

**Village of Buena Vista
MINUTES OF REGULAR MEETING
FEBRUARY 11, 2025
1050 Grand Ave, Buena Vista, SK**

PRESENT: Mayor Karen Smith, Councillor Bob Sax, Councillor Spence Miller

ABSENT WITH REGRETS: Councillor Steven Schultz, Councillor Chris Duke

ADMINISTRATION: Acting Chief Administrative Officer Melissa Pollock, Victoria MacDonald, Planning & Development Contractor

CALL TO ORDER:
A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

052/25 THAT the February 11, 2025 agenda be adopted as presented with the following additions:

1. Governance Review
2. Business Cards & Name Tags
3. District Board of Revisions Appointment
4. Planning & Development Contractor – Subdivision Framework & Agreements moved to the next agenda item.

**Moved by Councilor Miller
Seconded by Councillor Sax**

CARRIED

053/25 THAT Council move to dispense of Seconders for the remainder of this meeting.

**Moved by Councilor Sax
Seconded by Councilor Miller**

CARRIED

054/25 THAT Council accept the Planning & Development Contractor verbal report; and FURTHER agree to have servicing agreements drafted before proceeding with the proposed subdivision to establish and outline what falls under the developer's obligations versus what remains the Village's responsibilities regarding infrastructure, costs, and maintenance.

Moved by Councillor Sax

CARRIED

ADOPTION OF MINUTES:

055/25 THAT the Minutes of the Regular Meeting of Council of January 28, 2025 be adopted as presented.

Moved by Councillor Miller

CARRIED

APPROVAL OF ACCOUNTS PAYABLE:

056/25 THAT Council approves the following accounts for payment: AP Batches 2025-00009 to 2025-00012, which includes all cheques, credit card, automatic withdrawals, EFT and online payments for a total amount of \$38,642.83.

Moved by Councillor Sax

CARRIED

057/25 THAT Council approves the following payrolls:
Administration January 16-31 in the amount of \$4,667.60
Council Remunerations January 1-31, 2025 in the amount of \$1,334.15
Public Works January 19 - February 1, 2025 in the amount of \$4,582.23

Moved by Councillor Miller

CARRIED

REPORTS OF STAFF:

058/25 THAT Council accept and file the Administration report as presented.

Moved by Councilor Miller

CARRIED

059/25 THAT Council accept and file the Public Works report as presented.
Moved by Councillor Sax
CARRIED

060/25 THAT Council accept and file the Water Treatment Plant Daily Record for January 2025 as presented.
Moved by Councillor Miller
CARRIED

UNFINISHED BUSINESS:

061/25 THAT Council table the Auditor Engagement Letter Signing until Council is present as a whole.
Moved by Councillor Sax
CARRIED

062/25 THAT Council table SUMA group benefits until all members of Council are present.
Moved by Councillor Sax
CARRIED

063/25 Council move the Waterworks Assessment & Cost Sharing Agreement to a Pending List.
Moved by Councillor Miller
CARRIED

064/25 THAT administration contact the Last Mountain Lake Cultural Centre to have them complete the new donation application for Council to review.
Moved by Councillor Sax
CARRIED

065/25 THAT Council have Administration arrange for a representative from Watershed Conservation & Management to present to council on their mission, objectives and activities.

Moved by Councillor Sax

CARRIED

066/25 THAT Council approve Councillor Steven Schultz, and Mayor Karen Smith to attend the SUMA Conference on April 13-16, 2025.

Moved by Councillor Sax

CARRIED

NEW BUSINESS:

067/25 THAT Council approve and adopt Donations Policy No. 01-2025 with the following amendments:

- Under Granting a Donation section: *"No donation requests over \$2,000 will be granted unless specifically authorized by Council in the form of a resolution";*
- Under Administrative Responsibilities section: *"Administration shall make approvals for any donation requests up to \$2,000." "Administration shall submit a report to Council for any donation over \$2,000..."*

Moved by Councillor Miller

CARRIED

068/25 THAT Council approve and adopt Municipal Credit Card Usage Policy No. 02-2025.

Moved by Councillor Miller

CARRIED

069/25 THAT Council understands that road conditions are an important concern for our community, however, after careful evaluation, Council has determined that paving roads is not the most suitable long-term solution for our community.

Moved by Councillor Sax

CARRIED

070/25 THAT Council approves and files the Buena Vista Parks & Recreation Board Minutes of February 4, 2025.

Moved by Councillor Sax

CARRIED

071/25 THAT Council accepts and files the Joint Use Committee Minutes of October 28, 2024.

Moved by Councillor Miller

CARRIED

072/25 THAT Council initiate a plan to start a review of all George Cuff resources, particularly governing documents, to guide the establishment of future protocols and processes.

CARRIED

072/25 THAT Council defer the discussion of name tags and business cards to the next meeting; and FURTHER THAT administration gathers pricing for Council to review.

Moved by Councillor Miller

CARRIED

074/25 THAT Council appoint the R.M. of Lumsden, Lumsden, Craven, Regina Beach, Buena Vista Certified District Board of Revision to be the Village of Buena Vista's Board for Assessment Rolls until such time that Council amends this appointment.

Moved by Councillor Sax

CARRIED

075/25

THAT Council receives and files the following communications:

- RCMP update
- Regional Bylaw Services Weekly Report – January 24, 2025
- Industrial Inquiry Commission Reviewing Canada Post
- SUMAssure 2025 AGM
- Saskatchewan Assessment Management Agency (SAMA) Annual Meeting

Moved by Councillor Miller

CARRIED

ADJOURNMENT:

076/25

THAT the Mayor adjourn the meeting at 10:10 p.m.

CARRIED



Mayor



Acting Chief Administrative Officer