

**Village of Buena Vista  
MINUTES OF REGULAR MEETING  
MARCH 25, 2025  
1050 Grand Ave, Buena Vista, SK**

**PRESENT:** Mayor Karen Smith, Councillor Chris Duke, Councillor Spence Miller, Councillor Bob Sax, Councillor Steven Schultz

**ADMINISTRATION:** Acting Chief Administrative Officer Melissa Pollock

**CALL TO ORDER:**

A quorum being present, Mayor Smith called the meeting to order at 7:15 p.m.

**ADOPTION OF AGENDA:**

**117/25** THAT the March 25, 2025 agenda be adopted as amended, with the addition of Kinookimaw Road Maintenance Agreement.

**Moved by Councillor Duke  
Seconded by Councillor Sax**

**CARRIED**

**118/25** THAT Council move to the dispensing of Seconders for the remainder of this meeting.

**Moved by Councillor Sax  
Seconded by Councillor Duke**

**CARRIED**

**ADOPTION OF MINUTES:**

**119/25** THAT the Minutes of the Regular Meeting of Council of March 11, 2025 be adopted as presented.

**Moved by Councillor Schultz**

**CARRIED**

**APPROVAL OF ACCOUNTS PAYABLE:**

**120/25** THAT Council approves the following accounts for payment:  
AP Batches 2025-00032 to 2025-00035, which includes all cheques, credit card,  
automatic withdrawals, EFT and online payments for a total amount of  
\$47,053.64.

**Moved by Councillor Duke**

**CARRIED**

**121/25** THAT Council approves the following payrolls:  
Administration March 1-15, 2025 in the amount of \$5,285.78  
Public Works March 2-15, 2025 in the amount of \$4,489.41

**Moved by Councillor Duke**

**CARRIED**

**REPORTS OF STAFF:**

**122/25** THAT Council has reviewed the Administration Report for the period of  
March 7-20, 2025, received clarification on certain matters, and hereby accepts  
the report as information and files it accordingly.

**Moved by Councillor Schultz**

**CARRIED**

**123/25** THAT Council has reviewed the Public Works Report for the period of  
March 7-20, 2025, received clarification on certain matters, and hereby accepts  
the report as information and files it accordingly.

**Moved by Councillor Duke**

**CARRIED**

**UNFINISHED BUSINESS:**

**124/25** THAT Council approves maintaining the current mill rate with no increase for the  
2025 taxation year; and FURTHER that the operating and capital budget be  
presented at the next meeting for finalization.

**Moved by Councillor Miller**

**CARRIED**

**NEW BUSINESS:**

**125/25** THAT Council acknowledges the subdivision request in RM of Lumsden No. 189 and expresses concerns regarding the jet sewer system, and potential effects of water wells; and FURTHER THAT these concerns be communicated to the Government of Saskatchewan's Community Planning, Ministry of Government Relations.

**Moved by Councillor Schultz**

**CARRIED**

**126/25** THAT Council approve the appointment of the building official as listed below, who is employed by Professional Building Inspections, Inc.:

- Chantel Terry, T-Class 1 Licensed Building Official

**Moved by Councillor Duke**

**CARRIED**

**127/25** THAT Council approves the draft Road Development & Maintenance Agreement Adair Street, adhering to the original approval that the Village will be responsible for the engineering design, while the developer will be responsible for the work and material costs.

**Moved by Councillor Duke**

**CARRIED**

**128/25** THAT Council have Administration proceed with developing standardized road standards for the Village, recognizing primary and secondary roads.

**Moved by Councillor Duke**

**CARRIED**

**129/25** THAT Council authorizes a new road maintenance agreement with Kinookimaw, to include summer road maintenance, at a two-year renewable term, commencing May 1, 2025 and ending May 1, 2027.

**Moved by Councillor Miller**

**CARRIED**

**130/25** THAT Council having items to discuss relating to material that is exempt from public discussion under The Local Authority Freedom of Information Act and Privacy Act and The Municipalities Act, go in an In Camera session at 9:30 p.m.

**Moved by Councillor Miller**

**CARRIED**

**131/25** THAT Council come out of In Camera at 10:00 p.m.

**Moved by Councillor Duke**

**CARRIED**

**ADJOURNMENT:**

**132/25** THAT the Mayor adjourn the meeting at 10:10 p.m.



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Mayor



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Acting Chief Administrative Officer