



Village of Buena Vista

Regular Council Meeting MINUTES

February 24, 2025 at 7:00 p.m.

Council Chambers 1050 Grand Ave Buena Vista, SK

Via Microsoft Teams Meeting ID: 255 745 441 386 31 Passcode: az79tx3b

Present: *Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller, Councillor Steve Schultz*

Administration: *Chief Administrative Officer Melissa Pollock*

Absent: *Councillor Chris Duke*

1. CALL TO ORDER

A quorum being present, Mayor Smith called the meeting to order at 7:04 p.m.

2. ADOPTION OF AGENDA

2.1 RESOLUTION NO. 027/26

Moved by Councillor Schultz

That the February 24, 2026 Regular Meeting of Council Agenda be adopted as presented.

CARRIED

3. CONFLICT OF INTEREST DECLARATION

No conflicts of interest were declared.

4. ADOPTION OF MINUTES

4.1 RESOLUTION NO. 028/26

Moved by Councillor Miller

THAT the January 27, 2026 Regular Meeting of Council Minutes be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

N/A

6. ANNOUNCEMENTS, RECOGNITIONS & COMMUNITY EVENTS

N/A

7. DELEGATION

No delegation.

8. FINANCIALS

8.1 LIST OF ACCOUNTS FOR APPROVAL

RESOLUTION NO. 029/26

Moved by Councillor Schultz

THAT Council approves the following accounts for payment: AP Batches 2026-00011 to 2026-00014 in the amount of \$47,847.25; AP Batches 2026-00015 to 2026-00016 in the amount of \$47,737.07; which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a grand total of \$95,584.32.

CARRIED

8.2 PAYROLL

RESOLUTION NO. 030/26

Moved by Councillor Schultz

THAT Council approves the following payrolls:

- *Public Works January 18 – 31, 2026 in the amount of \$6,321.39;*
- *Public Works February 1 – 14, 2026 in the amount of \$6,581.27;*
- *Administration January 16 – 31, 2026 in the amount of 5,298.49;*
- *Administration February 1 – 15, 2026, 2026 in the amount of \$4,933.96; and*
- *Council Remuneration January 1 – 31, 2026 in the amount of \$924.15.*

CARRIED

9. REPORTS OF STAFF

9.1 ADMINISTRATION REPORT

RESOLUTION NO. 031/26

Moved by Councillor Schultz

THAT Council has reviewed the Administration Report for the period of January 24 to February 20, 2026, received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.2 PUBLIC WORKS REPORT

RESOLUTION NO. 032/26

Moved by Councillor Miller

THAT Council has reviewed the Public Works Report for the period of January 24 to February 20, 2026 received clarification on certain matters, and hereby accepts the report as information and files it accordingly.

CARRIED

9.3 **WATER TREATMENT PLANT DAILY RECORD**

RESOLUTION NO. 033/26

Moved by Councillor Sax

THAT Council has reviewed, accepts and files the Water Treatment Plant Daily Operations for the period of January 2026 as presented, and FURTHER THAT the Mayor and CAO be authorized to sign off on the report as required and filed as part of the official record.

CARRIED

10. **REPORTS OF COUNCIL**

11. **BOARDS & COMMITTEES**

N/A

12. **UNFINISHED BUSINESS**

12.1 **DISCRETIONARY USE APPLICATION BV25-024: SW 13-21-22-W2 – CONSTRUCTION OF PRIVATE DWELLING TO INCLUDE ATTACHED GARGAGE, TYPE II MOUND SEPTIC SYSTEM & INSTALLATION OF DOMESTIC WATER INFRASTRUCTURE**

RESOLUTION NO. 034/26

Moved by Councillor Schultz

THAT Council approve Discretionary Use Application BV25-024 subject to the following conditions:

1. That the dwelling be located a minimum of 20 meters from the Valley Edge (rear setback), and that this requirement forms part of Council's broader decision to ensure consistency in all similar areas as updates to the Zoning Bylaw are developed;
2. That the proposed Type II septic system is not approved, and that a holding tank will be required; this decision being based also on Saskatchewan Health Authority advising that a mound would not be permitted on the parcel due to a high aquifer sensitivity;
3. That the dwelling be connected to the municipal water system; and
4. That Administration will review the feasibility and cost of extending the municipal water line to the property edge at the municipality's cost, and if deemed feasible, the Municipality will proceed with that work.

CARRIED

12.2 2026 OPERATING BUDGET

RESOLUTION NO. 035/26

Moved by Councillor Schultz

THAT Council approve the 2026 Operating Budget with a projected surplus of \$313,621 before Capital expenses as follows:

- *Total projected operating expenses of \$1,600,128*
- *Total projected revenue of \$1,913,749*

CARRIED

12.3 2026 CAPITAL BUDGET

RESOLUTION NO. 036/26

Moved by Councillor Miller

THAT Council approve the 2026 Capital Budget of \$311,142 as follows:

- *Planned capital expenses of \$229,142*
- *Long-Term Debt of \$82,000*

CARRIED

13. NEW BUSINESS

13.1 DEPUTY MAYOR APPOINTMENTS FOR 2026

RESOLUTION NO. 037/26

Moved by Councillor Sax

THAT Council appoint Deputy Mayor for the remainder of their term as follows:

- *January – March: Councillor Chris Duke*
- *April – June: Councillor Bob Sax*
- *July – September: Councillor Steve Schultz*
- *October -December: Councillor Spence Miller*

CARRIED

13.2 **2025 TAX ARREARS**

RESOLUTION NO. 038/26

Moved by Councillor Schultz

THAT Council accept the list of lands in arrears as presented and exclude from the list the lands upon which the amount of taxes in arrears does not exceed one half of the immediately preceding years tax levy; AND THAT TAXervice be authorized to manage tax enforcement proceedings respecting the rolls referred to above on behalf of the municipality; AND THAT the list of lands in arrears be published in the Last Mountain Times newspaper:

Tax Roll #	Legal Land Description	Arrears (interest included)
132	L1, Blk22, Pl CI627	\$3960.80
158	L3, Blk26, Pl DM2190	\$1584.54
170	L2, Blk29, Pl 84R18410	\$4023.23
221	LA, Pl 102003028	\$2091.74
284	L24, BlkF, Pl FZ5674	\$2910.78
462	SW of SE 13-21-22	\$1306.86
554	L3, Blk 1, Pl 101897983	\$7602.50

CARRIED

13.3 **SASKATCHEWAN PUBLIC SAFETY AGENCY'S (SPSA'S) PROVINCIAL DISASTER ASSISTANCE PROGRAM (PDAP) TRAINING**

RESOLUTION NO. 039/26

Moved by Councillor Schultz

THAT Council approve Councillor Sax to attend the Saskatchewan Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP) Training on March 17, 2026.

CARRIED

13.4 **SEARCH & RESCUE SASKATCHEWAN ASSOCIATION OF VOLUNTEERS 1ST ANNUAL "WILDERNESS SURVIVAL GUIDE"**

RESOLUTION NO. 040/26

Moved by Councillor Schultz

THAT Council approves to support Search and Rescue Saskatchewan Association of Volunteers by sponsoring an advertisement by purchasing a 1/8 Page (full colour) in the amount of \$272 including GST.

CARRIED

13.5 **BOARD MEMBER APPOINTMENT: DISTRICT BOARD OF REVISION**

RESOLUTION NO. 041/26

Moved by Councillor Sax

THAT Council reappoint Barry Worman as Buena Vista's representative on the District Board of Revision; and FURTHER THAT a nomination process is completed before next year's appointments to stay consistent and transparent when appointing board members.

CARRIED

13.6 NOMINATE BOARD MEMBERS FOR THE BUENA VISTA PARKS & RECREATION BOARD

RESOLUTION NO. 042/26

Moved by Councillor Schultz

THAT Council having put out a call for nominations and receiving nine nomination forms, appoints the following Parks & Recreation Board members:

- Jerrod Keuler
- Catherine Klemm
- Peggy Frey
- Donna Hall
- Janet Franklin
- Lindsey Bast
- Amanda Krenbrink
- Mark Percy
- Nancy Koszman

CARRIED

13.7 NOMINATE BOARD MEMBERS FOR THE DISTRICT DEVELOPMENT APPEALS BOARD (DDAB)

RESOLUTION NO. 043/26

Moved by Councillor Sax

THAT Council having put out a call for nominations and receiving two nominations, appoints the following District Development Appeals Board members:

- Paul Mehlsen
- Jerrod Keuler

CARRIED

13.8 BOARD MEMBER APPOINTMENT: REGINA BEACH LIBRARY

RESOLUTION NO. 044/26

Moved by Councillor Schultz

THAT Council appoints the following Local Library Board as members of the Regional Library Board:

- *Laura Davies (Librarian); Joan Cobler (Assistant Librarian); Donna Gliddon (Chair); Gord Wilson (Vice Chair); Darelene Freitag (Treasurer); Shannon Waugh (Advertising Coordinator); Virginia Percy (Member at Large); Margaret Gibson (Member at Large); Sandi Metz (Regina Beach Representative); and Spence Miller (Buena Vista representative).*

CARRIED

14. BYLAWS & POLICIES

N/A

15. COMMUNICATIONS

15.1 REGIONAL BYLAW SERVICES – JANUARY 28 AND FEBRUARY 11, 2026

RESOLUTION NO. 045/25

Moved by Councillor Sax

THAT Council receives and files the Regional Bylaw Services report for January 28 and February 11, 2026.

CARRIED

15.2 2025 RCMP YEAR IN REVIEW

RESOLUTION NO. 046/25

Moved by Councillor Sax

THAT Council receives and files the 2025 RCMP year in review report.

CARRIED

15.3 RCMP COMMUNITY POLICING REPORT – JANUARY 20226

RESOLUTION NO. 047/25

Moved by Councillor Sax

THAT Council receives and files the RCMP Community Policing Report for January 2026; and FURTHER THAT Councillor Miller attend the annual Community Consultative Group Meeting at the Lumsden Detachment on Wednesday, March 25, 2026.

CARRIED

16. CLOSED SESSION

16.1 RESOLUTION NO. 048/25

Moved by Councillor Schultz

THAT this meeting move to in camera at 9:44 p.m. to receive legal advice as permitted under Section 120(2)(o) of The Municipalities Act and Section 16, 21 and 28 of the Local Authority Freedom of Information and Protection of Privacy Act.

CARRIED

16.2 RESOLUTION NO. 049/25

Moved by Councillor Schultz

THAT this meeting return to open session at 9:56 p.m.

CARRIED

17. ADJOURNMENT

17.1 *THAT this meeting be adjourned by Mayor Smith at 9:57 p.m.*

Mayor

Chief Administrative Officer