utility trailer, she indicated that it will be removed in short order. I will keep this file open and follow up in the spring.

**160 Lakeview Ave.** – The office received a series of six reports with videos included of nuisance barking at this property. The office does not have any record of dogs harboured at this property. I do not have any previous reports of nuisance barking at this property. I issued warning # 001e for service by regular mail and ongoing re-inspection.

**1164 Highwood Ave.** – The office received a report of the RoW being used to store vehicles and causing a line-of-sight hazard. Upon inspection, it appears the occupant has constructed 3 approaches over the ditch into his property. The approaches do have culverts installed. At the time of my inspection, there was a vehicle stored/parked on each approach restricting access to the property. I will review the bylaw further and determine if approvals are required to construct approaches. Keep file open.

Bob Gourlay – Bylaw Officer - Regional Bylaw Services

# Tuesday, October 8, 2024

## 7 pm at the Fire Hall

**In Attendance:** Kathy Burnett, Shelley Brodziak, Janet Brodziak, Dr. Kathy Ferguson (via Video Call), Betty Deck, Diana Osiowy

**Absent:** Jerzy Simmons, Wayne Romphf

**Called to Order:** 7 pm

**Introduction of New Members:** Betty Deck and Diana Osiowy. Diana will take over the duties of Secretary from Janet Brodziak. New members will be registered with ISC.

**Minutes of the Last Meeting:** adopted.

### **Old Business:**

**Honorarium Rates:** for active First Responders were reviewed: flat rate (\$75 annually) and per call rate (\$25) are provided through gift cards to Papa Geordies. Currently, 3 active responders are attending calls and 3 people are signed up to attend the First Responders course scheduled in November.

**Meeting Days:** will be reviewed at the next meeting date scheduled for Wednesday, April 26, 2025.

**Hot Dog Fundraiser:** was held with the Volunteer Fire at Papa Geordie's on August 10, 2024, and was a success. Many members turned out to help. The interactive displays were a hit with the community, and the kids enjoyed learning CPR. The Treasurer's report shows that \$985.50 was raised from sales of hot dogs and hamburgers and \$343 was received in donations. 50% of the funds raised (\$492.75) go to Regina Beach Volunteer Fire, and 100% of cash donations stay with First Responders.

**Logo:** Shelley Brodziak shared the new Logo she's been working on, which the group liked. Colours need to be confirmed before approval, and then the incentive program and team building can be established. A copy of the logo and colours will be emailed out to members before approval.

**Lucas:** We are still awaiting approval from EMS regarding First Responders being allowed to operate equipment.

### **New Business:**

**Training Equipment:** Kathy Burnett purchased the TV, Laptop and Printer requested for the training at the Fire Hall. The total for all items was \$1660.87.

**Laundry Equipment:** Regina Beach Volunteer Fire has requested our financial assistance to purchase a washing machine for firefighter gear.

Betty Deck moved that we pay 50% of the total \$9805.74 quoted by Rocky Mountain Phoenix for a Groves Extractor EW22G (including shipping and taxes), with the understanding that First Responders can use the equipment as needed, and payment will be made upon submission of the final order.

Janet Brodziak Second

Carried

**Treasurer's Report:** Janet Brodziak reviewed the revenue and expenses for this year, the projected balance after all paid expenses for 2024, not including the laundry equipment, will be \$12,250.10. See attached report.

**Coordinator's Report:** Shelley Brodziak updated us about the First Responders Conference, which will be held in Moose Jaw in January 2025 for active members wanting to attend. Shelley Brodziak will pick up some misc. equipment and EMS will provide Narcan and a full suite of sizes of Bag Valve Masks. Once the EMS training has been completed, Responders will be certified to use this equipment.

**Next Meeting:** Wednesday, April 26, 2025, at 7 pm at the Regina Beach Fire Hall

Adjourned 8:30 pm

## South Shore First Responders 2024

### Treasurers Report

<b>Balance as of January 1, 2024</b>			<b>\$ 23,481.80</b>
<b>Income</b>			
Kinookimaw	\$ 726.00		
Buena Vista	\$ 2,196.00		
Lumsden Beach	\$ 261.00		
Town of Regina Beach	\$ 5,520.00		
RM Lumsden 189	\$ 345.00		
21-Aug Papa Geordies fundraiser	\$ 985.50		
21-Aug Papa Geordies Cash Donations	\$ 343.00		
21-Aug RM Lumsden 189 Grant	\$ 1,000.00	AED for Fire truck	
27-Sep Lions Donation	\$ 5,000.00		
	<b>\$ 16,376.50</b>		
<b>Expenses</b>			
		RM Grant	\$ 1,000.00
		AED	\$ (2,503.10)
		Remainder	\$ (1,503.10)
02-Jan SUMA Insurance for 2024	\$ 1,414.40		
03-Jan Conference	\$ 488.73		
03-Jan Conference	\$ 579.73		
13-Mar AED Advantage	\$ 179.55		
13-Mar Glucose strips	\$ 89.99		
06-Apr Hardware batteries	\$ 58.63		
22-Apr J&T First Aid Consulting BLS training	\$ 133.20	Lions Donation	\$ 5,000.00
		Comp, TV,	
22-Jul AED Advantage	\$ 2,503.10	Printer	\$ (1,660.87)
20-Aug Computer, TV, Printer	\$ 1,660.87	Training	
		Remainder	\$ 3,339.13
Total Expenses to date	<b>\$ 7,108.20</b>		
			see budget for projected expenses
<b>Balance as at September 30, 2024</b>		<b>\$ 32,750.10</b>	
<b>Projected balance after budgeted expenses</b>		<b>\$ 12,250.10</b>	

## South Shore First Responder Inc. Budget 2023

This is a tentative budget subject to change as time and populations change

This is a working document that **MAY** change with every meeting.

Revised July 2023

### Income

Regina Beach 1840 units@ 3	5520
Buena Vista 732 units @3	2196
Kinnokimaw 242 units @3	726
Lumsden Beach 87 units @ 3	261
RM Lumsden 189 115 units @3	345
RM Lumsden 189 Grant	1000
Lions Donation	5000
Papa Geordies BBQ	985
Papa Geordies BBQ cash donations	343
<b>16376 Total</b>	

<b>Expences</b>		<b>Cost 2020</b>	<b>Cost 2021</b>	<b>Cost 2022</b>	<b>Cost 2023</b>	<b>Cost 2024</b>
Maintenance	\$ 4,000.00	nil	nil		\$ 3,801.84	
Insurance	\$ 1,500.00	\$ 1,345.89	\$ 1,414.40	\$ 1,414.40	\$ 1,414.40	\$ 1,414.40
Saving 1000\$ year for AED replacement	\$ 6,000.00	\$ 2,000.00	\$ 3,000.00	\$ 4,000.00	\$ 5,000.00	\$ 6,000.00
Honourarium Responders 25\$	\$ 2,000.00	\$ 1,415.00	\$ 965.00	\$ 1,750.00	\$ 1,525.00	\$ 1,700.00
Honourarium For Co-ordinator	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Training & Books	\$ 1,000.00	\$ 666.70	nil	nil	\$ 473.20	\$ 133.20
Community Training and info nights	\$ 3,000.00	\$ -	\$ -	\$ 2,324.87	\$ 1,779.16	\$ 2,000.00
Equipment & Misc	\$ 500.00	\$ 704.39	\$ 930.12	\$ 491.82	\$ 946.28	\$ 4,340.14
Petty Cash Co-ordinator	\$ 100.00	nil	nil	\$ -	\$ 275.60	
Petty Cash Treasurer	\$ 200.00	nil	nil	\$ 200.00	\$ 51.28	
Gifts and Donations		\$ 100.00	\$ 136.62		\$ 518.15	
Office Expense	\$ 200.00	\$ 242.07	\$ 227.37	\$ 94.99		
<b>Total Projected Expenses</b>	<b>\$ 20,500.00</b>	<b>\$ 7,674.05</b>	<b>\$ 7,873.51</b>	<b>\$ 12,276.08</b>	<b>\$ 17,784.91</b>	<b>\$ 17,587.74</b>

Balance at September 30, 2024 \$ **32,750.10**

**Projected Expense \$ 20,500.00**

**Balance after projected and paid expens \$ 12,250.10**