

**Village of Buena Vista  
MINUTES OF REGULAR MEETING  
NOVEMBER 26, 2024  
1050 Grand Ave, Buena Vista, SK**

**PRESENT:** Mayor Karen Smith, Councillor Chris Duke, Councillor Spence Miller, Councillor Bob Sax

**ADMINISTRATION:** Acting Chief Administrative Officer Melissa Pollock

**ABSENT WITH REGRETS:** Councillor Steven Schultz

**CALL TO ORDER:**

A quorum being present, Mayor Smith called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**359/24** THAT the November 26, 2024 agenda be adopted with the following addition:  
Airbnb's

**Moved by Councilor Duke  
Seconded by Councilor Sax**

**CARRIED**

**ADOPTION OF MINUTES:**

**360/24** THAT the Minutes of the Regular Meeting of Council of November 12, 2024 be adopted as presented.

**Moved by Councilor Duke  
Seconded by Councilor Miller**

**CARRIED**

**APPROVAL OF ACCOUNTS PAYABLE:**

**361/24** THAT Council approve the following accounts for payment: AP Batches 2024-00094 to 2024-00097, which includes all cheques, credit card, and online payments for a total amount of \$26,809.25.

**Moved by Councilor Duke  
Seconded by Councilor Sax**

**CARRIED**

**362/24** THAT Council approve the following payrolls:  
Public Works October 27 – November 9, 2024 in the amount of \$5,723.66  
Administration November 1 - 15, 2024 in the amount of \$4,639.52

**Moved by Councilor Duke  
Seconded by Councilor Miller**

**CARRIED**

**REPORTS OF STAFF:**

**363/24** THAT Council accepts the Administration report as presented.

**Moved by Councilor Duke  
Seconded by Councilor Sax**

**CARRIED**

**364/24** THAT Council move to amend the agenda to deal with an item relating to material that is exempt from Public discussion under *The Local Authority Freedom of Information Act and Privacy Act* and *The Municipalities Act*, and go into In Camera at 7:31 p.m.

**Moved by Councilor Duke  
Seconded by Councilor Sax**

**CARRIED**

**365/24** THAT Council come out of In Camera at 8:02 p.m. and proceed with the agenda order.

**Moved by Councilor Duke  
Seconded by Councilor Miller**

**CARRIED**

**366/24** THAT Council accepts the Public Works report as presented.

**Moved by Councilor Sax  
Seconded by Councilor Miller**

**CARRIED**

**NEW BUSINESS:**

**367/24** THAT the following Council appointments be made for the remainder of 2024 and 2025:

- Buena Vista Parks & Recreation Board: *Councillor Bob Sax and Councillor Steve Schultz*
- Regina Beach Library Board: *Councillor Spence Miller*
- IMUC (Inter-Municipal Utility Committee: *Mayor Karen Smith and Councillor Chris Duke*
- Deputy Mayor:
  - January – March: *Councillor Chris Duke*
  - April – June: *Councillor Bob Sax*
  - July – September: *Councillor Spence Miller*
  - October – November: *Councillor Steve Schultz*

**Moved by Councilor Miller  
Seconded by Councilor Duke**

**CARRIED**

**368/24** THAT Council authorize the removal of Gary McLennan as signing officer with RBC and add Mayor Karen Smith with signing authority to be as follows:

- First signing authority to be Mayor Karen Smith; second signing authority to be Councillor Steven Schultz in the mayor's absence.
- First signing authority to be Acting Chief Administrative Officer (CAO) Melissa Pollock; second signing authority to be Assistant Chief Administrative Officer Catherine McConnell in Acting CAO's absence.

**Moved by Councilor Sax  
Seconded by Councilor Miller**

**CARRIED**

- 369/24** THAT Council approve Christmas closure for all staff as follows:
- December 24<sup>th</sup> at noon until January 1, 2025 inclusive, with paid half day for December 24<sup>th</sup>

**Moved by Councilor Sax**  
**Seconded by Councilor Duke**

**CARRIED**

- 370/24** THAT Council authorize Administration to formalize a temporary snow removal agreement with Kinookimaw Beach Association; and FURTHER that costs reflect current costs, including time and material.

**Moved by Councilor Duke**  
**Seconded by Councilor Miller**

**CARRIED**

- 371/24** THAT Council direct Administration to gather information and bring back options for handling short term rentals within the Village.

**Moved by Councilor Sax**  
**Seconded by Councilor Duke**

**CARRIED**

**CORRESPONDENCE:**

- 372/24** THAT Council receives and files the following communications:
- Regional Bylaw Services Report of November 13, 2024
  - South Shore First Responders Board Meeting Minutes, Treasurer Report and Budget – October 8, 2024

**Moved by Councilor Sax**  
**Seconded by Councilor Miller**


**CARRIED**

**ADJOURNMENT:**

**373/24**      THAT the meeting be adjourned at 9:28 p.m.

**Moved by Councilor Duke  
Seconded by Councilor Sax**

**CARRIED**

  
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Mayor

  
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Acting Chief Administrative Officer